

Catalog

2017
2018



Clackamas
Community College





Welcome to Clackamas Community College!

Welcome to Clackamas Community College! With an education from CCC, you can go anywhere. Whether your goal is completing a bachelor's, gaining the skills to get a job or improving your skills, Clackamas will provide the classes and support to get you there.

If a four-year degree is your goal, Clackamas Community College is an affordable jumpstart to your university education. CCC students can save more than \$8,000 during their first two years of school. Over the last 10 years, 77 percent of our two-year graduates have gone on to four-year colleges. Need training for a new job? You could be job-ready in two years or less. According to recent data, 87 percent of our certificate recipients found employment -- a vast majority within six months of graduation.

Clackamas has the programs, instruction and committed faculty and staff to make sure you reach your goals. You'll also find a variety of services to support your classes, like CougarConnect, tutors, advisors, computer labs and more.

The CCC Foundation helps students of all ages reach their dreams by offering scholarships that make a difference in students' ability to attend college. If you bring your imagination and your commitment, you can succeed at CCC, where we offer an Education That Works.

President Joanne Truesdell
CCC, Class of '82

2017-2018 Academic Calendar

Please check a current *Class Schedule* to confirm these dates.

SUMMER TERM

2017

| | |
|---|-----------------------|
| Classes Begin..... | Monday, June 26 |
| Independence Day holiday (College closed) | Tuesday, July 4 |
| Labor Day holiday (College closed)..... | Monday, September 4 |
| Term ends..... | Saturday, September 8 |

FALL TERM

2017

| | |
|--|---|
| In-Service week (College closed Wednesday) | September 18–22 |
| Classes begin | Monday, September 25 |
| Veterans' Day holiday (College closed) | Friday, November 10 |
| Thanksgiving holiday (College closed)..... | Thurs.–Fri., November 23–24 (Wednesday evening classes, beginning at 4 p.m. or later, are canceled prior to Thanksgiving.) |
| Finals week | Mon.–Sat., December 4–9 |
| Term ends..... | Saturday, December 9 |
| Winter Break (College closed)..... | Mon., Dec. 25 & Tues., Dec. 26 |
| New Year's Day holiday (College closed) | Monday, January 1 |

WINTER TERM

2018

| | |
|---|---|
| Classes begin | Monday, January 8 |
| Martin Luther King Jr. holiday (College closed) | Monday, January 15 |
| Presidents Day (College closed) | Monday, February 19 |
| Skills Contest..... | Thursday, February 22 (Day classes canceled at the Oregon City campus only. Evening classes, beginning at 4 p.m. or later, held as scheduled.) |
| Finals week | Mon.–Sat., March 19–24 |
| Term ends..... | Saturday, March 24 |
| Spring Break..... | March 26–30 |

SPRING TERM

2018

| | |
|--|-----------------------|
| Classes begin | Monday, April 2 |
| Memorial Day (College closed)..... | Monday, May 28 |
| Finals week | Mon.–Sat., June 11–16 |
| GED & Adult High School Diploma Graduation Ceremony..... | Thursday, June 14 |
| College Certificate & Degree Graduation Ceremony..... | Friday, June 15 |
| Term ends..... | Saturday, June 16 |

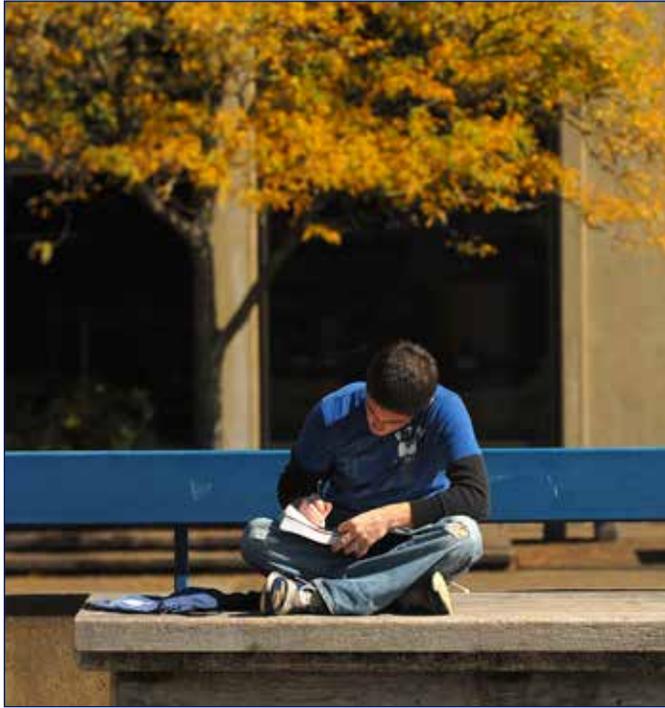


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Clackamas Community College is accredited by the Northwest Commission on Colleges and Universities.

Accreditation of an institution of higher education by the Northwest Commission on Colleges and Universities indicates that it meets or exceeds criteria for the assessment of institutional quality evaluated through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Northwest Commission on Colleges and Universities is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding an institution's accredited status by the Northwest Commission on Colleges and Universities should be directed to the administrative staff of the institution. Individuals may also contact:

Northwest Commission on Colleges and Universities
8060 165th Avenue N.E., Suite 100
Redmond, WA 98052
(425) 558-4224
www.nwccu.org

Please note: The information in this catalog reflects current programs, requirements, and costs. These are all subject to change, and Clackamas Community College reserves the right to make any necessary revisions in the information contained here without prior notice.



Clackamas At A Glance

www.clackamas.edu



Education That Works



Who We Are

Purpose

Creating lifetime opportunities for success through responsive education.

Mission

To serve the people of the college district with high quality education and training opportunities that are accessible to all students, adaptable to changing needs, and accountable to the community we serve.

Core Themes

Our core themes describe the essential elements of our mission fulfillment. They are:

- **Academic Transfer** – We prepare learners to transition to a four year institution and attain their goals for further education.
- **Career and Technical Education** – We prepare learners to attain their career goals through programs that reflect the labor market needs of business and industry.
- **Essential Skills** – We prepare learners to attain high school completion, to achieve English language proficiency, and to gain college and career readiness skills in mathematics, reading, and writing.
- **Lifelong Learning** – We create opportunities for the lifelong professional, cultural, and personal development of our community members.

Philosophy

The college's mission is implemented with a commitment to being accessible, adaptable, and accountable.

The college endeavors to be accessible by:

- maintaining an open-door admissions policy
- keeping tuition and fees as low as possible and maintaining financial aid programs
- informing our public about available programs and services
- encouraging student success through appropriate course placement, effective instructional strategies, recognition of diversity of learning styles, and commitment to student support
- surmounting the geographical, physical, educational, psychological, and financial barriers that exist for district citizens
- encouraging free and open exchange of thoughts and ideas
- welcoming students and staff of diverse backgrounds and cultures.

The college endeavors to be adaptable by:

- asking district citizens, businesses and other community groups what programs and services are needed
- maintaining flexibility in planning, budgeting, programming and staffing practices so that resources can be shifted as needs change
- cooperating with other organizations to respond to common challenges
- maintaining instructional and student support programs which recognize the diversity of learning and cultural styles
- building productive partnerships with business and industry.

CCC is:

- accredited by the Northwest Commission on Colleges and Universities
- a publicly supported, community- based organization, governed by a locally elected Board of education
- operating within available resources from student tuition and fees, local property taxes, state funds, and additional resource development activities (i.e., state and federal grants, individual and corporate gifts, etc.)

The college endeavors to be accountable by:

- maintaining appropriate standards of performance for all programs, courses and services
- involving citizens in the budget process, the planning process, and in program development and review
- conducting regular performance reviews for all college staff members
- continuing efforts to make the most effective use of college resources
- evaluating the effectiveness of educational programs and services by measuring student outcomes.

Ethics

Clackamas Community College is dedicated to personal growth and academic excellence. Each member of the college community—students and staff alike—shall strive to:

- recognize the inherent goodness of all people and honor the humanity that joins us
- practice personal and academic integrity, respecting the dignity, rights and property of all persons
- encourage diversity, striving to learn from differences in people, ideas and opinions
- demonstrate concern for others, their feelings and their needs, and treat them as we wish to be treated ourselves.

Goals

The college has established the following goals to guide our planning:

Breadth of service

by responding effectively to the needs of our varied constituencies.

Quality of education

by striving to achieve the highest quality of teaching, learning and student success.

Commitment to values

by aligning our organizational systems to the achievement of our Institutional Values.

A healthy organization

by promoting a strong sense of community with a commitment to communication, continuous learning and improvement.

Resources to succeed

by securing and sustaining human and financial resources and facilities to fulfill our mission.

Values

In order to ensure quality service to our community and students and a fulfilling work environment for our staff, we subscribe to the following institutional values:

Community

The college staff holds the institution in trust for the citizens of the district. We believe that:

- our service and instruction shall always strive to meet the highest standards
- the college exists in a dynamic environment which encourages innovation, self-evaluation and continuous improvement
- the preservation of the college in the pursuit of its mission must take priority over individual concerns while safeguarding the rights and dignity of staff or students
- academic freedom and the free exchange of ideas are essential elements of the college.

Students

The college exists to enable students to earn a college education, to prepare for the world of work, and to learn how to learn. We believe that:

- students can grow toward full potential as they experience the joys of discovery and participate in the rigors of study
- all students possess inner resources which can be developed and refined
- students have the right to enroll in classes appropriate to their ability levels
- students must take an active role in their own learning to make their educational experiences meaningful
- students should respect the diversity and dignity of all persons.



Staff

All college personnel must contribute to and support the educational mission of the college. We believe that:

- every staff member is a problem solver, with the right and the responsibility to identify and resolve issues they encounter on the job
- staff members must develop and maintain a strong interest in the growth of students and the community we serve
- effective communication and cooperation among staff members is necessary to fulfill the college mission
- staff members are responsible for seeking opportunities for continued professional growth
- the college is responsible for providing professional development opportunities for staff
- each staff member is entitled to fair and honest treatment by the college.

Diversity

The college is committed to building awareness of cultural diversity on our campus and in our community. We believe in:

- respecting the inherent right of all persons to live with dignity and freedom
- respecting individual rights of expression
- setting a standard for the larger community by promoting tolerance, communication, and understanding among people with differing beliefs, color, gender, cultures and backgrounds
- encouraging affirmative action for students and staff
- providing opportunities (curriculum development, art exhibits, theatrical presentations, special events) for increasing our awareness of cultural differences and personal life-style preferences within our college and the community.

Environment

The college accepts responsibility as a steward of the environment. In all areas of the college's operations, we will be proactive in protecting the environment. Our educational role is not only to teach environmental principles but also to model appropriate environmental behaviors. To implement our role, we will:

- encourage students and staff to practice behaviors consistent with the preservation of a clean and safe environment
- minimize the creation of waste and repair, reuse, and recycle materials whenever possible
- provide facilities that are safe and free from environmental hazards

- use the most energy efficient systems available in the physical operation of the college and make energy conservation a priority when planning new facilities and retrofitting existing facilities
- purchase earth-friendly products whenever feasible and consider environmental effects when we plan investments in buildings, equipment, maintenance, and repairs
- maintain a landscape that provides opportunities for environmental awareness, learning, and enjoyment by using the most environmentally compatible methods available for upkeep
- evaluate our own performance through formal audits and by listening carefully to the observations of employees and others on ways we can improve.

Decision Making

The college maintains an open and inclusive organizational structure which enables all members of staff to participate in the decision-making process. We believe that:

- institutional direction is driven by information received from the staff, the students and the community
- all employees should have a clear understanding of how they are connected to the decision-making process
- we achieve a balance of decentralized and centralized decision making
- we maintain a dynamic and continuous organizational audit with the goal of continuous improvement
- we are flexible and able to develop contingency plans to adjust to a changing environment
- we are constantly in the process of defining and dispelling ambiguity but are able to accept a certain amount of uncertainty
- we are constantly seeking direction from the community in policy and curriculum development.

Goals developed and adopted by the VISIONS Group, May 1993.

Purpose, Mission, Philosophy, Code of Ethics, and Values updated and adopted by the CCC Board of Education, December 1994.

Instructional Values adopted by the VISIONS Group, May 1996.

Core Themes adopted in 2011.

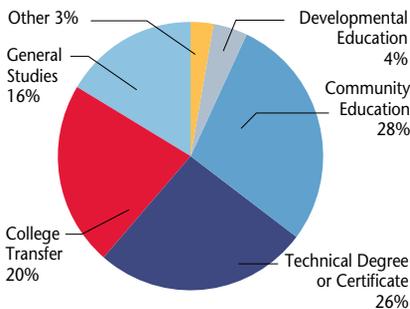
2015-2016 Enrollment Statistics

| | |
|--|--------------|
| Headcount | 26,034 |
| Fall Full-time students | 2,708 |
| Fall Part-time students | 5,290 |
| Fall Non-credit students | 4,718 |
| Full-time Equivalence | 6856 |
| Average age, all students | 32 |
| Average age, full-time students | 24 |
| Known Females | 10,624 (49%) |
| Known Males | 11,076 (51%) |
| Racial/ethnic known minorities in student body | 17% |
| Degrees/certificates awarded | 1,595 |

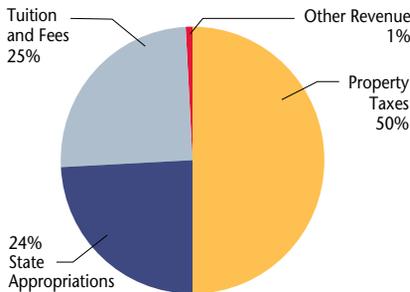
For more information on these and other college statistics, contact the Office of Institutional Research & Reporting at 503-594-6140.

Note: Financial aid information does not include institutional or scholarship aid.

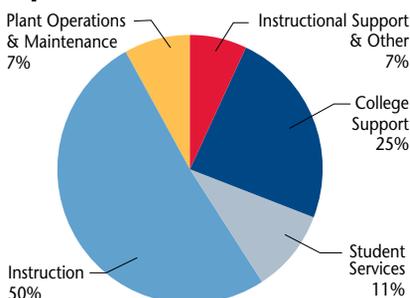
Enrollment Breakdown by Student Program 2015-2016



Revenue - General Fund



Expenditures - General Fund



CCC at a Glance

Numbers reflect 2014-15 data unless otherwise noted.

Service Area

CCC District: All of Clackamas County except Lake Oswego, Sandy, Damascus, and Boring school districts.

District Population: estimated – County 384,697 (2014 Census)
District (83%) = 319,298 (2014 Census)

Enrollment

2016-17 Head count: 26,034
2016-17 Full-time Equivalence: 6,856

Programs

Career Technical: CCC offers 108 one-year Certificate of Completion and/or two-year Associate of Applied Science degree programs in career technical career areas.

College Transfer: CCC offers the two-year Associate of Arts Oregon Transfer degree, completion of which allows the student to meet the general education requirements of the baccalaureate degree program, and have junior standing for the purposes of admission and registration, at any Oregon University System (OUS) institution.

CCC offers the two-year Associate of Science degree, completion of which allows students to take the first two years of articulated coursework at Clackamas Community College, and transfer to specific four-year institutions to complete a degree in the designated discipline.

Literacy/Basic Skills: CCC offers individualized instruction in basic academic and study skills, including Adult High School Diploma, GED, ESL, Alternative Schools, and Life & Career Options.

Community Education: CCC offers non-credit personal interest and enrichment courses through district community schools and parks and recreation locations throughout Clackamas County.

Business Training: CCC offers contracted employee training through the Customized Training & Development Services program and assistance to small businesses through the Small Business Development Center.

CCC President

Dr. Joanne Truesdell

Board of Education

Ron Adams

Jean Bidstrup, *through 6/30/17*

Greg Chaimov

Chris Groener

Dave Hunt

Richard Oathes, *through 6/30/17*

Jane Reid

Departments and Offices

College Main Number: 503-594-6000

| BLDG.* | DEPARTMENT/OFFICE | PHONE |
|----------------|---|--------------|
| ABE/GED | | |
| D | Oregon City | 503-594-3028 |
| H | Harmony | 503-594-0633 |
| D | Adult High School Diploma - Oregon City | 503-594-0633 |

| BLDG.* | DEPARTMENT/OFFICE | PHONE |
|--------------------------|-------------------|--------------|
| Academic Advising | | |
| CC | Oregon City | 503-594-3475 |
| H | Harmony | 503-594-0623 |
| W | Wilsonville | 503-594-0959 |

| BLDG.* | DEPARTMENT/OFFICE | PHONE |
|------------------|-----------------------|--------------|
| Bookstore | | |
| M | Bookstore-Oregon City | 503-594-6500 |
| H | Bookstore-Harmony | 503-594-0647 |

| BLDG.* | DEPARTMENT/OFFICE | PHONE |
|----------------------------------|-------------------|--------------|
| Testing/Assessment Center | | |
| RR | Oregon City | 503-594-3283 |
| H | Harmony | 503-594-0636 |
| W | Wilsonville | 503-594-0940 |

| | | |
|-----|--|--------------|
| RR | Admissions & Recruitment/Welcome Center | 503-594-3284 |
| CC | Advanced College Credit | 503-594-3208 |
| T/W | Apprenticeship | 503-594-3031 |
| C | Arboriculture | 503-594-3292 |
| AC | Art | 503-594-3034 |
| R | Athletics | 503-594-3043 |
| B | Automotive | 503-594-3047 |
| S | Business | 503-594-3071 |
| H | Business Development Center | 503-594-0738 |
| B | Business Office | 503-594-3085 |
| CC | Cafeteria | 503-594-6090 |
| M | Campus Safety Office | 503-594-6650 |
| RR | Campus Tours | 503-594-6249 |
| CC | Career Center | 503-594-6001 |
| B | Career Technical Education | 503-594-3441 |
| F | Child Care Center | 503-657-9795 |
| | Child Care Info & Referral | 503-253-5000 |
| RR | The Clackamas Print Newspaper | 503-594-3261 |
| N | Communication Studies | 503-594-6489 |
| H | Community Education | 503-594-0627 |
| | Community Garden | 503-594-3040 |
| D | Computer Lab (Academic) | 503-594-6632 |
| S | Computer Lab (Open) | 503-594-6632 |
| S | Computer Science | 503-594-3071 |
| CC | Cooperative Work Experience | 503-594-3511 |
| CC | Counseling | 503-594-3176 |
| C | Criminal Justice/Corrections | 503-594-3203 |
| DJ | Customized Training & Development | 503-594-3200 |
| AC | Digital Media Communications | 503-594-3034 |
| CC | Disability Resource Center | 503-594-6357 |
| M | Distance Learning | 503-594-6310 |
| C | Early Childhood Education & Family Studies | 503-594-3203 |
| C | Education | 503-594-3203 |
| B | Electronics & Microelectronics | 503-594-3318 |
| T | Emergency Management | 503-594-3539 |
| W | Energy & Utility Resource Management | 503-594-0942 |
| P | Engineering | 503-594-3345 |
| RR | English | 503-594-3254 |
| D | English as a Second Language | 503-594-3234 |
| RR | Enrollment Services | 503-594-6100 |

| BLDG.* | DEPARTMENT/OFFICE | PHONE |
|--------|--|--------------|
| ELC | Environmental Learning Center | 503-594-3696 |
| B | Environmental Safety & Health | 503-594-3322 |
| G | Facility Scheduling | 503-594-3308 |
| RR | Financial Aid Office | 503-594-6100 |
| T | Fire Science (Wildland Fire) | 503-594-3539 |
| C | Gerontology | 503-594-3203 |
| B | GIS | 503-594-3318 |
| CC | Graduation Services | 503-594-6651 |
| R | Gym | 503-594-3043 |
| H | Harmony Campus Registration/Information | 503-594-0620 |
| H | Health Sciences | 503-594-0650 |
| CC | High School Partnerships | 503-594-3208 |
| C | Horticulture | 503-594-3292 |
| B | Human Resources/Employment Opportunity | 503-594-3458 |
| C | Human Services | 503-594-3203 |
| B | Instructional Media Services | 503-594-3500 |
| C | Landscape | 503-594-3292 |
| D | Learning Center | 503-594-6191 |
| D | Library - Circulation Desk | 503-594-6323 |
| D | Library - Reference Desk | 503-594-6042 |
| CC | Life & Career Options | 503-594-3176 |
| B | Manufacturing Technology | 503-594-3318 |
| S | Math | 503-594-3395 |
| M | Moodle Help | 503-594-6310 |
| N | Music | 503-594-3337 |
| H | Nursing | 503-594-0650 |
| CC | Office of Education Partnerships | 503-594-3220 |
| C | Organic Farming | 503-594-3292 |
| C | Paraeducator | 503-594-3203 |
| P | Pauling Center Gallery | 503-594-3034 |
| R | Physical Education | 503-594-3043 |
| B | President's Office | 503-594-3002 |
| RR | Registration and Records | 503-594-6100 |
| B | Renewable Energy Technology | 503-594-3318 |
| RR | Scholarship Office | 503-594-3421 |
| P | Science | 503-594-3345 |
| D | Skills Development | 503-594-3028 |
| M | Social Science | 503-594-3403 |
| RR | Student Accounts | 503-594-6100 |
| CC | Student Government | 503-594-3040 |
| CC | Student Life & Leadership | 503-594-3040 |
| CC | Student Support Services | 503-594-3475 |
| B | Technical Career Programs | 503-594-3441 |
| N | Theater/Performing Arts | 503-594-3153 |
| CC | Tutoring Services | 503-594-6191 |
| CC | Veterans Educational Benefits | 503-594-3438 |
| CC | Veterans Education & Training Center | 503-594-3438 |
| B | Vice President, College Services | 503-594-3010 |
| B | Vice President, Instructional & Student Services | 503-594-3020 |
| P | Water & Environmental Technology | 503-594-3345 |
| T | Welding | 503-594-3318 |
| W | Wilsonville Registration/Information | 503-594-0940 |
| F | Workforce Development Services | 503-594-6246 |
| M | World Languages (formerly Foreign Languages) | 503-594-3403 |
| D | Writing Center | 503-594-6275 |

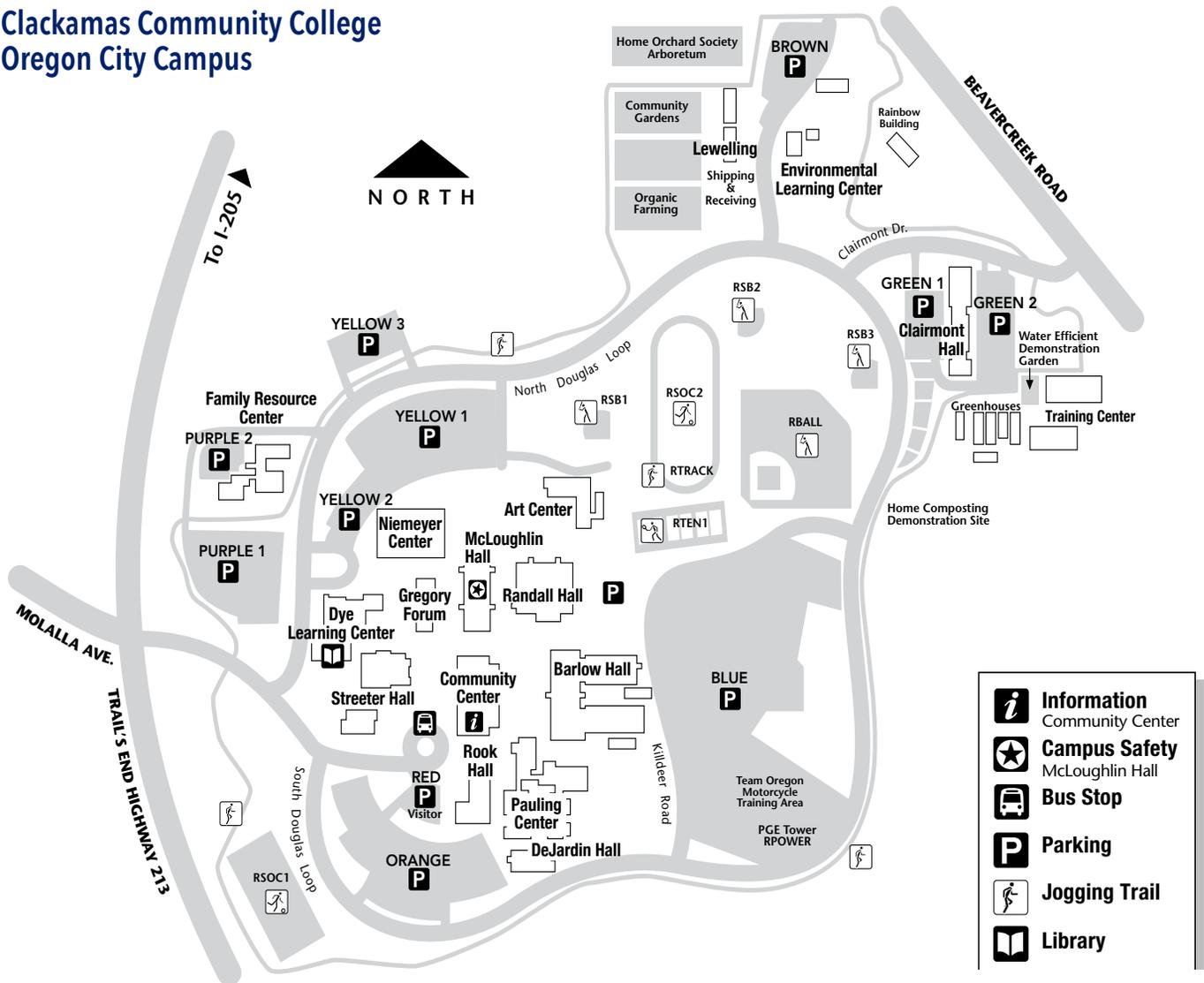
* Find building code key on campus map page.

Campus Safety

In an emergency or life-threatening situation, dial **911** from any phone.

Campus Safety Office, ext. **6650**
or call **503-594-6650**.

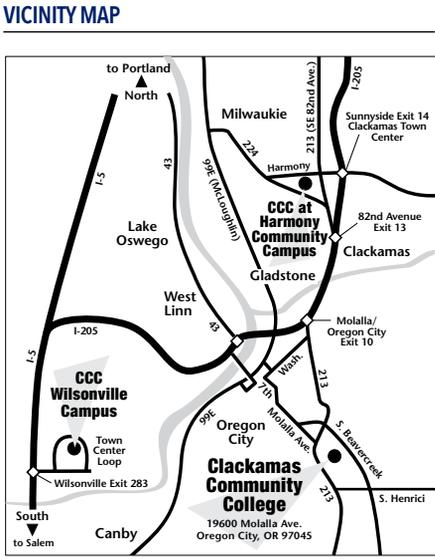
Clackamas Community College Oregon City Campus



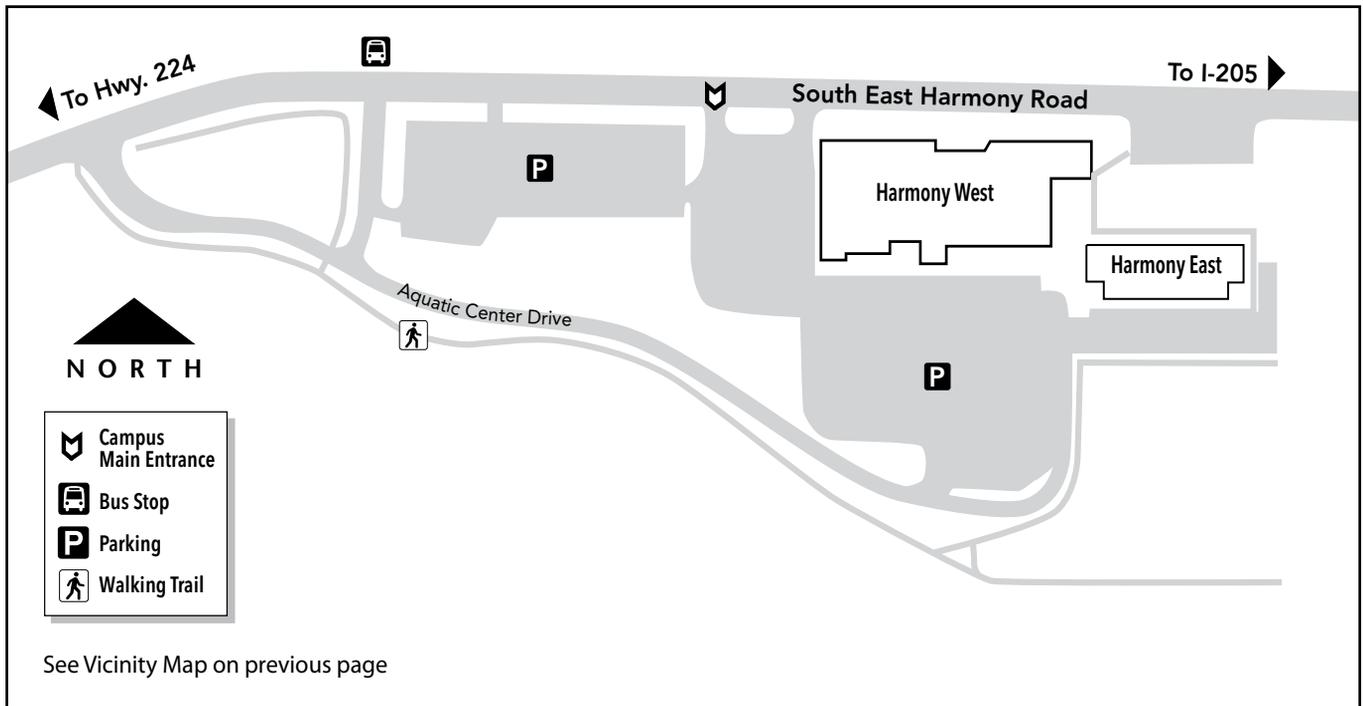
-  **Information**
Community Center
-  **Campus Safety**
McLoughlin Hall
-  **Bus Stop**
-  **Parking**
-  **Jogging Trail**
-  **Library**

| CODE | BUILDING NAME (OC CAMPUS) |
|--------|---------------------------------|
| AC | Art Center |
| B | Barlow Hall |
| C | Clairmont Hall |
| CC | Community Center |
| D | Dye Learning Center |
| DJ | DeJardin Hall |
| ELC | Environmental Learning Center |
| F | Family Resource Center |
| G | Gregory Forum |
| H | CCC at Harmony Community Campus |
| M | McLoughlin Hall |
| MOD1&2 | Modulars |
| N | Niemeyer Center |
| OIT | CCC at Harmony Community Campus |
| P | Pauling Center |
| R | Randall Hall |
| RR | Rook Hall |
| S | Streeter Hall |
| T | Training Center |
| W | CCC Wilsonville Campus |

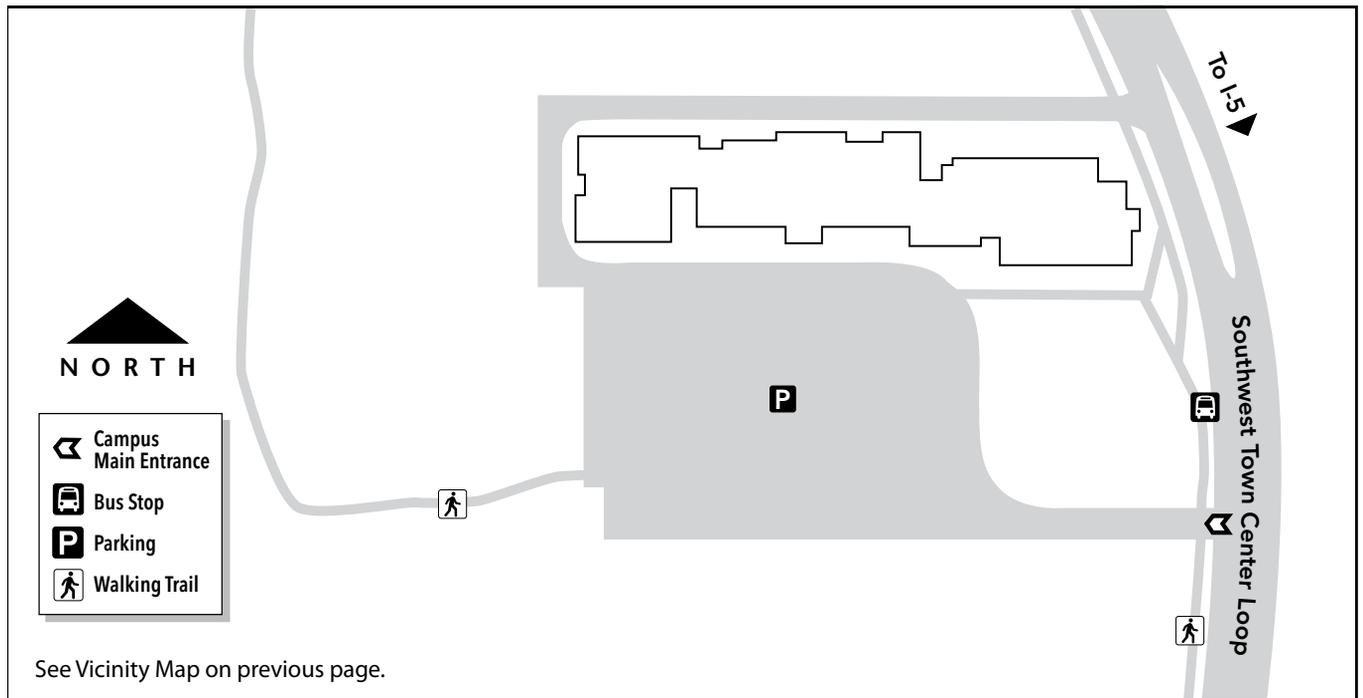
| CCC CAMPUS SITES |
|--|
| CCC at Harmony Community Campus 7738 S.E. Harmony Road Milwaukie, OR 97222 |
| CCC Oregon City 19600 Molalla Ave. Oregon City, OR 97045 |
| CCC Wilsonville Campus 29353 SW Town Center Loop E Wilsonville, OR 97070 |
| CCC OFF-CAMPUS SITES |
| Canby Applied Technology Center 721 S.W. Fourth St., Canby, OR 97013 |
| Estacada High School 355 N.E. 6th, Estacada, OR 97023 |
| Molalla Center (behind Molalla Public Library) 201 East Fifth, Molalla, OR 97308 |



Clackamas Community College Harmony Community Campus



Clackamas Community College Wilsonville Campus



Getting Started

www.clackamas.edu



Education That Works



Admission

ENROLLMENT SERVICES CENTERS
ALL CAMPUS LOCATIONS

503-594-6100

Clackamas Community College has an open access admission policy and welcomes all students who can benefit from the instruction offered, regardless of their educational background. Adult enrollment (18 and older) is unrestricted. Students 17 and younger that have not completed high school or obtained a GED must comply with special enrollment requirements. See Programs for Adult Populations and High School Age Students, page 15, for additional information.

Students Seeking Degrees or Certificates

If you are working toward a degree or certificate go to www.clackamas.edu and click on “Admissions & Aid” to apply for admission online. Paper applications are available upon request.

You should apply for admission at least four weeks prior to when you want to begin at CCC. If you are applying for financial aid or have previous college work to be evaluated, apply 12 weeks prior to when you want to begin at CCC.

Students Not Seeking Degrees or Certificates

If you want to take classes but not complete a degree or certificate you are strongly encouraged to apply for admission by going to www.clackamas.edu. Click on “Admissions & Aid” to apply online. Paper applications are available upon request.

Transfer Students

CCC accepts college-level credits from regionally accredited colleges and universities recognized by the Council for Higher Education Accreditation (CHEA). These credits may be accepted for course placement, course equivalency, program requirements and degree completion.

If you have taken classes at other colleges and would like this coursework reviewed for transfer credit at CCC, include official copies of your transcripts with your application or ask the college you previously attended to send a copy of your official transcript to Graduation Services. NOTE: If you want this coursework evaluated before you begin at CCC, apply for admission and send your previous college transcripts to CCC at least 12 weeks prior to when you want to begin classes.

Credit for Prior Learning

You may have already completed college credits through several local and national programs including Advanced College Credit (ACC), Advanced Placement (AP), College Level Examination Program (CLEP), International Baccalaureate (IB) and the military among others. It is important to send exam scores or transcripts to Graduation Services at least 12 weeks prior to the term in which you will begin at CCC so your credits can be evaluated.

Any student receiving VA benefits while attending Clackamas Community College is required to obtain transcripts from all previously attended schools, as well as military transcripts, and submit them to the veterans school certifying official for review of prior credit.

International Students/Program for Intensive English (PIE)

CCC is approved by the Department of Homeland Security (DHS) to accept qualified students on an F-1 visa. Students wanting to pursue a college level course of study MUST submit proof of English language proficiency by one of the following:

- TOEFL score of a 61 iBT or higher
- IELTS score of 6.0 or higher
- Completion of 2 college level (100 or above) courses in composition or writing with a grade of “C” or better, taken at a U.S. post-secondary college or university

Participation in a college level course of study is not guaranteed by meeting the above minimum requirements. To be admitted into college level courses, a student must also achieve a placement test score of 70+ on the CCC writing placement test.

International students must also submit official transcripts from all prior U.S. post-secondary colleges or universities attended.

If you are unable to demonstrate English proficiency at the required level, you will be placed in the Program for Intensive English (PIE) and conditionally admitted to college level courses of study.

Application materials and information are available at www.clackamas.edu; click on “Admissions & Aid”.

Special Admission Programs

The following programs require a separate admission application:

- Degree Partnership Programs (four-year universities)
- International Students
- Clinical Lab Assistant
- Dental Assistant
- Medical Assistant
- Nursing

Special admission programs often require prerequisite courses or skills assessments. Requirements, application dates and deadlines are subject to annual change. Admission requirements and application materials for each program must be downloaded from www.clackamas.edu, Admissions & Aid.

Degree Partnership Programs

At CCC there are several ways in which the college partners with four-year universities to help make your transition from CCC to your institution of choice easier.

- You can co-enroll at one of five four-year institutions; Portland State University, Oregon State University, Western Oregon University, Oregon Institute of Technology, and Marylhurst University all offer the opportunity to be admitted and enrolled at the same time you attend CCC.
- Articulation Agreements – CCC offers an array of Associate of Science degrees that are specifically designed with transfer to a partner four-year institution in mind. There are also several Associate of Applied Science degrees that are set up for transfer into either your specific program of study or into a Bachelor's of Applied Science.
- Associate of Arts – Oregon Transfer and Associate of Science- Oregon Transfer/Business are both transfer degrees that are accepted by all Oregon public universities and several private colleges as well.
- Oregon Transfer Module is a one-year transfer program accepted by all public Oregon universities as general education credit fulfilling the first year requirements at the receiving institution.

Programs for Adult and High School Students

CCC offers many programs for adult and high school students:

General Education Development (GED)

You may earn a high school equivalency certificate by passing the General Education Development (GED) test. You must be at least 16 years old; those under 18 are admitted only with a referral or a letter of release from compulsory attendance obtained from your high school principal or counselor. A fee is charged each term. Spanish GED is also available. Refer to the current *Class Schedule* for local GED options.

Registration for GED preparation classes takes place in the Dye Learning Center.

Adult High School Diploma (AHSD)

CCC is authorized by the State Board of Education to award the Adult High School Diploma (AHSD). If you enter our high school diploma program, you may transfer credits from accredited high schools. AHSD students may also enroll in college credit classes and may receive dual credit for certain classes.

You must be at least 16 years old and have completed 14 credits. If you are under 18, you must provide a referral or a release from compulsory attendance from your local high school. AHSD degree requirements are listed on page 49.

Students Younger than Age 18

To take high school or college classes at CCC, the following options are available:

- If you are 16 years of age or older and want to get your high school diploma or GED at Clackamas, contact the Skills Development Department, 503-594-3028.
- To take high school credit recovery classes at CCC that will transfer back to your high school, contact the Skills Development Department, 503-594-3028.
- If you are under 18 and want to take college classes while still in high school contact Enrollment Services, 503-594-3499.
- If you want to earn transferrable college credits for courses you are taking at your high school, contact your high school counselor or the CCC Advanced College Credit coordinator, 503-594-3208.

Financial Aid & Scholarships

Application Procedures

You may apply for financial aid anytime throughout the year. However because certain financial aid funds are limited, you should apply as early as possible. The FAFSA is available online beginning October 1 each year.

If you are applying for a federal or state grant, a work program or loan, you must complete a Free Application for Federal Student Aid (FAFSA). CCC uses the FAFSA to determine the amount a family and student can contribute to the cost of their college education. The use of this federally approved aid application assures every applicant fair and consistent treatment. Apply online at www.fafsa.gov. No fee is charged.

After CCC receives the FAFSA data electronically, our financial aid staff will send you an email and post notifications in your myClackamas account (under My Documents). You must check your account frequently during this process to ensure you have submitted all of the forms needed to process your financial aid request. Failure to do so could mean you don't have your aid when school begins.

Be sure to pay attention to the financial aid recommended deadlines and allow up to 12 weeks for the entire process from application to award letter.

