

## CCC Oregon City Campus Request to Serve Alcohol

Event Name: \_\_\_\_\_

Head Count: \_\_\_\_\_

Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

### Alcohol:

Will beer and wine or hard liquor be served at this event?     Beer & Wine     Hard Liquor

Will students be the primary audience at this event?     Yes     No

How many attendees will be served? \_\_\_\_\_

Please note: Requirements for alcohol service, include the number of people being served alcohol must be less than the head count for the event. Alcohol is limited to beer and wine unless approved by the College President. Please see KG-AR 717 for all details and requirements regarding alcohol on campus.

### Contact Information:

Requester: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_

### Additional Information:

Your request will be processed within 72 business hours. Requests are processed in the order in which they are received. For questions contact the Events and Conference Services at

[Events@clackamas.edu](mailto:Events@clackamas.edu) or 503-594-3308.