

**Want help paying for school?  
Join Student Government!**



## Associated Student Government Information

### ASG Roles

Role	Hourly Commitment per Week	Minimum # Credits required per term	Compensation	Other Requirements
<b>President (Elected)</b> Sets team goals Oversees Chairs Chair ASG Meetings	15 hours	10 Credits	12 credit waiver* + \$300 book stipend	<ul style="list-style-type: none"> <li>Representative for Board of Education, OCCSA, &amp; President's Council</li> <li>Chair requirements</li> </ul>
<b>Vice President (Elected)</b> Elections Selections/Hiring Evaluations	15 hours	10 Credits	12 credit waiver* + \$300 book stipend	<ul style="list-style-type: none"> <li>Foundation Representative</li> <li>Evaluate the Senate</li> <li>Chair requirements</li> </ul>
<b>Department Chair</b> Head of Department Works to achieve the goals & complete tasks in accordance with goals for the year	15 hours	10 Credits	12 credit waiver* + \$100 book stipend	<ul style="list-style-type: none"> <li>Attend all Leadership classes &amp; weekly ASG/ Cabinet meetings (Wed, 2-5pm)</li> <li>Have 5 office hours scheduled on the ASG calendar</li> </ul>
<b>Department Officer</b> Works under the supervision of chair to complete tasks which their chairs set as priorities	10 hours	8 Credits	8 credit waiver* + \$100 book stipend	<ul style="list-style-type: none"> <li>Attend all Leadership classes &amp; weekly ASG meetings (Weds, 3-5pm)</li> <li>Have 5 office hours scheduled on the ASG calendar</li> </ul>
<b>Department Senator</b> Non-voting member	5 hours	6 Credits	\$300 book stipend	<ul style="list-style-type: none"> <li>Have 5 office hours scheduled on the ASG calendar</li> </ul>

Minimum 2.75 cumulative GPA required for all positions

\*Tuition only. Fees not included

### Departments (May vary from year to year)

<b>Executive</b> President Vice President Secretary	<b>Secretary</b> Meeting Minutes/Agenda Oversee Promo/Admin Budget/Appropriations Certification & Records	<b>Promotions</b> Social Media/CCC Portal Marketing and Flyers Promotion of ASG & services Promotion of Events	<b>Clubs</b> Club Startup & Support Inter Club Council (ICC) Club fairs Club Recognition/Banquet
<b>Grants</b> Textbook, Childcare, Veterans Fee & Transportation Grants Giving Tree/Holiday Party Finals Power Cart	<b>Campus Affairs</b> Book Exchange/Lending Library Vote or Vote Awareness Events Campus Events/Celebrations	<b>Community Wellness</b> Cougar Cave/Free Food Program BBQs/Concessions Front Counter Snack Sales Blood Drives Volunteerism	<b>Multicultural</b> Connecting international students to campus life MC Staffing/Services MC Programming/Events

# Associated Student Government

## How to Apply:

Go to: <http://www.clackamas.edu/asg> for all information and application requirements.

1. Review your rights and responsibilities in the [ASG Constitution](#), [Student Behavior Code](#), and [CCC Student Handbook](#). All applicants should be familiar with these documents prior to interviewing.
2. Print out and complete the ASG application.
3. Gather all required supporting documentation.

**Supporting documents include:**

- a. Resume – Please highlight your leadership experience.
  - b. College transcript if applicable (must have a minimum 2.75 term/cumulative GPA)
4. Choose method for submitting completed ASG application and all required supporting documents:
    - a. Email to [asgvp@clackamas.edu](mailto:asgvp@clackamas.edu)
    - b. Drop off in CC 152 (Associated Student Government office located in the Community Center).

***IMPORTANT: Please ensure that your application is complete and includes all supporting documents before turning it in, or your application may not be considered.***

---

## What are the Next Steps?

1. Once the application is received, the Vice President will review it.
2. If your application is selected to go forward, the Vice President will then contact you in order to set up an in-person interview.
3. The Vice President will notify you of the final decision within a few days following the interview.

## Contact us:

Email: [asgvp@clackamas.edu](mailto:asgvp@clackamas.edu)

Phone: 503-594-3040

Office: Community Center Room 152 (right by the cafeteria)

Website: [www.clackamas.edu/asg](http://www.clackamas.edu/asg)