Student Eligibility Requirements

You may be eligible for financial aid if you:

- Are an admitted and enrolled student, whether full or part-time;
- Are enrolled in an eligible program at least one year in length that leads to a degree or certificate;
- Have registered with the Selective Service (if required to do so);
- Have a high school diploma or GED; are not attending an elementary or secondary school;
- Are a United States citizen or an eligible noncitizen;
- Are not in default of any federal loan program; and
- Do not owe a repayment on any federal grant program

For the Federal Direct Loan program, you must be enrolled at least half-time (six credit hours).

For a Pell Grant, you must be an admitted, degree or certificate seeking student enrolled in one or more credits.

For the Oregon Opportunity Grant, you must be a resident of Oregon for a year prior to the start of school and enrolled at least half-time (six credit hours).

Program Eligibility Requirements

Eligible programs need to be at least one year in length (some exceptions apply) and must lead to a degree or certificate. Eligible one-year programs must provide training to prepare students for "recognized occupations" as defined in the Dictionary of Occupational Titles.

Academic Standards and Eligibility

To receive financial aid, you must fulfill the standards of Satisfactory Academic Progress (SAP). Information regarding SAP requirements are available online at www.clackamas.edu. Click on "Admissions & Aid."

Financial Aid Disbursement Policy

Financial aid is disbursed to a student's account at CCC to pay tuition and fees beginning the week prior to the start of the term. Financial aid is disbursed weekly throughout each term for aid not ready at the beginning of the term. If financial aid disbursed exceeds the balance due on the student's account at CCC, a refund will be prepared to the student for the excess financial aid. Refunds are mailed to students or direct deposited to the student's bank account the last business day prior to the first day of the term and weekly thereafter. Funds are not available prior to this day.

Federal & State Financial Aid Programs

FEDERAL PELL GRANTS

You may be eligible for up to \$5,920 a year in 2017-18, depending on the amount of federal funding available. Awards are based on eligibility and enrollment status.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS

You may be eligible for up to \$1,050 a year. Part-time students (taking 6-11 credits a term) will receive smaller grants.

OREGON OPPORTUNITY GRANTS

You must be enrolled for six or more credits to be eligible for Oregon Opportunity Grants. If you are not an Oregon resident, contact your home state for eligibility requirements for your home state program.

OREGON PROMISE GRANTS

The state of Oregon offers the Oregon Promise grant to incoming students who successfully complete the GED or earn their high school diploma shortly before enrolling in an Oregon Community College. Awards are variable from \$850-\$3,090 for the 2016-17 award year; award amounts for the 2017-18 year are unknown at the time of publishing. Applicants must be residents of Oregon. For more information or to apply, visit oregonstudentaid.gov

FEDERAL WORK-STUDY

You may be eligible to receive an award to fund a paid part-time job through the college. Jobs are available both on campus and in the community. Part-time students (taking 6-11 credits a term) receive fewer dollars than full-time students.

FEDERAL DIRECT LOANS

Most students are eligible to apply for Federal Direct Loan funds. The Federal Direct Loan is a Federally guaranteed loan. First year students (less than 45 credits completed) are eligible to borrow subsidized amounts up to \$3,500, and second year students may borrow up to \$4,500 (actual amount is dependent on student budget criteria). The Office of Financial Aid and Scholarships provides information on unsubsidized Direct loans.

FEDERAL PARENT PLUS LOANS

Your parent may be eligible to apply for a parent PLUS loan if your financial aid package is insufficient to cover the cost of attendance. Parent PLUS loans are loans borrowed and repaid by the parent of a dependent student and require a successful credit check. For more information or to apply for a parent PLUS loan, visit studentloans.gov.

Scholarships**503-594-6100**scholarships@clackamas.edu

Clackamas Community College offers various scholarship opportunities. The following are available:

HIGH SCHOOL SCHOLARSHIPS

Every year the CCC Foundation offers two full year tuition scholarships and one full-time, one term scholarship through each in-district public high school. Information and applications for these scholarships are available in December in your local high school counseling center or career center.

In-district high school students who compete in the annual Clackamas Regional Skills contest are eligible for CCC scholarships. Partial, one-term tuition scholarships are awarded to the top three winners in all categories of the competition. For more information contact CCC Admissions and Recruitment, 503-594-3284.

TUITION SCHOLARSHIPS

If you possess special skills or plan to participate in extra-curricular activities like art, athletics, speech, journalism, student government, music or theater, you may be eligible for a tuition waiver. Contact the appropriate college department to find out how to apply.

STUDENT SCHOLARSHIPS

The CCC Foundation funds over half a million dollars in scholarships for new and returning students. There is one electronic application form to complete for all scholarships. The application is available at www.clackamas.edu/scholarships and is open January 30 to October 31 annually. There are two deadlines annually – March 30 and October 31. All scholarship applications that are complete by those deadlines move on to the reading and scoring committee and are considered for scholarship awards.

PRIVATE SCHOLARSHIPS

A variety of sources offer private scholarships. These scholarships are listed at www.clackamas.edu/scholarships

Veterans Benefits

CCC OREGON CITY CAMPUS
BILL BROD COMMUNITY CENTER, RM100

503-594-3438vetinfo@clackamas.eduwww.clackamas.edu/Veterans/

Our team at the Veterans Education and Training (VET) Center is committed to helping you access all the resources needed to make your educational goals a reality. If you are currently serving in the military, have ever served, or are a military family member please contact us to learn more and determine your eligibility for veterans benefits.

We will:

- Provide information about the many VA educational benefit programs and assistance with applying for these programs.
- Assist you with other resources available to veterans and their military family members, including community and College resources.
- Connect you with the many resources on campus and in the community to make your transition from military service to civilian life a success.
- Provide assistance with other veteran-specific educational resources, including state assistance and tuition waivers for family members of fallen service members.
- Help with active and reserve DOD military tuition assistance.

CCC's VET Center can help you get started today--your success is our only goal!

Determine Course Placement

Testing Center and Placement Office

CCC OREGON CITY CAMPUS, ROGER ROOK HALL, RR136
503-594-3283

CCC HARMONY COMMUNITY CAMPUS
503-594-0636

CCC WILSONVILLE CAMPUS
503-594-0944

Visit www.clackamas.edu/testing
or call for testing hours.

New students at Clackamas Community College should determine course placement in reading, writing and math. For further information about determining your course placement, review the information on the web or visit the Testing Center and Placement Office at Oregon City or online at <https://www.clackamas.edu/testing/>. The placement process needs to be completed prior to registration for many courses at CCC.

Placement Advising for Student Success (PASS) PASS advisors use multiple measures during the conversation with you to suggest placement into the highest-level math and writing courses in which you are likely be successful, with appropriate academic and non-academic supports. Refer to: <http://www.clackamas.edu/pass/>

Bring along evidence to consider:

- HS transcripts within five years of graduation that include GPA.
- Samples of writing, including original research papers and essays from high school or examples of workplace writing.
- Math test scores or examples from the workplace.

There are multiple ways to determine the course placement that best fits with your academic goals. The following list of options can lend support to the placement recommendations that are right for you:

TAKING PLACEMENT TESTS

- ACCUPLACER Next Generation Math
- ACCUPLACER Next Generation Reading

STANDARDIZED TEST SCORES:

- SAT/ACT
- GED (2014 or newer) scores
- Smarter Balanced

OTHER PLACEMENT MEASURES

- HS transcripts within five years of graduation

PREVIOUS COLLEGE CREDIT THAT HAS BEEN EVALUATED BY CCC GRADUATION SERVICES.

Any of the following may be considered:

- International Baccalaureate (IB)
- Advanced Placement (AP)
- College Level Examination Program (CLEP)
- Advanced College Credit (ACC)
- DSST or military credit
- Transcripts from an accredited college or university

Refer to Graduation Services for more complete information about the process for submitting official transcripts and exam scores to CCC for credit evaluation. (This process may take up to 12 weeks.)

For further information about determining your course placement, review the information on <https://www.clackamas.edu/testing/> or you can bring evidence from any of the above categories to the Testing Center in Rook Hall for an unofficial evaluation. You may also take the placement tests; in fact, most Apprenticeship programs and some others may require a test score as part of the admissions process.

Advising Sessions/ Talking with an Advisor

Student Services

CCC OREGON CITY CAMPUS
BILL BROD COMMUNITY CENTER
503-594-3475

CCC HARMONY COMMUNITY CAMPUS
503-594-0623

CCC WILSONVILLE CAMPUS
503-594-0959

www.clackamas.edu/Advising

Students who are new to college are strongly encouraged to attend a New Student Advising Session after completing their placement testing. This two hour session will review campus resources and degree requirements, and will provide hands-on experience for choosing courses, creating a schedule, and registering for classes. Please visit the website or call for specific information regarding advising sessions.

Students with previous college coursework who are transferring into CCC should meet with an advisor at any of our campus locations.

Faculty advisors in the academic departments are also available by appointment to provide specific information about your program of study. They can also serve as a mentor. Your faculty advisor's name, e-mail address, phone number and office number are listed in the *Class Schedule* each term.

No matter what program you are working on, you should work with an advisor to be sure you're taking classes that meet your goals.

Registration

ENROLLMENT SERVICES CENTERS
ALL CAMPUS LOCATIONS
503-594-6100

registration@clackamas.edu

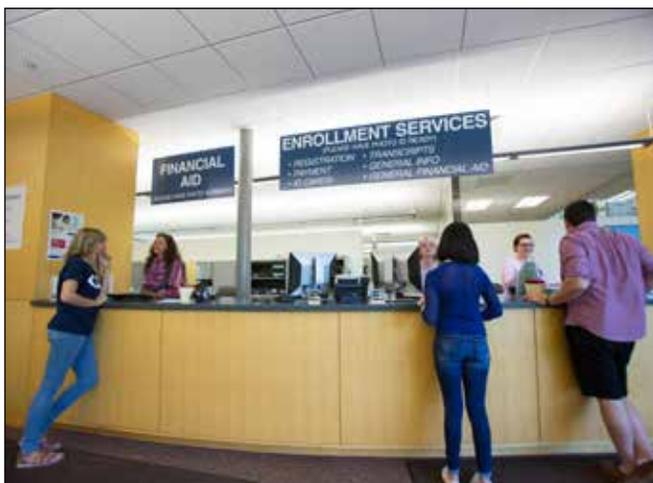
Registration is available for currently enrolled, returning and admitted students via your myClackamas account, fax/mail-in and in person as explained in our [Class Schedule](#) each term.

Registration is based on the number of credits completed at CCC (credits completed at other colleges are not counted for registration purposes). Courses in progress during the current term do not count toward this total. You will be notified of your registration date and time through your myClackamas account. The registration schedule is also printed in the [Class Schedule](#) each term. If you miss your registration window, you are able to register any time after that.

To Change Your Schedule Adding and Dropping Classes Changing Grading Method

You are required to obtain instructor permission (signature) after the course begins.

- You must officially drop courses you have registered for if you decide to stop going to class. Ceasing to attend class does not constitute official withdrawal! You will be held academically and financially responsible if you do not officially drop your courses. Official withdrawal is via myClackamas or in person.
- To change your grading method (from graded to P/NP, or P/NP to graded), you must submit a request to Enrollment Services by the end of the sixth week of the term.
- To change to an audit, you must submit a request to Enrollment Services by the end of the sixth week of the term. For more information regarding the Audit Option, see page 26.



Administrative Withdraw

- If you don't attend your class, instructors **MAY** drop you but **ARE NOT REQUIRED** to do so. Instructors may do this at any time during the first two weeks of the class. This is called administrative withdrawal.
- If an instructor does an administrative withdrawal, you may be granted a full refund of charges for the class.
- An instructor may administratively withdraw you from a course if you are unable to demonstrate fulfillment of the stated class prerequisite or co-requisite requirement.
- If you are utilizing Financial Aid or Veteran's benefits, you may owe a repayment. Please check with these offices for additional information regarding your enrollment status and entitlement to benefits.
- If you are administratively withdrawn from a course, you will be notified by Enrollment Services.

Wait List Procedure

Some CCC classes utilize a wait list option. If the class you want to register for is full and it has a wait list:

- Add your name to the wait list via myClackamas or in person.
 - You will receive an email in your "student.clackamas.edu" email when a spot opens up and you are next on the waitlist
 - Upon receiving an invitation to add a class you will need to go to "Manage My Waitlist" within myClackamas
 - You will have 48 hours to respond to the invitation
 - If you miss your window you will not be bumped from the waitlist but rather will be passed by for the next student and you will receive another invitation when your spot comes up again.
- Note: This process ends once a course begins. You must contact your instructor directly once a course has started.
- You will be notified by email when you are added to a class.
 - You are academically and financially responsible for the class if you no longer want to be in the class and don't drop it.

The following conditions may affect your eligibility for wait list placement:

- Wait list capacity has been met.
- There is a "hold" on your student record that restricts registration.
- There are course restrictions in place such as "instructor consent."
- You are already enrolled in another section of the same course.
- There is a time conflict with the course you have selected.
- You have reached the maximum number of credits allowed (18) without additional authorization.
- Class has already begun.

Tuition and Fees

2017-2018 Tuition and Fees

Tuition and fee rates, as well as payment option information can be found in a current copy of the *Class Schedule*. Please note that tuition and fee rates are subject to change without prior notice.

| TUITION TYPE | RATE | COMMENT |
|--|------------------|---|
| In-State | \$93 per credit | Applies to U.S. citizens or immigrants with a residency status (90 days at that address prior to the start of the term) in Oregon, Idaho, California, Nevada and Washington. |
| Out-of-State | \$266 per credit | Applies to international students and students residing in states which do not border Oregon. |
| FEE TYPE | RATE | COMMENT |
| General Student and Technology Fee | \$8 per credit | Supports many CCC student activities including athletics, child care, instructional technology and student government. |
| College Services Fee | \$23 per term | Non-refundable. Applies to credit courses only. The College Services Fee covers the cost of various services including graduation, parking, a shuttle, testing and transcripts. |
| Deferred Payment Fee | \$30 per term | Applied after the second week of the term if a balance is owed to the college. |
| Late Add Fee | \$50 per class | Applied on the fourth business day after the first official day of the class. |
| Non-Payment Fee | \$75 per term | Applied after the sixth week of the term if a balance is owed to the college. |
| Non-Refundable Third Party Billing Fee | \$15 | Assessed on any student account where CCC is billing an outside business/organization for tuition and charges. |
| Returned Bank Item | \$25 each item | Fee for checks returned for nonsufficient funds. |
| Course Fees | Varies | Certain classes have special fees in addition to tuition and the general fee. These are listed in the "Course Fee" column in the credit course listing in the <i>Class Schedule</i> . |

Factors that Determine Your Tuition

IN-STATE TUITION

To qualify as an in-state student for tuition purposes, you must be a U.S. citizen, immigrant or permanent resident who has established and maintained residency in Oregon, California, Idaho, Nevada or Washington at least 90 days prior to the first day of classes. A student registered as an aboriginal with an Oregon tribe will qualify for in-state tuition. A minor student whose parent(s) or guardian(s) is a bona fide Oregon resident will qualify for in-state tuition.

OUT-OF-STATE TUITION

You are an out-of-state student for tuition purposes if you are a U.S. citizen, immigrant or permanent resident who has not established residency in Oregon, California, Idaho, Nevada or Washington 90 days prior to the first day of classes or you are an international student/visitor.

You are an international student if you are a citizen of another country here on anything other than an immigrant visa. You will be required to have an I-20 to attend college.

International students do not become residents regardless of the length of residency within the district.

Note: If you plan to attend a public university after CCC, it is important to contact that institution prior to enrolling at CCC. Residency criteria at the public universities are different from the community colleges and attending CCC could impact your ability to establish residency at the universities.

THE VETERANS' "CHOICE ACT"

Any student using the VA's Montgomery or Post-9/11 GI Bill educational assistance who lives in Oregon while attending Clackamas Community College is entitled to pay tuition and fees at the in-state rate, if the student:

- Enrolls within three years of discharge after serving 90 days or more on active duty; or,
- Enrolls with a transferred benefit within three years of the transferor's discharge after serving 90 days or more on active duty (once enrolled, in-state rates apply while continuously enrolled, including beyond three years); or
- Enrolls with a transferred benefit while the transferor is on active duty, or
- Enrolls under the Marine Gunnery Sergeant John David Fry Scholarship for surviving spouses and children.

SENIOR CITIZEN TUITION BENEFIT

If you are 62 years of age or older before the start date of the term, you are eligible for a senior citizen tuition benefit. Once your student record reflects this status, tuition will be charged at the rate of 1/2 of the resident rate for all CCC sponsored credit classes (fees excluded). Tuition and fee charges must be paid on or before the second Friday of the term to avoid late payment fees. Fees may not be deferred, however, tuition may be paid in installments. Contact Enrollment Services for procedures to follow. You are also entitled to free admission to many college special events and athletic activities. For community education senior citizen tuition benefit policies, see individual Community School listings in the *Class Schedule*.

SENIOR TUITION WAIVER AND AUDIT PROGRAM

If you are 65 years of age or older before the start date of the term, you may be eligible for the Senior Tuition Waiver program. This program is restricted to auditing courses with seats available after the term begins. Registration for these courses begins the third week of the term. Criteria for eligibility can be found on the Senior Tuition Waiver and Audit Form available online at www.clackamas.edu or from Enrollment Services.

Note: The Senior Citizen Tuition Benefit does not waive any fees associated with courses.

Paying for Classes

How Do I Pay for Classes?

Pay Now: Payment is due at the time of registration. Refer to www.clackamas.edu/Tuition/Calendar to learn how to make your payment.

Pay Later*: If you choose this option, payment is due by the second Friday of the term. Accounts with a balance after this date may receive a \$30 Deferred Payment Fee. (To qualify for this option, you must be at least 18 years of age, have a balance of at least \$100, and cannot have an existing balance from a previous term).

Non Payment Fee: If your account balance is not paid by the sixth Friday of the term, your account will be assessed a non-payment fee of \$75. Also, a hold will be placed on your account that will prevent access to your transcripts and future registration.

Refund Policy

CCC provides full refunds if you drop your classes on time. We do not provide partial refunds. To receive a full refund YOU must drop your classes:

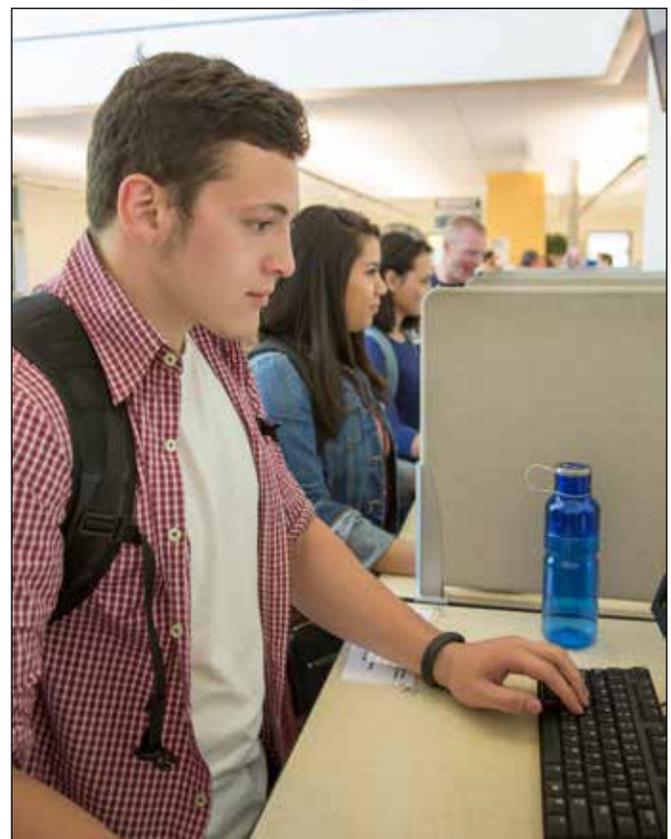
- During the first 2 weeks of the class for classes meeting 5 weeks or more
- During the first week of the class for classes meeting 3-4 weeks
- Before the class begins for classes meeting 2 weeks or less

Drop requests are processed via the official college Add/Drop form or your myClackamas account. Eligibility for a refund is determined by the date that your official request is received. Ceasing to attend class or verbal notification does not constitute an official drop. This refund policy is in effect for all classes, seminars and workshops.

If you have questions about an outstanding balance, contact the Accounts Receivables Office at 503-594-6068 or stuaccounts@clackamas.edu. If you have a question regarding a refund, contact Enrollment Services at 503-594-6100, or registration@clackamas.edu.

Cancelled Class

If your class is canceled you will be notified and officially dropped by Enrollment Services. Your tuition and fees for this class will be adjusted appropriately.





Academic Information & Regulations

www.clackamas.edu



Education That Works



The following academic information and regulations are intended to help you understand CCC policies and processes. If you have any questions, call our Call Center at 503-594-6100.

Absence/Attendance

- You must be officially registered to attend class.
- Be sure to notify your instructor if you can't make it to your first day of class. If you don't, you may lose your seat to a student on the wait list, or be dropped due to the administrative withdraw process.
- If you stop going to class and you don't officially drop the classes from your schedule, you will be held academically and financially responsible.
- If the college is open on a religious holiday, you may be excused through prior arrangement with your instructors.
- If you attend a college-sponsored field trip, intercollegiate function or other event, you may be excused through prior arrangement with your instructors.
- Financial aid programs have specific attendance requirements. Contact the Office of Financial Aid and Scholarships at finaid@clackamas.edu or click on www.clackamas.edu for more information.

Academic Standing

All degree/certificate seeking students enrolling in six credits or more each term will be required to maintain a minimum term GPA of 2.0 and complete at least 50% of their attempted credits. (Credits attempted does not include credit hours dropped prior to the sixth week of the term or credit hours changed to audit.)

Students will be evaluated for academic standing by the Registrar's Office at the end of each term if one or more of the academic standing criteria have not been met.

- The first term that a student does not meet one or more of the academic standing criteria, they will be placed into an "Academic Alert" status. Students in this status will be encouraged to take advantage of academic support services to assist them with areas of concern.

- If there is a second consecutive term of attendance that a student does not meet one or more of the academic standing criteria, they will be placed in an "Academic Probation" status. Students in this status will receive a registration hold and be required to meet with an academic advisor during the Academic Probation term in order to determine a course of action and the resources needed to support the student's success. Students who do not meet with an academic advisor will be restricted from enrolling in a subsequent term.
- If there is a third consecutive term of attendance that a student does not meet one or more of the academic standing criteria, they will be placed in an "Academic Suspension" status. Students in this status will be required to petition to the Director of Student and Academic Support Services for reinstatement to CCC. If your petition is approved, you will be required to meet with an academic advisor and will be restricted from enrolling at CCC until intervention strategies have been accomplished. Student appeals will be considered quarterly by the Director of Student and Academic Support Services, for academic suspension status only.

Students receiving Financial Aid or that are enrolled in programs with additional academic performance requirements (e.g., Nursing, Allied Health, International/PIE) will be subject to higher academic standing criteria.

Active Military Duty

If you are called up for active military duty, and wish to withdraw from classes, you will be held harmless with regard to financial and academic responsibility.

- You will be asked to officially withdraw from classes through myClackamas, fax, mail, or in person.
- Students who have already shipped out or are unable to drop classes should contact Enrollment Services directly: 503-594-6100 or registrar@clackamas.edu.
- You will be asked to submit a copy of your orders along with a request for a refund/credit to Enrollment Services.
- Requests to be held harmless financially and academically for a prior term enrollment must be submitted directly to the Registrar at 503-594-3370 or registrar@clackamas.edu.

Credit by Examination (Challenge Exam)

Clackamas Community College's CPL program can award college credit for knowledge and skills acquired outside the classroom. For more information contact Student Services.

You can challenge a course for credit by taking an oral, written, performance examination portfolio, or a combination of these, for course eligibility. Challenge exams are subject to the following limitations:

- Certain courses have been approved for challenge (visit Student Services for more information).
- You must be enrolled at CCC and complete a minimum of three non-CPL credits during the term in which you challenge a course, or have received a minimum of 12 non-CPL credits from CCC in previous terms.
- Challenge exams need to be completed by the tenth week of the term. Credit from challenge exams completed after the tenth week will be recorded on your transcript the following term.
- The per credit challenge fee must be paid prior to testing.

You may challenge a course by obtaining an application from an Enrollment Services Center or Student Services and contacting the college department responsible for instruction of the course. The exam is comprehensive, covering all the basic information and skills required of a student completing the course in the regular manner. For more information call Student Services, 503-594-3475.



Credit Hours and Credit Loads

The standard unit of measurement for college work is called a credit.

A full-time student is defined as someone enrolled in 12 or more credits in any one term. No student may enroll in more than 18 credits per term without approval from an advisor.

* COURSES NUMBERED:

100 and above

College level courses resulting in transcribed academic credit which may be applied toward a degree and/or certificate. May also transfer to four-year colleges.

010 through 099

Courses that result in transcribed academic credit which may or may not be applied toward a degree and/or certificate. May be transferable to other community colleges.*

Any prefix beginning with "X"

Continuing education courses, workshops or seminars that carry no credit or application toward a degree and/or certificate. Not transcribed.

Any prefix beginning with "X"

Classes, seminars, workshops and training resulting in Continuing Education Units (CEUs). These courses are not transcribed as academic credit nor are they applicable toward a degree and/or certificate.

* Students should consult with a faculty advisor or an academic advisor to verify course eligibility towards degree/certificate requirements.

Final Exams

Final examinations take place the last week of each term (see the [Class Schedule](#) for exact dates and times). You must take finals at the scheduled time; exceptions will be made only for illness or other circumstances beyond your control, and must be approved by your instructor prior to scheduled exam time.

Grades and GPA

Letter grades are used to indicate the quality of work completed. To find your grade point average (GPA), divide the total number of grade points earned by the total number of credits attempted in classes graded A-F. Courses graded Pass/No Pass are excluded in calculating GPA. If you believe a grading error has occurred, you must notify your instructor immediately.

| GRADE | EXPLANATION | POINTS/CREDIT HOUR |
|-------|--|--------------------|
| A | Excellent | 4 |
| B | Good | 3 |
| C | Average | 2 |
| D | Below Average | 1 |
| F | Fail | 0 |
| I | Incomplete, no credit, no grade points | N/A |
| N | No pass, no credit, no grade points | N/A |
| P | Pass, credit given, no grade points | N/A |
| UG | Unreported grade no credit, no grade points | N/A |
| W | Withdrawn, no credit given, no grade points awarded | N/A |
| X | Audit, no credit, no grade points | N/A |
| Y | Never attended no credit, no grade points | N/A |

Audit

An audit allows you to attend class without responsibility for a grade. Audit carries no credit, doesn't contribute toward full-time status and does not meet full-time status required for Veterans, Social Security, Financial Aid or athletic eligibility. All other college policies apply including registration, tuition payment, refunds, and attendance. If you decide to change your status from audit to credit or credit to audit, notify your instructor prior to the end of the sixth week of the term.

If you are a financial aid student, please notify the Office of Financial Aid and Scholarships if you change from a credit to an audit or receive an audit grade. You may be required to pay back funds. Audit classes do not qualify for financial aid.

Incomplete

A grade of incomplete indicates that a student's work has been satisfactory but a small but essential amount of work has to be made up. This could include one exam, a paper, or other assignment. An incomplete can only be initiated with instructor approval and in consultation with the student. The instructor will determine the timeline within which the student must complete the outstanding work, with a maximum of one calendar year. After that calendar year, if no additional work has been completed, the grade awarded will be the grade at the time the incomplete was initiated.

Never Attended and Withdraw

If you never attend a course and don't drop it from your schedule, you remain financially responsible for the course and an instructor will assign a grade of "Y."

If you start attending a course but don't drop it and stop attending, you remain financially responsible for the course and an instructor may assign a grade of "W."

Grades are at the discretion of your instructor. If you stop attending a course and don't drop it by the stated deadlines, talk with your instructor about the grade you will receive.

Pass/No Pass

A Pass grade indicates satisfactory completion of the course (equivalent to a C or better). A No Pass grade means the course was not satisfactorily completed and no credit was granted. Some courses are offered only on a Pass/No Pass basis. Some courses offer the option to choose between Pass/No Pass and an A-F grade option and some courses may be taken as A-F letter grade only. You will select your grade option at the time of registration. Changes to grade option must be made with Enrollment Services by the end of the sixth week of the term. Please note that this grade option may mean the course is no longer transferable to a four-year institution and may not count toward a degree or certificate.

Recognition of Excellence

Students will be recognized for achieving a 3.5 GPA in a minimum of 6 credits of A,B,C or D. There will be two levels of recognition: Honor Roll for a GPA of 3.5-3.749 and President's List for a GPA of 3.75 or greater. These will be noted on students transcripts at the end of each term.

Prerequisites

A prerequisite is a course that must be satisfactorily completed before you can enroll in a particular course. The *Class Schedule* indicates whether a course has a prerequisite under each course title.

Registration and Transcript Restrictions

A transcript and/or registration restriction (referred to as a “hold”) will be placed on your record if you fail to meet an academic, equipment return, financial obligation to the college, or have not completed loan exit counseling when you stop taking a course. You will be notified of the hold through your myClackamas account and the obligation must be resolved before the hold is removed.

See page 19 for additional policies related to registration.

Repeating Courses for Credit

Certain classes may be repeated for credit towards degree completion as specified in the catalog. If a catalog course description does not include information that specifies the course may be repeated then credits from the course may not be applied towards degree completion. If you have any questions about whether a repeated course will count for credit, contact the Advising Office.

Repeating Courses for GPA

You may repeat a course as many times as you choose. A repeated course will reflect an “R” on your transcript. Beginning summer term 2013 the best grade (A, B, C, D, F) will be used in computing your cumulative GPA. Other attempts will be shown on your transcript, but will not be included in calculating your GPA. This will happen automatically.

Repeated courses completed prior to summer term 2013 will reflect the most recent attempt in the GPA. A Repeated Course Notification form is required.

Variable Credit

Some courses are eligible for variable credit. These courses are noted in the *Class Schedule* with a “V” in the credit column. This option allows you to pursue an individualized learning program. You must register for the number of credits you expect to earn in that term as determined with your instructor. Changes to variable credit must be processed through registration by the end of the 10th week of the term.

Transcripts

Official transcripts of your coursework at CCC may be ordered online, in person, by written request or fax through Enrollment Services. Unofficial transcripts are available by going to the Web at my.clackamas.edu/

For more information call the Transcript Request Line, 503-594-6102.

Clackamas Community College reserves the right to withhold issuance of transcripts to students who have not met their obligations to the college.





Student Resources & Support Services

www.clackamas.edu



Education That Works



Student Resources & Support Services

Academic Advising & Career Coaching

www.clackamas.edu/Advising

Student Services

CCC OREGON CITY CAMPUS, COMMUNITY CENTER
503-594-3475

CCC HARMONY COMMUNITY CAMPUS
HARMONY BUILDING
503-594-0623

CCC WILSONVILLE CAMPUS
503-594-0959

Academic and career coaches are available on a drop-in and appointment basis to help students by providing a wide range of academic information and assisting students with many academic processes including course selection, degree requirements, educational and career planning, and transfer information.

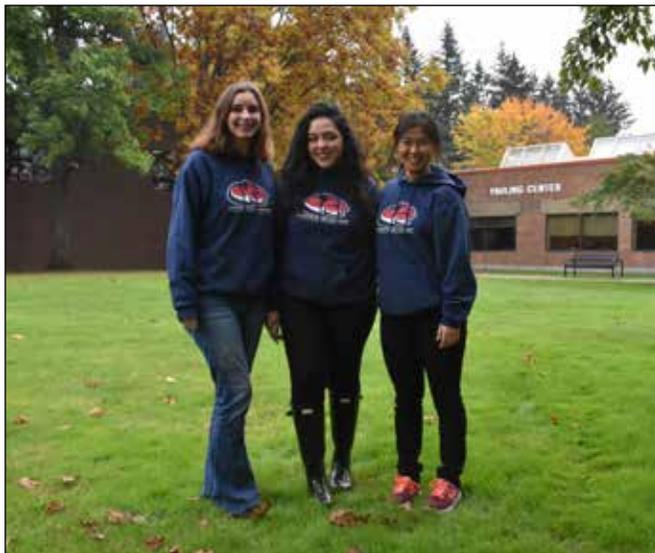
Throughout the year academic and career coaches present advising sessions for new students, pre-nursing students, and others. Please visit the website for more information, including hours, transfer information, and a multitude of other resources.

Accounts Receivable

www.clackamas.edu/Tuition/Options/

503-594-6100

We provide services to both students and departments on accounts receivable related issues including, but not limited to, billing charges, third party billing, tuition and financial aid refunds, short term book loans, 1098T's, collections and registration/transcript holds. For more information regarding payment and refund of tuition and other charges, see page 21.



Associated Student Government

www.clackamas.edu/ASG

CCC OREGON CITY CAMPUS, COMMUNITY CENTER, CC152
503-594-3040

The Associated Student Government (ASG) of Clackamas Community College is the governing body of CCC students. The president and vice president are elected by the student body; senators and other officers are determined by a selection process. ASG operates under a constitution designed to promote student activities which stimulate social, physical, moral and intellectual life on campus.

ASG operates helpful services for students such as the book exchange, grant opportunities, and the Cougar Cave food bank. It also coordinates a variety of activities such as awareness events, bbq's, and parties.

Intramurals

503-594-3931

Clackamas offers a variety of intramural sports activities through the Associated Student Government (ASG). While not offered every year, activities have included fun runs, softball, basketball, flag football, Badminton, dodge ball, ultimate Frisbee, and soccer.

Athletics

www.clackamas.edu/Athletics/

CCC OREGON CITY CAMPUS, RANDALL HALL
503-594-3043

Intercollegiate

Clackamas is a member of the Northwest Athletic Association of Community Colleges (NWAACC) and competes in intercollegiate sports with other colleges throughout the Northwest. Intercollegiate athletics for men include cross-country, track, wrestling (NJCAA), basketball and baseball. Women's intercollegiate sports include basketball, softball, volleyball, track, cross country and soccer.

For Intramurals, see Associated Student Government or contact campact@clackamas.edu

Bookstore

www.cccbooks.com/home.aspx

CCC OREGON CITY CAMPUS, M'CLOUGHLIN HALL
503-594-6500

CCC HARMONY COMMUNITY CAMPUS
HARMONY BUILDING
503-594-0647

The Bookstore is the place to shop for almost everything a student needs for college. Items in stock include new and used textbooks, rental textbooks, e-books, study aids, calculators, flash drives, art, drafting and office supplies, sundries, stamps, school supplies, greeting cards, general books, CCC clothing, snacks, candy, cold drinks and convenience foods. Tri-Met bus passes, tickets, and discounted Tri-Met college term passes are available at both locations. The Harmony Store also stocks items needed for the Nursing and Allied Health programs including scrubs, lab coats, name tags and stethoscopes. Both stores offer a special order service for many items not normally stocked.

Textbooks are available for shipment or in store pick-up by ordering online at www.cccbooks.com

If you are attending classes at the Wilsonville campus, your books can be delivered to the Wilsonville campus when ordering online.

Students may sell their unwanted new and used books for cash at the Bookstore. Receipts are not needed for textbook buyback. While textbook buyback is open most of the year, students are encouraged to sell their books at term ending when prices are usually better.

Hours are posted in the [Class Schedule](#), as well as the website www.cccbooks.com

Both stores are open extended hours the first week of fall, winter and spring terms.

Career Services

www.clackamas.edu/careers

CCC OREGON CITY CAMPUS, COMMUNITY CENTER
503-594-6001

CCC HARMONY COMMUNITY CAMPUS
503-594-0625

Career, employment, and training information and services are provided to students and potential students. Information and services include:

- Career exploration resources
- Career assessment tools
- Job search information and planning
- Career and job search classes
- Career coaching
- Many of these resources are available online

Child Care

www.clackamas.edu/ChildCare/

CCC OREGON CITY CAMPUS, FAMILY RESOURCE CENTER
503-657-9795

The YMCA Child Development Center is located in the Family Resource Center on the Oregon City campus of Clackamas Community College. The center offers affordable and flexible child care for children ages 6 weeks to 12 years. Children enrolled in the program will play and learn in our NAEYC accredited, state-licensed child care program which offers a host of age-appropriate experiences for children under the watchful guidance of well-trained, caring staff members.

Space is limited and pre-enrollment is necessary. We encourage you to contact the center for enrollment materials as soon as you recognize your child care needs. Students at CCC may qualify for child care assistance and should contact the YMCA center to learn more about these options.

Clackamas County Children's Commission

www.cccchs.org

503-675-4565

CCCC provides free pre-school and day care services on campus.

Head Start Preschool

Preschool services through Head Start gives children ages 3 to 5 years old 3.5 hours per day, 4 days per week of classroom time in addition to regular home visits from September - May. Our state certified teachers and aides will provide an excellent learning experience in a safe and encouraging environment. Two nutritious meals are prepared and served during class time. No summer services offered at this time. Limited space available.

Early Head Start

Early childhood education services through Early Head Start provide 6.5 hours a day, 4 days a week for children 6 weeks to 3 years old. Parents must be enrolled in job training or school and have no other sources for child care during the day. Quality care and nutritious meals are provided and served during class time. During the summer, the program is home based with regular educational home visits. Very limited space available.

Children do not need to be potty trained and we provide all the diapers during class time. CCCC also provides home based support services to pregnant mothers and children 0-3 years of age throughout Clackamas County. Call the CCCC enrollment office today for more information about registration, participation requirements, and availability. No transportation available through us for this center.

Clubs

www.clackamas.edu/ASG/Clubs

CCC OREGON CITY CAMPUS, COMMUNITY CENTER
503-594-3933

Campus clubs are approved and overseen by the Associated Student Government (ASG) and new interest groups are encouraged to organize following the ASG procedures. Some of the clubs active on campus include Collegiate Team - League of Legends, French Club, Gender & Sexuality Alliance, Horticulture, International, Landscape, Mind Body Spirit Advocate, NW Collegiate Ministries, Phi Theta Kappa, Spanish, STEM, Unidos, Veteran's, Welding, and Writers.

College Counselors

www.clackamas.edu/Counseling/

CCC OREGON CITY CAMPUS, COMMUNITY CENTER
503-594-3176

CCC HARMONY COMMUNITY CAMPUS
503-594-0625

Counselors are available to provide retention and support services which help students benefit from their experience at Clackamas Community College. Counselors at CCC help students develop career goals and to design a path of education or training that will help them reach those goals. Short term personal counseling and referrals to community resources are provided to students to help identify and overcome barriers that are interfering with success. Counselors also teach courses related to academic strategies and applied life skills. These classes are designed to improve career, personal, and academic achievement.

Community Gardens

www.clackamas.edu/CommunityGardens/

CCC OREGON CITY CAMPUS
503-594-3041

The Community Gardens at Clackamas Community College provides an economical, convenient spot for the public to grow their own vegetables and flowers. Each plot is \$40 per year.

For information on the Community Gardens, contact Student Life & Leadership at 503-594-3040.

Computer Labs

CCC OREGON CITY CAMPUS
503-594-6632

The college has computers available for student use. The Academic Computing lab in the Dye Learning Center and Streeter Hall Open Computing lab are general access labs open to all students.

Many academic departments manage their own computer labs. Specialized software for these programs is usually available in these labs only. Check with specific departments to see if they provide lab hours for their students.

Streeter Hall Open Computing Lab

503-594-6632

Streeter Hall Open Computing Lab is a general access lab open to all students. The lab offers Windows-based computers, general-purpose software such as Microsoft Office, and a printer. A project room is available for student groups to work together. You must be a currently registered student to use the lab. Streeter Hall Open Computing lab is open Monday–Thursday from 9 a.m.–4 p.m.

Academic Computing Lab

See *The Learning Center*.

Music Technology and Audio Recording Labs

NIEMEYER CENTER, N216
503-594-3337

The Music Technology Labs and Audio Recording Studio enable students to compose, record, print and produce music. The facilities are available to CCC students enrolled in music classes which use related Music Technology hardware and software. The CCC Music Technology Labs house 25 state-of-the-art music computer work stations.

Software includes Finale, ProTools, and Reason.

Disability Resource Center

www.clackamas.edu/DisabilityResourceCenter/

CCC OREGON CITY CAMPUS, COMMUNITY CENTER
503-594-6357
drc@clackamas.edu

The Disability Resource Center (DRC) provides services that are designed to support student success by creating a welcoming, inclusive, and accessible environment. The DRC offers a wide range of services to provide students with disabilities equal access to college programs, activities, and auxiliary support. The DRC also provides faculty/staff consultations. If you have a history of receiving accommodations or just have questions on how to qualify for services, we welcome you to call or stop by so we can assist you.

Students requesting services must:

- Meet with a DRC staff member.
 - Provide the DRC with documentation from a certifying professional that establishes the existence of a current disability and supports the need for accommodations requested.
 - Request accommodations through a DRC staff member.
- Accessible parking (disabled parking) is available close to each campus building and disabled parking permits are obtained through the Oregon State Department of Motor Vehicles.

Clackamas Community College does not discriminate on the basis of disability or any other protected status in accordance with applicable law. The College's commitment to nondiscrimination applies to curricular activity and all aspects of operation of the college.

Clackamas Community College is specifically dedicated to providing a harassment-free environment for all people with disabilities, as well as a timely and effective provision of services for students with disabilities. Any student with a disability who feels that they have been discriminated against or harassed due to their disability should contact the Disability Resource Center Coordinator.

Enrollment Services Center

www.clackamas.edu/EnrollmentServices/

CCC OREGON CITY CAMPUS, ROGER ROOK HALL
503-594-6100

CCC HARMONY COMMUNITY CAMPUS
HARMONY BUILDING
503-594-0620

CCC WILSONVILLE CAMPUS
503-594-0940

Each Enrollment Services Center provides information and assistance with admissions, registration, transcript requests, student ID cards, making payments and general financial aid.

The Office of Financial Aid and Scholarships

www.clackamas.edu/FinancialAid/

CCC OREGON CITY CAMPUS, ROGER ROOK HALL
503-594-6100

The Office of Financial Aid and Scholarships provides students with information, resources, applications, and other required forms necessary to apply for various types of aid offered through the federal government, state, and Clackamas Community College (CCC). Here are the steps to applying for financial aid at CCC.

Step by Step Process

STEP 1 APPLY TO CCC

www.clackamas.edu

You must include your Social Security number on the CCC application.

STEP 2 APPLY FOR FINANCIAL AID

Apply online at www.fafsa.gov every year.
Be sure to select "Link to IRS" system.

STEP 3 WAIT FOR AN E-MAIL IN YOUR MYCLACKAMAS

Go to: <https://my.clackamas.edu>

- Indicates that we have received your FAFSA.
- Gives instructions on the next steps.

STEP 4 CHECK YOUR MYCLACKAMAS ACCOUNT-WEEKLY

Click on: **My Documents**

- Complete all documents requested.
- Once documents are submitted, it may take up to 12 weeks to review your file.
- Additional information may be requested.
- You will be notified of the result in your myClackamas email once your file is reviewed.
- Accept or reject your award letter online.
- To receive loans, go to: www.studentloans.gov
- Complete: Entrance Counseling for CCC and a Master Promissory Note (MPN). (Select Subsidized/Unsubsidized)

NEED HELP?

- FAFSA Lab is open Monday–Thursday, from 10 a.m.–1 p.m. and 1:30 p.m.–3 p.m. The lab is open to all students needing assistance with completing the FAFSA, FSA ID, scholarship applications, Entrance Counseling, Master Promissory Note, and more.
- Email: finaid@clackamas.edu
- Drop-in Hours: Monday–Friday, 11 a.m.–1 p.m. & 2–4 p.m.
- Cougar Call Center: 503-594-6100

Follow the CCC Financial Aid Recommended Deadlines to ensure that you receive financial aid funds in a timely manner.

2017-2018

Financial Aid Recommended Deadlines

SUMMER TERM 2017: APRIL 3, 2017

FALL TERM 2017: JUNE 26, 2017

WINTER TERM 2018: SEPTEMBER 25, 2017

SPRING TERM 2018: JANUARY 8, 2018



Scholarships

scholarships@clackamas.edu

503-594-6100

Clackamas Community College has many scholarship opportunities available for students of all ages and majors. The list is available at <https://clackamas.academicworks.com>. Here are a few types of scholarships we offer:

General Student Scholarships

The CCC Foundation funds over \$600,000 in scholarships each year for new and returning students. Application is easy using our online form at www.clackamas.edu/finaidcenter. You can apply any time during the year. We review applications in April for awarding in Fall term, and in November for Winter term awards.

High School Scholarships

The CCC Foundation offers two full-year tuition scholarships and one single term full-time scholarship through each public high school in our District. Information about these scholarships is available in local high school counseling or career centers. Apply online 1/30-3/30 at <https://clackamas.academicworks.com>

High school students who live in our District and compete in the annual Clackamas Regional Skills contest are eligible for special CCC scholarships. Partial one-term tuition scholarships are awarded to the top three winners in all categories of the competition.

Special Scholarships

If you have special skills or plan to participate in extra-curricular activities like art, athletics, speech, journalism, student government, music or theater, you may be eligible for a tuition waiver. Contact the appropriate college department to find out how to apply.

Private (Non-CCC) Scholarships

A variety of sources offer scholarships for Community College students of all ages. These scholarships are listed at <http://clackamas.academicworks.com>. Click on *Opportunities*, and choose *External*.

Veterans Services

www.clackamas.edu/Veterans

CCC OREGON CITY CAMPUS, COMMUNITY CENTER CC100

503-594-3438

vetinfo@clackamas.edu

Clackamas Community College provides a comprehensive range of services and assistance for service members, veterans and their family members, including:

- Assistance with all VA educational and College processes and resources
- Information about VA Benefits and other forms of assistance
- Access to a full service computer lounge with free coffee and snack bar
- Assistance with all the forms of military tuition assistance
- Cougar Vets, the student club for veterans and friends of veterans

If you are currently serving in the military, have ever served, or are a military family member please contact us to learn more. Our team at the Veterans Education and Training (VET) Center is committed to making your transition from military service to civilian life a success!

Work Study

www.clackamas.edu/WorkStudy/

503-594-3428

The Work Study program is a federal financial aid program providing temporary employment. The program is based on financial need and available to eligible students who apply early and are enrolled in at least six credits of course work in a degree or certificate program. Applicants should use the Free Application for Federal Student Aid (FAFSA) to apply for financial aid, then contact workstudy@clackamas.edu

Fitness Center

CCC OREGON CITY CAMPUS, RANDALL HALL

503-594-3043

The CCC Fitness Center is open to students and staff when classes are not scheduled in the center. Equipment includes pyramid weight machines, free weights, exercise bicycles, steppers and rowing machines, treadmills, as well as spinning bikes, ellipticals, an upper body ergometer and several single station machines.



Food Service

www.triohosp.com/cc/cougar_cafe

CCC OREGON CITY CAMPUS, COMMUNITY CENTER

Cougar Café, located in the Community Center, is open Monday-Thursday 7 a.m. to 5 p.m. and Friday 7 a.m. - 2 p.m. In addition to beverages and snacks, a grab & go case is available with a wide variety of house-made salads, sandwiches, pastries, and snack packs. We offer a full assortment of specialty coffee beverages featuring locally roasted beans from Caffè Vita Coffee Roasters. Hot breakfast is available each day until 10 a.m. Hot lunch offerings are available until 2 p.m. and include wraps, burritos, rice bowls, and sandwiches built-to-order. The Grill is now open until 4 p.m. for burgers (beef, chicken, turkey, vegan hemp seed), fries and tots. Two scratch-made soups and steamed rice are also available until closing. Additional information and menus are available at www.triohosp.com/cc/cougar_cafe.

Graduation Services

CCC OREGON CITY CAMPUS, COMMUNITY CENTER

503-594-6651

gradservices@clackamas.edu

Graduation Services can assist you on the total number of credits being transferred in from other colleges, identify the number of credits needed to complete your degree, and assist you with your petition to graduate.

Graduation Services is located in the Community Center on the Oregon City Campus, CC124.

Haggart Astronomical Observatory

www.clackamas.edu/Haggart_Observatory.aspx

CCC OREGON CITY CAMPUS

503-594-6044

Haggart Astronomical Observatory is located at the Environmental Learning Center on the Oregon City campus. The centerpiece of the Observatory is a 24" reflector telescope. Through a partnership agreement with the Rose City Astronomers (RCA), a local amateur astronomy club, the RCA maintains the observatory and opens it at least once a month for the general public, weather permitting. For additional information on the observatory, visit the Observatory's website at www.clackamas.edu/Haggart_Observatory.aspx. For information on public openings and private access, visit the RCA website at rosecityastronomers.net.

Astronomy courses are offered at CCC through the Science Department. See Physics in a current *Class Schedule*.

Honor Society

ΦΘΚ: Phi Theta Kappa

503-594-3040 or 503-594-3041

The Clackamas chapter of Phi Theta Kappa, the international honor society for students in community colleges, offers students recognition for hard work and ways to contribute to the community.

Students who have completed at least 12 college-level credits and have a 3.5 or better cumulative grade point average are invited to join.

Membership has many benefits, including Phi Theta Kappa scholarships, society publications, and travel to regional and international meetings. They also have the opportunity to wear a gold stole and tassel at graduation. Chapter activities are centered around the society's four hallmarks: scholarship, leadership, service and fellowship. Joining Phi Theta Kappa is a mark of distinction. Applications are available in the Student Activities Office, CC152.

The Learning Center

www.clackamas.edu/Tutoring

CCC OREGON CITY CAMPUS, DYE LEARNING CENTER

503-594-6191

tutoring@clackamas.edu

The Learning Center: A welcoming environment, open and accessible to all, that inspires people to engage in lifetime learning. The Learning Center is located in the Dye building on the Oregon City campus and offers the services listed below. Hours: Monday–Thursday, 7:30 a.m.–8 p.m.; Friday, 7:30 a.m.–5 p.m.; Saturday, 11 a.m.–3 p.m.

Academic Computing Lab

www.clackamas.edu/Tutoring/

503-594-6632

The Academic Computing Lab in the Dye Learning Center has Windows-based computers available for student use and offers drop-in tutoring for a variety of computing issues, such as accessing information on Moodle, using all Microsoft Office applications, or printing. Business, accounting and computer science tutors are available during all open lab hours. You must be a currently registered student to use the lab. The Academic Computing Lab is open Monday–Thursday from 7:30 a.m.–8 p.m., Friday 7:30 a.m.–5 p.m., and Saturday 11 a.m.–3 p.m.

Math Lab

503-594-3121

tutoring@clackamas.edu

Drop-in (no appointment) math tutoring is available in the Learning Center on the Oregon City campus and at the Harmony campus. In the Math Lab, students can obtain one-to-one help for their math homework and in preparation for exams. Help is available for most math classes taught on campus.

For hours of operation view the Math Lab website at: www.clackamas.edu/Math/MathLab

Writing Center

503-594-6275

writing@clackamas.edu

The Writing Center offers students one-to-one feedback on any writing assignment, for any class or project. Online tutoring may be available by request. Students can get help with any aspect of writing: understanding the assignment, strategies for getting started, grammar and editing, organization, strategies for revising and polishing, considering the audience, and citing sources. Help is available for working on scholarship and admissions applications and essays, as well as cover letters and resumes.

Subject-Area Tutoring

503-594-6191

tutoring@clackamas.edu

The Learning Center provides free individual and small group tutoring in many subjects such as science. Tutors are available by request, with some drop-in tutoring and some by appointment. Limited services are available at Harmony Campus and Wilsonville in some subjects.

Additional Tutoring Services and Labs

- Accounting Tutoring: Academic Computing Lab: Dye 128
- Adult Basic Skills SMART Learning Lab
- Anatomy and Physiology Study Room: Pauling 145
- Chemistry Help Center: Pauling 165
- Digital Media Lab: McLoughlin 125
- Foreign Language Lab: McLoughlin 244
- Harmony Campus: Math Lab and Writing Center
- Horticulture library and computer lab: Clairmont
- MIDI and Music labs: Niemeyer 216, 211
- Volunteer Literacy Center

Online Tutoring through Smarthinking.com

503-594-6191

tutoring@clackamas.edu

Smarthinking is offered to current Clackamas Community College students as a supplementary tutoring resource for subjects or during hours not currently offered in the Dye Learning Center. Students can access up to 7 hours of free Smarthinking tutoring per term by logging into their Moodle account and clicking on the Smarthinking icon located on the top right of their screen. More information found at www.clackamas.edu/Smarthinking

Librarylibrary.clackamas.edu

Circulation: 503-594-6323

Reference: 503-594-6042

reference@clackamas.edu

CCC Library offers tens of thousands of print books, eBooks, electronic journals and magazines, print newspapers, magazines and journals, streaming videos, and compact discs – both in the library and online from anywhere. Access our electronic resources from off-campus by visiting our website and logging in using your CCC username and password. Get help 24/7 from a librarian using the chat service available on our website, or by email, by phone, or by stopping by the library during open hours. Librarians teach and assist students with all research-related tasks, including using the library, developing research topics, and finding, evaluating, and citing sources. Librarians also provide course-integrated instruction and formal library instruction via LIB-101. Other services include interlibrary loan, course reserves, calculator and headphone rental, printing, copying, and scanning. CCC Library is available for use by students, faculty, staff, and the general public.



Music

www.clackamas.edu/Music/

CCC OREGON CITY CAMPUS, NIEMEYER CENTER
503-594-3337

The Music Department sponsors a number of vocal and instrumental performing groups which are open to students and to the community. Groups include Wind Ensemble, Jazz Ensemble, Chamber Choir, Vocal Jazz Ensemble, String Ensemble, Jazz Combo/Improvisation, Contemporary Music Ensemble, and Pep Band (pop/blues/rock/R&B). Some ensembles require an audition. Scholarship funds and work-study positions may be available for students who participate in music groups or activities (need not be a music major).

The Music Department offers group instruction on guitar, voice, and piano. In addition, individual (private) lessons are available for almost all instruments. Music Technology Labs and Audio Recording Studios enable students to compose, record, print and produce music. Software includes Finale, ProTools, and Reason. The Labs are available to CCC students enrolled in appropriate music classes.

The CCC Music Department is home to the Ed Beach Collection, a library of over 2,200 hours of recorded jazz. The original master tapes are now in the National Archives; this edition of the Collection is the only other edition in existence.

Peer Program

www.clackamas.edu/PeerProgram/

CCC OREGON CITY CAMPUS, COMMUNITY CENTER
503-594-3030

Students selected to serve in the Peer Program help create a comfortable, safe, and supportive environment for our new and returning students. CCC Peer Assistants and Peer Mentors serve our college in a variety of positions on campus, ranging from in-classroom mentoring to supporting a variety of Student Services across campus.

Renewable Energy and Sustainability Center

depts.clackamas.edu/Sustainability/

503-594-3198

The Renewable Energy and Sustainability Center was created to serve as a clearing house for information about sustainable practices and activities already accomplished by the college and plans for future activities. It is also a resource for college and community events in the area of sustainability and a source for career options available in the area of green jobs. Clackamas Community College can help you reach those career goals through degree and certificate options. Most of the information is available through our website, however, there is also a campus sustainability tour which showcases current efforts by the college to move toward greater environmental, economic and social sustainability.

Service Learning Volunteers

CCC OREGON CITY CAMPUS, COMMUNITY CENTER
503-594-3030

The Service Learning program provides volunteer/community service opportunities for CCC students. Service Learning is a program which combines classroom learning with volunteer field experience. College credit is earned for participation in the program and tuition is free.

Student ID Cards

Photo student ID cards are available at each of our campuses. You'll need this card for transactions on campus, including library checkout, access to computer and tutorial labs, the Assessment Center, enrollment verification, and admission to college events. Picture identification will be required to obtain your photo ID card. First card is free, replacements \$10.

Student Life & Leadership

www.clackamas.edu/StudentLife

CCC OREGON CITY CAMPUS, COMMUNITY CENTER, CC152
503-594-3040

The Student Life & Leadership Office serves as a resource and information center and coordinates student activities on campus. The office provides information on transportation, insurance, student government, special events, clubs, health and wellness events, intramurals, housing, and other programs of interest to students. The office is also the location for calculator and locker rentals, as well as the campus Lost & Found.

Student Publications

theclackamasprint.net

www.clackamas.edu/Student_Publications.aspx

CCC OREGON CITY CAMPUS, ROGER ROOK HALL, RR135
503-594-3261 or 503-594-3254

The Clackamas Print is an award-winning student-run newspaper published weekly during the school year. Clackamas News Online trains students in broadcast journalism. Clackamas Literary Review is a nationally distributed literary magazine designed and edited by students that publishes poetry, fiction, and essays, and offers a student writing contest. Together, these student-run media provide the opportunity to gain practical experience in writing, broadcast journalism, publishing, photography, multimedia reporting, illustration, layout, desktop publishing and graphic design. Tuition waivers are available to student editors.

For information contact Rita Shaw at ritas@clackamas.edu or 503-594-3254.

Testing/Assessment

www.clackamas.edu/Testing/

CCC OREGON CITY CAMPUS, ROGER ROOK HALL, RR136
503-594-3283

testing@clackamas.edu

The Testing/Assessment Center offers a variety of testing and assessment services including:

- Placement assessment
- GED (General Educational Development)
- Distance Learning proctored testing
- Make-up exams (by instructor arrangement)
- Computer Science Placement
- Pearson Vue Testing
- TEAS Testing (Test of Essential Academic Skills)
- Workkeys (National Career Readiness Certificate)
- Workkeys (Teacher Assistant Certificate)
- Oregon Department of Agriculture Exams
- State of Oregon Tax Board Exams

CCC HARMONY COMMUNITY CAMPUS
HARMONY BUILDING
503-594-0636

- Placement assessment
- Make-up exams (by instructor arrangement)
- Computer Science Placement
- Computer Competency Exam
- Distance Learning proctored testing

CCC WILSONVILLE CAMPUS
503-594-0944

- Placement assessment
- Distance Learning proctored testing
- Make-up exams (by instructor arrangement)
- Computer Competency Exam
- State of Oregon Tax Board Exams
- Computer Science Placement

Theatre

www.clackamas.edu/Theatre

CCC OREGON CITY CAMPUS, NIEMEYER CENTER
503-594-3153

The Theatre Department produces one full-length play and several student-directed theatre projects each term. Workshop courses focus on the production of theatre for public performance, and everyone in the community is welcome to participate. The department also offers lecture courses which encompass technique, theory, and philosophy of theatre arts. College credit is available for each production, and students in need of financial assistance may qualify for tuition waivers or work-study.

Clackamas Repertory Theatre

www.clackamasrep.org

CCC OREGON CITY CAMPUS, NIEMEYER CENTER
503-594-6047

Founded in 2005 as an extension of the CCC Theatre Department, Clackamas Repertory Theatre is a professional theatre company which produces a three-play season July through October. CRT features current and former CCC Theatre Department students both on stage and behind the scenes, as well as professional Portland area actors and directors. For information on our current season see our website at www.clackamasrep.org

Tutorial Services

See *The Learning Center*.

Veterans Education and Training Center

www.clackamas.edu/Veterans

CCC OREGON CITY CAMPUS, COMMUNITY CENTER CC100
503-594-3438

vetinfo@clackamas.edu

Clackamas Community College welcomes veterans, service members, and their family members. We are dedicated to providing exceptional, individualized service and resources to every veteran and military family member. We offer assistance and information about veterans' benefits, education and career options, referrals to community and college services, and enrollment. In 2016, CCC was ranked #2 in the Nation by the Military Times: Best for Vets (2-year Colleges) annual survey, making CCC the #1 two-year college in the West. Our purpose is to ensure student success by creating a community of student veterans committed to making the transition from military service to academic and civilian success.

Workforce Services

www.clackamas.edu/WorkforceServices/

CCC OREGON CITY CAMPUS, FAMILY RESOURCE CENTER
503-594-6246

Building skills and growing businesses!

WorkSource Clackamas is the leading source for employment and training solutions in Clackamas County. Our goal is to develop a highly skilled workforce that creates economic prosperity in Clackamas County. One of our areas of expertise is helping laid off workers, and those businesses that are in need of tapping a skilled pool of talent to remain competitive.

Be Future Ready!

WorkSource Clackamas is preparing Oregonians for jobs in healthcare, green technologies, logistics and more.

WorkSource Clackamas has no-cost career advancement services that can help you:

- update your skills
- sharpen your job search expertise with our no-cost workshops
- access jobs in high-growth careers

Consult our experts! Our Career Advisors are experts in Job Search strategies for the 21st Century. Take the next step, call 503-594-6246, or visit worksourceoregon.org/home/worksourcecenters/238-oregon-city

Funded by Clackamas Workforce Partnership www.clackamasworkforce.org through the US Department of Labor and the State of Oregon

Writing Center

See *The Learning Center*.

Student Rights

Campus Security Report – Jeanne Clery Act1

The “Jeanne Clery Disclosure for Campus Security Policy and Campus Crime Statistics Act” (formerly the Campus Security Act) is a federal law that requires institutions of higher education to disclose campus security information, including crime statistics for the campus and surrounding area. As a current or prospective CCC student or employee, you have a right to obtain a copy of this information. You may review this information by accessing the federal government web site (enter “Clackamas Community College” in the search field) or in the CCC student handbook. You may also obtain a hard copy of this information upon request by contacting the CCC Campus Safety at 503-594-6234 or at www.clackamas.edu/Rights_and_Responsibilities.aspx

Directory Information

Clackamas Community College has established an institutional policy regarding the release of limited directory information as defined in the Family Educational Rights and Privacy Act (FERPA). The following information will be released upon request to anyone:

1. Full name
2. Enrollment status
3. Verification of certificate, degree, or honors and awards
4. Residency status
5. Major/program
6. Athletic participation (Including height and weight of team members.)

The following information may be released by the Dean of Academic Foundations and Connections or Registrar:

- a. Address and telephone number
- b. Class location to Public Safety in case of health or safety emergencies.

Exceptions to the above may include but are not limited to:

1. Release of alumni names and addresses to our Foundation Office for communication with CCC graduates;
2. The release and posting of names of students receiving academic honors/awards;
3. Student athletes may sign a release of information form through the Athletic Department for the release of information regarding registration activity, grades and access to records by their coach or the athletic director. Other student groups may also sign similar releases through their department/group.

Students employed with the college that have access to student records receive FERPA training and are asked to read and sign an institutional confidentiality statement of understanding. Directory information for use within the college is permitted in accordance with FERPA guidelines. Disclosure within the college does not constitute institutional authorization to transmit, share or disclose any or all information received to a third party.

Family Educational Rights & Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) provides students with specific rights regarding their academic records. They are as follows:

- The right to inspect and review your records. You may request to review your records by submitting a written request to the Registration and Records Office or other school official having custody of such records.
- The right to seek amendment to your record if you believe it to be inaccurate, misleading or in violation of your privacy rights. Requests for amendments must be in writing and must describe the specific item or record you wish to have amended. You must also include the reasons why the amendment is justified.
- The right to consent to disclosure of personally identifiable information contained in your academic records, except when consent is not required by FERPA. FERPA does not require a student’s consent when disclosure is to school officials with legitimate educational interests (See AR 6-96-0031). Additionally, consent is not required by FERPA in the instances where a person or company with whom the college has contracted or appointed as its agent and/or students serving on official committees have legitimate educational interest. A school official has a legitimate educational interest if the official needs to review an academic record in order to fulfill his/her professional responsibilities.

continued...

- The right to file a complaint with the Department of Education, Family Compliance Office concerning alleged failures by the college to comply with the FERPA requirements.
- FERPA allows the college to disclose your directory information without consent. If you do not want this information released, you must submit a request with the Enrollment Services Office.

Release of Information

Clackamas Community College adheres to and is committed to honoring all state and federal laws pertaining to the privacy and confidentiality of your directory information and academic record. You have the right to restrict access to information if you so choose. Please refer to the following in regards to the release and restriction of directory information.

Requesting to Restrict the Release of Directory Information

You may restrict the release of directory information as mentioned above by submitting a Restrict Directory Information request form to the Enrollment Services Office. This restriction will remain in place until you ask for removal. It will remain in place even after you graduate or have stopped attending.

Use of Your Social Security Number

OAR 581-41-460 authorizes Clackamas Community College to ask you to provide your Social Security Number. The number will be used for reporting, research, and record keeping. Your number will also be provided by the college to the Oregon Community College Unified Reporting System (OCCURS), which is a group made up of all community colleges in Oregon, the State Department of Community Colleges and Workforce Development and the Oregon Community College Association. OCCURS gathers information about students and programs to meet state and federal reporting requirements. It also helps colleges plan, research and develop programs. This information helps the colleges to support the progress of students and their success in the workplace and other education programs.

OCCURS or the college may provide your Social Security Number to the following agencies or match it with records from the following systems:

- State and private universities, colleges and vocational schools, to find out how many community college students go on with their education and to find out whether community college courses are a good basis for further education.
- The Shared Information System, which gathers information to help state and local agencies plan education and training services to help Oregon citizens get the best jobs available.
- The Office of Professional Technical Education Management Information System, to provide reports to the state and federal governments. The information is used to learn about education, training and job market trends for planning, research and program improvement. Funding for community colleges is based on this information.

- The Oregon Employment Department, which gathers information, including employment and earnings, to help state and local agencies plan education and training services to help Oregon citizens get the best jobs available.
- The Oregon Department of Education, to provide reports to local, state, and federal governments. The information is used to learn about education, training, and job market trends for planning, research and program improvement.
- The Oregon Department of Revenue and collection agencies only for purposes of processing debts and only if credit is extended to you by the college.
- The National Student Loan Clearinghouse for the purpose of verifying your enrollment at other colleges, universities and vocational schools.
- The Internal Revenue Service, to provide required information related to the Taxpayer Relief Act of 1997.

State and federal law protects the privacy of your records. Your number will be used only for the purposes listed above.

Solomon Amendment Disclosure

The Solomon Amendment requires by law that the college release: student name, address, telephone number, date of birth, educational level, academic major and degrees awarded upon request from recruiters of the branches of the U.S. military.

Student Information

The college collects data on all students.* The kind and amount of data differ for each student depending on the kind of services you use and the length of your stay at the college. Pursuant to Public Law 93-380, you may review all official records, files, or data pertaining to you, with the following exceptions:

- Confidential financial information reported by the parent or guardian unless the records explicitly grant by written permission the student to review the financial statement.
- Medical, psychiatric, or similar records used for treatment purposes.

Access to your student record is guaranteed and must be made available to you within 45 days of your official request. You may challenge the content of a record you consider inaccurate, misleading, or otherwise in violation of your privacy or other rights by contacting the college Registrar. You have the right to a hearing as outlined in the “*Students’ Rights, Freedoms & Responsibilities*” section of the *Student Handbook*.

*All data from records submitted, filed and accumulated in Enrollment Services become the property of the College.

Student Right to Know and Other Notification Requirements

Clackamas Community College information regarding academic programs, student completion/graduation rates, financial assistance, athletics, institutional financial support, privacy rights (FERPA), campus security, crime statistics and other Student Right to Know items may be obtained by going to www.clackamas.edu/Rights_and_Responsibilities.aspx

Printed copies of this information may also be obtained by contacting the Registration and Records Office at 503-594-3370 or registrar@clackmas.edu

Discrimination Concerns

Clackamas Community College does not discriminate on the basis of race, color, religion, gender, sexual orientation, marital status, age, national origin, disability, family relationship or any other protected status in accordance with applicable law. The college's commitment to non-discrimination applies to curricular activity and all aspects of the college.

In accordance with applicable law, Clackamas Community College does not discriminate on the basis of a disability and is specifically dedicated to providing a harassment free environment for all people with disabilities, as well as timely and effective provision of services for students with disabilities. To this end the following procedures are designed to serve any member of the community who experiences any form of discrimination.

ADA Grievance Procedure

Any disabled student who feels that he/she has been discriminated against or harassed due to his/her disability should contact the Disability Resource Coordinator to report the event. The Disabilities Resource Coordinator will then investigate the incident. Please refer to the Problem Resolution Procedure as outlined in the Student Handbook.

Any disabled student is free at any time to submit a complaint to the office for Civil Rights. Please refer to board policy for ADA Grievance Procedure and Discrimination form:

policy.osba.org/clackcc/AB/ACA%20R%20G1.PDF

policy.osba.org/clackcc/AB/AC%20R%20G1.PDF

Sexual Harassment/Assault Report Procedure

All complaints of sexual or other harassment will be investigated. Once the college has a notice or complaint of sexual harassment, the college has a legal duty to investigate. Please refer to board policy for Sexual harassment complaint procedure: policy.osba.org/clackcc/J/JBA_GBN%20R%20G1.PDF

When a student reports an alleged incident of sexual or other harassment to a staff person, the student will immediately be referred to the Associate Dean of AFAC. Complaints involving only students will be investigated by the Associate Dean of AFAC; complaints involving one or more employees should be reported to the Dean of Human Resources; complaints involving vendors or other individuals (not employees) should be reported to the Dean of Campus Services, or designee. In all cases the responsible compliance officer will consult with the Dean of Human Resources to ensure consistency.

If you need assistance resolving a problem please see page 42 for information and a Problem Resolution Form.

Clackamas Community College is a diverse community that provides equal opportunity in employment, activities, and its programs. It is the policy of the Clackamas Community College and its Board that there will be no discrimination or harassment in any education programs, activities or employment on the grounds of race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, genetic information or any other status protected under applicable federal, state or local laws. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under anti-discrimination laws. Persons having questions about equal opportunity and nondiscrimination should contact the dean of Human Resources for Clackamas Community College in Barlow Hall at the Oregon City campus, 503-594-3300.

Please note the following areas of responsibility, should you need relevant resources or information:

Section 504 Coordinator, Disability Coordinator

Oregon City campus, 503-594-6357

Title II Coordinator, Darlene Geiger, Associate Dean

Oregon City campus, 503-594-3392

Title IX Coordinator, Patricia Anderson Wieck, Dean, Human Resources

Oregon City Campus, 503-594-3300

Problem Resolution Form

This form is used to aid in resolving a problem. Please read the instructions provided in the CCC Student Handbook for details of the process. Students should submit this form to the director of the area of concern (registration, enrollment, student services, or department chair). If a resolution is not reached, this form will be given to the Associate Dean of AFAC, Darlene Geiger, Dye 142.

Please reference the college rule, policy, or procedure allegedly violated as described in Student Rights, Freedom & Responsibilities www.clackamas.edu/Rights_and_Responsibilities.aspx

Name: _____ CCC Email: _____

Student ID: _____ Telephone: _____ Date: _____

Mailing Address _____ City _____ State _____ Zip _____

Date the Problem Occurred: _____ Location of incident: _____

On a separate piece of paper re-type or clearly print each question prior to each of your answers:

- Have you spoken with the staff member involved (circle one): yes no
If yes, please provide name(s) and describe the discussion, including outcome.
- Please describe the issue, giving rise to your problem/concern, in as much detail as possible. Include any places, dates and /or times you can recall. Also reference campus policy and/or procedures as they may apply.
- Please describe—as clearly as you can—what would resolve this issue for you.

Student Signature _____

FOR OFFICE USE ONLY: Date Stamp Received: _____ **By:** _____ (initials)

Problem Resolution Form Instructions

Use this form if you have a problem with a member of the college staff that you would like help in resolving. This procedure is not appropriate to address a grade dispute (the instructor maintains authority over a grade) or to pursue a sexual harassment complaint or discrimination due to disability (separate procedures through the HR office are available for these.) To resolve a problem with a member of staff, please follow these steps:

The College encourages you to meet with the staff member involved and discuss the situation. Staff members are eager to listen and, if appropriate, accommodate the concerns of students. If you are uncomfortable doing this or if you are not satisfied with the outcome of your discussion and want to pursue this matter further, use this form as outlined in the remaining steps.

Fill out this form and give it to the staff member's immediate supervisor or to the appropriate Department Chair. You must do this within 30 days of the end of the quarter (term) in which the incident occurred.

Within five working days of receipt of this form, staff will attempt to resolve the situation by discussing it with the staff member and the student. Working days are days that classes are in session.

If you are dissatisfied with the supervisor / Department Chair's efforts on your behalf and want to pursue the "Formal Procedure," follow the steps as outlined in the Student Handbook.

All parties are urged to respect the confidential nature of these discussions.

Tips for successful communication when using this form

Ask yourself these questions:

- Stick to the facts: What are the objective facts that describe the situation?
- Is there a policy in the student handbook or class syllabus that relates to the problem?
- Can you request a meeting that is in a safe location and provides time for all parties to prepare?
- Do you have any documentation to support the claims made about the problem?

Remember: Rarely do problems get resolved when emotions are high. Give yourself—and others—time to think about it prior to the conversation. Count to ten. Breathe.

- Separate the problem from the person.
- Focus on shared interests.
- Generate as many solutions as possible.
- Identify solutions that both parties would agree are viable options for resolution.

Degree and Certificate Information & Requirements

www.clackamas.edu



Education That Works



Graduation Requirements

Requirements for degrees, certificates and diplomas are subject to approval by the Oregon Department of Education. Students are encouraged to submit a Petition for Graduation TWO TERMS prior to their anticipated term of completion. Petitions submitted before the sixth week of each term will be reviewed during the term submitted. Petitions submitted after the sixth week will be handled in date order and may be processed for the current term as time allows. Forms are available at www.clackamas.edu.

General Requirements

(apply to all degrees, certificates and diplomas)

You will be evaluated for degree and/or certificate requirements under the current catalog unless a request for a prior catalog year is indicated on your Petition for Graduation form. You must meet the following conditions to request an exception:

- You must complete 25% of your degree and/or certificate requirements at CCC.
- You must petition for graduation within one calendar year from the date you completed requirements for the degree and/or certificate.
- The prior catalog cannot be more than five years old (e.g. in 2017-18, the oldest catalog that can be used is 2012-13).
- For the catalog selected, you must have earned at least one credit in that calendar year.

The awarding of the credential becomes official only when graduation information has been posted to your transcript.



Multiple Degrees/ Certificates of Completion

Students may earn multiple different degrees. Student must meet all the requirements for each degree or certificate.

Please note that a separate Petition for Graduation form must be filed for each individual associate degree and/or certificate of completion that you are attempting to earn.

To Successfully Graduate

You will be more likely to graduate if you do the following:

- Send all transcripts to Graduation Services as soon as possible
- Have coursework from other colleges evaluated early
- Talk with an Academic Advisor early and often
- Complete all pre-requisites for required courses
- If you change your mind about what you are studying, notify Enrollment Services as soon as possible
- If you plan to transfer to a four-year university or college, contact that institution to inquire about articulation agreements in your field of study
- Be sure to submit a Petition for Graduation form two terms before you think you will be finished with classes so CCC can confirm you have met all of your degree or certificate graduation requirements

Graduation Ceremony

Formal graduation activities are held at the end of Spring term. Students who complete degree or certificate requirements during preceding terms are invited to participate in the Spring term commencement ceremony. Two ceremonies are planned, the first for High School Diploma and GED graduates, and a second for certificate and degree program graduates.

Honors status is granted to students achieving a cumulative GPA of 3.5 on total credits earned at Clackamas. The honors status of Spring term graduates is determined by cumulative GPA through the preceding Winter term.

Degree Programs

The following chart lists CCC degrees and certificates, comprised of related programs, which provide context for academic, technical, and career learning. See page 84 for an alphabetical listing of the following Career Technical programs.

| DEGREES | Career Pathway | less than one year | one year | AAS | AS |
|---|----------------|--------------------|----------|--------|-------|
| Accounting AAS | | | | p. 85 | |
| Accounting Clerk Certificate | | | p. 86 | | |
| Administrative Office Professional AAS | | | | p. 86 | |
| Administrative Office Assistant Certificate | | | p. 87 | | |
| Administrative Office Assistant Training Certificate | | p. 88 | | | |
| Landscape Management, Arboriculture Option | | | | p. 131 | |
| Auto Body/Collision Repair and Refinishing Technology AAS | | | | p. 90 | |
| Auto Body/Collision Repair and Refinishing Technology Certificate | p. 91 | | | | |
| Automotive Service Technology AAS | | | | p. 92 | |
| Under Car Technician – Automatic Transmission Certificate | p. 93 | | | | |
| Under Car Technician – Manual Transmission Certificate | p. 94 | | | | |
| Under Hood Technician Certificate | p. 94 | | | | |
| Biology AS | | | | | p. 58 |
| Business AAS | | | | p. 95 | |
| Business Management Certificate | | | p. 96 | | |
| Management Fundamentals Certificate | p. 97 | | | | |
| Human Resource Management Certificate | | | p. 97 | | |
| Human Resource Management Essentials Certificate | p. 98 | | | | |
| Marketing Certificate | | | p. 98 | | |
| Integrated Marketing & Promotion Certificate | p. 99 | | | | |
| Clinical Laboratory Assistant Certificate (limited entry) | | | p. 99 | | |
| Computer-Aided Manufacturing AAS | | | | p. 101 | |
| Computer & Network Administrator AAS | | | | p. 102 | |
| Computer & Network Administrator Certificate | | | p. 102 | | |
| Computer Application Support AAS | | | | p. 104 | |
| Computer Application Support Certificate | | | p. 104 | | |
| Computer Science AS | | | | | p. 59 |
| Construction Trades, General Apprenticeship AAS (limited entry) | | | | p. 89 | |
| Construction Trades, General Apprenticeship Certificate (limited entry) | | | p. 89 | | |
| Manual Trades Apprenticeship Certificate (limited entry) | | p. 88 | | | |
| Corrections AAS | | | | p. 105 | |
| Juvenile Corrections Certificate | | | p. 106 | | |
| Criminal Justice AAS | | | | p. 107 | |
| Dental Assistant Certificate (limited entry) | | | p. 108 | | |
| Digital Media Communications AAS | | | | p. 109 | |
| Entry Level Multimedia Journalist Certificate | p. 111 | | | | |
| Video Production Technician Certificate | p. 112 | | | | |
| Early Childhood Education & Family Studies AAS | | | | p. 113 | |
| Early Childhood Education & Family Studies Certificate | | | p. 113 | | |
| Electrician Apprenticeship Technologies AAS (limited entry) | | | | p. 89 | |
| Electrician Apprenticeship Technologies Certificate (limited entry) | | | p. 89 | | |
| Limited Electrician Apprenticeship Technologies Certificate (limited entry) | | p. 90 | | | |
| Electronics Engineering Technology AAS | | | | p. 114 | |
| Electronics Engineering Technology Certificate | | | p. 114 | | |
| Emergency Management AAS | | | | p. 116 | |

continued...

| DEGREES | Career Pathway | less than one year | one year | AAS | AS |
|---|----------------|--------------------|----------|--------|-------|
| Emergency Medical Technology Certificate | | | p. 117 | | |
| Employment Skills Training Certificate | | p. 117 | | | |
| Engineering AS | | | | | p. 61 |
| English AS | | | | | p. 68 |
| Fire Science (Wildland) Certificate | | | p. 118 | | |
| Wildland Fire Forestry Certificate | p. 119 | | | | |
| Wildland Fire Fighter 1 Certificate | p. 119 | | | | |
| Fitness Technology Certificate | | | p. 119 | | |
| Geographic Information Systems (GIS) Technology Certificate | | | p. 120 | | |
| Geology AS | | | | | p. 73 |
| Gerontology Certificate | | | p. 121 | | |
| Gerontology for Health Care Professional Certificate | p. 122 | | | | |
| Nursing Assistant - Gerontology Specialist Certificate | p. 122 | | | | |
| Horticulture AS | | | | | p. 72 |
| Horticulture AAS | | | | p. 123 | |
| Horticulture Certificate | | | p. 123 | | |
| Irrigation Technician Certificate | p. 125 | | | | |
| Plant Health Management Certificate | p. 125 | | | | |
| Human Services Generalist AAS | | | | p. 126 | |
| Human Services Generalist Certificate | | | p. 126 | | |
| Alcohol & Drug Counselor Certificate | p. 127 | | | | |
| Industrial Maintenance Technology AAS | | | | p. 128 | |
| Industrial Maintenance Technology Certificate | | | p. 128 | | |
| Mechanical Maintenance Certificate | | | p. 129 | | |
| Landscape Management AAS | | | | p. 130 | |
| Landscape Practices Certificate | | | p. 133 | | |
| Manufacturing Technology AAS | | | | p. 133 | |
| Manufacturing Technology Certificate | | | p. 133 | | |
| CNC Machining Technician Certificate | p. 135 | | | | |
| Mastercam Certificate | | p. 135 | | | |
| Medical Assistant Certificate (limited entry) | | | p. 136 | | |
| Microelectronics Systems Technology AAS | | | | p. 137 | |
| Microelectronics Systems Technology Certificate | | | p. 137 | | |
| Music AS | | | | | p. 74 |
| Music Performance & Technology | | | | p. 139 | |
| Music Technology Certificate | | | p. 141 | | |
| Nursing AAS (limited entry) | | | | p. 142 | |
| Occupational Skills Training Certificate | | p. 146 | | | |
| Paraeducator Certificate | | | p. 146 | | |
| Professional Truck Driver Certificate | | p. 147 | | | |
| Project Management AAS | | | | p. 147 | |
| Project Management Certificate | | p. 148 | | | |
| Project Management Leadership & Communication Certificate | p. 149 | | | | |
| Project Management Tools & Techniques Certificate | p. 149 | | | | |
| Renewable Energy Technology AAS | | | | p. 150 | |
| Energy Systems Maintenance Technician Certificate | p. 151 | | | | |
| Renewable Energy Technology Certificate | | | p. 150 | | |
| Retail Management Expanded Certificate | | | p. 151 | | |
| First-Line Supervisor Fundamentals Certificate | p. 153 | | | | |
| Retail Management Certificate | | p. 152 | | | |
| Organic Farming Certificate | | | p. 153 | | |
| Water & Environmental Technology AAS | | | | p. 154 | |
| Water & Environmental Technology Certificate | | | p. 154 | | |
| High Purity Water Certificate | | p. 156 | | | |
| Web Design & Development AAS | | | | p. 156 | |
| Web Design Certificate | | | p. 157 | | |
| Welding Technology AAS | | | | p. 158 | |
| Welding Technology Certificate | | | p. 158 | | |
| Entry Level Welding Technician Certificate | p. 160 | | | | |

Degrees

Associate of Arts Oregon Transfer (AAOT)

The AAOT is a two-year degree that has been designed for the student intending to transfer to a four-year college or university and pursuing upper division baccalaureate courses. CCC students who have earned an AAOT degree will be eligible for junior standing for the purposes of registration at any of the schools currently part of the Oregon University System (OUS).

Associate of Science Oregon Transfer - Business (ASOT)

The ASOT-Business degree is a two-year degree designed for the student intending to transfer to a four-year college or university within the Oregon University System (OUS) and pursuing upper division baccalaureate courses in Business. CCC students who have earned the ASOT-Business degree and have met the transfer institution's lower-division general education degree requirements will be eligible for junior standing for the purposes of registration.

Associate of Science Oregon Transfer - Computer Science (ASOT)

The ASOT-Computer Science degree is a two year degree designed for the student intending to transfer to a four-year college or university within the Oregon University System (OUS) and pursuing upper division baccalaureate courses in Computer Science. CCC students who have earned the ASOT- Computer Science degree and have met the transfer institution's lower-division general education degree requirements will be eligible for junior standing for the purposes of registration.

AAOT/ASOT Student Learning Outcomes

The AAOT/ASOT transfer degrees at Clackamas Community College are designed to prepare students to succeed after transferring to Oregon University System schools and to attain GPAs comparable to students who begin their education at those institutions. Students who attain these degrees will possess a wide range of knowledge and skills, as described in the categories below.

As a result of completing the AAOT, students should be able to:

ARTS & LETTERS*

- Interpret and engage in the Arts & Letters, making use of the creative process to enrich the quality of life; and
- Critically analyze values and ethics within a range of human experience and expression to engage more fully in local and global issues.

* "Arts & Letters" refers to works of art, whether written, crafted, designed, or performed and documents of historical or cultural significance.

CULTURAL LITERACY

- Identify and analyze complex practices, values, and beliefs and the culturally and historically defined meanings of difference.

MATHEMATICS

- Use appropriate mathematics to solve problems; and
- Recognize which mathematical concepts are applicable to a scenario, apply appropriate mathematics and technology in its analysis, and then accurately interpret, validate, and communicate the results.

SCIENCE OR COMPUTER SCIENCE

- Gather, comprehend, and communicate scientific and technical information in order to explore ideas, models, and solutions and generate further questions;
- Apply scientific and technical modes of inquiry, individually, and collaboratively, to critically evaluate existing or alternative explanations, solve problems, and make evidence-based decisions in an ethical manner; and
- Assess the strengths and weaknesses of scientific studies and critically examine the influence of scientific and technical knowledge on human society and the environment.

SOCIAL SCIENCE

- Apply analytical skills to social phenomena in order to understand human behavior; and
- Apply knowledge and experience to foster personal growth and better appreciate the diverse social world in which we live.

SPEECH/ORAL COMMUNICATION

- Engage in ethical communication processes that accomplish goals;
- Respond to the needs of diverse audiences and contexts; and
- Build and manage relationships.

WRITING

- Read actively, think critically, and write purposefully and capably for academic and, in some cases, professional audiences;
- Locate, evaluate, and ethically utilize information to communicate effectively; and
- Demonstrate appropriate reasoning in response to complex issues.

INFORMATION LITERACY*

- Formulate a problem statement;
- Determine the nature and extent of the information needed to address the problem;
- Access relevant information effectively and efficiency;
- Evaluate information and its source critically; and
- Understand many of the economic, legal, and social issues surrounding the use of information.

*Information Literacy outcomes and criteria will be embedded in the Writing Foundational Requirements courses. At Clackamas, WR-121 and WR-122 meet that requirement.

ASOT students will also be able to:

- Understand and apply micro- and macroeconomic theories and models to individual, group, and societal behavior and choices;
- Recognize and apply business statistical methods and explain how they affect business decision making;
- Prepare letters, reports and memos related to business topics using technology.

Associate of Science (AS)

The Associate of Science degree is designed for students who wish to take the first two years of their coursework at Clackamas Community College, then transfer to a particular four-year institution to complete a degree in the designated discipline. The Associate of Science degree has both general education and discipline specific requirements. In addition, this degree is institution specific, and the courses listed have been agreed on by the receiving institution as acceptable towards the four-year degree. Completing the Associate of Science degree does not guarantee acceptance into schools or departments that have special admissions requirements. It is important for the student to meet with an advisor to ensure that s/he fully understands the degree requirements.

Associate of General Studies (AGS)

The Associate of General Studies is a two-year foundational degree designed to provide flexibility and uses a variety of college-level course work to meet degree requirements. Students are encouraged to work closely with an academic advisor if they are planning to transfer to a four-year college or university upon completion of the AGS degree.

Program outcomes for the AGS degree include a two-year college degree experience that supports individual student needs and interests.

Oregon Transfer Module (OTM)

The OTM represents approximately half of an associate's degree (45 credits). The OTM is designed for students who wish to transfer to an Oregon University System (OUS) school or another Oregon community college. Completion of the OTM can help those students taking courses at multiple post-secondary institutions by ensuring transferability of coursework. This is not a degree or certificate but is documentation on a student's transcript that they have met a subset of common general education requirements. Please refer to page 78 for Student Guide information. Students interested in the OTM should meet with an academic advisor in Student Services, see page 18-19.

Associate of Applied Science (AAS)

Associate of Applied Science degrees are career technical in nature and are intended primarily to lead students directly to employment in a specific career. Occupational licensure, career advancement and further study at a four-year college or university are additional opportunities for students earning an AAS degree. Associate of Applied Science degrees are awarded to students who complete the requirements of a specified, two-year career and technical program and are offered in a number of interest areas (see page 45-46).

Certificates of Completion (CC)

Certificates of Completion are career technical in nature and are designed to prepare students for entry into the workforce. Occupational licensure, career advancement and further study at a four-year college or university are additional possible opportunities for students earning Certificates of Completion at CCC. Certificates of Completion can be a one-year program or a less-than-one year program.

Career Pathway Certificates

Career Pathway Certificates of Completion programs are designed to acknowledge a proficiency in a particular technical skill grouping with occupational program outcomes. Please refer to the specific AAS or certificate program for certificate/degree requirements.

General AAS and CC Requirements

General requirements for obtaining an AAS or CC include:

- Complete a minimum of 90 credits for an AAS degree
- Establish a cumulative 2.0 GPA at CCC
- Establish residency by earning a minimum of 25% of the degree or certificate credits at CCC
- See page 44 for additional general requirements for all degrees and certificates
- Specific discipline requirements are listed on pages 81-160.



Diplomas

Adult High School Diploma (AHSD)

Clackamas Community College is authorized by the State Board of Education to award the Adult High School Diploma (AHSD). Students who enter the college's high school diploma program may transfer credits from accredited high schools. AHSD students may also enroll in college credit classes and may receive dual credit.

Students who are under 18 years old, whose K-12 cohort has not yet completed four years of high school, must provide the AHSD program with one of the following:

- A Release from Compulsory Attendance from their boundary high school to be kept on file. A release must be obtained before commencing participation in the program. Instructors will not provide necessary signatures for a student to register for Adult Secondary Education courses until a Release from Compulsory Attendance is provided, *or*
- A contractual referral from their boundary high school which allows students to participate in the AHSD program while earning credits to transfer back to and graduate from their boundary high school.

REQUIREMENTS FOR ADULT HIGH SCHOOL DIPLOMA

Complete a minimum of 24 high school units:

Subject Units

| | |
|---|----|
| Language Arts..... | 4 |
| (Shall include the equivalent of one unit in written composition.) | |
| Mathematics..... | 3 |
| Science..... | 3 |
| US History..... | 1 |
| Global Studies..... | 1 |
| Government & Civics..... | 1 |
| Health Education..... | 1 |
| Physical Education..... | 1 |
| Career & Technical Education, the Arts, and/or Second Language (any one area or in combination)..... | 3 |
| Electives..... | 6 |
| Total: | 24 |

Additionally, students earning their AHSD are required to take the COMPASS college placement test as an exit activity the term prior to their expected graduation as part of their transition plan and as a way to show competency in Reading, Writing and Math.

COMPASS scores allowing admittance to MTH-060, WRD-090, and WRD-098 or equivalent are required. Students must demonstrate proficiency in essential skills for reading, writing, math, and create a personalized learning plan.

Students must successfully complete at least 12 college credits or two high school units through CCC.

General Education Development (GED)

Students may earn a high school equivalency certificate by passing the General Education Development (GED) test. Students must be at least 16 years old; those under 18 are admitted only with a referral or a letter of release from compulsory attendance obtained from the high school principal or counselor. A fee is charged each term. Spanish GED is also available. Refer to the current *Class Schedule* for local GED options.

Registration for GED preparation classes takes place in the Dye Learning Center.



Student Guide 2017-2018

Associate of Arts Oregon Transfer Degree (AAOT)

Note: For the most current list of General Education courses, go to: www.clackamas.edu/curriculum/

| Requirements | Courses |
|--|---|
| | <i>Choose from the following courses to meet degree requirements. All courses must be passed with a C or better.</i> |
| Writing - 8 credits, information literacy will be included in the Writing Requirement. | WR-121 and either 122, or 227 |
| Oral Communication - 1 course | COMM-111, 112 |
| Mathematics - 1 course | MTH-105, 111, 112, 211, 212, 213, 243, 244, 251, 252, 253, 254, 256, 261 |
| Health & Physical Education 1 or more courses totaling at least 3 credits. | PE -185, 194, 207, 240, 260, 270, 294, 294A; HE -151, 152, 201, 202, 204, 205, 207, 223, 249, 250, 252, 255, 261, 277; HPE -295 |
| GENERAL EDUCATION DISTRIBUTION AREA Arts & Letters 3 courses from 2 or more disciplines. Each course must be at least 3 credits. | Choose from the following: ART -*101, *102, *103, 115, 116, 117, 131, 132, 133, 194, 195, *204, *205, *206, *225, *226, *227, 250, 251, 252, 253, 254, 255, 257, 281, 282, 283, 284, 285, 286, 291, 292, 293; ASL -*201, *202, *203; BA -130; COMM -*105, *126, *140, 212, *218, *219, 227; DMC -195; ENG -100, 104, 105, 106, *107, *108, *109, 116, 121, 130, 195, 201, 202, 203, 204, 205, *213, 214, 216, 218, 226, *240, *241, *242, *250, *251, *252, 253, 254, *266, 270, 275; FR -*201, *202, *203; HUM -*160, *170, 180, 181, 182, *231, *235, *240, *241, *242; J -211; MUS -105, 111, 112, 113, 205, 206, 211, 212, 213; PHL -*101, *102, *103, *205, *210, *213, *215; R -*101, *102, *103, *204, *210, *211, *212, *214; SPN -*201, *202, *203; TA -101, 102, 103, 141, 142, 143; WR -220, *241, 242, 243, *244, 245, 247, 248, 262, 263, 265, 270 |
| GENERAL EDUCATION DISTRIBUTION AREA Social Science - 4 courses from 2 or more disciplines. Each course must be at least 3 credits. | Choose from the following list: ANT -*101, *102, *103, *231, *232; CJA -101, 201; EC -115, 200, 201, 202; GEO -*100, *110, *121, *122, *130, *208, *230; HST -*101, *102, *103, *130, *131, *132, *136, *137, *138, *201, *202, *203, *210, *220; PS -*200, 201, 203, 204, 205, 206, 225, 297; PSY -200, *205, *214, 215, *219, *221, *231; SOC -*204, *205, *206, *210, *225; SSC -*160, *170, *231, *235, *240, *241, *242; WS -101* |
| GENERAL EDUCATION DISTRIBUTION AREA Science/Math/Computer Science - 4 courses from at least 2 disciplines including at least 3 laboratory courses in biological and/or physical science. | Choose from the following courses: ASC -175, 176, 177; BI -101, 102, 103, 112, 160 & 160L, 165C & 165CL, 165D, 165T, 175, 176, 177, 204, 211, 212, 213, 231, 232, 233, 234; CH -104, 105, 106, 112, 114, 221, 222, 223; ESR -171, 172, 173; G -101, 102, 103, 145, 148, 201, 202, 202, 203; GS -104, 105, 106, 107; MTH -105, 111, 212, 213, 243, 244, 252, 253, 254, 256, 261; PH -104, 121, 122, 123, 201, 202, 203, 211, 212, 213; Z -201, 202, 203 |
| Cultural Literacy - 1 course | Courses meeting the Cultural Literacy requirement are noted with an asterisk. |
| Elective Courses Any college-level course that would bring total credits to 90 credits. | Other courses numbered 100 or above may be used in this area, which may include up to 12 credits of career technical courses. Please refer to the Career Technical Programs, pages 81-160, for a listing of courses that may be included in the 12 credits mentioned above. |

* Course meets Cultural Literacy requirement.

Note: Placement in RD-115 and/or WR-121 is recommended for courses on this page and in some cases, placement in MTH-105 or MTH-111 may also be recommended. See course descriptions, pages 161-258.

Note: No course may be used to satisfy more than one requirement or distribution area.

Student Planner Worksheet 2017-2018

Associate of Arts Oregon Transfer Degree (AAOT)

This guide is to be used for educational planning/advising purposes only.

| Requirements | Credits/ Courses Required | CCC Courses Completed | Transferred Courses | Credits/ Courses Earned | Credits/ Courses Needed |
|--|--|--------------------------|------------------------|-------------------------------|-------------------------------|
| Writing | <i>8 credits</i> | | | | |
| Oral Communication* | <i>1 course</i> | | | | |
| Mathematics | <i>1 course</i> | | | | |
| Health & Physical Education | <i>1 or more courses total- ing at least 3 credits</i> | | | | |
| Arts & Letters* Select 3 courses from 2 or more disciplines. | <i>3 courses</i> | | | | |
| Social Science* Select 4 courses from 2 or more disciplines. | <i>4 courses</i> | | | | |
| Science/Math/Computer Science* Select 4 courses from at least 2 disciplines including 3 laboratory courses in biological or physical sciences. | <i>4 courses</i> | | | | |
| Elective Courses Any college-level course. May include up to 12 credits of career technical courses. | <i>will vary</i> | | | | |
| | TOTALS | | | | |

(Total minimum of 90 credits required.)

Additional Graduation Requirements

- All courses must be passed with a grade of C or better
- Complete a minimum of 90 credits
- Complete at least 23 credits at CCC
- Establish cumulative GPA of 2.0 or above

Submit a Petition for Graduation form to Graduation Services two terms prior to when you expect to graduate.

No course may be used to satisfy more than one requirement or distribution area.

**Courses used in these areas must be at least three credits. See list on page 50 for approved courses.*

See page 44 for additional information on general requirements for graduation.



Students are encouraged to work closely with an academic advisor if they are planning to transfer to a four-year institution upon completion of these programs. Call 503-594-3475 or email: advising@clackamas.edu for more information.

Student Guide 2017-2018
**Associate of Science Oregon Transfer Degree–Business
 (ASOT–Business)**

Note: For the most current list of General Education courses, go to: www.clackamas.edu/curriculum

| Requirements | Courses <i>Choose from the following courses to meet degree requirements. All courses must be passed with a C or better.</i> |
|--|---|
| Writing - minimum 8 credits | WR-121 and either 122 or 227 |
| Oral Communication - 1 course | COMM-111 or COMM-112 |
| Mathematics - minimum of 3 courses, including one course of statistics | MTH-111 or higher, 4 credits of statistics (MTH-243 or MTH-244) are required |
| Cultural Literacy - 1 course Courses in this area must be at least 3 credits | Courses meeting the Cultural Literacy requirement are noted with an asterisk. |
| GENERAL EDUCATION DISTRIBUTION AREA Arts & Letters 3 courses chosen from 2 or more disciplines. Courses used in this area must be at least 3 credits. | Choose from the following: ART -*101, *102, *103, 115, 116, 117, 131, 132, 133, 194, 195, *204, *205, *206, *225, *226, *227, 250, 251, 252, 253, 254, 255, 257, 281, 282, 283, 284, 285, 286, 291, 292, 293; ASL -*201, *202, *203; BA -130; COMM -*105, *126, *140, 212, *218, *219, 227; DMC -195; ENG -100, 104, 105, 106, *107, *108, *109, 116, 121, 130, 195, 201, 202, 203, 204, 205, *213, 214, 216, 218, 226, *240, *241, *242, *250, *251, *252, 253, 254, *266, 270, 275; FR -*201, *202, *203; HUM -*160, *170, 180, 181, 182, *231, *235, *240, *241, *242; J -211; MUS -105, 111, 112, 113, 205, 206, 211, 212, 213; PHL -*101, *102, *103, *205, *210, *213, *215; R -*101, *102, *103, *204, *210, *211, *212, *214; SPN -*201, *202, *203; TA -101, 102, 103, 141, 142, 143; WR -220, *241, 242, 243, *244, 245, 247, 248, 262, 263, 265, 270 |
| GENERAL EDUCATION DISTRIBUTION AREA Social Science 4 courses from 2 or more disciplines, including EC-201 and EC-202 completed with a grade of C- or better. Courses used in this area must be at least 3 credits.. | EC-201 and EC-202 and courses from the following list: ANT -*101, *102, *103, *231, *232; CJA -101, 201; EC -200; GEO -*100, *110, *121, *122, *130, *208, *230; HST -*101, *102, *103, *130, *131, *132, *136, *137, *138, *201, *202, *203, *210, *220; PS -*200, 201, 203, 204, 205, 206, 225, 297; PSY -200, *205, *214, 215, *219, *221, *231; SOC -*204, *205, *206, *210, *225; SSC -*160, *170, *231, *235, *240, *241, *242; WS -101* |
| GENERAL EDUCATION DISTRIBUTION AREA Science 4 courses from at least 2 disciplines including at least 3 laboratory courses in biological and/or physical science. Minimum of 12 credits of laboratory science required. Courses used in this area must be at least 3 credits. | Choose from the following courses: ASC -175, 176, 177; BI -101, 102, 103, 112, 160 & 160L, 165C & 165CL, 165D, 165T, 175, 176, 177, 204, 211, 212, 213, 231, 232, 233, 234; CH -104, 105, 106, 112, 114, 221, 222, 223; ESR -171, 172, 173; G -101, 102, 103, 145, 148, 201, 202, 203; GS -104, 105, 106, 107; PH -104, 121, 122, 123, 201, 202, 203, 211, 212, 213; Z -201, 202, 203 |
| Business Specific - minimum 20 credits | BA-101, 131, 211, 213 and 226 required |
| Elective and/or University Specific Requirements | Determined by choice of transfer institution. Please contact your transfer advisor for assistance. Other courses numbered 100 or above may be used in this area, which may include up to 12 credits of career technical courses. Please refer to the Career Technical Programs, pages 81-160, for a listing of courses that may be included in the 12 credits mentioned above. |

* Course meets Cultural Literacy requirement.

Note: Placement in RD-115 and/or WR-121 is recommended for courses on this page and in some cases, placement in MTH-105 or MTH-111 may also be recommended. See course descriptions, pages 161-258.

Note: No course may be used to satisfy more than one requirement or distribution area.

Student Planner Worksheet 2017-2018
**Associate of Science Oregon Transfer Degree–Business
 (ASOT–Business)**

This guide is to be used for educational planning/advising purposes only.

| Requirements | CCC Courses Completed | Transferred Courses | Credits Earned | Credits Needed |
|---|-----------------------|---------------------|----------------|----------------|
| Writing WR-121, 122 or 227, minimum 8 credits | | | | |
| Oral Communications COMM-111 or COMM-112 | | | | |
| Mathematics 3 courses of MTH-111 or higher, 4 credits of statistics (MTH-243 or MTH-244) are required. Courses in this area must be at least 3 credits. | | | | |
| Cultural Literacy - 1 course Courses in this area must be at least 3 credits. | | | | |
| Arts & Letters* 3 courses chosen from 2 or more disciplines. Courses used in this area must be at least 3 credits. | | | | |
| Social Science* 4 courses chosen from at least 2 disciplines, including EC-201 and EC-202 . Courses in this area must be at least 3 credits. | | | | |
| Science* 4 courses from at least two disciplines including at least three laboratory courses in biological and/or physical science. Courses in this area must be at least 3 credits. | | | | |
| Business Specific - minimum 20 credits BA-101, 131, 211, 213 and 226 required | | | | |
| Elective Courses and/or University Specific Requirements - up to 13 credits (Refer to your transfer school for specific university requirements. Up to 12 credits of career technical courses may be used.) | | | | |
| TOTALS | | | | |

(Total minimum of 90 credits required.)

Additional Graduation Requirements

- All courses must be passed with a grade of C or better
- Complete a minimum of 90 credits
- Complete at least 23 credits at CCC
- Establish cumulative GPA of 2.0 or above

Submit a Petition for Graduation form to Graduation Services two terms prior to when you expect to graduate.

No course may be used to satisfy more than one requirement or distribution area.

Courses used in these areas must be at least three credits. See list on page 52 for approved courses.

See page 44 for additional information on general requirements for graduation.

! Students are encouraged to work closely with an academic advisor if they are planning to transfer to a four-year institution upon completion of these programs. Call 503-594-3475 or email: advising@clackamas.edu for more information.

Student Guide 2017-2018

Associate of Science Oregon Transfer Degree – Computer Science (ASOT–Computer Science)

Note: For the most current list of General Education courses, go to: www.clackamas.edu/curriculum

| Requirements | Courses <i>Choose from the following courses to meet degree requirements. All courses must be passed with a C or better.</i> |
|--|---|
| Writing - minimum 8 credits | WR-121, and either 122 or 227 |
| Oral Communication - 1 course | COMM-111 or COMM-112 |
| Mathematics - 2 courses | MTH-251 and MTH-252 are required. |
| Health/Wellness/Fitness 1 or more HE, HPE or PE courses totaling at least 3 credits. | PE -185, 194, 207, 240, 260, 270, 294, 294A; HE -151, 152, 201, 202, 204, 205, 207, 223, 249, 250, 252, 255, 261, 277; HPE -295 |
| GENERAL EDUCATION DISTRIBUTION AREA Arts & Letters 3 courses chosen from 2 or more disciplines. Courses used in this area must be at least 3 credits. | Choose from the following: ART -*101, *102, *103, 115, 116, 117, 131, 132, 133, 194, 195, *204, *205, *206, *225, *226, *227, 250, 251, 252, 253, 254, 255, 257, 281, 282, 283, 284, 285, 286, 291, 292, 293; ASL -*201, *202, *203; BA -130; COMM -*105, *126, *140, 212, *218, *219, 227; DMC -195; ENG -100, 104, 105, 106, *107, *108, *109, 116, 121, 130, 195, 201, 202, 203, 204, 205, *213, 214, 216, 218, 226, *240, *241, *242, *250, *251, *252, 253, 254, *266, 270, 275; FR -*201, *202, *203; HUM -*160, *170, 180, 181, 182, *231, *235, *240, *241, *242; J -211; MUS -105, 111, 112, 113, 205, 206, 211, 212, 213; PHL -*101, *102, *103, *205, *210, *213, *215; R -*101, *102, *103, *204, *210, *211, *212, *214; SPN -*201, *202, *203; TA -101, 102, 103, 141, 142, 143; WR -220, *241, 242, 243, *244, 245, 247, 248, 262, 263, 265, 270 |
| GENERAL EDUCATION DISTRIBUTION AREA Social Science 4 courses chosen from 2 or more disciplines. Courses used in this area must be at least 3 credits. | ANT -*101, *102, *103, *231, *232; CJA -101, 201; EC -115, 200, 201, 202; GEO -*100, *110, *121, *122, *130, *208, *230; HST -*101, *102, *103, *130, *131, *132, *136, *137, *138, *201, *202, *203, *210, *220; PS -*200, 201, 203, 204, 205, 206, 225, 297; PSY -200, *205, *214, 215, *219, *221, *231 SOC -*204, *205, *206, *210, *225; SSC -*160, *170, *231, *235, *240, *241, *242; WS -101* |
| GENERAL EDUCATION DISTRIBUTION AREA Science/Math/Computer Science 4 courses from at least 2 disciplines, including at least 3 lab courses in biological or physical science. Courses used in this area must be at least 3 credits. | Choose from the following courses: ASC -175, 176, 177; BI -101, 102, 103, 112, 160 & 160L, 165C & 165CL, 165D, 165T, 175, 176, 177, 204, 211, 212, 213, 231, 232, 233, 234; CH -104, 105, 106, 112, 114, 221, 222, 223; ESR -171, 172, 173; G -101, 102, 103, 145, 148, 201, 202, 203; GS -104, 105, 106, 107; MTH -105, 111, 112, 211, 212, 213, 243, 244, 252, 253, 254, 256, 261; PH -104, 121, 122, 123, 201, 202, 203, 211, 212, 213; Z -201, 202, 203 |
| Cultural Literacy Students must select 1 course from any of the disciplines that is designated as meeting the statewide criteria for cultural literacy. Courses in this area must be at least 3 credits. | Courses meeting the Cultural Literacy requirement are noted with an asterisk. |
| Computer Science Specific Requirements A minimum of 16 credits in Computer Science consisting of these courses. Each course in this section must be completed with a grade of C or better. Each course must be at least 3 credits. | CS-160, CS-161, CS-162, CS-260 |
| Elective and/or University Specific Requirements | Determined by choice of transfer institution. Please contact your transfer advisor for assistance. Other courses numbered 100 or above may be used in this area, which may include up to 12 credits of career technical courses. Please refer to the Career Technical Programs, pages 81-160, for a listing of courses that may be included in the 12 credits mentioned above. |

Note: Placement in RD-115 and/or WR-121 is recommended for courses on this page and in some cases, placement in MTH-105 or MTH-111 may also be recommended. See course descriptions, pages 161-258.

Note: No course may be used to satisfy more than one requirement or distribution area.

Student Planner Worksheet 2017-2018
**Associate of Science Oregon Transfer Degree –
 Computer Science (ASOT–Computer Science)**

This guide is to be used for educational planning/advising purposes only.

| Requirements | CCC Courses Completed | Transferred Courses | Credits Earned | Credits Needed |
|---|-----------------------|---------------------|----------------|----------------|
| Writing WR-121, 122 or 227, minimum 8 credits | | | | |
| Oral Communications COMM-111 or COMM-112 | | | | |
| Mathematics 2 courses, MTH-251 and MTH-252 are required. | | | | |
| Health/Wellness/Fitness 1 or more HE, HPE or PE courses totaling at least 3 credits. | | | | |
| Arts & Letters* Select a minimum of 3 courses from at least 2 disciplines. Each course must be a minimum of 3 credits. | | | | |
| Social Science* Select a minimum of 4 courses from at least 2 disciplines. Each course must be a minimum of 3 credits. | | | | |
| Science/Math/Computer Science Select a minimum of 4 courses from at least 2 disciplines including at least 3 laboratory courses in biological and/or physical science. Each course must be a minimum of 3 credits. | | | | |
| Cultural Literacy Students must select 1 course from any of the discipline studies that is designated as meeting the statewide criteria for cultural literacy. Each course must be a minimum of 3 credits. | | | | |
| Computer Science Specific Requirements Students must take a minimum of 16 credits. CS-160, CS-161, CS-162, and CS-260 are required. Each course in this area must be at least 3 credits. | | | | |
| Elective Courses and/or University Specific Requirements Complete additional courses to bring the total number of credits to at least 90. Refer to your transfer school for specific university requirements. Up to 12 credits of career technical courses may be used. | | | | |
| | TOTALS | | | |

Additional Graduation Requirements

- All courses must be passed with a grade of C or better
- Complete a minimum of 90 credits
- Complete at least 23 credits at CCC
- Establish cumulative GPA of 2.0 or above

Submit a Petition for Graduation form to Graduation Services two terms prior to when you expect to graduate.

No course may be used to satisfy more than one requirement or distribution area.

Courses used in these areas must be at least three credits. See list on page 54 for approved courses.

See page 44 for additional information on general requirements for graduation.

Total minimum of 90 credits required.

! Students are encouraged to work closely with an academic advisor if they are planning to transfer to a four-year institution upon completion of these programs. Call 503-594-3475 or email: advising@clackamas.edu for more information.

Student Guide 2017-2018
Associate of Science Degree (AS)



| | Requirements | Courses |
|---|---|--|
| Foundational Skills | Writing - 2 courses | WR-121 and 122 or 227 |
| | Mathematics - 1 course | MTH-105, 111, 112, 251, 252 |
| General Education Distribution Areas | Arts & Letters and Social Sciences 3-4 courses with at least 1 course in Arts & Letters and 1 course in Social Sciences | See specific degree and institution for list of approved courses. |
| | Science/Math/Computer Science 2-3 courses totaling at least 7 credits | See specific degree and institution for list of approved courses. |
| Additional Requirements | University Specific Requirements | See specific degree and institution for list of approved courses. |
| Electives | University Specific Requirements | Will vary. See specific degree and institution for list of course electives. |

Total minimum of 90 credits required.

Notes:

1. All courses must be 100 level or higher.
2. All courses must be at least three credits.
3. All courses must be passed with a grade of C or better.
4. Students must establish a cumulative GPA of 2.0 or above
5. No course may be used to satisfy more than one requirement or distribution area.
6. Submit a Petition for Graduation form to Graduation Services two terms prior to when you expect to graduate.

Student Planner Worksheet 2017-2018

Associate of Science Degree (AS)

This guide is to be used for educational planning/advising purposes only.

| Requirements | Credits/Courses Required | CCC Courses Taken/ Completed | Credits Transferred | Credits/Courses Needed |
|-----------------------------------|--|---------------------------------|---------------------|------------------------|
| Writing | 2 courses | | | |
| Mathematics | 1 course | | | |
| Arts & Letters | 1-3 courses | | | |
| Social Science | 1-3 courses | | | |
| Science/Math/ Computer Science | 1 course | | | |
| University-Specific Requirements | <i>See specific degree and institution for list of approved courses.</i> | | | |
| Electives | <i>See specific degree and institution for list of approved courses.</i> | | | |
| TOTALS | 90 credits minimum | | | |

Notes:

1. All courses must be 100 level or higher.
2. All courses must be at least three credits.
3. All courses must be passed with a grade of C or better.
4. Students must establish a cumulative GPA of 2.0 or above
5. No course may be used to satisfy more than one requirement or distribution area.
6. Submit a Petition for Graduation form to Graduation Services two terms prior to when you expect to graduate.



Students are encouraged to work closely with an academic advisor if they are planning to transfer to a four-year institution upon completion of these programs. Call 503-594-3475 or email: advising@clackamas.edu for more information.

Associate of Science Degrees

Biology

Associate of Science Transfer Degrees in Biology

Students receiving an Associates of Science degree with an emphasis in Biology will be prepared to transfer into upper division courses to complete a Bachelor of Science degree in Biology. Courses establish the foundations in understanding cellular processes, evolution, ecology, plant and animal physiology and population studies.

CAREERS

Career pathways include pre-pharmacy, pre-medical, pre-veterinarian, biological and zoology research fields, wildlife and fisheries management, and a wide range of related fields.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- communicate complex ideas by demonstrating an ability to gather and analyze data, construct evidence-based arguments and critically evaluate information;
- be able to apply critical thinking to address biological phenomena using scientific processes,
- demonstrate an understanding of the complexity and diversity of life,
- analyze and construct relationships between human activities and the environment,
- recognize the contributions of scientific knowledge in contributing to technological advances and advancing the human condition.

For information contact Tory Blackwell, 503-594-3646 or toryb@clackamas.edu, Lilly Mayer, 503-594-3356 or lillym@clackamas.edu, or Polly Schulz, 503-594-3358 or pollys@clackamas.edu

Associate of Science with an emphasis in Biology with Oregon State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-------------|---|---------|
| BI-211 | General Biology for Science Majors (Cellular Biology) | 5 |
| CH-221 | General Chemistry | 5 |
| PE-185 | PE Activity Course | 1 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| BI-212 | General Biology for Science Majors (Animal Biology) | 5 |
| CH-222 | General Chemistry | 5 |
| MTH-251 | Calculus I | 5 |

SPRING TERM

| | | |
|-------------|--|---|
| BI-213 | General Biology for Science Majors (Plant Biology & Ecology) | 5 |
| COMM-111 | Public Speaking | |
| or COMM-112 | Persuasive Speaking | |
| or COMM-218 | Interpersonal Communication | 4 |
| CH-223 | General Chemistry | 5 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|-------------------------------|---------|
| CH-241* | Organic Chemistry I | 5 |
| PH-201 | General Physics | |
| or PH-211 | General Physics with Calculus | 5 |
| WR-122 | English Composition | |
| or WR-227 | Technical Report Writing | 4 |
| — — | Core electives | 3 |

WINTER TERM

| | | |
|-----------|-------------------------------|---|
| CH-242* | Organic Chemistry II | 5 |
| MTH-252 | Calculus II | 5 |
| PH-202 | General Physics | |
| or PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|-----------|-------------------------------|---|
| CH-243* | Organic Chemistry III | 5 |
| HPE-295 | Health & Fitness for Life | 3 |
| PH-203 | General Physics | |
| or PH-213 | General Physics with Calculus | 5 |
| — — | Core electives | 3 |

Credits required for degree 92

*Organic Chemistry —satisfies degree requirement but does not transfer at 300 level credits unless student passes the ACS organic exam. OSU highly recommends taking the ACS organic exam. Transfers as a combination of CH-331, 332 & 337.

CORE ELECTIVES

ANT-101, 102, 103, 231, 232; **ART**-101, 102, 103, 204, 205, 206 ; **ASC**-175, 176, 177; **BI**-101, 102, 103, 175, 176, 177, 204, 211, 212, 213, 234; **CH**-104, 105, 114, 221, 222, 223; **DMC**-194; **EC**-201, 202, 215, 230; **ENG**-104, 105, 106, 107, 108, 109, 201, 202, 203, 204, 205, 213, 240, 241, 242, 250, 251, 252, 253, 254, 255; **ESR**-171, 172, 173; **G**-101, 102, 103, 201, 202, 203; **GEO**-100, 110, 121, 122, 130, 208, 230; **GS**-104, 105, 106, 107; **HST**-101, 102, 103, 201, 202, 203; **MUS**-206; **PH**-104, 121, 122, 123, 201, 202, 203, 211, 212, 213; **PHL**-102, 215; **PS**-200, 201, 203, 204, 205, 206, 225; **PSY**-110, 200, 205, 219, 231; **R**-101, 102, 103, 210, 204; **SOC**-204, 205, 206, 225; **Z**-201, 202, 203

Associate of Science with an emphasis in Biology with Portland State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| BI-211 | General Biology for Science Majors (Cellular Biology) | 5 |
| CH-221 | General Chemistry | 5 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|-----------|--|-----|
| BI-212 | General Biology for Science Majors (Animal Biology) | 5 |
| CH-222 | General Chemistry | 5 |
| WR-122 | English Composition | |
| or WR-123 | English Composition | |
| or WR-227 | Technical Report Writing | 3-4 |
| — — | Core elective | 4 |

SPRING TERM

| | | |
|-------------|---|---|
| BI-213 | General Biology for Science Majors (Plant Biology & Ecology) | 5 |
| CH-223 | General Chemistry | 5 |
| COMM-111 | Public Speaking | |
| or COMM-140 | Introduction to Intercultural Communication | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|------------------|---|----------------|
| CH-241 | Organic Chemistry I or Science elective | 4-5 |
| MTH-243 | Statistics I | |
| or MTH-251 | Calculus I | 5 |
| PH-201 | General Physics | 5 |
| — — | Core elective | 3 |

WINTER TERM

| | | |
|------------|--|-----|
| CH-242 | Organic Chemistry II or Science elective | 4-5 |
| MTH-244 | Statistics II | |
| or MTH-252 | Calculus II | 5 |
| — — | Core elective | 3 |

SPRING TERM

| | | |
|--------|---|-----|
| CH-243 | Organic Chemistry III or Science elective | 6-7 |
| — — | General Education Science elective | 4-5 |
| — — | Core elective | 6 |

Credits required for degree 90-95

CORE ELECTIVE

Any General Education course in the respective distribution areas of Arts & Letters or Social Sciences listed on page 50 of this catalog.

SCIENCE ELECTIVE

Minimum 14 science elective credits in G-201, G-202, G-203, PH-202 & PH-203. Recommended: CH-242 & CH-243

GENERAL EDUCATION SCIENCE ELECTIVE

Any general education science course in ASC, BI, CH, ESR, G, GS, PH, Z

Associate of Science with an emphasis in Biology with University of Oregon

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|--------------------|--|----------------|
| BI-211 | General Biology for Science Majors (Cellular Biology) | 5 |
| CH-221 | General Chemistry | 5 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| BI-212 | General Biology for Science Majors (Animal Biology) | 5 |
| CH-222 | General Chemistry | 5 |
| WR-122 | English Composition | |
| or WR-123 | English Composition | 3-4 |

SPRING TERM

| | | |
|------------|---|---|
| BI-213 | General Biology for Science Majors (Plant Biology & Ecology) | 5 |
| CH-223 | General Chemistry | 5 |
| CS-120 | Survey of Computing | |
| or MTH-243 | Statistics I (recommended) | 4 |
| — — | Core electives | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|------------------|---------------------|----------------|
| CH-241 | Organic Chemistry I | 5 |
| MTH-251 | Calculus I | 5 |
| PH-201 | General Physics | 5 |
| — — | Core electives | 3 |

WINTER TERM

| | | |
|---------|----------------------|---|
| CH-242 | Organic Chemistry II | 5 |
| MTH-252 | Calculus II | 5 |
| PH-202 | General Physics | 5 |

SPRING TERM

| | | |
|--------|-----------------------|---|
| CH-243 | Organic Chemistry III | 5 |
| PH-203 | General Physics | 5 |
| — — | Core electives | 3 |

Credits required for degree 91

CORE ELECTIVES

Any General Education course in the respective distribution areas of Arts & Letters or Social Sciences listed on page 50 of this catalog.

Computer Science

An Associate of Science with an emphasis in Computer Science is a transfer degree intended to provide students with an overwhelming majority of the first two years' coursework required for a Bachelor of Science in Computer Science. A degree in Computer Science is a degree in programming: creating new software applications. This is a high-demand, high-paying field that offers job security and ongoing growth as the number of computing devices and demand for sophisticated operating systems, web and productivity applications, and game increases. We encourage all students interested in this program to pursue a co-enrollment option with the university. For information contact Jen Miller, 503-594-3138 or jen.miller@clackamas.edu, or Richard Albers, 503-594-3166 or richa@clackamas.edu

CAREERS

AS degrees are not designed to be direct-to-work credentials. Students completing a Bachelor of Science in Computer Science, depending upon internships and focused electives, would be qualified for a career in computer programming with possible job titles including, but not limited to:

- application developer
- game developer
- web developer

Continued

Computer Science continued...

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- explain the software development lifecycle and the specific tools and processes used to create software,
- describe the components, purposes, and benefits of both structured and object-oriented programming paradigms and demonstrate the development of software using them in a high-level language;
- explain and demonstrate various ways information is stored and manipulated, at both a low and high level, in computer systems and software,
- employ mathematics and computing techniques in a system and rigorous manner to solve technical problems,
- exhibit good teamwork skills and serve as effective members of project teams,

Associate of Science with an emphasis in Computer Science with Portland State University

PREREQUISITES

Students entering the Associate of Science degree are expected to have the following courses complete, or to place at a level higher than the courses indicated:

- CS-120 Survey of Computing
- WR-095 Paragraph to Essay
- MTH-112 Trigonometry/Pre-Calculus

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-------------|---|---------|
| BI-211 | General Biology for Science Majors (Cellular Biology) | |
| or CH-221 | General Chemistry | |
| or PH-211 | Physics with Calculus | 5 |
| CS-161 | Computer Science I | 4 |
| MTH-251 | Calculus I | 5 |
| WINTER TERM | | |
| BI-212 | General Biology for Science Majors (Animal Biology) | |
| or CH-222 | General Chemistry | |
| or PH-212 | Physics with Calculus | 5 |
| CS-162 | Computer Science II | 4 |
| MTH-252 | Calculus II | 5 |
| SPRING TERM | | |
| BI-213 | General Biology for Science Majors (Plant Biology & Ecology) | |
| or CH-223 | General Chemistry | |
| or PH-213 | Physics with Calculus | 5 |
| CS-260 | Data Structures | 4 |
| MTH-253 | Calculus III | 5 |
| — — | Arts & Letters or Social Science electives | 3-4 |

SUMMER TERM

| | | |
|----------|--|-----|
| COMM-111 | Public Speaking | 4 |
| WR-121 | English Composition | 4 |
| — — | Arts & Letters or Social Science electives | 3-4 |
| — — | Arts & Letters or Social Science electives | 3-4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|--|---------|
| CS-201 | Computer Systems II | 4 |
| — — | Computer Science recommended electives | 3-4 |
| — — | Science electives | 4 |

WINTER TERM

| | | |
|--------|--|-----|
| CS-202 | Program Structures | 4 |
| CS-250 | Discrete Structures I | 4 |
| WR-227 | Technical Report Writing | 4 |
| — — | Computer Science recommended electives | 3-4 |

SPRING TERM

| | | |
|--------|--|-----|
| CS-251 | Discrete Structures II | 4 |
| — — | Computer Science recommended electives | 3-4 |
| — — | Computer Science recommended electives | 3-4 |
| — — | Arts & Letters or Social Science electives | 3-4 |

Credits required for degree 90-106

ARTS & LETTERS OR SOCIAL SCIENCE ELECTIVES

Any 100 level or above Arts & Letters or Social Science course in the prefixes of:

ARTS & LETTERS

ART, ASL, BA, COMM, ENG, FR, GER, HUM, J, MUS, MUP, PHL, R, SPN, TA, WR

SOCIAL SCIENCE

ANT, EC, GEO, HST, PS, PSY, SOC, SSC, WS

COMPUTER SCIENCE RECOMMENDED ELECTIVES

Students must choose 12-16 credits from the following two categories. Students do not need to complete all of the electives within any one category.

• OPERATING SYSTEMS

Transfer students will be expected to be fluent with UNIX/Linux systems used in university labs. These courses, CS-140 and CS-240L, will help students with no Linux experience build the necessary competencies.

• ADDITIONAL LANGUAGES

These courses, CS-125H, CS-133S, CS-234J, and CS-234P, will help students expand their language repertoire to enhance their marketability and job opportunities.

SCIENCE ELECTIVES

Any General Education science course listed under prefixes: BI, CH, ESR, G, and PH on page 50 of this catalog.

Engineering

The Associate of Science with an emphasis in Engineering is for students interested in transferring a bachelor's degree to Portland State University, Oregon State University, Oregon Tech (Oregon Institute of Technology) or George Fox University.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify the broad context of engineering problems, including describing the problem conditions, identifying possible contributing factors, and generating alternative solution strategies;
- identify the fundamental elements of engineering design, including associated safety, quality, schedule and cost considerations;
- employ mathematics, science, and computing techniques in a systematic and rigorous manner to support the study and solution of engineering problems;
- conduct and document laboratory experiments in the sciences and engineering, effectively communicating determined quantitative relationships using both graphs and equations;
- exhibit good teamwork skills and serve as effective members of laboratory and project teams,
- articulate and justify technical solutions to an audience through oral, written, and graphical communication;
- communicate the importance of professional and ethical responsibilities of engineers, and be aware of codes and other sources of guidance for professionally ethical decision making.

For information contact Eric Lee, 503-594-6163 or elee@clackamas.edu

Associate of Science with an emphasis in Engineering with Portland State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-------------|-----------------------------|---------|
| CH-221 | General Chemistry | 5 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |
| WR-122 | English Composition | |
| or WR-227 | Technical Report Writing | 4 |
| — — | Track Requirement | 3-5 |

SPRING TERM

| | | |
|---------|-------------------------|-----|
| MTH-261 | Linear Algebra | 4 |
| — — | Track Requirement | 3-5 |
| — — | Track Requirement | 3-5 |
| — — | Arts & Letters elective | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|-------------------------------|---------|
| PH-211 | General Physics with Calculus | 5 |
| — — | Track Requirement | 3-5 |
| — — | Track Requirement | 3-5 |
| — — | Track Requirement | 3-5 |

WINTER TERM

| | | |
|----------|-------------------------------|-----|
| COMM-111 | Public Speaking | 4 |
| MTH-256 | Differential Equations | 4 |
| PH-212 | General Physics with Calculus | 5 |
| — — | Track Requirement | 3-5 |

SPRING TERM

| | | |
|--------|---|-----|
| PH-213 | General Physics with Calculus | 5 |
| — — | Track Requirement | 3-5 |
| — — | Social Science elective | 4 |
| — — | Arts & Letters or Social Science elective | 4 |

Credits required for degree 96-101

*Note: Mechanical Engineers should take WR-122. All other tracks should take WR-227

ARTS & LETTERS OR SOCIAL SCIENCE ELECTIVES

ARTS & LETTERS

ART-101, 102, 103, 204, 205, 206; ASL-101, 102, 103, 201, 202, 203, 211; **COMM-100, 105, 112, 126, 129, 140, 150, 167, 212, 218, 219, 227, 267;** **ENG-100, 104, 105, 106, 107, 108, 109, 116, 121, 130, 194, 195, 201, 202, 204, 205, 213, 214, 217, 218, 225, 226, 230, 240, 241, 242, 250, 251, 252, 253, 254, 255, 261, 266, 270, 295, 296;** **FR-101, 102, 103, 201, 202, 203, 211, 212, 213;** **GER-101, 102, 103, 201, 202, 203, 211, 212, 213;** **HUM-160, 170, 180, 181, 182, 233, 235, 240, 241, 242;** **MUS-105, 140, 141, 205, 206, 230, ;** **PHL-101, 102, 103, 205, 210, 213, 215;** **SPN-101, 102, 103, 201, 202, 203, 211, 212, 213;** **WR-123, 140, 146, 200, 220, 222, 239, 240, 241, 242, 243, 244, 245, 246, 249, 262, 263, 270, 279**

SOCIAL SCIENCE

ANT-101, 102, 103, 231, 232; **EC-200, 201, 202;** **GEO-100, 110, 121, 122, 130, 230;** **HST-101, 102, 103, 130, 131, 132, 136, 137, 138, 201, 202, 203, 210, 220, 239;** **PS-200, 201, 203, 204, 205, 206, 225, 297;** **PSY-101, 110, 200, 205, 214, 215, 219, 221, 231, 240;** **SSC-160, 170, 180, 181, 182, 233, 235, 240, 241, 242;** **SOC-204, 205, 206, 210, 225;** **WS-101**

TRACK REQUIREMENTS

CIVIL ENGINEERING

| | | |
|----------|---|-----------|
| CDT-103 | Computer-Aided Drafting I | 3 credits |
| CH-222 | General Chemistry | 5 credits |
| ENGR-211 | Statics | 4 credits |
| ENGR-212 | Dynamics | 4 credits |
| ENGR-213 | Strength of Materials | 4 credits |
| GIS-201 | Introduction to Geographic Information System | 3 credits |
| MTH-254 | Vector Calculus | 5 credits |

Recommended: One additional Arts & Letters or Social Science elective, Plane Surveying (CE211) at PSU.

96 total credits at CCC.

Continued

Engineering continued...

COMPUTER ENGINEERING

| | | |
|----------|-----------------------------|-----------|
| CS-161 | Computer Science I | 4 credits |
| CS-162 | Computer Science II | 4 credits |
| CS-260 | Data Structures | 4 credits |
| ENGR-171 | Digital Logic | 4 credits |
| ENGR-221 | Electrical Circuit Analysis | 4 credits |
| ENGR-222 | Electrical Circuit Analysis | 4 credits |
| ENGR-271 | Digital Systems | 4 credits |

96 total credits at CCC.

ELECTRICAL ENGINEERING

| | | |
|----------|-----------------------------|-----------|
| CS-161 | Computer Science I | 4 credits |
| CS-162 | Computer Science II | 4 credits |
| ENGR-171 | Digital Logic | 4 credits |
| ENGR-221 | Electrical Circuit Analysis | 4 credits |
| ENGR-222 | Electrical Circuit Analysis | 4 credits |
| ENGR-223 | Electrical Circuit Analysis | 4 credits |
| ENGR-271 | Digital Systems | 4 credits |
| MTH-254 | Vector Calculus | 5 credits |

101 total credits at CCC.

ENVIRONMENTAL ENGINEERING

| | | |
|----------|---|-----------|
| BI-204 | Elementary Microbiology | 4 credits |
| CDT-103 | Computer-Aided Drafting | 3 credits |
| CH-222 | General Chemistry | 5 credits |
| ENGR-211 | Statics | 4 credits |
| ENGR-212 | Dynamics | 4 credits |
| ENGR-213 | Strength of Materials | 4 credits |
| GIS-201 | Introduction to Geographic Information System | 3 credits |
| MTH-254 | Vector Calculus | 5 credits |

100 total credits at CCC.

MECHANICAL ENGINEERING

| | | |
|----------|-----------------------------|-----------|
| CH-222 | General Chemistry | 5 credits |
| ENGR-115 | Engineering Graphics | 3 credits |
| ENGR-211 | Statics | 4 credits |
| ENGR-212 | Dynamics | 4 credits |
| ENGR-213 | Strength of Materials | 4 credits |
| ENGR-221 | Electrical Circuit Analysis | 4 credits |
| ENGR-231 | Properties of Materials | 4 credits |
| MTH-254 | Vector Calculus | 5 credits |

Recommended: One additional Arts & Letters/Social Science elective.

101 total credits at CCC.

Associate of Science with an emphasis in Engineering with Oregon State University

Emphasis in Biological Engineering

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-------------|-----------------------------|---------|
| COMM-111 | Public Speaking | 4 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| BI-204 | Elementary Microbiology | 4 |
| CH-221 | General Chemistry | 5 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |

SPRING TERM

| | | |
|---------|--------------------------|---|
| CH-222 | General Chemistry III | 5 |
| MTH-254 | Vector Calculus | 5 |
| WR-227 | Technical Report Writing | 4 |

SUMMER TERM

| | | |
|---------|---------------------------|---|
| CH-223 | General Chemistry | 5 |
| MTH-256 | Differential Equations | 4 |
| — — | Social Processes elective | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|-------------------------------|---------|
| CH-241 | Organic Chemistry I | 5 |
| ENGR-211 | Statics | 4 |
| PH-211 | General Physics with Calculus | 5 |

WINTER TERM

| | | |
|---------|-------------------------------|---|
| CH-242 | Organic Chemistry II | 5 |
| MTH-253 | Calculus III | 5 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|----------|-------------------------------|---|
| CH-243 | Organic Chemistry III | 5 |
| ENGR-221 | Electrical Circuit Analysis | 4 |
| PH-213 | General Physics with Calculus | 5 |
| — — | Western Culture elective | 4 |

Credits required for degree 107

SOCIAL PROCESSES ELECTIVE:

ANT-103; EC-201, 202, 230; HST-101, 102, 103; PS-201, 202, 204, 205, 225; PSY-110, 200, 205, 219, 231; SOC-204, 205, 206

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; ENG-107, 108, 109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; GEO-122, 208, 230; HST-101, 102, 103, 201, 202, 203; PHL-102, 215; PS-206; R-204

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; ENG-210, 213, 252; GEO-110, 121, 230; R-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; DMC-194; ENG-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; MUS-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; SOC-225

PHYSICAL EDUCATION ELECTIVE

HPE-295

Emphasis in Chemical Engineering

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| COMM-111 | Public Speaking | 4 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|----------|--------------------------|---|
| CH-221 | General Chemistry | 5 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |
| WR-227 | Technical Report Writing | 4 |

SPRING TERM

| | | |
|---------|---------------------------|---|
| CH-222 | General Chemistry | 5 |
| MTH-254 | Vector Calculus | 5 |
| — — | Social Processes elective | 4 |

SUMMER TERM

| | | |
|---------|------------------------|---|
| CH-223 | General Chemistry | 5 |
| MTH-256 | Differential Equations | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR**FALL TERM**

| | | CREDITS |
|----------|-------------------------------|---------|
| CH-241 | Organic Chemistry I | 5 |
| ENGR-211 | Statics | 4 |
| PH-211 | General Physics with Calculus | 5 |

WINTER TERM

| | | |
|---------|-------------------------------|---|
| CH-242 | Organic Chemistry II | 5 |
| MTH-253 | Calculus III | 5 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|----------|-------------------------------|---|
| CH-243 | Organic Chemistry III | 5 |
| ENGR-221 | Electrical Circuit Analysis | 4 |
| PH-213 | General Physics with Calculus | 5 |
| — — | Western Culture elective | 4 |

Credits required for degree 103

SOCIAL PROCESSES ELECTIVE

ANT-103; EC-201, 202, 230; HST-101,102,103; PS-201, 202, 204, 205, 225; PSY-110, 200, 205, 219, 231; SOC-204, 205, 206

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; ENG-107,108,109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; GEO-122, 208, 230; HST-101,102,103, 201, 202, 203; PHL-102, 215; PS-206; R-204

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; ENG-210, 213, 252; GEO-110,121, 230; R-101,102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; DMC-194; ENG-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; MUS-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; SOC-225

BIOLOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; BI-101, 102, 103, 204, 211, 212, 213, 234; ESR-171, 172, 173; Z-201, 202, 203

PHYSICAL EDUCATION ELECTIVE

HPE-295

Emphasis in Civil Engineering**PROGRAM REQUIREMENTS – FIRST YEAR**

| | | CREDITS |
|------------------|--------------------------------|---------|
| FALL TERM | | |
| CH-221 | General Chemistry | 5 |
| EC-201 | Principles of Economics: MICRO | 4 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |

WINTER TERM

| | | |
|----------|-------------------------|---|
| CH-222 | General Chemistry | 5 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |
| WR-121 | English Composition | 4 |

SPRING TERM

| | | |
|----------|--------------------------|---|
| COMM-111 | Public Speaking | 4 |
| ENGR-115 | Engineering Graphics | 3 |
| MTH-254 | Vector Calculus | 5 |
| WR-227 | Technical Report Writing | 4 |

SUMMER TERM

| | | |
|---------|---|---|
| GIS-201 | Introduction to Geographic Information System | 3 |
| MTH-256 | Differential Equations | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR**FALL TERM**

| | | CREDITS |
|----------|-------------------------------|---------|
| ENGR-211 | Statics | 4 |
| PH-211 | General Physics with Calculus | 5 |
| — — | Western Culture elective | 4 |

WINTER TERM

| | | |
|----------|-------------------------------|---|
| ENGR-212 | Dynamics | 4 |
| MTH-253 | Calculus III | 5 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|----------|-------------------------------|---|
| ENGR-213 | Strength of Materials | 4 |
| HPE-295 | Health and Fitness for Life | 3 |
| PH-213 | General Physics with Calculus | 5 |

Credits required for degree 96

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; ENG-107, 108, 109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; GEO-122, 208, 230; HST-101, 102, 103, 201, 202, 203; PHL-102, 215; PS-206; R-204

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; ENG 210, 213, 252; GEO-110, 121, 230; R-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; DMC-194; ENG-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; MUS-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; SOC-225

BIOLOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; BI-101, 102, 103, 204, 211, 212, 213, 234; ESR-171, 172, 173; Z-201, 202, 203

Continued

Engineering continued...

Emphasis in Ecological Engineering

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| COMM-111 | Public Speaking | 4 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |

| WINTER TERM | | CREDITS |
|-------------|---------------------------|---------|
| CH-221 | General Chemistry | 5 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |
| — — | Social Processes Elective | 4 |

| SPRING TERM | | CREDITS |
|-------------|--------------------------|---------|
| CH-222 | General Chemistry | 5 |
| MTH-254 | Vector Calculus | 5 |
| WR-227 | Technical Report Writing | 4 |

| SUMMER TERM | | CREDITS |
|-------------|------------------------|---------|
| CH-223 | General Chemistry | 5 |
| MTH-256 | Differential Equations | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|--|---------|
| BI-211 | General Biology for Science Majors (Cellular Biology) | 5 |
| ENGR-211 | Statics | 4 |
| PH-211 | General Physics with Calculus | 5 |

| WINTER TERM | | CREDITS |
|-------------|--|---------|
| BI-212 | General Biology for Science Majors (Animal Biology) | 5 |
| MTH-253 | Calculus III | 5 |
| PH-212 | General Physics with Calculus | 5 |

| SPRING TERM | | CREDITS |
|-------------|---|---------|
| BI-213 | General Biology for Science Majors (Plant Biology & Ecology) | 5 |
| ENGR-213 | Strength of Materials | 4 |
| PH-213 | General Physics with Calculus | 5 |
| — — | Western Culture elective | 4 |

Credits required for degree 103

SOCIAL PROCESSES ELECTIVE

ANT-103; EC-201, 202, 230; HST-101, 102, 103; PS-201, 202, 204, 205, 225; PSY-110, 200, 205, 219, 231; SOC-204, 205, 206

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; ENG-107, 108, 109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; GEO-122, 208, 230; HST-101, 102, 103, 201, 202, 203; PHL-102, 215; PS-206; R-204

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; ENG-210, 213, 252; GEO-110, 121, 230; R-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; DMC-194; ENG-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; MUS-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; SOC-225

BIOLOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; BI-101, 102, 103, 204, 211, 212, 213, 234; ESR-171, 172, 173; Z-201, 202, 203

PHYSICAL EDUCATION ELECTIVE

HPE-295

Emphasis in Electrical Engineering

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| CS-161 | Computer Science I | 4 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |

| WINTER TERM | | CREDITS |
|-------------|-------------------------|---------|
| CH-221 | General Chemistry | 5 |
| CS-162 | Computer Science II | 4 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |

| SPRING TERM | | CREDITS |
|-------------|---------------------------|---------|
| CS-260 | Data Structures | 4 |
| MTH-253 | Calculus III | 5 |
| WR-227 | Technical Report Writing | 4 |
| — — | Social Processes elective | 4 |

| SUMMER TERM | | CREDITS |
|-------------|------------------------|---------|
| COMM-111 | Public Speaking | 4 |
| MTH-256 | Differential Equations | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|-------------------------------|---------|
| ENGR-221 | Electrical Circuit Analysis | 4 |
| MTH-254 | Vector Calculus | 5 |
| PH-211 | General Physics with Calculus | 5 |

| WINTER TERM | | CREDITS |
|-------------|--------------------------------|---------|
| CS-250 | Discrete Structures | 4 |
| ENGR-171 | Digital Logic | 4 |
| ENGR-222 | Electrical Circuit Analysis II | 4 |
| PH-212 | General Physics with Calculus | 5 |

| SPRING TERM | | CREDITS |
|-------------|---------------------------------|---------|
| ENGR-223 | Electrical Circuit Analysis III | 4 |
| PH-213 | General Physics with Calculus | 5 |
| — — | Western Culture elective | 4 |

Credits required for degree 102

SOCIAL PROCESSES ELECTIVE

ANT-103; EC-201, 202, 230; HST-101, 102, 103; PS-201, 202, 204, 205, 225; PSY-110, 200, 205, 219, 231; SOC-204, 205, 206

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; ENG-107, 108, 109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; GEO-122, 208, 230; HST-101, 102, 103, 201, 202, 203; PHL-102, 215; PS-206; R-204

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; **ENG**-210, 213, 252; **GEO**-110, 121, 230; **R**-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; **DMC**-194; **ENG**-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; **MUS**-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; **SO**C-225

BIOLFOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; **BI**-101, 102, 103, 204, 211, 212, 213, 234; **ESR**-171, 172, 173; **Z**-201, 202, 203

PHYSICAL EDUCATION ELECTIVE

HPE-295

Emphasis in Energy Systems Engineering

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| CH-221 | General Chemistry | 5 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|----------|-------------------------|---|
| CH-222 | General Chemistry | 5 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |

SPRING TERM

| | | |
|----------|--------------------------------|---|
| COMM-111 | Public Speaking | 4 |
| EC-201 | Principles of Economics: MICRO | 4 |
| MTH-253 | Calculus III | 5 |
| WR-227 | Technical Report Writing | 4 |

SUMMER TERM

| | | |
|---------|------------------------|---|
| MTH-256 | Differential Equations | 4 |
|---------|------------------------|---|

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|-------------------------------|---------|
| BA-211 | Financial Accounting I | 4 |
| ENGR-211 | Statics | 4 |
| ENGR-221 | Electrical Circuit Analysis | 4 |
| PH-211 | General Physics with Calculus | 5 |

WINTER TERM

| | | |
|----------|--------------------------------|---|
| ENGR-212 | Dynamics | 4 |
| ENGR-222 | Electrical Circuit Analysis II | 4 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|---------|-------------------------------|-----|
| MTH-254 | Vector Calculus | 5 |
| PH-213 | General Physics with Calculus | 5 |
| — — | Engineering elective | 3-4 |
| — — | Western Culture elective | 4 |

Credits required for degree 98-99

ENGINEERING ELECTIVE

ENGR-115, 213, 223

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; **ENG**-107, 108, 109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; **GEO**-122, 208, 230; **HST**-101, 102, 103, 201, 202, 203; **PHL**-102, 215; **PS**-206; **R**-204

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; **ENG**-210, 213, 252; **GEO**-110, 121, 230; **R**-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; **DMC**-194; **ENG**-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; **MUS**-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; **SO**C-225

BIOLOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; **BI**-101, 102, 103, 204, 211, 212, 213, 234; **ESR**-171, 172, 173; **Z**-201, 202, 203

PHYSICAL EDUCATION ELECTIVE

HPE-295

Emphasis in Environmental Engineering

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |
| — — | Social Processes elective | 4 |

WINTER TERM

| | | |
|----------|--------------------------|---|
| CH-221 | General Chemistry | 5 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |
| WR-227 | Technical Report Writing | 4 |

SPRING TERM

| | | |
|----------|--------------------------|---|
| CH-222 | General Chemistry | 5 |
| ENGR-115 | Engineering Graphics | 3 |
| MTH-254 | Vector Calculus | 5 |
| — — | Western Culture elective | 4 |

SUMMER TERM

| | | |
|----------|------------------------|---|
| CH-223 | General Chemistry | 5 |
| COMM-111 | Public Speaking | 4 |
| MTH-256 | Differential Equations | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|-------------------------------|---------|
| CH-241 | Organic Chemistry I | 5 |
| ENGR-211 | Statics | 4 |
| PH-211 | General Physics with Calculus | 5 |

Continued

*Engineering continued...***WINTER TERM**

| | | |
|----------|-------------------------------|---|
| CH-242 | Organic Chemistry II | 5 |
| ENGR-212 | Dynamics | 4 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|----------|-------------------------------|---|
| CH-243 | Organic Chemistry III | 5 |
| ENGR-213 | Strength of Materials | 4 |
| MTH-253 | Calculus III | 5 |
| PH-213 | General Physics with Calculus | 5 |

Credits required for degree 110

SOCIAL PROCESSES ELECTIVE

ANT-103; EC-201, 202, 230; HST-101,102,103; PS-201, 202, 204, 205, 225; PSY-110, 200, 205, 219, 231; SOC-204, 205, 206

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; ENG-107, 108,109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; GEO-122, 208, 230; HST-101, 102, 103, 201, 202, 203; PHL-102, 215; PS-206; R-204.

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; ENG-210, 213, 252; GEO-110, 121, 230; R-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; DMC-194; ENG-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; MUS-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; SOC-225

BIOLOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; BI-101, 102, 103, 204, 211, 212, 213, 234; ESR-171, 172, 173; Z-201, 202, 203

PHYSICAL EDUCATION ELECTIVE

HPE-295

Emphasis in Industrial/Manufacturing Engineering**PROGRAM REQUIREMENTS – FIRST YEAR**

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| COMM-111 | Public Speaking | 4 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|----------|-------------------------|---|
| CH-221 | General Chemistry | 5 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |

SPRING TERM

| | | |
|----------|--------------------------|---|
| CH-222 | General Chemistry | 5 |
| ENGR-115 | Engineering Graphics | 3 |
| MTH-254 | Vector Calculus | 5 |
| WR-227 | Technical Report Writing | 4 |

SUMMER TERM

| | | |
|---------|---------------------------|---|
| MTH-256 | Differential Equations | 4 |
| — — | Social Processes elective | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|-------------------------------|---------|
| ENGR-211 | Statics | 4 |
| PH-211 | General Physics with Calculus | 5 |
| — — | Western Culture elective | 4 |

WINTER TERM

| | | |
|----------|-------------------------------|---|
| ENGR-212 | Dynamics | 4 |
| MTH-253 | Calculus III | 5 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|----------|-------------------------------|---|
| ENGR-213 | Strength of Materials | 4 |
| ENGR-221 | Electrical Circuit Analysis | 4 |
| PH-213 | General Physics with Calculus | 5 |

Credits required for degree 94

SOCIAL PROCESSES ELECTIVE

ANT-103; EC-201, 202, 230; HST-101, 102, 103; PS-201, 202, 204, 205, 225; PSY-110, 200, 205, 219, 231; SOC-204, 205, 206

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; ENG-107, 108, 109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; GEO-122, 208, 230; HST-101, 102, 103, 201, 202, 203; PHL-102, 215; PS-206; R-204.

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; ENG-210, 213, 252; GEO-110, 121, 230; R-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; DMC-194; ENG-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; MUS-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; SOC-225

BIOLOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; BI-101, 102, 103, 204, 211, 212, 213, 234; ESR-171, 172, 173; Z-201, 202, 203

PHYSICAL EDUCATION ELECTIVE

HPE-295

Emphasis in Mechanical Engineering**PROGRAM REQUIREMENTS – FIRST YEAR**

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| COMM-111 | Public Speaking | 4 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|-----------|--------------------------------|---|
| CH-221 | General Chemistry | 5 |
| EC-201 | Principles of Economics: MICRO | |
| or EC-202 | Principles of Economics: MACRO | 4 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |

SPRING TERM

| | | |
|----------|--------------------------|---|
| CH-222 | General Chemistry | 5 |
| ENGR-115 | Engineering Graphics | 3 |
| MTH-254 | Vector Calculus | 5 |
| WR-227 | Technical Report Writing | 4 |

SUMMER TERM

| | | |
|---------|------------------------|---|
| MTH-256 | Differential Equations | 4 |
|---------|------------------------|---|

PROGRAM REQUIREMENTS – SECOND YEAR**FALL TERM**

| | | CREDITS |
|----------|-------------------------------|---------|
| ENGR-211 | Statics | 4 |
| ENGR-221 | Electrical Circuit Analysis | 4 |
| PH-211 | General Physics with Calculus | 5 |
| — — | Western Culture Elective | 4 |

WINTER TERM

| | | |
|----------|--------------------------------|---|
| ENGR-212 | Dynamics | 4 |
| ENGR-222 | Electrical Circuit Analysis II | 4 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|----------|-------------------------------|---|
| ENGR-213 | Strength of Materials | 4 |
| MTH-253 | Calculus III | 5 |
| PH-213 | General Physics with Calculus | 5 |

Credits required for degree 98

WESTERN CULTURE ELECTIVE

ART-204, 205, 206; **ENG**-107, 108, 109, 201, 202, 203, 204, 205, 250, 251, 253, 254, 255, 275; **GEO**-122, 208, 230; **HST**-101, 102, 103, 201, 202, 203; **PHL**-102, 215; **PS**-206; **R**-204.

Optional: While not required for the AS degree, students may complete additional coursework at CCC that will meet requirements for the Bachelor of Science degree at Oregon State University. The Bachelor of Science degree requires the completion of one course from each category below.

CULTURAL DIVERSITY ELECTIVE

ANT-230, 231, 232; **ENG**-210, 213, 252; **GEO**-110, 121, 230; **R**-101, 102, 103, 210

LITERATURE AND THE ARTS ELECTIVE

ART-101, 102, 103, 204, 205, 206, 211, 212, 213; **DMC**-194; **ENG**-104, 105, 106, 107, 108, 109, 194, 195, 201, 202, 203, 204, 205, 213, 250, 251, 252, 253, 254, 255, 260, 275; **MUS**-105, 205, 206

DIFFERENCE, POWER, AND DISCRIMINATION ELECTIVE

HST-201, 202, 203; **SOC**-225

BIOLOGICAL SCIENCE ELECTIVE

ASC-200, 201, 202; **BI**-101, 102, 103, 204, 211, 212, 213, 234; **ESR**-171, 172, 173; **Z**-201, 202, 203

PHYSICAL EDUCATION ELECTIVE

HPE-295

Associate of Science with an emphasis in Engineering with Oregon Institute of Technology (Oregon Tech)

PROGRAM REQUIREMENTS – FIRST YEAR**FALL TERM**

| | | CREDITS |
|----------|---------------------|---------|
| CH-221 | General Chemistry | 5 |
| COMM-111 | Public Speaking | 4 |
| MTH-251 | Calculus I | 5 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|----------|----------------------------|---|
| COMM-219 | Small Group Communications | 4 |
| CH-222 | General Chemistry | 5 |
| MTH-252 | Calculus II | 5 |
| WR-122 | English Composition | 4 |

SPRING TERM

| | | |
|--------|-------------------------|---|
| WR-227 | Technical Writing | 4 |
| — — | Social Science elective | 4 |
| — — | Track Requirement | 8 |

SUMMER TERM

| | | |
|-----|-------------------|---|
| — — | Track Requirement | 8 |
|-----|-------------------|---|

PROGRAM REQUIREMENTS – SECOND YEAR**FALL TERM**

| | | CREDITS |
|----------|-------------------------------|---------|
| ENGR-221 | Electrical Circuit Analysis | 4 |
| MTH-254 | Vector Calculus | 5 |
| PH-211 | General Physics with Calculus | 5 |

WINTER TERM

| | | |
|----------|--------------------------------|---|
| ENGR-222 | Electrical Circuit Analysis II | 4 |
| MTH-256 | Differential Equations | 4 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|----------|---------------------------------|---|
| ENGR-223 | Electrical Circuit Analysis III | 4 |
| MTH-261 | Linear Algebra | 4 |
| PH-213 | General Physics with Calculus | 5 |
| — — | Track Requirement | 4 |

Credits required for degree 104

TRACK REQUIREMENTS**ELECTRICAL**

| | | |
|----------|--------------------|---|
| CS-161 | Computer Science I | 4 |
| ENGR-171 | Digital Logic | 4 |
| ENGR-271 | Digital Systems | 4 |
| MTH-253 | Calculus III | 5 |

RENEWABLE ENERGY

| | | |
|-----------|---|---|
| EC-201 | Principles of Economics: MICRO | 4 |
| or EC-202 | Principles of Economics: MACRO | 4 |
| ENGR-211 | Statics | 4 |
| GIS-201 | Introduction to Geographic Information System | 3 |
| MTH-243 | Statistics I | 4 |
| MTH-244 | Statistics II | 4 |
| RET-200 | Renewable Energy Systems | 4 |

Engineering continued...

SOCIAL SCIENCE ELECTIVES

ANT-101, 102, 103, 231, 232; **EC**-200, 201, 202; **GEO**-100, 110, 121, 122, 130, 230; **HST**-101, 102, 103, 130, 131, 132, 136, 137, 138, 201, 202, 203, 210, 220, 239; 200, 201, 203, 204, 205, 206, 225, 297; **PSY**-101, 110, 200, 205, 214, 215, 219, 221, 231, 240; **SSC**-160, 170, 171, 172, 180, 181, 182, 233, 235, 240, 241, 242; **SOC**-204, 205, 206, 210, 225; **WS**-101

Recommended: 2 additional Arts & Letters/Humanities electives

ARTS & LETTERS/HUMANITIES

ART-101, 102, 103, 115, 116, 117, 131, 132, 133, 195, 204, 205, 206, 225, 226, 227, 250, 251, 252, 253, 254, 255, 281, 282, 283, 284, 285, 286, 291, 292, 293; **ASL**-201, 202, 203; **BA**-130; **COMM**-105, 126, 140, 212, 218, 219, 227; **DMC**-195; **ENG**-100, 104, 105, 106, 107, 108, 109, 116, 121, 130, 195, 201, 202, 204, 205, 213, 214, 218, 226, 240, 241, 242, 250, 251, 252, 253, 254, 266, 270, 275; **FR**-201, 202, 203, 211; **GER**-201, 202, 203; **HUM**-160, 170, 171, 172, 180, 181, 182, 233, 235, 240, 241, 242; **J**-211; **MUS**-105, 111, 112, 113, 205, 206, 211, 212, 213; **PHL**-101, 102, 103, 205, 210, 213, 215; **SPN**-201, 202, 203; **TA**-101, 102, 103, 141, 142, 143; **WR**-220, 241, 242, 243, 244, 245, 248, 262, 263, 265, 270

Associate of Science with an emphasis in Engineering with George Fox University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-------------|-------------------------------------|---------|
| CH-221 | General Chemistry | 5 |
| ENGR-111 | Introduction to Engineering | 3 |
| MTH-251 | Calculus I | 5 |
| WINTER TERM | | |
| CH-222 | General Chemistry | 5 |
| CS-162 | Introduction to Computer Science II | 4 |
| ENGR-112 | Engineering Programming | 3 |
| MTH-252 | Calculus II | 5 |
| — — | Engineering Elective | 4 |
| SPRING TERM | | |
| ENGR-115 | Engineering Graphics | 3 |
| MTH-243 | Statistics I | 4 |
| MTH-253 | Calculus III | 5 |
| WR-121 | English Composition | 4 |
| SUMMER TERM | | |
| EC-201 | Principles of Economics: MICRO | |
| or EC-202 | Principles of Economics: MACRO | 4 |
| WR-122 | English Composition | 4 |

PROGRAMMING REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-------------|--------------------------------|---------|
| ENGR-221 | Electrical Circuit Analysis | 4 |
| MTH-254 | Vector Calculus | 5 |
| PH-211 | General Physics with Calculus | 5 |
| ---- | Engineering Elective | 4 |
| WINTER TERM | | |
| COMM-111 | Public Speaking | 4 |
| ENGR-222 | Electrical Circuit Analysis II | 4 |
| MTH-256 | Differential Equations | 4 |
| PH-212 | General Physics with Calculus | 5 |

SPRING TERM

| | | |
|------------------------------------|-------------------------------|------------|
| HPE-295 | Health & Fitness for Life | 3 |
| MTH-261 | Linear Algebra | 4 |
| PH-213 | General Physics with Calculus | 5 |
| — — | Social Science elective | 4 |
| <i>Credits required for degree</i> | | 105 |

ELECTIVES

The Engineering degree general education requirements differ from the general education requirements for other students (fewer credits are required.) An engineering major must complete the following before graduation.

- 6 credits Social Science (note that the EC-201 or 202 counts toward this requirement.) Also, one of the following is required for engineering majors: PS-200, PSY-110, SOC-204.
- 8-9 credits Humanities/Arts & Letters. Each course must be in a different area of the Humanities/Arts & Letters.
- 3 credits Global and Cultural Understanding.
- 6 credits in Communications (note that WR-121, WR-122 and COMM-111 are already listed above and together meet the requirement.)

A student may transfer a maximum of 64 semester credits to George Fox University.

English

The Associate of Science degree with an emphasis in English is for students interested in transferring a bachelor's degree to Marylhurst University, Oregon State University, Portland State University, or University of Oregon with an emphasis in Literature, Creative Writing, Comics, or Publishing.

Reading and writing skills have never been as central to our lives as they are today. Within the course of one day or one hour, we are bombarded with information on our televisions, computer screens, and telephones. We write socially, creatively, professionally, and/or academically, and we do so on a phone, a tablet, a desktop, or a physical piece of paper. An AS degree in English offers an array of opportunities. We offer four focus areas, including studies in English Literature, Creative Writing, Comics, and Publishing to prepare students to navigate the world of images and words.

Where can a degree in English take you? The possible answers to that question lie in the skills that you gain through focusing on reading and writing, thinking and words. English majors graduate with the ability to analyze the words of others, think both critically and creatively, research ideas and argue important positions, and organize their own thoughts into effective and articulate forms from web content to grant applications, business proposals to novels. Because of these skills, the National Association of Colleges and Employers has ranked English as one of the top-paying liberal arts majors, with average starting salaries above \$40,000, and often rising much higher in the ten years after graduating.

The employment opportunities that accompany an English major are myriad. One obvious example is the field of publishing. But English majors rarely stop at the obvious. Their skills apply equally well to the fields of public relations, marketing, advertising, and copywriting. In a business setting, English majors often find success as communications managers, web developers, researchers, project leaders, or administrators. If you want your words to reach the lives of others, English might guide you to the areas of law, government, and public policy. For those who truly love filling a blank page, English can lead into creative writing, speech writing, professional blogging, or technical writing. And the careers of professional writer, librarian, and teacher are ideal if you find that your love of English is uncontainable and must be shared.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify research methods appropriate for specific topics,
- interpret and analyze a variety of texts based on close reading and analysis,
- construct sound academic arguments that prove an understanding of rhetorical conventions and diverse audiences,
- rewrite and edit work after reflection upon peer and instructor feedback,
- collaborate with peers on writing projects and presentations.
- Creative writing and publishing students will additionally be able to:
 - complete a short play, screenplay, series of poems, collection of creative nonfiction pieces, compilation of short stories, and/or text for a graphic novel,
 - demonstrate an understanding of independent publishing and production,
 - discover and/or create opportunities for professional publishing and production.

Associate of Science with an emphasis in English with Maryhurst University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------------------------------|--|---------|
| ENG-204 or ENG-107 or ENG — | Survey of English Literature, Part 1 World Literature, Ancient One course from Program Electives: ENG prefix | 4 |
| MTH-105 | Introduction to Contemporary Math or higher | 4 |
| WR-121 | English Composition | 4 |
| WR-140 | Introduction to Creative Writing | 4 |

WINTER TERM

| | | |
|-----------------------|---|--------|
| ENG-205 or ENG-108 | Survey of English Literature, Part 2 World Literature: Medieval through Enlightenment | |
| or ENG — — — | One course from Program Electives: ENG prefix One course from Sustainability & Science options | 4 4 |
| WR-122 — — | English Composition One course from Community & Global Engagement options | 4 4 |

SPRING TERM

| | | |
|-----------------|--|--------|
| COMM-111 | Public Speaking | 4 |
| ENG-270* — — | Introduction to Literary Criticism One course from Sustainability & Science options | 4 4 |
| WR-222 | Research Writing | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|---------------------|--|---------|
| ENG-201 or ENG — | Shakespeare, Part 1 One course from Program Electives: ENG prefix | 4 |
| — — — — | One course from Creating the Arts Option Track Requirement | 4 8 |

WINTER TERM

| | | |
|---|---|-----------------------|
| ENG-253 or ENG-202 or ENG — | American Literature, Part 2 Shakespeare, Part 2 One course from Program Electives: ENG prefix | 4 4 |
| — — | English Program Elective | 4 |
| ENG-213 or ENG-260 or SSC-231 or HUM-231 or WS-101 — — | Latino Literature Women's Literature Engendered Identities Engendered Identities Introduction to Women's Studies Track Requirement | 4 4 4 4 4 |

SPRING TERM

| | | |
|----------------|---|--------|
| ENG or WR | English Program Elective | 4 |
| ENG or WR | Track Requirement | 4 |
| ENG-297 — — | AS Degree Portfolio One course from Values & Beliefs Options | 1 4 |

Credits required for degree 93

ENGLISH PROGRAM ELECTIVES

8 credits from the following list: **ENG**-116, 121, 130, 194, 195, 213, 214, 216, 217, 218, 225, 226, 240, 241, 242, 250, 251, 252, 255, 260, 261, 266, 295, 296, **WR**-220, 227, 240, 241, 242, 243, 244, 245, 246, 262, 263

TRACK REQUIREMENTS

LITERATURE

12 credits from the following: **ENG**-116, 121, 130, 194, 195, 213, 214, 216, 217, 218, 225, 226, 240, 241, 242, 250, 251, 252, 255, 260, 261, 266, 295, 296

CREATIVE WRITING

WR-246 and 8 credits from the following: **WR**-220, 240, 241, 242, 243, 244, 245, 262, 263, 265, 270

PUBLISHING

WR-246 and 8 credits from the following: **ART**-115, 131, 132, 133; **WR**-220, 240, 241, 242, 243, 244, 245, 248, 250, 262, 263, 265, 270

English continued...

SUSTAINABILITY & SCIENCE REQUIREMENTS

One course from **ESR**-171, 172, 173; **GEO**-130, **CH**-104,105, 106, 221, 222, 223, 241, 242, 243; **PH**-201, 202, 203, 211, 212, 213

COMMUNITY & GLOBAL ENGAGEMENT REQUIREMENTS

One course from **HST**-138; **PS**-205, 225; **PSY**-110, 200, 205, 214, 215, 219, 221, 231, 240; **SOC**-210; **SSC**-170, 242

CREATING THE ARTS REQUIREMENTS

One course from **ART**-106, 107, 108, 115, 116, 117, 131, 132, 133, 161, 162, 163, 194, 195, 221, 222, 225, 226, 227, 250, 251, 252, 253, 254, 255, 262, 281, 282, 283, 284, 285, 286, 291, 292, 294; **CS**-125H, 135I; **DMC**-104, 205, 230, 250, 264, 265; **MUP**-105, 205; **MUS**-111, 112, 113, 122, 221, 212, 213, 222, 247; **TA**-111, 112, 113, 141, 142, 143, 153, 195, 211, 212, 213, 241, 242, 243, 253, 295; **WR**-268

VALUES & BELIEFS REQUIREMENTS

One course from **CJA**-223; **PHL**-102, 205, 210; **R**-101, 102, 103, 204, 210, 211, 212; **SSC**-160

Associate of Science with an emphasis in English with Oregon State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|---|--|---------|
| ASL-101 or FR-101 or SPN-101 | First-Year American Sign Language I First-Year French I First-Year Spanish I | 4 |
| HPE-295 | Health and Fitness for Life | 3 |
| WR-121 | English Composition | 4 |
| — — | Biological Science elective | 4 |
| WINTER TERM | | |
| ASL-102 or FR-102 or SPN-102 | First-Year Sign Language II First-Year French II First-Year Spanish III | 4 |
| MTH-105 | Introduction to Contemporary Math | 4 |
| WR-122 | English Composition | 4 |
| — — | 200-level English elective | 4 |
| SPRING TERM | | |
| ART-204 or ART-205 or ART-206 or MUS-105 | History of Western Art History of Western Art History of Western Art Music Appreciation | 3-4 |
| ASL-103 or FR-103 or SPN-103 | First-Year American Sign Language III First-Year French III First-Year Spanish III | 4 |
| — — | 200-level English elective | 4 |
| — — | Physical Science elective | 4-5 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|------------------------------------|---|---------|
| ASL-201 or FR-201 or SPN-201 | Second-Year American Sign Language I Second-Year French I Second-Year Spanish I | 4 |
| — — | 200-Level English sequence | 4 |
| or | 200-Level English elective | 4 |
| — — | Biological Science | 4-5 |
| or | Physical Science | 4-5 |
| — — | Speech Elective | 4 |

WINTER TERM

| | | |
|------------|--|---|
| ASL-202 | Second-Year American Sign Language II | |
| or FR-202 | Second-Year French II | |
| or SPN-202 | Second-Year Spanish II | 4 |
| — — | 200-Level English sequence | 4 |
| — — | Cultural Diversity elective | 4 |
| — — | Social Processes/Institutions elective | 4 |

SPRING TERM

| | | |
|------------|--|---|
| ASL-203 | Second-Year American Sign Language III | |
| or FR-203 | Second-Year French III | |
| or SPN-203 | Second-Year Spanish III | 4 |
| HST-201 | History of the United States | |
| or HST-202 | History of the United States | |
| or HST-203 | History of the United States | |
| or SOC-225 | Social Problems | 4 |
| — — | 200-Level sequence | |
| or | 200-Level English elective | 4 |
| — — | Western Culture electives | 4 |

Credits required for degree

94-97

Note: Prerequisites for second year world languages: Either two years of high school world languages, OR, one year of college 100-level courses ASL, FR, or SPN-101, 102, 103.

BIOLOGICAL SCIENCE ELECTIVES

BI-102, 103, 104, 204, 211, 212, 213, 234

200-LEVEL ENGLISH ELECTIVES

ENG-201, 202, 204, 205, 253, 254

PHYSICAL SCIENCE ELECTIVES

G-101, 102, 103, 201, 202, 203; **GS**-107; **PH**-121, 122, 123, 201, 202, 203, 211, 212, 213; **CH**-221, 222, 223

ENGLISH SEQUENCE OPTIONS

ENG-204 and **ENG**-205 or **ENG**-253 and **ENG**-254

SPEECH ELECTIVES

COMM-111, 112, 218; **WR**-241, 242, 243

CULTURAL DIVERSITY ELECTIVES

GEO-121; **R**-101, 102, 103, 210

SOCIAL PROCESSES/ INSTITUTIONS ELECTIVES

ANT-103; **EC**-201, 202; **HST**-101, 102, 103; **PS**-201, 204, 205; **PSY**-200, 205; **SOC**-204, 205

WESTERN CULTURE ELECTIVES

ART-204, 205, 206; **GEO**-122, 208; **HST**-101, 102, 103, 201, 202, 203; **PHL**-102; **PS**-203

Associate of Science with an emphasis in English with Portland State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|------------------------------------|--|---------|
| ASL-101 or FR-101 or SPN-101 | First-Year American Sign Language I First-Year French I First-Year Spanish I | 4 |
| ENG-201 | Shakespeare, Part 1 | 4 |
| or ENG-204 | Survey of English Literature, Part 1 | 4 |
| MTH-105 | Introduction to Contemporary Math | 4 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|------------|---------------------------------------|---|
| ASL-102 | First-Year American Sign Language I | |
| or FR-102 | First-Year French I | |
| or SPN-102 | First-Year Spanish I | 4 |
| ENG-202 | Shakespeare, Part 2 | |
| or ENG-205 | Survey of English Literature, Part 2 | |
| or ENG-253 | Survey of American Literature, Part 1 | 4 |
| — — | Social Science elective | 4 |
| WR-122 | English Composition | 4 |

SPRING TERM

| | | |
|------------|-------------------------------------|---|
| ASL-103 | First-Year American Sign Language I | |
| or FR-103 | First-Year French I | |
| or SPN-103 | First-Year Spanish I | 4 |
| — — | Science elective | 4 |
| WR-222 | Research Writing | |
| or WR-140 | Introduction to Writing Creatively | |
| ENG-270 | Introduction to Literary Criticism | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|------------|--------------------------------------|---------|
| ASL-201 | Second-Year American Sign Language I | |
| or FR-201 | Second-Year French I | |
| or SPN-201 | Second-Year Spanish I | 4 |
| — — | Social Science elective | 4 |
| WR-248 | Self-Publishing Manuscripts | 4 |
| WR — | 200-level Creative Writing Course | 4 |

WINTER TERM

| | | |
|------------|---|---|
| ASL-202 | Second-Year American Sign Language II | |
| or FR-202 | Second-Year French II | |
| or SPN-202 | Second-Year Spanish II | 4 |
| WR-246 | Advanced Creative Writing: Editing & Publishing | 4 |
| WR-265 | Digital Story-Telling | 4 |
| WR-244 | Advanced Fiction Writing | |
| or WR-245 | Advanced Poetry Writing | |
| or WR-263 | Advanced Screen Writing | 4 |

SPRING TERM

| | | |
|------------|--|---|
| ASL-203 | Second-Year American Sign Language III | |
| or FR-203 | Second-Year French III | |
| or SPN-203 | Second-Year Spanish III | 4 |
| — — | English Program elective | 8 |
| HD-186 | A Digital You-Building an e-Portfolio | 3 |

Credits required for degree 95

Note: Prerequisites for second year world languages: Either two years of high school world languages, OR, one year of college 100-level courses ASL, FR, or SPN-101, 102, 103.

SOCIAL SCIENCE ELECTIVES

4 credits from the following list:

ANT-102; EC-201, 202; GEO-230; HST-101, 102, 103, 201, 202, 203, PS-200, 203, 204, 205; PSY-101, 205; SOC-204; WS-101

SCIENCE ELECTIVES

4 credits from the following list:

BI-101, 102, 103, 112, 234; CH-104, 105, 106, 150, 221, 222, 223; ESR-171, 172, 173; G-201, 202, 203; PH-121, 122, 123, 201, 202, 203, 211, 212, 213

ENGLISH PROGRAM ELECTIVES

4 credits from the following list if not used already in AS to satisfy the degree requirements:

ENG-104, 105, 106, 107, 108, 109, 116, 121, 130, 194, 195, 213, 214, 217, 218, 225, 226, 230, 250, 251, 252, 255, 260, 261, 266, 295, 296; WR-200, 270

200-LEVEL CREATIVE WRITING ELECTIVES

4 credits from the following list if not used already in AS to satisfy the degree requirements:

WR-220, 240, 241, 243, 262

Associate of Science with an emphasis in English with University of Oregon

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|------------|-------------------------------------|---------|
| ASL-101 | First-Year American Sign Language I | |
| or FR-101 | First-Year French I | |
| or SPN-101 | First-Year Spanish I | 4 |
| ENG-107 | World Literature: Ancient | |
| or ENG-201 | Shakespeare I | 4 |
| MTH-105 | Introduction to Contemporary Math | 4 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|----------------|-------------------------------------|---|
| ASL-102 | First-Year American Sign Language I | |
| or FR-102 | First-Year French I | |
| or SPN-102 | First-Year Spanish I | 4 |
| ENG-208 | World Literature II | |
| or ENG-202 | Shakespeare II | |
| or SS elective | Social Science elective | 4 |
| WR-122 | English Composition | 4 |

SPRING TERM

| | | |
|-------------|-------------------------------------|---|
| ASL-103 | First-Year American Sign Language I | |
| or FR-103 | First-Year French I | |
| or SPN-103 | First-Year Spanish I | 4 |
| SS elective | Social Science elective | 8 |
| WR-200 | Writing About Literature | |
| or WR-140 | Introduction to Writing Creatively | |
| or ENG-270 | Introduction to Literary Criticism | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-------------|--------------------------------------|---------|
| ASL-201 | Second-Year American Sign Language I | |
| or FR-201 | Second-Year French I | |
| or SPN-201 | Second-Year Spanish I | 4 |
| BI-101 | General Biology; Cellular Biology | |
| or elective | Other Science elective | 4-5 |
| ENG-204 | Survey of English Literature, Part 1 | 4 |
| — — | Track Requirement | 4 |

WINTER TERM

| | | |
|------------|---------------------------------------|---|
| ASL-202 | Second-Year American Sign Language II | |
| or FR-202 | Second-Year French II | |
| or SPN-202 | Second-Year Spanish II | 4 |
| ENG-253 | American Literature, Part 1 | 4 |
| ENG-205 | British Literature, Part 2 | 4 |
| — — | Track Requirement | 4 |

SPRING TERM

| | | |
|------------|--|---|
| ASL-203 | Second-Year American Sign Language III | |
| or FR-203 | Second-Year French III | |
| or SPN-203 | Second-Year Spanish III | 4 |
| ENG-254 | American Literature, Part 2 | 4 |
| HD-186 | A Digital You-Building an e-Portfolio | 3 |
| — — | English Program elective | 4 |

Credits required for degree 90-93

Note: Prerequisites for second year world languages: Either two years of high school world languages, OR, one year of college 100-level courses ASL, FR, GER or SPN-101, 102, 103.

Continued

English continued...

SOCIAL SCIENCE ELECTIVES

ANT-101, 102, 103, 231, 232; **EC**-200, 201, 202; **GEO**-100, 110, 121, 122, 130, 230; **HST**-101, 102, 103, 130, 131, 132, 136, 137, 138, 201, 202, 203, 210, 220, 239; **PS**-200, 201, 203, 204, 205, 206, 225, 297; **PSY**-101, 110, 200, 205, 214, 215, 219, 221, 231, 240; **SSC**-160, 170, 171, 172, 180, 181, 182, 233, 235, 240, 241, 242; **SOC**-204, 205, 206, 210, 225; **WS**-101

OTHER SCIENCE ELECTIVES

BI-102, 103, 112, 160 & 160L, 165C & 165CL, 165D, 165T, 175, 176, 177, 204, 211, 212, 213, 231, 232, 233, 234; **CH**-104, 105, 106, 112, 114, 221, 222, 223

ENGLISH PROGRAM ELECTIVES

4 credits from the following list if not used already in AS to satisfy the degree requirements:

ENG-107, 108, 109, 116, 121, 125, 130, 194, 195, 201, 202, 214, 215, 217, 218, 225, 226, 240, 241, 242, 250, 251, 252, 255, 261, 266, 270, 295, 296; **WR**-227, 244, 245, 246, 263, 270

TRACK REQUIREMENTS

LITERATURE

ENG-270 and 8 credits from the following: **ENG**-116, 121, 125, 130, 194, 195, 210, 213, 214, 216, 225, 226, 240, 241, 242, 250, 251, 252, 260, 261, 266, 275, 295, 296

CREATIVE WRITING

WR-246 and 8 credits from the following: **WR**-220, 240, 241, 242, 243, 244, 245, 262, 263, 265

PUBLISHING

4 credits from the following: **ART**-115, 131, 132, 133; **WR**-246 and 4 credits from the following: **ENG**-194, 195, 295, 296; **WR**-265

Horticulture

Students receiving an Associate of Science with an emphasis in horticulture will be prepared to transfer into upper division courses to complete a Bachelor of Science degree in General Horticulture to Oregon State University. Courses establish a foundation in chemistry, biology and horticulture science/practices.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- communicate complex ideas by demonstrating an ability to gather and analyze data, construct evidence-based arguments and critically evaluate information,
- demonstrate an understanding of how horticulture integrates with contemporary social and environmental issues,
- apply critical thinking to assess a horticulture system: diagnose problems and recommend solutions,
- identify common woody and herbaceous plants in the landscape.

For information contact April Chastain, Horticulture Advisor, 503-594-3055 or april.chastain@clackamas.edu

Associate of Science with an emphasis in General Horticulture with Oregon State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|---|--|---------|
| CH-221 | General Chemistry | 5 |
| HOR-226* | Plant Identification/Fall | 4 |
| WR-121 | English Composition | 4 |
| — — | Horticulture Production & Management electives | 3 |
| WINTER TERM | | |
| CH-222 | General Chemistry | 5 |
| WR-122 or WR-227 | English Composition Technical Report Writing | 4 |
| — — | Horticulture Production & Management electives | 3 |
| — — | Choose one from the following list: | 3-4 |
| BA-177 or BA-223 or BA-250 or BA-251 | Payroll Accounting (3) Principles of Marketing (4) Small Business Management (3) Supervisory Management (3) | |
| SPRING TERM | | |
| CH-223 | General Chemistry | 5 |
| HOR-112 | Horticulture Career Exploration | 2 |
| HOR-228* | Plant Identification/Spring | 4 |
| HPE-295 | Health & Fitness for Life | 3 |
| — — | Horticulture Production & Management electives | 3 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|---|--|---------|
| BI-211 | General Biology for Science Majors (Cellular Biology) | 5 |
| SPN-101 | First-Year Spanish I | 4 |
| — — | Choose one from the following list: | 3-4 |
| ART-204 or ART-205 or ART-206 or ENG-104 or ENG-105 or ENG-106 or MUS-105 | History of Western Art (4) History of Western Art (4) History of Western Art (4) Introduction to Literature: Fiction (4) Introduction to Literature: Drama (4) Introduction to Literature: Poetry (4) Music Appreciation (3) | |
| — — | Choose one from the following list: | 4 |
| HST-201 or HST-202 or HST-203 or SOC-225 | History of the United States (4) History of the United States (4) History of the United States (4) Social Problems (4) | |
| WINTER TERM | | |
| BI-212 | General Biology for Science Majors (Animal Biology) | 5 |
| MTH-112 | Trigonometry/Pre-Calculus | 5 |
| — — | Choose one from the following list: | 4 |
| ANT-231 or GEO-110 or R-101 or R-102 or R-103 | Indians of the Pacific Northwest (4) Cultural & Human Geography (4) Comparative Religions (4) Comparative Religions (4) Comparative Religions (4) | |
| — — | Choose one from the following list: | 4 |
| EC-201 or PS-201 or SOC-206 | Principles of Economics: MICRO (4) American Government & Politics (4) Institutions & Social Change (4) | |

SPRING TERM

| | | |
|------------------------------------|---|--------|
| BI-213 | General Biology for Science Majors (Plant Biology & Ecology) | 5 |
| COMM-111 or COMM-218 | Public Speaking Interpersonal Communication | 4 |
| HOR-215 | Herbaceous Perennials | 3 |
| HST-103 or PHL-102 | History of Western Civilization Ethics | 4 |
| <i>Credits required for degree</i> | | 98-100 |

* HOR-227 may be substituted for HOR-226 or HOR-228. See Horticulture advisor for other possible substitutions

HORTICULTURE PRODUCTION & MANAGEMENT ELECTIVES

HOR-122, 123, 124, 131, 220, 224, 225, 231, 236, 237, 240, 246

Geology

The Associate of Science with an emphasis in Geology prepares students to complete a Bachelor of Science degree in Geology. Courses establish the foundations in understanding of plate tectonics, geologic time, rock and mineral systems, rock and mineral identification, seismology, fossil formation, surface processes, map reading and geologic structures.

CAREERS

Career pathways include hydrogeology, geological research, geologic hazards, mineral resources, and a wide range of related fields.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- assess geological environments and explain human impact on the environment, hazards associated with them and how these hazards affect society;
- use geologic tools to gather, assess, interpret and explain data relative to a geologic setting, tools include: rocks and minerals, maps, fossils compasses and GPS;
- communicate complex ideas by demonstrating an ability to gather and analyze data, construct evidence-based arguments and critically evaluate information;
- demonstrate an understanding of the basic principles that guide the science of geology, these include: plate tectonics, Earth's structure, seismology, rock and mineral formation, rock and mineral identification, fossil formation, geologic time and dating, surface processes, and Earth's history.

Associate of Science degree with an emphasis in Geology with Portland State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | | CREDITS |
|-----------|---------------------|---------|
| G-201 | General Geology | |
| & G-201L | General Geology Lab | 4 |
| MTH-111 | College Algebra | 5 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|----------|---------------------------|-----|
| G-202 | General Geology | |
| & G-202L | General Geology Lab | 4 |
| MTH-112 | Trigonometry/Pre-Calculus | 5 |
| WR-122 | English Composition | 4 |
| — — | General electives | 3-4 |

SPRING TERM

| | | |
|----------|---------------------|-----|
| COMM-111 | Public Speaking | 4 |
| G-203 | General Geology | |
| & G-203L | General Geology Lab | 4 |
| MTH-251 | Calculus I | 5 |
| — — | General elective | 3-4 |

PROGRAM REQUIREMENTS – SECOND YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| CH-221 | General Chemistry | 5 |
| MTH-252 | Calculus II | 5 |
| — — | Social Science General Education elective | 4 |
| — — | General elective | 3 |

WINTER TERM

| | | |
|---------|---|---|
| CH-222 | General Chemistry | 5 |
| MTH-261 | Linear Algebra | 4 |
| — — | Social Science General Education elective | 4 |
| — — | General elective | 3 |

SPRING TERM

| | | |
|------------------------------------|---|-------|
| CH-223 | General Chemistry | 5 |
| COMM-140 | Introduction to Intercultural Communication | 4 |
| MTH-254 | Vector Calculus | 5 |
| <i>Credits required for degree</i> | | 92-94 |

Courses are not always offered during the terms indicated. MTH-254 can be taken in fall and MTH-261 can be taken in spring.

GENERAL ELECTIVES

General electives for this requirement can be any college-level course 100 level or above.

Recommended courses that would compliment upper division courses at Portland State University include:

Computer Science (CS-120, 161, or 162)
Math (MTH-253 or 256)
World Languages (SPN, FR, GER, ASL)
Geographic Information Systems (GIS)
Geology (G-145 or 148)

Time permitting also recommended: PH-201, 202, 203, 211, 212 or 213.

SOCIAL SCIENCE ELECTIVES

Electives for this requirement can be any Social Science General Education course as listed on page 50 of this catalog.

Music

The Associate of Science with an emphasis in music is for students interested in transferring into a bachelor's degree program at Portland State University. Students will be prepared to transfer into upper division courses to complete a bachelor of music degree. Courses establish the foundations in understanding of music theory, aural skills, keyboard skills, ensemble playing, music performance and music technology.

CAREERS

Career pathways include music performance, composition, music education, jazz studies, and a wide range of related fields.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- communicate understanding of the inner workings of musical compositions, relating to theory, form, range, and emotional impact;
- demonstrate proficiency with performance of musical instrument, utilizing standard performance practice of multiple eras and styles;
- use industry software to notate musical examples;
- demonstrate an understanding of the basic principles that guide music, these include: recognition of musical building blocks (pitch, rhythm, intervals, scales, etc.), basic level of keyboard proficiency, four-part composition, analysis of musical examples.

For information contact Lars Campbell, 503-594-3384 or lars.campbell@clackamas.edu

Associate of Science with an emphasis in Music with Portland State University

PROGRAM REQUIREMENTS – FIRST YEAR

| FALL TERM | CREDITS |
|---|---------|
| MUP-102 Wind Ensemble or MUP-105 Jazz Ensemble or MUP-122 Chamber Choir or MUP-141 College Orchestra | 1-2 |
| MUP-171-191 Individual Lessons or MUP-171-191J Individual Lessons/Jazz | 2 |
| MUS-111 Music Theory I | 3 |
| MUS-111L Music Notation Software I | 1 |
| MUS-114 Aural Skills I | 2 |
| MUS-127 Keyboard Skills I | 2 |
| MUS-189 Performance & Repertoire | 1 |
| WR-121 English Composition | 4 |

WINTER TERM

| | |
|--|-----|
| MUP-102 Wind Ensemble or MUP-105 Jazz Ensemble or MUP-122 Chamber Choir or MUP-141 College Orchestra | 1-2 |
| MUP-171-191 Individual Lessons or MUP-171-191J Individual Lessons/Jazz | 2 |
| MUS-112 Music Theory I | 3 |
| MUS-112L Music Notation Software I | 1 |
| MUS-115 Aural Skills I | 2 |
| MUS-128 Keyboard Skills I | 2 |
| MUS-189 Performance & Repertoire | 1 |
| — — Math requirement, choose one from the following: | 4-5 |
| MTH-105 Introduction to Contemporary Math or MTH-111 College Algebra or MTH-112 Trigonometry/Pre-Calculus or MTH-251 Calculus I or MTH-252 Calculus II | |

SPRING TERM

| | |
|---|-----|
| MUP-102 Wind Ensemble or MUP-105 Jazz Ensemble or MUP-122 Chamber Choir or MUP-141 College Orchestra | 1-2 |
| MUP-171-191 Individual Lessons or MUP-171-191J Individual Lessons/Jazz | 2 |
| MUS-113 Music Theory | 3 |
| MUS-113L Music Notation Software I | 1 |
| MUS-116 Aural Skills I | 2 |
| MUS-129 Keyboard Skills I | 2 |
| MUS-189 Performance & Repertoire | 1 |
| WR-122 English Composition | 4 |

PROGRAM REQUIREMENTS – SECOND YEAR

FALL TERM

| | |
|---|-----|
| MUP-202 Wind Ensemble or MUP-205 Jazz Ensemble or MUP-222 Chamber Choir or MUP-241 College Orchestra | 1-2 |
| MUP-271-291 Individual Lessons or MUP-271-291J Individual Lessons/Jazz | 2 |
| MUS-189 Performance & Repertoire | 1 |
| MUS-211 Music Theory II | 3 |
| MUS-211L Music Notation Software II | 1 |
| MUS-214 Keyboard Skills II | 2 |
| MUS-224 Aural Skills II | 2 |
| — — Arts & Letters General Education elective | 4 |

WINTER TERM

| | |
|---|-----|
| MUP-202 Wind Ensemble or MUP-205 Jazz Ensemble or MUP-222 Chamber Choir or MUP-241 College Orchestra | 1-2 |
| MUP-271-291 Individual Lessons or MUP-271-291J Individual Lessons/Jazz | 2 |
| MUS-189 Performance & Repertoire | 1 |
| MUS-212 Music Theory II | 3 |
| MUS-212L Music Notation Software II | 1 |
| MUS-215 Keyboard Skills II | 2 |
| MUS-225 Aural skills II | 2 |
| — — Social Science General Education elective | 4 |
| — — Science/Math/Computer Science General Education elective | 3 |

SPRING TERM

| | | |
|------------------------------------|--|---------|
| MUP-202 | Wind Ensemble | |
| or MUP-205 | Jazz Ensemble | |
| or MUP-222 | Chamber Choir | |
| or MUP-241 | College Orchestra | 1-2 |
| MUP-271-291 | Individual Lessons | |
| or MUP-271-291J | Individual Lessons/Jazz | 2 |
| MUS-189 | Performance & Repertoire | 1 |
| MUS-213 | Music Theory II | 3 |
| MUS-213L | Music Notation Software II | 1 |
| MUS-216 | Keyboard Skills II | 2 |
| MUS-226 | Aural Skills II | 2 |
| — — | Arts & Letters General Education elective | 4 |
| — — | Science/Math/Computer Science General Education elective | 4 |
| <i>Credits required for degree</i> | | 103-110 |

Note: For students pursuing a jazz degree, MUP-104 Jazz Combo may be substituted for MUS-189.

ARTS & LETTERS, SOCIAL SCIENCE, OR SCIENCE/MATH/COMPUTER SCIENCE GENERAL EDUCATION ELECTIVES**ARTS & LETTERS**

ART-101, 102, 103, 115, 116, 117, 131, 132, 133, 195, 204, 205, 206, 225, 226, 227, 250, 251, 252, 253, 254, 255, 281, 282, 283, 284, 285, 286, 291, 292, 293; ASL-201, 202, 203; BA-130; COMM-105, 126, 140, 212, 218, 219, 227; DMC-195; ENG-100, 104, 105, 106, 107, 108, 109, 116, 121, 130, 195, 201, 202, 204, 205, 213, 214, 218, 226, 240, 241, 242, 250, 251, 252, 253, 254, 266, 270, 275; FR-201, 202, 203, 211; HUM-160, 170, 180, 181, 182, 231, 235, 240, 241, 242; J-211; MUS-105, 111, 112, 113, 205, 206, 211, 212, 213; PHL-101, 102, 103, 205, 210, 213, 215; SPN-201, 202, 203; TA-101, 102, 103, 141, 142, 143; WR-220, 241, 242, 243, 244, 245, 248, 262, 263, 265, 270

SOCIAL SCIENCE

ANT-101, 102, 103, 231, 232; CJA-101; EC-115, 200, 201, 202; GEO-100, 110, 121, 122, 130, 208, 230; HST-101, 102, 103, 130, 131, 132, 136, 137, 138, 201, 202, 203, 210, 220; PS-200, 201, 203, 204, 205, 206, 225, 297; PSY-200, 205, 214, 215, 219, 221, 231; SOC-204, 205, 206, 210, 225; SSC-160, 170, 180, 181, 182, 231, 235, 240, 241, 242; WS-101

SCIENCE/MATH/COMPUTER SCIENCE

ASC-175, 176, 177; BI-101, 102, 103, 112, 160 & 160L, 165C & 165CL, 165D, 165T, 175, 176, 177, 204, 211, 212, 213, 231, 232, 233, 234; CH-104, 105, 106, 112, 114, 221, 222, 223; ESR-171, 172, 173; G-101, 102, 103, 145, 148, 201, 202, 203; GS-104, 105, 106, 107; MTH-211, 212, 213, 243, 244, 252*, 253, 254, 256, 261; PH-104, 121, 122, 123, 201, 202, 203, 211, 212, 213; Z-201, 202, 203

*MTH-252 may be used as an elective requirement in this category if it has not already used for the mathematics requirement in this AS degree.



Student Guide Worksheet 2017-2018

Associate of General Studies Degree (AGS)

| Requirements | Credit/Courses Required |
|---|--|
| Writing - 1 course | WR-121 |
| Communication - 1 course | COMM-111 or COMM-112 |
| Mathematics - 1 course | MTH-065, 080, 095, 098, 105 or higher |
| Health & Physical Education - 1 course | Any 100-level course or above with an HE, HPE or PE prefix or MFG-107 |
| Arts & Letters - 4 credits | ART -101, 102, 103, 115, 116, 117, 131, 132, 133, 194, 195, 204, 205, 206, 225, 226, 227, 250, 251, 252, 253, 254, 255, 281, 282, 283, 284, 285, 286, 291, 292, 293; ASL -201, 202, 203; BA -130; COMM -105, 126, 140, 212, 218, 219, 227; DMC -195; ENG -100, 104, 105, 106, 107, 108, 109, 116, 121, 130, 170, 195, 201, 202, 204, 205, 206, 213, 214, 218, 226, 240, 241, 242, 250, 251, 252, 253, 254, 266, 275; FR -201, 202, 203; HUM -160, 170, 180, 181, 182, 231, 235, 240, 241, 242; J -211; MUS -105, 111, 112, 113, 205, 206, 211, 212, 213; PHL -101, 102, 103, 205, 210, 213, 215; R -101, 102, 103, 204, 210, 211, 212, 214; SPN -201, 202, 203; TA -101, 102, 103, 141, 142, 143; WR -220, 241, 242, 243, 244, 245, 248, 262, 265, 263, 270 |
| Social Science - 4 credits | ANT -101, 102, 103, 230, 231, 232; CJA -101, 201; EC -200, 201, 202; GEO -100, 110, 121, 122, 130, 208, 230; HST -101, 102, 103, 136, 137, 138, 201, 202, 203, 210, 220; PS -200, 201, 203, 204, 205, 206, 225, 297; PSY -200, 205, 214, 215, 219, 221, 231; SOC -204, 205, 206, 210, 225; SSC -160, 170, 231, 235, 240, 241, 242; WS -101 |
| Science/Math/Computer Science - 4 credits | ASC -175, 176, 177; BI -101, 102, 103, 112, 113, 160 & 160L, 165C & 165CL, 165D, 165T, 175, 176, 177, 204, 211, 212, 213, 231, 232, 233, 234; CH -104, 105, 106, 112, 114, 221, 222, 223; ESR -171, 172, 173; G -101, 102, 103, 145, 148, 201, 202, 203; GS -104, 105, 106, 107; MTH -111, 112, 212, 213, 243, 244, 251, 252, 253, 254, 256, 261; PH -104, 121, 122, 123, 201, 202, 203, 211, 212, 213; Z -201, 202, 203 |
| Computer Competency - 1 course | CS -120, BA -131 or MFG -109 |
| Other College-level Courses - Any course numbered 100 or above that would bring total credits to 90. | Additional college-level coursework (100 number or above) not already used to satisfy any of the above requirements, to reach total minimum of 90 credits |
| TOTALS | 90 credits |

- complete a minimum of 90 credits
- establish cumulative GPA of 2.0 or above
- complete at least 23 credits at CCC
- submit a petition for graduation form to Graduation Services two terms prior to when you expect to graduate.

See page 44 additional information on general requirements for graduation

Student Planner Worksheet 2017-2018
Associate of General Studies Degree (AGS)

This guide is to be used for educational planning/advising purposes only.

| Requirements | Credits/Courses Required | CCC Courses Taken/ Completed | Credits Transferred | Credits/Courses Needed |
|--|---|------------------------------|---------------------|------------------------|
| Writing | 1 course | | | |
| Communication | 1 course | | | |
| Mathematics | 1 course | | | |
| Health & Physical Education | One course with an HE, HPE or PE prefix, or MFG-107 | | | |
| Arts & Letters | 1 course | | | |
| Social Science | 1 course | | | |
| Science/Math/ Computer Science | 1 course | | | |
| Computer Competency | 1 course | | | |
| Other College-level Courses (Any course numbered 100 or above that would bring total credits to 90) | Additional college-level coursework (100 number or above) not already used to satisfy any of the above requirements, to reach total minimum of 90 credits | | | |
| TOTALS | 90 credits minimum | | | |

Additional graduation requirements:

- complete a minimum of 90 credits
- establish cumulative GPA of 2.0 or above
- complete at least 23 credits at CCC
- submit a petition for graduation form to Graduation Services two terms prior to when you expect to graduate.

See page 44 additional information on general requirements for graduation

Student Guide 2017-2018
Oregon Transfer Module (OTM)



Note: For the most current list of General Education courses, go to: www.clackamas.edu/curriculum

| Requirements | | Courses |
|--|--|---|
| | | <i>Choose from the following courses to meet requirements.</i> |
| Foundational Skills | Writing - 2 courses) | WR-121 and either 122, or 227 |
| Introduction to Disciplines | Oral Communication - 1 course | COMM-111, 112 |
| | Mathematics - 1 course | MTH-105, 111, 112, 211, 251 |
| | Arts & Letters - 3 courses | Choose from the following: ART -101, 102, 103, 115, 116, 117, 131, 132, 133, 194, 195, 204, 205, 206, 225, 226, 227, 250, 251, 252, 253, 254, 255, 281, 282, 283, 284, 285, 286, 291, 292, 293; ASL -201, 202, 203; BA -130; COMM -105, 126, 140, 212, 218, 219, 227; DMC -195; ENG -100, 104, 105, 106, 107, 108, 109, 116, 121, 130, 201, 202, 204, 205, 213, 214, 216, 218, 226, 240, 241, 242, 250, 251, 252, 253, 254, 266, 270, 275; FR -201, 202, 203; HUM -160, 170, 180, 181, 182, 231, 235, 240, 241, 242; J -211; MUS -105, 111, 112, 113, 205, 206, 211, 212, 213; PHL -101, 102, 103, 205, 210, 213, 215; R -101, 102, 103, 204, 210, 211, 212, 214; SPN -201, 202, 203; TA -101, 102, 103, 141, 142, 143; WR -220, 241, 242, 243, 244, 245, 248, 262, 263, 265, 270 |
| | Social Science - 3 courses | Choose from the following list: ANT -101, 102, 103, 230, 231, 232 ; CJA -101, 201; EC -200, 201, 202; GEO -100, 110, 121, 122, 130, 208, 230; HST -101, 102, 103, 130, 131, 132, 136, 137, 138, 201, 202, 203, 210, 220; PS -200, 201, 203, 204, 205, 206, 225, 297; PSY -200, 205, 214, 215, 219, 221, 231; SOC -204, 205, 206, 210, 225; SSC -160, 170, 231, 235, 240, 241, 242; WS -101 |
| | Science/Math/Computer Science - 3 courses | Choose from the following courses: ASC -175, 176, 177; BI -101, 102, 103, 112, 113, 160 & 160L, 165C & 165CL, 165D, 165T, 175, 176, 177, 204, 211, 212, 213, 231, 232, 233, 234; CH -104, 105, 106, 112, 114, 221, 222, 223; ESR -171, 172, 173; G -101, 102, 103, 145, 148, 201, 202, 203; GS -104, 105, 106, 107; MTH -212, 213, 243, 244, 252, 253, 254, 256, 261; PH -104, 121, 122, 123, 201, 202, 203, 211, 212, 213; Z -201, 202, 203 |
| Elective Courses Combined with above must equal at least 45 credits. | Courses must be from Arts & Letters, Social Science, or Science/Math/Computer Science disciplines above. | |

Notes:

1. All courses must be 100 level or higher.
2. All courses must be at least 3 credits.
3. All courses must be passed with a grade of "C" or better.
4. Students must have a minimum cumulative GPA of 2.0 at the time the module is posted.
5. No course may be used to satisfy more than one requirement or distribution area.

Student Planner Worksheet 2017-2018

Oregon Transfer Module (OTM)

This guide is to be used for educational planning/advising purposes only.

| Requirements | Courses Required | CCC Courses Completed | Transferred Courses | Courses/Credits Earned | Courses Needed |
|--|------------------|-----------------------|---------------------|------------------------|----------------|
| Writing WR-121, and either 122 or 227 | 2 | | | | |
| Oral Communications COMM-111, 112 | 1 | | | | |
| Mathematics MTH-105, 111, 112, 211, 251 | 1 | | | | |
| Arts & Letters | 3 | | | | |
| Social Science | 3 | | | | |
| Science/Math/Computer Science Select 3 courses including at least 1 lab course in the biological or physical sciences. | 3 | | | | |
| Elective Courses Courses must be from the introduction to Disciplines areas (Arts & Letters, Social Science, or Science/Math/Computer Science) | <i>will vary</i> | | | | |
| | TOTALS | | | | |

(Total minimum of 45 credits required.)

Additional Requirements

- Complete a minimum of 45 credits
- Complete at least 11 credits at CCC
- Establish cumulative GPA of 2.0 or above at the time the module is posted

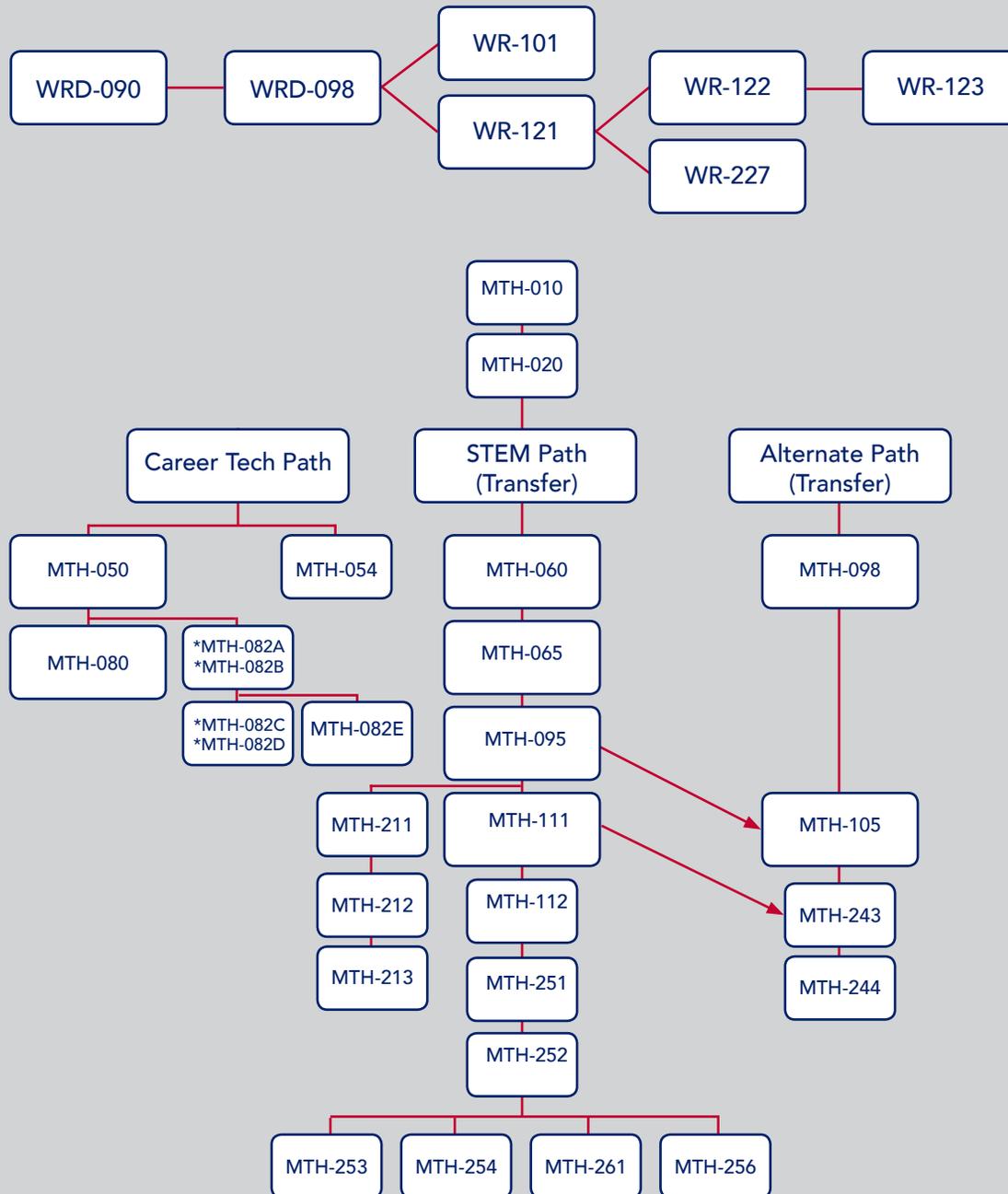
Note: All courses must be 100 level or higher. All courses must be at least three credits. All courses must be passed with a grade of "C" or better. No course may be used to satisfy more than one requirement or distribution area.

The OTM is not a certificate or degree, but is documentation that students have met a subset of common general education requirements.

 Students are encouraged to work closely with an academic advisor if they are planning to transfer to a four-year institution upon completion of these programs. Call 503-594-3475 or email: advising@clackamas.edu for more information.

Prerequisites for Reading, Writing and Math Courses

These charts regarding math, writing and reading prerequisites are designed to help you map out the courses you will take to complete your studies, or to meet prerequisites for other courses you wish to take. First, determine your academic or career goal on the Math Pathways Chart. Next, meet with a PASS advisor or take a placement test to determine which math and writing course you need to register for first.



* indicates a math course for a specific program

Career Technical Programs

www.clackamas.edu



Education That Works



Approved Related Instruction Courses

Associate of Applied Science Degrees and Certificates

Associate of Applied Science (AAS)

For an Associate of Applied Science degree complete one course from each of the following requirement areas:

- Communication
- Computation
- Human Relations
- Physical Education/Health/Safety/First Aid

Certificate of Completion (CC)

For a Certificate of Completion that is at least one academic year in program length, complete one course from each of the following requirement areas:

- Communication
- Computation
- Human Relations

Students are encouraged to work closely with an academic advisor if they are planning to transfer to a four-year institution upon completion of any of these programs.

List of Approved Courses:

The following represents approved courses for meeting related instruction requirement areas.

Communication

WR-101, 121, 122, 123, 222, 227, BA-214

Computation

Computer Science: CS-133VB, 161, 162, 163

Mathematics: MTH-050, 052, 054, 065 or above (except 199 and 299)

Human Relations

Business: BA-285

Criminal Justice: CJA-250

Education: ED-258

Human Services: HS-156; HD-161

Oral Communication: COMM-100, 100A, 100B, 100C, 105, 126, 140, 218, 219, 227

Psychology: PSY-101, 215 (for Nursing Program only)

Physical Education/Health/Safety/First Aid

Health/Safety/First Aid: Courses with an HE prefix or MFG-107

Physical Education: Courses with an HPE or PE prefix



Cooperative Work Experience (CWE)

The Cooperative Work Experience (CWE) is an internship program which offers students the opportunity to earn college credit by working in a job directly related to their program of study. CWE offers expanded learning experiences through exposure to actual work situations, organizational relationships, equipment, and techniques that cannot be duplicated in the classroom.

CCC's CWE program creates a vital bridge between college studies and workplace success

Requirements & Registration for CWE:

- Declare a program of study and complete all prerequisites for CWE.
- 1-3 terms before the end of your program, meet with the CWE instructor in your department to discuss CWE requirements.
- Determine number of credits to enroll in. You are expected to work approximately 30 hours for each CWE credit.
- Secure the CWE Work Site
 - If you have a job appropriate to your program of study, get this approved by your CWE instructor.
 - If you do not have a CWE site, find one with the assistance of your instructor.
- Final Steps to enrolling in CWE
 - Fill out online application. (Application can be found at www.clackamas.edu/CWE-Students.aspx)
 - Fill out the form with 1) the appropriate CWE course for program of study, and 2) the classroom or online CWE seminar.
 - Get signature from your instructor on the registration form.
 - Get signature and stamp from the CWE office on the registration form.
 - Turn registration form in to registration office.
- Participate in a CWE seminar course on career management skills and complete seminar assignments.
- Successfully complete 30 hours of work experience for every credit.

Credit & Grading

The number of credits earned depends on the number of hours worked and the program requirements. Students may earn a maximum of 12 CWE credits per year.

Work/Credit Chart

| # of Credits | Hours Worked Per Week | Total Hours Per Term | Seminar Hours Per Term |
|--------------|-----------------------|----------------------|------------------------|
| 6 credits | 18-20 hours | 180-216 hours | 16 hours |
| 5 credits | 15-17 hours | 150-179 hours | 16 hours |
| 4 credits | 12-14 hours | 120-149 hours | 16 hours |
| 3 credits | 9-11 hours | 90-119 hours | 16 hours |
| 2 credits | 6-8 hours | 60-89 hours | 16 hours |
| 1 credit | 3-5 hours | 30-59 hours | 16 hours |



Career Technical Programs

| | | | |
|---|-----|---|-----|
| Accounting | 85 | Industrial Maintenance Technology-Mechanical Maintenance | 129 |
| Accounting Clerk | 86 | Integrated Marketing & Promotion | 99 |
| Administrative Office Assistant | 87 | Irrigation Technician | 125 |
| Administrative Office Assistant Training..... | 88 | Juvenile Corrections..... | 106 |
| Administrative Office Professional..... | 86 | Landscape Management | 130 |
| Alcohol & Drug Counselor..... | 127 | Landscape Management, Arboriculture Option | 131 |
| Apprenticeship | 88 | Landscape Practices | 133 |
| Auto Body/Collision Repair and Refinishing Technology ... | 90 | Management Fundamentals..... | 97 |
| Automotive Service Technology..... | 92 | Manufacturing Technology | 133 |
| Business | 95 | Marketing | 98 |
| Business Management | 96 | Mastercam | 135 |
| Clinical Laboratory Assistant | 99 | Medical Assistant..... | 136 |
| CNC Machining Technician..... | 135 | Microelectronics Systems Technology | 137 |
| Computer-Aided Manufacturing..... | 101 | Music Performance & Technology | 139 |
| Computer Application Support | 104 | Music Technology | 141 |
| Computer & Network Administration | 102 | Nursing..... | 142 |
| Corrections..... | 105 | Nursing Assistant–Gerontology Specialist..... | 122 |
| Criminal Justice..... | 107 | Occupational Skills Training | 146 |
| Dental Assistant..... | 108 | Organic Farming..... | 153 |
| Digital Media Communications..... | 109 | Paraeducator | 146 |
| Early Childhood Education & Family Studies..... | 113 | Plant Health Management..... | 125 |
| Electronics Engineering Technology..... | 114 | Professional Truck Driver | 147 |
| Emergency Management | 116 | Project Management | 147 |
| Emergency Medical Technology..... | 116 | Project Management Leadership & Communication | 149 |
| Employment Skills Training..... | 117 | Project Management Tools & Techniques..... | 149 |
| Energy Systems Maintenance Technician | 151 | Renewable Energy Technology | 150 |
| Entry Level Journalist | 111 | Retail Management | 152 |
| Entry Level Welding Technician..... | 160 | Retail Management Expanded Certificate | 151 |
| Fire Science (Wildland) | 118 | Under Car Technician–Automatic Transmission | 93 |
| First-Line Supervisor Fundamentals..... | 153 | Under Car Technician–Manual Transmission..... | 94 |
| Fitness Technology..... | 119 | Under Hood Technician | 94 |
| Geographic Information Systems (GIS) Technology..... | 120 | Video Production Technician..... | 112 |
| Gerontology..... | 121 | Water & Environmental Technology..... | 154 |
| Gerontology for Health Care Professionals | 122 | Web Design..... | 157 |
| High Purity Water | 156 | Web Design & Development | 156 |
| Horticulture | 123 | Welding Technology..... | 158 |
| Human Resource Management..... | 97 | Wildland FireFighter 1..... | 119 |
| Human Resource Management Essentials..... | 98 | Wildland Fire Forestry..... | 119 |
| Human Services Generalist | 126 | | |
| Industrial Maintenance Technology | 128 | | |

Accounting

Associate of Applied Science Degree

PROGRAM CODE: AAS.ACNTG

The Accounting program at Clackamas Community College emphasizes developing an advanced understanding of accounting principles, analytical skills and the capacity to solve problems. Students should have the ability to reason, read with comprehension and compute math applications.

The program is not designed to lead to a traditional four-year business administration degree. For students interested in pursuing a bachelor's degree, the Accounting Associate of Applied Science articulates to a Bachelor of Applied Science in Technology and Management at Oregon Tech.

For information contact Joan San-Claire, 503-594-3013 or joan.san-claire@clackamas.edu

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- accurately analyze, journalize, and adjust accounting transactions and closing entries;
- accurately analyze and interpret basic financial statements;
- accurately prepare basic budgets;
- identify and explain the basics of general fund accounting as used in municipal governments;
- identify and explain basic tax concepts with regard to individuals, partnerships, and corporations;
- identify and explain the issues and objectives auditors face during the audit of financial statements;
- accurately prepare product cost sheets in order to price manufacture goods;
- accurately prepare accounting records for a business entity using Quickbooks.

CAREERS

Career opportunities include GS8 Accountant I, bookkeeper, data-entry clerk, financial staff accountant, cost accountant and general office clerk.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar's Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Joan San-Claire, 503-594-3013 or joan.san-claire@clackamas.edu

ACCOUNTING ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-----------|--------------------------|---------|
| BA-101 | Introduction to Business | 4 |
| BA-104* | Business Math | 3 |
| BA-211 | Financial Accounting I | 4 |
| BA-226 | Business Law I | 4 |
| WR-121 | English Composition | 4 |

WINTER TERM

| | | |
|--------|------------------------------------|---|
| BA-131 | Introduction to Business Computing | 4 |
| BA-156 | Business Forecasting | 3 |
| BA-177 | Payroll Accounting | 3 |
| BA-212 | Financial Accounting II | 4 |
| BA-251 | Supervisory Management | 3 |

SPRING TERM

| | | |
|--------|---|---|
| BA-205 | Business Communications with Technology | 4 |
| BA-213 | Decision Making with Accounting Information | 4 |
| BA-218 | Personal Finance | 4 |
| BA-285 | Human Relations in Business | 4 |

ACCOUNTING ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| BA-223 | Principles of Marketing | 4 |
| BA-256 | Income Tax Accounting | 3 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |
| — — | Any BA/BT course not already included in the Accounting AAS program | 3 |

WINTER TERM

| | | |
|--------|-------------------------|---|
| BA-206 | Management Fundamentals | 4 |
| BA-216 | Cost Accounting | 3 |
| BA-222 | Financial Management | 3 |
| BA-227 | Business Law II | 4 |

SPRING TERM

| | | |
|-----------|--|-----|
| BA-217 | Budgeting for Managers | 3 |
| BA-225 | Business Report Writing | |
| or WR-227 | Technical Report Writing | 3-4 |
| BA-228 | Computerized Accounting | 3 |
| BA-255 | Advanced Topics in Accounting & Auditing | 4 |
| BA-280 | Business/CWE | 3 |

Credits required for degree 93-94

* For this degree, BA-104 meets the Related Instruction Computation requirement..

Accounting Clerk

Certificate

PROGRAM CODE: CC.ACNTGCLERK

Curriculum includes basic bookkeeping and accounting, including manual and computerized data entry, transaction analysis, preparation of financial statements and other related tasks. Graduates of this certificate program can specialize in tax preparation or general accounting assistant work.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- accurately analyze, journalize, and adjust accounting transactions and closing entries;
- accurately analyze and interpret basic financial statements;
- accurately prepare and account for basic payroll;
- accurately prepare basic budgets.

CAREERS

Career opportunities include accounts payable clerk, accounts receivable clerk and data entry clerk for small and medium-sized service businesses.

For information contact Joan San-Claire, 503-594-3013 or joan.san-claire@clackamas.edu

ACCOUNTING CLERK CERTIFICATE

| FIRST TERM | | CREDITS |
|---|---|---------|
| BA-101 | Introduction to Business | 4 |
| BA-104* | Business Math | 3 |
| BA-211 | Financial Accounting I | |
| or BA-111 | General Accounting I | 4 |
| WR-121 | English Composition | 4 |
| SECOND TERM | | |
| BA-131 | Introduction to Business Computing | 4 |
| BA-156 | Business Forecasting | 3 |
| BA-177 | Payroll Accounting | 3 |
| BA-212 | Financial Accounting II | |
| or BA-112 | General Accounting II | 4 |
| BA-251 | Supervisory Management | 3 |
| THIRD TERM | | |
| BA-205 | Business Communications with Technology | 4 |
| BA-213 | Decision Making with Accounting Information | 4 |
| BA-226 | Business Law I | 4 |
| BA-280 | Business/CWE | 3 |
| BA-285 | Human Relations in Business | 4 |
| <i>Credits required for certificate</i> | | 51 |

* For this certificate, BA-104 meets the Related Instruction Computation requirement.

Courses in this program can be applied to satisfy elective requirements in the Business AAS degree.

Administrative Office Professional

Associate of Applied Science Degree

PROGRAM CODE: AAS.ADMINOFFPRO

This program provides a strong foundation of office and technology skills and courses in business administration, with an emphasis on critical thinking and human relations skills. The program includes Related Instruction requirements, industry standard computer programs and more advanced business administration courses.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- effectively and independently use Microsoft Office (Word, Excel, Access, and PowerPoint), Adobe Professional, and Google Applications;
- identify and analyze organizational and planning procedures in business office operations;
- identify and analyze effective working relationships and Human Resources practices within a business or office environment;
- articulate, analyze, and apply basic business math and accounting skills common to business operations;
- analyze the concepts, rules, and principles of law applying to effective business practices.

CAREERS

Career opportunities may include administrative assistant, office manager, project coordinator, legal assistant and medical secretary.

For information contact Beverly Forney, 503-594-3115 or beverlyf@clackamas.edu

**ADMINISTRATIVE OFFICE PROFESSIONAL
ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR**

| FALL TERM | | CREDITS |
|---------------------|---|---------|
| BA-101 | Introduction to Business | 4 |
| BA-131 | Introduction to Business Computing | 4 |
| BT-121 | Data Entry | 1 |
| BT-122 | Keyboard Skillbuilding | 2 |
| BT-124 | Business Editing I | 3 |
| WINTER TERM | | |
| BA-111 or BA-211 | General Accounting Financial Accounting I | 4 |
| BT-125 | Business Editing II | 3 |
| BT-160 | Word I | 3 |
| CS-135S | Microsoft Excel | 3 |
| — — | Administrative Office Professional program electives | 3 |
| SPRING TERM | | |
| BA-228 | Computerized Accounting | 3 |
| BT-161 | Word II | 3 |
| BT-172 | Introduction to Microsoft Outlook | 2 |
| BT-216 | Office Procedures | 4 |
| WR-121 | English Composition | 4 |

**ADMINISTRATIVE OFFICE PROFESSIONAL
ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR**

| FALL TERM | | CREDITS |
|-------------|---|---------|
| BA-218 | Personal Finance | 4 |
| BA-226 | Business Law I | 4 |
| BA-285 | Human Relations in Business | 4 |
| BT-262 | Integrated Projects | 4 |
| WINTER TERM | | |
| BA-104* | Business Math | 3 |
| BA-205 | Business Communications with Technology | 4 |
| BA-206 | Management Fundamentals | 4 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |
| — — | Administrative Office Professional program electives | 3 |
| SPRING TERM | | |
| BA-224 | Human Resource Management | 4 |
| BA-280 | Business/CWE | 3 |
| BT-271 | Advanced Business Projects | 4 |
| — — | Administrative Office Professional program electives | 3 |

Credits required for degree 91

*For this degree, BA-104 meets the Related Instruction Computation requirement

ADMINISTRATIVE OFFICE PROFESSIONAL PROGRAM ELECTIVES
Any Business Administration (BA) or Business Technology (BT) course not included in the Administrative Office Professional program.

Administrative Office Assistant

Certificate

PROGRAM CODE: CC.ADMINOFFASST1

This program provides a strong foundation of basic skills in office administration. Emphasis is placed on critical thinking and human relations skills. Course work includes Related Instruction requirements, industry-standard computer programs and specific business and office administration courses.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify and analyze effective working relationships and Human Resources practices within a business or office environment;
- identify and analyze the skills necessary for effective business office operations;
- effectively use of Microsoft Office (Word, Excel, Access, and PowerPoint);
- apply correct English grammar in a business office environment;
- apply key concepts in the full cycle bookkeeping process;
- effectively apply basic math skills as required in business and financial environments.

CAREERS

Career opportunities include administrative assistant, legal secretary and medical secretary.

For information contact Beverly Forney, 503-594-3115 or beverlyf@clackamas.edu

ADMINISTRATIVE OFFICE ASSISTANT CERTIFICATE

| FALL TERM | | CREDITS |
|-----------|------------------------------------|---------|
| BA-104* | Business Math | 3 |
| BA-131 | Introduction to Business Computing | 4 |
| BT-121 | Data Entry | 1 |
| BT-122 | Keyboarding Skillbuilding | 2 |
| BT-124 | Business Editing I | 3 |
| WR-121 | English Composition | 4 |

Administrative Office Assistant continued...

WINTER TERM

| | | |
|---------|--|---|
| BA-285 | Human Relations in Business | 4 |
| BT-125 | Business Editing II | 3 |
| BT-160 | Word I | 3 |
| CS-135S | Microsoft Excel | 3 |
| — — | Any BA/BT course not already included in the Administrative Office Assistant program | 4 |

SPRING TERM

| | | |
|-----------|-----------------------------------|---|
| BA-111 | General Accounting I | |
| or BA-211 | Financial Accounting I | 4 |
| BA-280 | Business/CWE | 3 |
| BT-161 | Word II | 3 |
| BT-172 | Introduction to Microsoft Outlook | 2 |
| BT-216 | Office Procedures | 4 |

Credits required for certificate 50

* For this certificate, BA-104 meets the Related Instruction Computation requirement.

Administrative Office Assistant Training

Certificate

PROGRAM CODE: CC.ADMINOFFTRNG

This is a targeted job training program designed for those seeking new career opportunities in administrative office support positions. This program covers two-thirds of the required curriculum for the Administrative Office Assistant (one-year) certificate program.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify and analyze organizational and planning procedures in business office operations;
- effectively use Microsoft Office Outlook (email, calendar, and meeting scheduling);
- effectively use Microsoft Office Word;
- apply correct English grammar in a business office environment;
- analyze and apply basic computer literacy, including typing by touch;
- apply key concepts in the full cycle bookkeeping process;
- effectively apply basic math skills as required in business and financial environments.

CAREERS

Continued education and/or experience may lead to positions such as administrative assistant, office manager, or legal or medical office assistants.

For information contact Beverly Forney, 503-594-3115 or beverlyf@clackamas.edu

ADMINISTRATIVE OFFICE ASSISTANT TRAINING CERTIFICATE

| COURSE | | CREDITS |
|---|-----------------------------------|---------|
| BA-104 | Business Math | 3 |
| BA-111 | General Accounting I | 4 |
| BT-120 | Personal Keyboarding | 2 |
| BT-122 | Keyboard Skillbuilding | 2 |
| BT-124 | Business Editing I | 3 |
| BT-125 | Business Editing II | 3 |
| BT-160 | Word I | 3 |
| BT-161 | Word II | 3 |
| BT-172 | Introduction to Microsoft Outlook | 2 |
| BT-216 | Office Procedures | 4 |
| <i>Credits required for certificate</i> | | 29 |

Apprenticeship

Certificate

Associate of Applied Science Degree

PROGRAM CODES: VARIES ACCORDING TO TRADE. SEE APPRENTICESHIP COORDINATOR.

Apprenticeship programs are approved for BOLI registered apprentices and are not available to the general student population. For more information about Oregon State registered apprenticeship programs, visit: www.oregon.gov/BOLI/ATD/Pages/A_Atdopen.aspx or contact the Apprenticeship and Training Division at 971-673-0760 for program and entrance requirements.

In conjunction with the Oregon State Apprenticeship Council, the Apprenticeship and Training Division (ATD), of the Bureau of Labor and Industry (BOLI), and local Joint Apprenticeship Training Committees (JATC), Clackamas Community College offers apprenticeship programs for the different trades. Clackamas' Apprenticeship model offers educational trainings to prepare students for careers in the trades, provides statewide transfer opportunities, ladder-type certificates of completion, and an optional transfer path into Bachelor of Science degrees at Oregon Tech.

Clackamas offers a Certificate of Completion (CC) and an Associate of Applied Science (AAS) degree in Electrician Technologies Apprenticeship for Inside Electrician, Limited Energy Technician-License A, Limited Energy Technician-License B (CC only), Line Estimator, Lineman, Meterman, and Wireman; a Certificate of Completion and an Associate of Applied Science degree in Construction Trades, General Apprenticeship for Plumbers and Painters.

An apprentice has the opportunity to receive a certificate of completion (CC) and/or Associate of Applied Science degree (AAS) in their designated field of study upon the completion of their OJT, related training, journey level card/Certificate and the required Related Instruction courses and possible elective courses, depending on the trade.

For more information on Clackamas' apprenticeship certificates and degrees, please contact Leslie Donohue at 503-594-3031 or apprenticeship@clackamas.edu

RELATED TRAINING

The related training is usually available from a nearby community college, employer, or union-based training program. The related training courses are based on ATD and local JATC-approved related training courses developed to meet industry standards. The related training provides the theories and background information that a person may not otherwise be exposed to working on the job. This technical knowledge complements the on-the-job training during the apprenticeship program and requires at least 144 hours per year. The course of study relates to the specific craft (electrician, plumber, etc.). The related training is a vital component that provides the apprentice with a solid background from which to continue learning and growing to meeting the changing demands of the workplace.

APPRENTICE

Upon completion of an apprenticeship program, the worker has enjoyed the opportunity to work with qualified craft workers and has learned the theories and science of the craft from qualified instructors. In addition, the apprentice receives an Apprenticeship Certificate of Completion that is recognized by companies nationwide. This certificate is one of the most basic and highly portable industry credentials in use today.

Construction Trades, General Apprenticeship AAS Degree (Limited Entry Program-Journeyman's card required)

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- complete a minimum of 6000-8000 hours State of Oregon-approved on-the-job training (OJT);
- repair, install and maintain a variety of building construction projects using trade specific tools and techniques in compliance with building codes and OSHA regulations;
- complete required related training with a C or better;
- complete required General Education instruction courses and general electives with a C or better.

CAREERS

6000-8000 Hours BOLI-ATD Trades: Asbestos Removal, Carpenter, HVAC/R, Interior/Exterior Finisher, Painter, Pile Driver, Plumber, Scaffold Erector, and Sheet Metal. (This degree does not guarantee licensure.)

Electrician Apprenticeship Technologies AAS Degree (Limited Entry Program-Journeyman's card required)

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- complete the 6000-8000 hours State of Oregon-approved on-the-job training;
- apply theory to electrical wiring;

- repair, install electrical wire devices according to licensure regulations to meet NEC and OSC for inside electrician, limited energy technician license A, limited manufacturing plant electrician, sign assembler/fabricator, sign maker/erector, and stationary engineer;
- complete required related training with a C or better;
- complete required General Education instruction courses and general electives with a C or better.

CAREERS

6000 hour BOLI-ATD Trades: Limited Energy Technician-License A and Sign Maker/Fabricator.

8000 hour BOLI-ATD Trades: Hydro Generation, Inside Electrician, Line Estimator, Lineman, Manufacturing Plant Electrician, Meterman, Sign Assembler/Fabricator, Sign Maker/Erector and Stationary Engineer, and Wireman. (This degree does not guarantee licensure.)

Construction Trades, General Apprenticeship Certificate of Completion Degree (Limited Entry Program-Journeyman's card required)

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- complete a minimum of 6000-8000 hours State of Oregon-approved on-the-job training (OJT);
- repair, install and maintain a variety of building construction projects using trade specific tools and techniques in compliance with building codes and OSHA regulations;
- complete required related training with a C or better.

CAREERS

6000-8000 hour BOLI-ATD Trades: Asbestos Removal, Carpenter, HVAC/R, Interior/Exterior Finisher, Painter, Pile Driver, Plumber, Scaffold Erector, and Sheet Metal. (This degree does not guarantee licensure.)

Electrician Apprenticeship Technologies Certificate of Completion Degree (Limited Entry Program-Journeyman's card required)

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- complete the 6000-8000 hours State of Oregon-approved on-the-job training;
- apply theory to electrical wiring;
- repair and install electrical wire devices according to licensure regulations to meet NEC and OSC for inside electrician, limited energy technician license A, limited manufacturing plant electrician, sign assembler/fabricator, sign maker/erector, and stationary engineer;
- complete required related training with a C or better.

Apprenticeship continued...

CAREERS

6000 hour BOLI-ATD Trades: Limited Energy Technician—License A and Sign Maker/Fabricator.

8000 hour BOLI-ATD Trades: Inside Electrician, Manufacturing Plant Electrician, Sign Assembler/Fabricator, Sign Maker/Erector and Stationary Engineer. (This degree does not guarantee licensure.)

Electrician Apprenticeship Technologies, Limited Electrician Technologies Certificate of Completion Degree (Limited Entry Program—Journeyman's card required)

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- complete 4000 hours State of Oregon-approved on-the-job training (OJT);
- repair or install electrical wire devices according to limited licensure regulations to meet NEC and OSC for limited inside electrician—license B, limited maintenance electrician, limited renewable energy technician, and limited residential electrician;
- complete required related training with a C or better.

CAREERS

4000 hour BOLI-ATD Trades: Limited Energy Technician—license B, Limited Maintenance Electrician, Limited Renewable Energy Technician, and Limited Residential Electrician. (This degree does not guarantee licensure.)

Auto Body/Collision Repair and Refinishing Technology

Associate of Applied Science Degree

PROGRAM CODE: AAS.ABCOLRRTECH

The Auto Body/Collision Repair and Refinishing program simulates real working conditions in a well-equipped modern shop facility. Training combines intensive theory and practical lab experience tailored to specific needs. Course work includes one term of cooperative work experience with a local employer. The flexibility of the program allows students to enter in term and proceed at their own pace.

Technicians repair or replace parts, straighten structure, install and adjust glass and components, repair electrical systems, restraints, suspension components, brakes, prepare all types of surfaces for necessary refinishing operations, mix and apply modern urethane and waterborne paint products, and finish their work to industry standards. Skills learned include welding, metal straightening, filler use, plastic repair, surface preparation, masking, product selection, mixing, color matching and application techniques, as well as detailing and troubleshooting. This certificate qualifies students for I-CAR Non-structural Technician Pro Level I and I-CAR Refinish Technician Pro Level I Certification.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-050 Technical Mathematics or MTH-065 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupation Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course-Human Relations; Recommended: COMM-100 or PSY-101)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix; Recommended: HE-252 or MFG-107)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the proper selection of tools and materials needed to perform metal straightening and plastic filler repair processes;
- prepare a repaired surface, choose and apply appropriate materials, block sand, clean surface, and apply topcoat, detail;
- repair sheet metal damage, demonstrate panel replacement techniques, identify structural damage, and formulate viable repair processes;
- perform spot repairs and blends using the latest industry accepted practices and materials, to the standards of industry;
- demonstrate skill in major body repair, including frame and Unibody repair;
- demonstrate the use of electronic frame measuring systems, during the repair of full frame and Unibody vehicles;
- plan and execute an industry acceptable repair on both full frame and Unibody vehicles, including structural, non-structural, cosmetic and mechanical repairs;
- display the skills needed to apply high-end automotive finishes to a variety of automotive substrates;
- perform a variety of welding processes needed to properly repair vehicles of both steel and aluminum construction, in accordance with I-CAR guidelines;
- demonstrate competency in Collision Repair Estimating, using Mitchells guides, Audatex, and CCC One software.

CAREERS

Employment opportunities include auto body technician, frame technician, auto body mid-tech, painter’s helper, painter, estimator or manager in an independent repair shop, automobile dealership, truck or heavy equipment dealer or service center, or sales of auto body related tools and materials.

For information contact Dave Bradley, 503-594-3051, or the Automotive Department, 503-594-3047.

**AUTO BODY/COLLISION REPAIR AND REFINISHING TECHNOLOGY
ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR**

| FIRST TERM | | CREDITS |
|-------------|---|---------|
| AB-112 | Collision Repair Welding I | 2 |
| AB-113 | Collision Repair I/Nonstructural | 6 |
| ABR-125 | Collision Repair Refinishing I | 6 |
| MTH-050 | Technical Mathematics I | 3-4 |
| | or MTH-065 Algebra II | |
| SECOND TERM | | |
| AB-123 | Collision Repair Welding II | 3 |
| AB-133 | Collision Repair II/Structural | 6 |
| ABR-127 | Collision Repair Refinishing II* | 6 |
| THIRD TERM | | |
| AB-222 | Collision Repair III/Advanced Structural | 6 |
| ABR-129 | Collision Repair Refinishing III | 6 |
| — — | Human Relations requirement (see page 82) (Recommended: COMM-100** or PSY-101) | 3 |

**AUTO BODY/COLLISION REPAIR AND REFINISHING TECHNOLOGY
ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR**

| FOURTH TERM | | CREDITS |
|------------------------------------|--|---------|
| AB-149 | Collision Repair Estimating I | 2 |
| AB-224 | Collision Repair IV/Advanced Structural | 6 |
| ABR-225 | Production Shop Techniques | 6 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) (Recommended: HE-252 or MFG-107) | 3 |
| FIFTH TERM | | |
| AB-150 | Collision Repair Computerized Estimating- Audatex | 2 |
| AB-226 | Collision Repair V/Advanced Structural | 6 |
| AB-235 | Collision Repair Welding III | 2 |
| ABR-227 | Restoration Practices | 6 |
| SIXTH TERM | | |
| AB-151 | Collision Repair Computerized Estimating- CCONE | 2 |
| AB-280 | Collision Repair/CWE | 6 |
| ABR-142 | Airbrush Art | |
| | or ABR-152 Custom Painting Fundamentals | 2 |
| | or ABR-162 Basic Automotive Pinstriping | |
| WR-101 | Communication Skills: Occupational Writing | 3-4 |
| | or WR-121 English Composition | |
| <i>Credits required for degree</i> | | 92-94 |

* Program requirements: Current enrollment in or successful completion of AB-112 Collision Repair Welding I and ABR-125 Collision Repair Refinishing I must be completed or in progress prior to enrolling in ABR-127 Collision Repair Refinishing.

Auto Body/Collision Repair and Refinishing Technology

Career Pathway Certificate

PROGRAM CODE: CC.ABCOLRRTECH

The Auto Body/Collision Repair Refinishing Technology program simulates real working conditions in a well-equipped modern shop facility. Training combines intensive theory and practical lab experience tailored to specific needs. In order to complete the course in three consecutive terms, students must start fall term.

Technicians repair or replace parts, straighten frames and Unibody structure, install and adjust components and glass, repair electrical systems, restraints, suspension components, brakes, prepare all types of surfaces for necessary refinishing operations, mix and apply modern waterborne and solvent-borne paint products, and finish their work to industry standards. Skills learned include welding, metal straightening, filler use, plastic repair, surface preparation, masking, product selection, mixing, color matching and application techniques, as well as detailing and troubleshooting. This certificate qualifies students to apply for an I-CAR Pro Level 1 Certification.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the proper selection of tools and materials needed to perform metal straightening and plastic filler repair processes;
- prepare a repaired surface, choose and apply appropriate materials, block sand, clean surface, and apply topcoat, detail;
- repair sheet metal damage, demonstrate panel replacement techniques, identify structural damage, and formulate viable repair processes;
- perform spot repairs and blends using the latest industry accepted practices and materials, to the standards of industry;
- demonstrate skill in major body repair, including frame and Unibody repair;
- perform a variety of welding processes needed to properly repair vehicles of both steel and aluminum construction, in accordance with I-CAR guidelines;
- demonstrate competency in Collision Repair Estimating, using Mitchells guides, and Audatex, and CCC-ONE software.

CAREERS

Employment opportunities may include entry level positions as a prepper, masker, painter’s helper, body mid-tech, paint or body technician at independent, dealership, or fleet repair facilities in any transportation related field: automotive, trucking, transit, light rail, aircraft, recreational vehicle, industrial or marine.

For information contact Dave Bradley, 503-594-3051, or the Automotive Department, 503-594-3047.

continued

Auto Body/Collision Repair and Refinishing Technology continued...

AUTO BODY/COLLISION REPAIR REFINISHING CAREER PATHWAY CERTIFICATE

| FIRST TERM | | CREDITS |
|----------------------------------|--|---------|
| AB-113 | Collision Repair I/Nonstructural | 6 |
| AB-149 | Collision Repair Estimating I | 2 |
| ABR-125 | Collision Repair Refinishing I | 6 |
| SECOND TERM | | |
| AB-123 | Collision Repair Welding II | 2 |
| AB-133 | Collision Repair II/ Structural | 6 |
| AB-150 | Collision Repair Computerized Estimating- Audatex | 2 |
| ABR-127 | Collision Repair Refinishing II* | 6 |
| THIRD TERM | | |
| AB-222 | Collision Repair III/Advanced Structural | 6 |
| ABR-129 | Collision Repair/Refinishing III | 6 |
| Credits required for certificate | | 42 |

* Program requirements: AB-112 Collision Repair Welding I and ABR-125 Collision Repair Refinishing I must be completed or be in progress prior to enrolling in ABR-127 Collision Repair Refinishing II.

Automotive Service Technology

Associate of Applied Science Degree

PROGRAM CODE: AAS.AUTOSERTECH

The program focuses on the repair and maintenance of passenger cars and light trucks. Course work includes cooperative work experience working for a local employer. Those who wish to specialize may take advanced mechanical studies courses for more in-depth experience. Students may enter the program any term.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II or higher)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills-Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- recommended: PSY-101 or COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix, HE-252 or MFG-107 recommended)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- practice safety precautions to protect the environment, the student, and the vehicle;
- test and repair basic automotive electrical systems;
- diagnose, repair, and service modern automotive brake systems including, anti-lock systems, traction control systems, and stability control systems;
- diagnose, repair, and service modern suspension systems;
- diagnose, repair, and maintenance of all hybrid systems;
- diagnose and repair symptom based mechanical engine problems, including, cylinder head, valve train; and engine block problems;
- communicate clearly with team members and supervisors;
- conduct yourself on the job with a high degree of professionalism;
- diagnose, repair, and service front and rear wheel drive automatic transmissions;
- diagnose, repair, and service modern fuel and emissions systems;
- diagnose and repair automotive electrical accessory systems;
- diagnose, repair, and service modern heating and air conditioning systems;
- diagnose, repair, and service front and rear wheel drive manual drive train and axle systems.

CAREERS

Career opportunities include: automotive service mechanic/technician, recreational vehicle service technician and truck service mechanic/technician.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar's Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Jay Leuck, 503-594-3052 or jayl@clackamas.edu, or the Automotive Department, 503-594-3047.

AUTOMOTIVE SERVICE TECHNOLOGY

ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-------------|--|---------|
| AM-121 | General Auto Repair I | 3 |
| AM-129 | Electrical Systems | 7 |
| AM-130 | Brake Systems | 7 |
| WINTER TERM | | |
| AM-122 | General Auto Repair II | 3 |
| AM-131 | Chassis Systems | 7 |
| MTH-050 | Technical Mathematics I or MTH-065 Algebra II | 3-4 |

SPRING TERM

| | | |
|-----------|--|-----|
| AM-133 | Engine Systems | 7 |
| AM-223 | Hybrid Service Technology | 3 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |

SUMMER TERM

| | | |
|---------|--------------------|---|
| AM-280* | Auto Mechanics/CWE | 6 |
|---------|--------------------|---|

**AUTOMOTIVE SERVICE TECHNOLOGY
ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR**

FALL TERM **CREDITS**

| | | |
|-----------|--|---|
| AM-245 | Automatic Transmission Systems | 7 |
| WLD-102 | Introduction to Welding | |
| or AB-112 | Collision Repair Welding I | 2 |
| — — | Human Relations requirement (see page 82) (Recommended: PSY-101 or COMM-100**) | 3 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) (Recommended: HE-252 or MFG-107) | 3 |

WINTER TERM

| | | |
|--------|---------------------------------|---|
| AM-243 | Fuel & Emission Control Systems | 7 |
| AM-244 | Advanced Electrical Systems | 7 |

SPRING TERM

| | | |
|--------|----------------------------|---|
| AM-224 | Comfort Systems | 4 |
| AM-228 | Service Shop Management | 4 |
| AM-235 | Power Transmission Systems | 7 |

Credits required for degree 93-95

*May be taken after the first year

Note: Alternative course schedule is available. Contact the Automotive Department, 503-594-3047 for information.

Under Car Technician– Automatic Transmission

Career Pathway Certificate

PROGRAM CODE: CC.UNDRCARTECAUTO

The Under Car Technician–Automatic Transmission Program combines the initial courses of the Associate of Applied Science (AAS) Automotive Service Technology degree to provide the student with an opportunity to gain entry level employment. This alternate first-year schedule offers accelerated employment qualification for the student. These courses train the student in the skills necessary to earn certification from Automotive Service Excellence (ASE) in the specified areas of A2, A3, A4, and C1, as described in the ASE Alignment Section. Coursework also qualifies the student to earn American Welding Society (AWS) certification. The National Institute for Automotive Service Excellence requires two years of documented time in trade before testing, and this nine month program is awarded 4.5 months equivalency. The AWS requires one year of documented time in trade before testing. These classes comprise an alternate first year schedule of our AAS degree in Automotive Service Technology. They focus on one skill set necessary for employment within the automotive service industry.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- practice safety precautions to protect the environment, students, and the vehicle;
- test and repair basic automotive electrical systems;
- diagnose, repair, and service modern suspension systems;
- diagnose, repair, and service front and rear wheel drive manual drive train and axle systems;
- diagnose, repair, and service front and rear wheel drive automatic transmissions.

CAREERS

Manual transmission technician, automatic transmission technician, front-end and alignment technician, drive axle specialist, four wheel drive service technician, apprentice technician, and service writer.

For information contact Jay Leuck, 503-594-3052 or jayl@clackamas.edu, or the Automotive Department, 503-594-3047.

**UNDER CAR TECHNICIAN—AUTOMATIC TRANSMISSION
CAREER PATHWAY CERTIFICATE**

FALL TERM **CREDITS**

| | | |
|--------|--------------------------------|---|
| AM-121 | General Auto Repair I | 3 |
| AM-129 | Electrical Systems | 7 |
| AM-245 | Automatic Transmission Systems | 7 |

WINTER TERM

| | | |
|-----------|----------------------------|---|
| AM-122 | General Auto Repair II | 3 |
| AM-131 | Chassis Systems | 7 |
| WLD-102 | Introduction to Welding | |
| or AB-112 | Collision Repair Welding I | 2 |

SPRING TERM

| | | |
|--------|----------------------------|---|
| AM-228 | Service Shop Management | 4 |
| AM-235 | Power Transmission Systems | 7 |

Credits required for certificate 40

ASE ALIGNMENT

- AM-131 aligns with ASE A4 Suspension and Steering
- AM-228 aligns with ASE C1 Automotive Service Consultant
- AM-235 aligns with ASE A3 Manual Drive Train and Axles
- AM-245 aligns with ASE A2 Automatic Transmission/ Transaxle



Under Car Technician–Manual Transmission

Career Pathway Certificate

PROGRAM CODE: CC.UNDERCARTECMAN

The Under Car Technician–Manual Transmission Program combines the initial courses of the Associate of Applied Science (AAS) Automotive Service Technology degree to provide the student with an opportunity to gain entry level employment. This alternate first-year schedule offers accelerated employment qualification for the student. These courses train the student in the skills necessary to earn certification from Automotive Service Excellence (ASE) in the specified areas of A3, A4, A5, and C1, as described in the ASE Alignment Section. Coursework also qualifies the student to earn American Welding Society (AWS) certification. The National Institute for Automotive Service Excellence requires two years of documented time in trade before testing, and this nine month program is awarded 4.5 months equivalency. The AWS requires one year of documented time in trade before testing. These classes comprise an alternate first-year schedule of our AAS degree in Automotive Service Technology. They focus on one skill set necessary for employment within the Automotive Service industry.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- practice safety precautions to protect the environment, students, and the vehicle;
- test and repair basic automotive electrical systems;
- diagnose, repair, and service modern automotive brake systems including, anti-locking systems, traction control systems, and stability control systems;
- diagnose, repair, and service modern suspension systems;
- diagnose, repair, and service front and rear wheel drive manual drive train and axle systems.

CAREERS

Manual transmission technician, front-end and alignment technician, brake technician, drive axle specialist, four wheel drive service technician, apprentice technician, and service writer.

For information contact Jay Leuck, 503-594-3052 or jayl@clackamas.edu, or the Automotive Department, 503-594-3047.

UNDER CAR TECHNICIAN–MANUAL TRANSMISSION CAREER PATHWAY CERTIFICATE

| FALL TERM | | CREDITS |
|----------------------|---|---------|
| AM-121 | General Auto Repair I | 3 |
| AM-129 | Electrical Systems | 7 |
| AM-130 | Brake Systems | 7 |
| WINTER TERM | | |
| AM-122 | General Auto Repair II | 3 |
| AM-131 | Chassis Systems | 7 |
| WLD-102 or AB-112 | Introduction to Welding Collision Repair Welding I | 2 |

SPRING TERM

| | | |
|----------------------------------|----------------------------|----|
| AM-228 | Service Shop Management | 4 |
| AM-235 | Power Transmission Systems | 7 |
| Credits required for certificate | | 40 |

ASE ALIGNMENT

AM-130 aligns with ASE A5 Brakes
 AM-131 aligns with ASE A4 Suspension and Steering
 AM-235 aligns with ASE A3 Manual Drive Train and Axles
 AM-228 aligns with ASE C1 Automobile Service Consultant

Under Hood Technician

Career Pathway Certificate

PROGRAM CODE: CC.UNDERHOODTECH

The Under Hood Technician Program combines the initial courses of the Associate of Applied Science (AAS) Automotive Service Technology degree to provide the student with an opportunity to gain entry level employment. This alternate first-year schedule offers accelerated employment qualification for the student. These courses train the student in the skills necessary to earn certification from Automotive Service Excellence (ASE) in the specified areas of A1, A6, A7, A8, C1, and L1, as described in the ASE Alignment Section. Coursework also qualifies the student to earn American Welding Society (AWS) certification. The National Institute for Automotive Service Excellence requires two years of documented time in trade before testing, and this nine month program is awarded 4.5 months equivalency. The AWS requires one year of documented time in trade before testing. These classes comprise an alternate first year schedule of our AAS degree in Automotive Service Technology. They focus on one skill set necessary for employment within the Automotive Service industry.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- practice safety precautions to protect the environment, the students, and the vehicle;
- test and repair basic automotive electrical systems;
- diagnose, repair, and service modern fuel and emissions systems;
- diagnose and repair automotive electrical accessory systems;
- diagnose, repair, and service modern heating and air conditioning systems;
- diagnose and repair symptom based mechanical engine problems, including, cylinder head, valve train; and engine block problems.

CAREERS

Diagnostic tune-up technician, electrical and electronics specialist, air conditioning service technician, apprentice technician, and service writer.

For information contact Jay Leuck, 503-594-3052 or jayl@clackamas.edu, or the Automotive Department, 503-594-3047.

UNDER HOOD TECHNICIAN CAREER PATHWAY CERTIFICATE

| FALL TERM | | CREDITS |
|---|---|---------|
| AM-121 | General Auto Repair I | 3 |
| AM-129 | Electrical Systems | 7 |
| WLD-102 or AB-112 | Introduction to Welding Collision Repair Welding I | 2 |
| WINTER TERM | | |
| AM-122 | General Auto Repair II | 3 |
| AM-243 | Fuel & Emission Control Systems | 7 |
| AM-244 | Advanced Electrical Systems | 7 |
| SPRING TERM | | |
| AM-224 | Comfort Systems | 4 |
| AM-133 | Engine Systems | 7 |
| AM-228 | Service Shop Management | 4 |
| <i>Credits required for certificate</i> | | 44 |

ASE ALIGNMENT

AM-129 and AM-244 align with ASE A6 Electrical/Electronic Systems
 AM-243 aligns with ASE A8 Engine Performance, and L1 Advanced Engine Performance Specialist
 AM-133 aligns with ASE A1 Engine Repair
 AM-224 aligns with ASE A7 Heating and Air Conditioning
 AM-228 aligns with ASE C1 Automotive Service Consultant

Business

Associate of Applied Science Degree

PROGRAM CODE: AAS.BUSINESS

This AAS degree establishes a foundation for a successful management career while enabling students to explore a wide variety of business topics. The program is designed to enhance skills and employability for students who desire a career path in management as well as those who choose the entrepreneurial path. The AAS in Business permits students to complete certificates in Accounting, Business Management, Human Resource Management, Marketing, Project Management or Retail Management and to apply those credits towards completion of the AAS in Business degree. Students may also select courses from a cross section of the aforementioned disciplines.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate an understanding of fundamental business concepts through the integration of the functional areas of business into a comprehensive plan;
- interpret and present business-related financial information,
- use Microsoft Office applications to create business documents, data files and presentations;
- demonstrate the ability to communicate effectively;
- identify effective human resource practices;
- demonstrate an understanding of key legal concepts as they apply to business, e.g. torts, crimes, ethics, and contracts;
- identify effective interpersonal strategies for individual and group situations.

CAREERS

Career opportunities include managers, coordinators, or supervisors in areas such as project management, human resource management, customer service, or retail management.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar’s Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Sharon Parker, 503-594-3075 or sharonp@clackamas.edu

BUSINESS ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-------------|---|---------|
| BA-101 | Introduction to Business | 4 |
| BA-104* | Business Math or MTH-065 Algebra I | 3-4 |
| BA-224 | Human Resource Management | 4 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| BA-131 | Introduction to Business Computing | 4 |
| BA-223 | Principles of Marketing | 4 |
| BA-285 | Human Relations in Business | 4 |
| — — | Business program electives | 3 |
| SPRING TERM | | |
| BA-205 | Business Communications with Technology | 4 |
| BA-211 | Financial Accounting I | 4 |
| BA-226 | Business Law I | 4 |
| — — | Business program electives | 3 |

Business continued...

BUSINESS ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|--|---|---------|
| BA-206 | Management Fundamentals | 4 |
| BA-212 | Financial Accounting II | 4 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |
| — — | Business program electives | 7 |
| WINTER TERM | | |
| BA-213 | Decision Making with Accounting Information | 4 |
| — — | Business program electives | 12 |
| SPRING TERM | | |
| BA-217 | Budgeting for Managers | 3 |
| BA-280 | Business/CWE | 3 |
| WR-227 | Technical Report Writing | |
| or BA-225 | Business Report Writing | 3-4 |
| — — | Business program electives | 7 |
| <i>Credits required for this degree:</i> | | 93-95 |

* For this degree, BA-104 meets the Related Instruction Computation requirement.

BUSINESS PROGRAM ELECTIVES

Any Business Administration (BA) or Business Technology (BT) course not included in the Business AAS program; or up to 12 credits from CS-125P, CS-125R, CS-133VB, CS-135DB, CS-135I, CS-135S, CS-135W, EC-201, EC-202, COMM-111, MTH-111, MTH-243, and MTH-244 may also be used to satisfy program electives.

Business Management

Certificate

PROGRAM CODE: CC.BUSMANAGEMENT

This certificate focuses on basic management and leadership skills, motivation, decision-making, ethics, work flow analysis, ergonomics, personality and human relations, communications, technological innovations and adapting to change.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate an understanding of fundamental business concepts through the integration of the functional areas of business into a comprehensive plan;
- make informed business decisions based on the use analysis of financial and budgetary data;
- demonstrate an understanding of the functions of leading, planning, organizing, and controlling in an organization;
- identify effective supervisory strategies (e.g. motivation, goal setting, coaching, leadership, etc.) for given individual and group situations;
- demonstrate all the programs learning outcomes for the Management Fundamentals Career Pathway Certificate.

CAREERS

Career opportunities include management trainee, first-line supervisory, management analyst, merchandiser, or marketing/sales representative in small and medium-sized retail and service companies.

For information call Sharon Parker, 503-594-3075 or sharonp@clackamas.edu

BUSINESS MANAGEMENT CERTIFICATE

| FALL TERM | | CREDITS |
|---|---|---------|
| BA-101 | Introduction to Business | 4 |
| BA-104* | Business Math | 3 |
| BA-131 | Introduction to Business Computing | 4 |
| BA-211 | Financial Accounting I | 4 |
| WR-121** | English Composition | 4 |
| WINTER TERM | | |
| BA-119 | Project Management Practices | 2 |
| BA-223 | Principles of Marketing | 4 |
| BA-226 | Business Law I | 4 |
| BA-251 | Supervisory Management | 3 |
| BA-285 | Human Relations in Business | 4 |
| SPRING TERM | | |
| BA-205 | Business Communications with Technology | 4 |
| BA-206 | Management Fundamentals | 4 |
| BA-217 | Budgeting for Managers | 3 |
| BA-224 | Human Resource Management | 4 |
| BA-280 | Business/CWE | 3 |
| <i>Credits required for certificate</i> | | 54 |

* For this certificate, BA-104 meets the Related Instruction Computation requirement. BA-104 requires completion of MTH-050 or higher as pre-requisite.

Courses in this program can be applied to satisfy elective requirements in the Business AAS degree.

WR-121 requires completion of WR-095 or placement into WR-121.

Management Fundamentals

Career Pathway Certificate

PROGRAM CODE: CC.MGMTFUND

This program is designed for students who seek a foundation of managerial knowledge to support their advancement toward a career in management.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the ability to communicate effectively;
- identify the various laws that impact employee management practices;
- identify effective supervisory strategies (e.g. motivation, goal setting, coaching, leadership, etc.) for given individual and group situations.

CAREERS

Career opportunities include frontline or entry-level supervisory positions in retail, manufacturing, sales, and service industries.

For information contact Sharon Parker, 503-594-3075 or sharonp@clackamas.edu

MANAGEMENT FUNDAMENTALS CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|-----------------------------|-----------|
| BA-217 | Budgeting for Managers | 3 |
| BA-224 | Human Resource Management | 4 |
| BA-251 | Supervisory Management | 3 |
| BA-285 | Human Relations in Business | 4 |
| WR-121* | English Composition | 4 |
| <i>Credits required for certificate</i> | | <i>18</i> |

Courses in this program can be applied to satisfy requirements in the Business Management certificate.

WR-121 requires completion of WR-095 or placement into WR-121.



Human Resource Management

Certificate

PROGRAM CODE: CC.HUMANRESMNGT

This certificate is recommended for students and/or professionals currently working in the human resource field who wish to obtain national certification in Professional in Human Resources (PHR) from the Human Resource Certification Institute. Though this certificate is intended to enhance the qualifications of people already working in the human resource field, others may wish to take the classes to advance their own skills and knowledge.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- describe the impacts of the major laws and Supreme Court decisions affecting Human Resource Managers;
- describe disparate treatment and adverse impact, and explain the Uniform Guidelines related to national origin, religion, and other discrimination;
- conduct job analyses;
- conduct recruitment and selection processes, and advise hiring supervisors regarding legal and ethical issues;
- implement and maintain Human Resource Management processes, including Training and Development and Performance Management, under direction of HR Manager;
- describe issues related to financial equity and direct and indirect financial compensation;
- apply reflective thinking and self-management in professional settings;
- explain legal and process considerations related to collective bargaining and Collective Bargaining Agreement management.

CAREERS

Career opportunities include human resource manager, human resource generalist, human resource specialist, human resource assistant, and information and records clerk.

For information call Michael Moiso, 503-594-3770 or mmoiso@clackamas.edu

Human Resource Management continued...

HUMAN RESOURCE MANAGEMENT CERTIFICATE

| FALL TERM | | CREDITS |
|---|------------------------------------|---------|
| BA-101 | Introduction to Business | 4 |
| BA-224 | Human Resource Management | 4 |
| BA-226 | Business Law I | 4 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| BA-104* | Business Math | 4 |
| | or MTH-065 Algebra II | 3-4 |
| BA-206 | Management Fundamentals | 4 |
| BA-208 | Employee Labor Relations | 4 |
| BA-285 | Human Relations in Business | 4 |
| SPRING TERM | | |
| BA-131 | Introduction to Business Computing | 4 |
| BA-229 | Employment Law | 4 |
| BA-254 | Basic Compensation and Benefits | 4 |
| BA-280 | Business/CWE | 3 |
| <i>Credits required for certificate</i> | | 46-47 |

* For this certificate, BA-104 meets the Related Instruction Computation requirement.

Courses in this program can be applied to satisfy requirements in the Business AAS degree.

Human Resource Management Essentials

Career Pathway Certificate

PROGRAM CODE: CC.HRESSENTIALS

This program is designed for students who either are currently employed in or desire to be employed in Human Resource Management (HRM), and who lack formal education in Human Resource Management laws and processes. The classes provided in this pathway certificate form the foundation for work as a Human Resource Manager or for future education in the discipline.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- describe the impacts of major laws and Supreme Court decisions affecting Human Resource Managers,
- describe disparate treatment and adverse impact, and explain the Uniform Guidelines related to national origin, religion, and other discrimination;
- assist in conducting job analyses;
- assist in recruitment and selection processes, and advise hiring supervisors regarding legal and ethical issues;
- assist in implementing and maintaining Human Resource Management processes, including Training and Development and Performance Management;
- describe issues related to financial equity and direct and indirect financial compensation;
- apply reflective thinking and self-management in professional settings.

CAREERS

Careers includes human resource specialists, human resource generalists, and human resource assistants.

For information call Michael Moiso, 503-594-3770 or mmoiso@clackamas.edu

HUMAN RESOURCE MANAGEMENT ESSENTIALS CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|---------------------------------|---------|
| BA-224 | Human Resource Management | 4 |
| BA-229 | Employment Law | 4 |
| BA-254 | Basic Compensation and Benefits | 4 |
| BA-285 | Human Relations in Business | 4 |
| <i>Credits required for certificate</i> | | 16 |

Courses in this program can be applied to satisfy requirements in the Human Resource Management certificate.

Marketing

Certificate

PROGRAM CODE: CC.MARKETING

This certificate focuses on technical marketing skills in areas such as need identification, product and service development, determining price, communicating information to potential customers, and distributing the products to customers.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the skills necessary for entry-level employment in areas such as retail and wholesale sales, marketing management, market research and advertising and distribution;
- develop a business plan;
- develop a marketing plan;
- develop a promotional plan;
- launch an entrepreneurial endeavor;
- prepare and deliver effective presentations;
- demonstrate an understanding of fundamental business concepts through the integration of the functional areas of business into a comprehensive plan.

CAREERS

Career opportunities include wholesale and manufacturing sales representative, insurance and financial sales agents and marketing and advertising assistants.

For students interested in an AAS in Business with a concentration in Marketing, include the following courses within your Business AAS electives: BA-223 Principles of Marketing, BA-238 Sales, BA-239 Advertising, and BA-261 Consumer Behavior.

For information contact Dale Hatfield, 503-594-3074 or daleh@clackamas.edu

MARKETING CERTIFICATE

| FALL TERM | | CREDITS |
|---|---|-----------|
| BA-101 | Introduction to Business | 4 |
| BA-131 | Introduction to Business Computing | 4 |
| BA-239 | Advertising | 4 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| BA-104* | Business Math | 3 |
| BA-156 | Business Forecasting | 3 |
| BA-223 | Principles of Marketing | 4 |
| BA-285 | Human Relations in Business | 4 |
| SPRING TERM | | |
| BA-205 | Business Communications with Technology | 4 |
| BA-226 | Business Law I | 4 |
| BA-238 | Sales | 4 |
| BA-261 | Consumer Behavior | 4 |
| BA-280 | Business/CWE | 3 |
| <i>Credits required for certificate</i> | | 49 |

* For this certificate, BA-104 meets the Related Instruction Computation requirement.

Courses in this program can be applied to satisfy elective requirements in the Business AAS degree.

Integrated Marketing & Promotion

Career Pathway Certificate

PROGRAM CODE: CC.INTMARKPRO

Students who successfully complete this pathway will be prepared to develop integrated marketing and promotional strategy within the current business environment. Skills developed in this pathway should enhance effectiveness of the marketing and promotional functions for small business owners and develop practical marketing and promotion skills for employees working within the marketing function.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate a conceptual understanding of the strategic organization through the integration of the functional areas of business into a comprehensive marketing plan;
- develop a marketing plan;
- develop a promotional plan;
- prepare and deliver effective presentations.

For information contact Dale Hatfield, 503-594-3074 or daleh@clackamas.edu

**INTEGRATED MARKETING & PROMOTION
CAREER PATHWAY CERTIFICATE**

| COURSE | | CREDITS |
|---|-------------------------|-----------|
| BA-223 | Principles of Marketing | 4 |
| BA-238 | Sales | 4 |
| BA-239 | Advertising | 4 |
| BA-261 | Consumer Behavior | 4 |
| <i>Credits required for certificate</i> | | 16 |

Courses in this program can be applied to satisfy requirements in the Marketing certificate.

Clinical Laboratory Assistant

Certificate

PROGRAM CODE: CC.CLINABASST

Clinical laboratory assistants serve a diverse ancillary role assisting other laboratory personnel, physicians and patients. Their duties may include specimen collection and handling, data entry, laboratory billing practices, back office skills, and the performance of waived testing according to standard operating procedures. Students are trained in all aspects of medical laboratory support personnel, including phlebotomy, specimen processing, quality control, laboratory orientation, and regulation. Students will participate in unpaid, supervised externships in ambulatory or acute care laboratory settings. See website below for Program mission statement.

The CCC Clinical Laboratory Assistant (CLA) program is approved through the National Accrediting Agency for Clinical Laboratory Science (NAACLS), 5600 N River Rd, Suite 720, Rosemont, IL, 60018, 773-714-8880, www.naacls.org

PROGRAM REQUIREMENTS AND PREREQUISITES

Students who wish to apply to the CLA program are welcome to apply for our fall cohort. The CLA applications may be downloaded from our website.

To determine the availability of applications and the appropriate deadlines for each cohort, please visit the Health Sciences website: www.clackamas.edu/Programs/Clinical-Laboratory-Assistant.aspx

Applicants are advised that a high level of dexterity, the ability to multi-task, and a high degree of attention to detail are required for the successful completion of this program. For a complete list of Essential Functions please visit the above website.

During the application process, CLA applicants must:

- Meet appropriate placement scores in reading, writing, and math by either taking the placement exams or by providing proof of comparable assessment. The CLA program accepts competencies in writing, math, and reading as measured by CCC placement assessments dated no earlier than 2004, or previous college coursework as documented on official college transcripts. To be eligible to apply, students must show placement by: 1) passing WR-095 or placement in WR-101; 2) passing RD-090 or placement in RD-115.

continued

Clinical Laboratory Assistant continued...

- Have completed MA-110 Medical Terminology, and MTH-050 Technical Mathematics I or MTH-065 Algebra II. Curriculum prerequisites and requirements may be subject to change. In order to assure students have the most current information, please review the department website.
- Provide; 1) proof of a recent physical examination by a licensed healthcare provider, 2) required immunizations, 3) a current AHA or ASHI Healthcare Provider CPR, First Aid card, and complete a criminal history background check and drug testing as arranged by the Health Sciences department. Students may also be subject to a second drug and criminal screen just prior to clinical placement depending on clinical site requirements.

CLA students will be required to participate in unpaid, supervised externships in ambulatory or acute care laboratory settings. For a list of community partners, please visit the website.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- COMM-100 Basic Speech Communication or COMM-111 Public Speaking or COMM-218 Interpersonal Communication)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the ability to serve in an entry-level position as a CLA including using correct lab, medical, anatomical terminology to effectively and appropriately communicate, both verbally and non-verbally in the health-care setting;
- following SOP demonstrate proficiency in all types of blood and body fluid collection techniques and the skill to prepare the specimens for analysis displaying effective anatomical understanding;
- perform and evaluate the preparation and use of appropriate reagents, standards and controls with the entry-level scope of practice;
- understand, apply and communicate state and national laboratory regulations, including infection control, health & safety, quality management and ethical considerations;
- perform & record vital sign measurements using information systems as well as other forms of documentation as needed;
- identify and report potential pre-analytical, analytical, & post-analytical errors, demonstration the correct use of quality control.

CLINICAL LABORATORY ASSISTANT APPLICATION REQUIREMENTS

Application packets with admission procedures and requirements are available online: www.clackamas.edu/Programs/Clinical-Laboratory-Assistant.aspx

CAREERS

Career opportunities may include but are not limited to phlebotomist, laboratory specimen processor, waived testing analyzer, medical research assistant and physician office laboratory assistant.

For continuing education opportunities for healthcare providers see Healthcare Professional Development (HPD) in the course description section on page 217.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar's Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For more information, contact:

health-sciences-questions@clackamas.edu

CLINICAL LABORATORY ASSISTANT CERTIFICATE PREREQUISITES

The following prerequisites must be completed prior to the start of the student's cohort. Curriculum prerequisites and requirements may change yearly. To see prerequisites or requirements, please review the department website.

| COURSE | | CREDITS |
|---------|---|---------|
| MA-110 | Medical Terminology | 3 |
| MTH-050 | Technical Mathematics I or MTH-065 Algebra II | 3-4 |

CLINICAL LABORATORY ASSISTANT CERTIFICATE

| FALL TERM | | CREDITS |
|-------------|---|---------|
| BI-120* | Introduction to Human Anatomy & Physiology | 4 |
| CLA-100 | Introduction to Healthcare | 2 |
| CLA-101 | Clinical Laboratory Assistant Skills I | 3 |
| CLA-101L | Clinical Laboratory Assistant Skills I Lab | 1 |
| CLA-118 | Phlebotomy for Clinical Laboratory Assistants | 1 |
| CLA-118L | Phlebotomy for Clinical Laboratory Assistants Lab | 1 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| WINTER TERM | | CREDITS |
| CLA-102 | Clinical Laboratory Assistant Skills II | 3 |
| CLA-102L | Clinical Laboratory Assistant Skills II Lab | 1 |
| CLA-115 | Laboratory Administrative Skills | 2 |
| CLA-119 | Phlebotomy/Laboratory Practicum I | 3 |
| CLA-130 | Specimen Collection | 1 |
| CS-120 | Survey of Computing | 4 |

SPRING TERM

| | | |
|---|--|--------------|
| CLA-103 | Clinical Laboratory Assistant Skills III | 3 |
| CLA-103L | Clinical Laboratory Assistant Skills III Lab | 1 |
| CLA-120 | Phlebotomy/Laboratory Practicum II | 4 |
| CLA-125 | Introduction to Clinical Research | 2 |
| COMM-100** | Basic Speech Communication | |
| | or COMM-111 Public Speaking | |
| | or COMM-218 Interpersonal Communication | 3-4 |
| PSY-101 | Human Relations | 3 |
| <i>Credits required for certificate</i> | | <i>51-54</i> |

*Additional options to meet biology requirement: pass with C or better BI-101 & BI-102 or successfully complete the entire BI-231, BI-232, BI-233, Anatomy & Physiology series.

Current First Aid card and Healthcare Provider level CPR (AHA or ASHI) card are required during practicums and must be taken prior to the first term practicum. All CLA students will be required to complete a criminal history background, provide proof of immunization, and take a drug test.

Note: All clinical practicum courses are Pass/No Pass. CLA-130 may be taken for either a letter grade or pass/no pass option. All other courses are letter grades only and must be passed with a C grade or better in order to continue to the next term.

Core curriculum is sequential and may not be taken out of order, with the exception of CLA-100 which may be taken prior to beginning the program. Curriculum is intended to be completed in one academic year.

Individuals who have been found guilty of a felony or pleaded guilty to a felony may not be eligible for clinical practicum placement or be eligible to take the National exams.

Computer-Aided Manufacturing

Associate of Applied Science Degree

PROGRAM CODE: AAS.COMPAIDEMFG

This program combines training in computer-aided drafting (CAD) and computer-aided manufacturing (CAM). Course work emphasizes machine tool fundamentals, computer numerical control (CNC) and computer-aided manufacturing.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical math I)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See course list on page 82)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits - courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- set-up and operate manual machine tools to produce machined products to required specifications by applying appropriate skills, processes, and technologies;
- set-up and operate CNC machine tools to produce machined products to required specifications by applying appropriate skills, processes, and technologies.
- apply computer software applications to produce manufacturing related documents , create CAD models, and generate CAM programs for machining processes;
- apply knowledge of programming electronic systems to improve industrial efficiency;
- apply knowledge of materials, physics and mathematics to effectively machine industrial materials;
- apply critical thinking skills to solve common machining and manufacturing problems;
- work safely in an industrial environment around machinery, power tools, electricity and chemicals.

CAREERS

Career opportunities may include CNC programmer and operator, CAD technician, manufacturing engineering technician and CAD/CAM technician.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar’s Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Mike Mattson, 503-594-3322 or mattsonm@clackamas.edu

MANUFACTURING ENGINEERING TECHNOLOGY (Oregon Tech transfer courses)

The Manufacturing Technology Department, in partnership with Oregon Tech, offers a significant number of transferable classes into Oregon Tech’s Manufacturing Engineering Technology degree program.

Contact the Manufacturing Department for more information, 503-594-3318.

COMPUTER-AIDED MANUFACTURING ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FIRST TERM | | CREDITS |
|------------|--|---------|
| CDT-102 | Sketching and Problem Solving | 3 |
| MFG-111 | Machine Tool Fundamentals I | 6 |
| MTH-050** | Technical Mathematics I | 3 |
| WR-101** | Communication Skills: Occupational Writing | 3 |

Computer-Aided Manufacturing continued...

SECOND TERM

| | | |
|-----------|-----------------------------------|---|
| CDT-108A | Introduction to SolidWorks | 3 |
| MFG-105 | Dimensional Inspection | 2 |
| MFG-109 | Computer Literacy for Technicians | 3 |
| MFG-112 | Machine Tool Fundamentals II | 6 |
| MTH-080** | Technical Mathematics II | 3 |

THIRD TERM

| | | |
|---------|--|---|
| CDT-225 | Advanced SolidWorks | 3 |
| MFG-106 | Applied Geometric Dimensioning & Tolerancing for Manufacturing | 3 |
| MFG-113 | Machine Tool Fundamentals III | 6 |
| MFG-221 | Materials Science | 3 |
| — — | CAD/CAM program elective | 3 |

COMPUTER-AIDED MANUFACTURING**ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR****FOURTH TERM**

| | | CREDITS |
|---------|---|---------|
| CDT-223 | Inventor Fundamentals | 3 |
| MFG-130 | Basic Electricity I | 3 |
| MFG-201 | CNC I: Set-up & Operation | 4 |
| MFG-204 | Computer-Aided Manufacturing I | 4 |
| — —** | Human Relations requirement (see page 82) | 3 |

FIFTH TERM

| | | |
|---------|--|---|
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-202 | CNC II: Programming & Operation | 4 |
| MFG-205 | Computer-Aided Manufacturing II | 4 |
| MFG-209 | Programming & Automation for Manufacturing | 3 |

SIXTH TERM

| | | |
|---------|--|---|
| MET-170 | Introduction to Manufacturing Processes | 3 |
| MFG-203 | CNC III: Applied Programming & Operation | 3 |
| MFG-206 | Computer-Aided Manufacturing III | 3 |
| MFG-219 | Robotics | 3 |
| MFG-280 | Manufacturing Technology/CWE | 4 |

Credits required for degree 97

COMPUTER-AIDED MANUFACTURING PROGRAM ELECTIVES

Any course with a CDT, EET, MFG, RET or WLD prefix. Students with specialized job training needs may be eligible to substitute some classes. Consult your instructor or the department chair for more information.

**Substitute college transfer courses for these courses if you plan to continue your education at a higher education institution. It is recommended that you consult with a faculty advisor or a staff member in Student Services for the transfer requirements of the specific advanced program or school.

Computer & Network Administration

Certificate**Associate of Applied Science Degree****PROGRAM CODE: AAS.COMPNETADMIN**

The Computer & Network Administration program prepares students for technical support careers specializing in network administration and maintenance. Students may earn either a one-year Certificate of Completion or two-year Associate of Applied Science degree. The course work emphasizes development of analytical and problem-solving skills in addition to specific hardware and software configurations. Cooperative Work Experience (CWE) is supervised real-world employment that supplements the academic classroom environment.

For students interested in pursuing a bachelor's degree, the Computer & Network Administration Associate of Applied Science articulates to a Bachelor of Applied Science in Technology and Management at Oregon Tech.

PROGRAM REQUIREMENTS

Prerequisites for first term classes include completed course work or placement out of BA-131 Introduction to Business Computing, WR-095 Paragraph to Essay and MTH-065 Algebra II. This is an open program. Students may take any class in the program for which they have completed the prerequisite.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- See page 82 for course list)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) (NOT REQUIRED FOR THE CERTIFICATE)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES**Computer & Network Administration AAS Degree**

Upon successful completion of this program, students should be able to:

- demonstrate all the program learning outcomes of the Computer & Network Administration Certificate;
- operate, install, manage, and troubleshoot major server operating systems;
- understand advanced network technologies and implement intricate internetwork infrastructures;
- understand and demonstrate basic computer and network security principles;

- develop, implement, and document an integrated information systems project;
- communicate the importance of professional and ethical responsibilities and be aware of codes of conduct and other sources of guidance for professionally ethical decision making;
- articulate and justify technical solutions to an audience through oral, written, and graphical communication.

PROGRAM OUTCOMES

Computer & Network Administration Certificate Degree

Upon successful completion of this program, students should be able to:

- explain basic troubleshooting processes and procedures from initial diagnosis to final documentation and reporting,
- explain and demonstrate how to interact and communicate effectively with people of different technical backgrounds and professional positions;
- operate, install, manage, and troubleshoot major desktop operating systems;
- identify, install, and troubleshoot computer and network hardware components;
- understand fundamental network technologies and implement a basic local area network;
- exhibit good teamwork skills and serve as effective members of project teams.

CAREERS

Career opportunities include network specialist, computer service technician, field engineer, customer service engineer, computer technician, and PC/LAN support specialist.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar’s Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Rick Carino, 503-594-3167, or rcarino@clackamas.edu.

COMPUTER & NETWORK ADMINISTRATION CERTIFICATE

| FALL TERM | | CREDITS |
|---|---|---------|
| CS-140 | Introduction to Operating Systems | 4 |
| CS-150 | Computer Technician Orientation | 3 |
| CS-225 | Computer End-User Support | 3 |
| CS-227 | Computer Hardware & Repair | 4 |
| WINTER TERM | | |
| CS-151 | Networking I | 4 |
| CS-228 | Computer OS Maintenance & Repair | 4 |
| CS-240W | Windows Desktop Administration | 3 |
| WR-101 or WR-121 | Communication Skills: Occupational Writing English Composition | 3-4 |
| SPRING TERM | | |
| CS-152 | Networking II | 4 |
| CS-240L | Linux Administration | 4 |
| CS-279W | Windows Server Administration | 4 |
| SUMMER TERM | | |
| CS-125H | HTML & Web Site Design | 3 |
| CS-280 | Computer Science/CWE | 3 |
| — — | Computation requirement (see page 82) | 3 |
| — — | Human Relations requirement (see page 82) | 3-4 |
| <i>Credits required for certificate</i> | | 52-54 |

COMPUTER & NETWORK ADMINISTRATION ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program

COMPUTER & NETWORK ADMINISTRATION ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|------------------------------------|--|---------|
| CS-135DB | Microsoft Access | 3 |
| CS-280 | Computer Science/CWE | 3 |
| — — | Computer & Network Administration program elective | 6-8 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |
| WINTER TERM | | |
| CS-240M | MacOS Administration | 3 |
| CS-275 | Database Design | 3 |
| CS-284 | Network Security | 3 |
| CS-288W | Windows Network Administration | 4 |
| SPRING TERM | | |
| CS-280 | Computer Science/CWE | 3 |
| CS-289 | Web Server Administration | 4 |
| CS-297N | Network Capstone | 4 |
| — — | Computer & Network Administration program elective | 3-4 |
| <i>Credits required for degree</i> | | 92-97 |

COMPUTER & NETWORK ADMINISTRATION PROGRAM ELECTIVES

Complete 9-12 credits from the following:

| COURSE | | CREDITS |
|----------------------------------|---|---------|
| BA-101 or BA-103 or BA-120 | Introduction to Business Business Strategies for Computer Consultants Project Management Fundamentals | 3-4 |
| BA-131 | Introduction to Business Computing | 4 |
| BT-177 | Microsoft Project | 3 |
| — — | Any computer science course numbered CS-125 or higher | 3-4 |

Note: Students may not take more than six credits of CWE in any one term.

Computer Application Support

Certificate

Associate of Applied Science Degree

PROGRAM CODE: CC.COMPAPPSUPP

The Computer Application Support program prepares students for a variety of technical support careers including help desk, training, and design positions. Students may earn either a one-year certificate or a two-year Associate of Applied Science degree. The course work emphasizes development of analytical and problem-solving skills in addition to specific hardware and software configurations. Cooperative work experience (CWE) is supervised real-world experience that supplements the academic classroom environment.

For students interested in pursuing a bachelor's degree, the Computer Application Support Associate of Applied Science articulates to a Bachelor of Applied Science in Technology and Management at Oregon Tech.

For information contact Jen Miller at 503-594-3138 or jen.miller@clackamas.edu

PROGRAM REQUIREMENTS

Prerequisites for first term classes include completed course work for CS-120 Survey of Computing, WR-095 Paragraph to Essay and MTH-065 Algebra II or placement in BA-131 Introduction to Business Computing, WR-121 English Composition. This program is an open program, meaning that students may take any class in the program for which they have completed the prerequisite.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- See page 82 for course list)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) (NOT REQUIRED FOR THE CERTIFICATE)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Computer Application Support AAS Degree

Upon successful completion of this program, students should be able to:

- operate, install, manage, and troubleshoot major desktop operating systems;
- apply sophisticated word processing and spreadsheet development techniques and provide support to businesses using word processing and spreadsheet applications;

- using HTML and CSS, along with current web editing software, to create standards-compliant websites or support a front-end web development team;
- integrate into a help desk or IT support team to provide professional customer service and application training;
- exhibit good teamwork skills and serve as effective members of project teams;
- articulate and justify technical solutions to an audience through oral, written, and graphical communication.

PROGRAM OUTCOMES

Computer Application Support Certificate Degree

Upon successful completion of this program, students should be able to:

- operate, install, manage, and troubleshoot major desktop operating systems;
- apply sophisticated word processing and spreadsheet development techniques and provide support to businesses using word processing and spreadsheet applications;
- use HTML and CSS, along with current web editing software, to create standards-compliant websites or support a front-end web development team;
- integrate into a help desk or IT support team to provide professional customer service and application training;
- exhibit good teamwork skills and serve as effective members of project teams;
- articulate and justify technical solutions to an audience through oral, written, and graphical communication.

CAREERS

Career opportunities include web designer, database specialist, software trainer, software installation and maintenance engineer, computer applications specialist, client support representative, customer service engineer, help desk technician or software consultant.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar's Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Debra Carino, 503-594-3170 or dcarino@clackamas.edu

COMPUTER APPLICATION SUPPORT CERTIFICATE

| FALL TERM | | CREDITS |
|-----------|-----------------------------------|---------|
| CS-140 | Introduction to Operating Systems | 4 |
| CS-150 | Computer Technician Orientation | 3 |
| CS-225 | Computer End-User Support | 3 |
| CS-227 | Computer Hardware & Repair | 4 |

| WINTER TERM | | CREDITS |
|-------------|--------------------------------|---------|
| CS-125H | HTML & Web Site Design | 3 |
| CS-135W | Microsoft Word | 3 |
| CS-151 | Networking I | 4 |
| CS-240W | Windows Desktop Administration | 3 |

| SPRING TERM | | CREDITS |
|-------------|--|---------|
| BA-103 | Business Strategies for Computer Consultants | 3 |
| CS-135I | Advanced Web Design with Dreamweaver | 3 |
| CS-135S | Microsoft Excel | 3 |
| CS-240L | Linux Administration | 4 |

| SUMMER TERM | | CREDITS |
|-------------|--|---------|
| CS-280 | Computer Science/CWE | 3 |
| — — | Computation requirement (see page 82) | 3 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| — — | Human Relations requirement (see page 82) | 3 |

Credits required for certificate: 52-53

COMPUTER APPLICATION SUPPORT ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

COMPUTER APPLICATION SUPPORT ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|-----------|---------------------|---------|
| ART-225 | Computer Graphics I | 3 |
| CS-133VB | Visual Basic.NET I | 3 |
| CS-135DB | Microsoft Access | 3 |
| — — | Focus Area | 4-6 |

| WINTER TERM | | CREDITS |
|-------------|--|---------|
| CS-133S | Introduction to JavaScript & Server Side Scripting | 3 |
| CS-195 | Flash Web Development | 3 |
| CS-275 | Database Design | 3 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |
| — — | Focus Area | 4-6 |

| SPRING TERM | | CREDITS |
|-------------|---|---------|
| CS-280 | Computer Science/CWE | 6 |
| — — | Focus Area | 4-6 |
| — — | Computer Application Support program elective | 3 |

Credits required for degree 92-94

ADDITIONAL COURSES FROM FOCUS AREA

Complete all courses from one of the following Focus Areas:

APPLICATION SUPPORT

| COURSE | CREDITS | |
|----------|---|-----|
| ART- 226 | Computer Graphics II | 3 |
| BT-177 | Microsoft Project | 3 |
| CS-289 | Web Server Administration | 4 |
| — — | Computer Application Support program elective | 3-4 |

PROGRAMMING

| COURSE | CREDITS | |
|--------|---------------------|---|
| CS-161 | Computer Science I | 4 |
| CS-162 | Computer Science II | 4 |
| CS-163 | Data Structures | 4 |

COMPUTER APPLICATION SUPPORT PROGRAM ELECTIVES

| | |
|---|---|
| Complete 6-7 credits from the following: | |
| BA-120 Project Management Fundamentals | 3 |
| BA-131 Introduction to Business Computing | 4 |
| Any Computer Science course numbered CS-125 or higher | |

Corrections

Associate of Applied Science Degree

PROGRAM CODE: AAS.CORRECTIONS

The Corrections program utilizes an interdisciplinary approach, including sociological, psychological and biological behavioral perspectives to provide students with a well-rounded basis for interacting with corrections clients in a variety of correctional settings.

Course work includes cooperative work experience, hands-on experience in a correctional agency to supplement and apply knowledge gained in academic courses.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-050 Technical Math I, MTH-065 Algebra II or MTH-098 College Math Foundations)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- CJA-250 Reporting, Recording, and Testifying)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- HE-163 Body & Drugs I: Introduction to Abuse & Addiction or HE-205 Youth Addictions)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify and define each step in the criminal justice process, and critically analyze how a case proceeds through the system, including landmark U.S. Supreme Court decisions;
- explain the functions of law enforcement and corrections in the United States in terms of historical roots, structure and contemporary issues;
- identify conditions and personal characteristics that are specific to working with offenders in an institutional or community setting, and develop strategies for coping with those conditions;

continued

Corrections continued...

- demonstrate knowledge of ethical practices in educational and professional settings;
- recognize how criminal justice professionals work effectively within a diverse society;
- identify causes and indicators of crime and their effect on the criminal justice system's response;
- analyze contemporary issues in the adult and juvenile corrections systems in the United States and outline possible responses to those issues;
- demonstrate effective verbal communication skills in a criminal justice setting;
- demonstrate effective written communication skills in a criminal justice setting.

CAREERS

Career opportunities are generally in jail and prison facilities as well as community corrections agencies and may include correctional officer, correctional counselor and probation and parole officer.

For more information contact Ida Flippo, 503-594-3363 or iflipp@clackamas.edu

CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-------------|-------------------------------------|---------|
| CJA-110 | Introduction to Law Enforcement | 4 |
| CJA-122 | Criminal Law | 4 |
| MTH-050 | Technical Mathematics I | 3-5 |
| or MTH-065 | Algebra II | |
| or MTH-098 | College Math Foundations | |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| CJA-101 | Criminology | 4 |
| or CJA-201 | Juvenile Delinquency | |
| CJA-120 | Judicial Process | 3 |
| CJA-203 | Crisis Intervention | 3 |
| WR-122 | English Composition | 4 |
| SPRING TERM | | |
| CJA-130 | Introduction to Corrections | 3 |
| CJA-243 | Drugs, Crime, & the Law | 3 |
| PSY-219 | Introduction to Abnormal Psychology | 4 |
| — — | Corrections program elective | 3 |

CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|-------------|---|---------|
| CJA-170 | Introduction to Field Work in Criminal Justice | 3 |
| CJA-252 | Introduction to Restorative Justice | 3 |
| HE-163 | Body & Drugs I: Introduction to Abuse & Addiction | 3 |
| or HE-205 | Youth Addictions | |
| HS-260 | Victim Advocacy & Assistance | 4 |
| — — | Corrections program elective | 3 |
| WINTER TERM | | |
| CJA-134 | Correctional Institutions | 3 |
| CJA-223 | Criminal Justice Ethics | 3 |
| CJA-280 | Criminal Justice/Corrections/CWE | 3 |
| CWE-281 | Cooperative Work Experience Seminar | 0 |
| HS-156 | Conducting Human Service Interviews | 3 |
| HS-211 | HIV, TB, & Infectious Diseases | 1 |
| — — | Corrections program elective | 3 |

SPRING TERM

| | | |
|------------------------------------|-------------------------------------|-------|
| CJA-232 | Corrections Casework | 3 |
| CJA-250 | Reporting, Recording, & Testifying | 4 |
| CJA-281 | Criminal Justice/Corrections/CWE | 3 |
| CWE-281 | Cooperative Work Experience Seminar | 0 |
| HS-216 | Group Counseling | 3 |
| — — | Corrections program elective | 3 |
| <i>Credits required for degree</i> | | 90-92 |

CORRECTIONS PROGRAM ELECTIVES

Students select from the following:

| COURSE | | CREDITS |
|----------|---|---------|
| COMM-126 | Communication Between the Sexes | 4 |
| COMM-140 | Introduction to Intercultural Communication | 4 |
| COMM-218 | Interpersonal Communication | 4 |
| COMM-227 | Nonverbal Communication | 4 |
| GRN-183 | Death and Dying | 3 |
| HDF-260 | Understanding Child Abuse and Neglect | 3 |
| HST-131 | History of Crime & Punishment in Western Civilization | 4 |

Any ASL, CJA, FR, GER, HS, PHL, PS, PSY, SOC, or SPN course not already included in the Corrections AAS program.

Juvenile Corrections

Certificate

PROGRAM CODE: CC.CORRECTIONSJUV

The Juvenile Corrections Certificate is a one-year program developed in cooperation with the Oregon Youth Authority. Students are prepared to interview for an entry level position in a juvenile correctional facility. The certificate curriculum is challenging and is aimed at providing the skills most desired for working within the juvenile corrections system in Oregon.

Course work includes cooperative work experience, hands-on experience in a correctional agency enabling students to demonstrate the skills and knowledge acquired in the academic courses in a practical manner.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- HS-156 Conducting Human Service Interviews)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- explain the function of juvenile corrections in the United States in terms of historical roots, structure and contemporary issues;
- determine causes of juvenile delinquency, and identify system responses based upon the various theories of causation;

- identify conditions that are specific to working with juvenile offenders in an institutional or community setting, and develop strategies for coping with those conditions;
- analyze contemporary issues in the juvenile corrections system in the United States and outline possible responses to those issues;
- communicate effectively both verbally and in writing.

CAREERS

Career opportunities are within secure facilities or in the community and may include youth correctional counselor, juvenile detention officer and group life coordinator.

For more information contact Ida Flippo, 503-594-3363 or iflipp@clackamas.edu

JUVENILE CORRECTIONS CERTIFICATE

| FALL TERM | | CREDITS |
|---|--|----------------|
| CJA-170 | Introduction to Field Work in Criminal Justice | 3 |
| CJA-252 | Introduction to Restorative Justice | 3 |
| HE-205 | Youth Addictions | 3 |
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II | 3-4 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| CJA-203 | Crisis Intervention | 3 |
| CJA-280 | Criminal Justice/Corrections/CWE | 2 |
| CWE-281 | Cooperative Work Experience Seminar | 0 |
| PSY-215 | Introduction to Developmental Psychology | 4 |
| SOC-205 | Social Stratification & Social Systems | |
| or COMM-140 | Intercultural Communication | |
| or ANT-103 | Cultural Anthropology | 4 |
| — — | Juvenile Corrections program elective | 3-4 |
| SPRING TERM | | |
| CJA-201 | Juvenile Delinquency | 4 |
| CJA-232 | Corrections Casework | 3 |
| CJA-280 | Criminal Justice/Corrections/CWE | 2 |
| CWE-281 | Cooperative Work Experience Seminar | 0 |
| HDF-140 | Contemporary American Families | |
| or SOC-210 | Marriage, Family & Intimate Relations | 3 |
| <i>Credits required for certificate</i> | | <i>47-50</i> |

JUVENILE CORRECTIONS PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------------|---------------------------------------|----------------|
| CJA-130 | Introduction to Corrections | 3 |
| CJA-134 | Correctional Institutions | 3 |
| CJA-250 | Reporting, Recording & Testifying | 4 |
| HDF-260 | Understanding Child Abuse and Neglect | 3 |
| HE-249 | Mental Health | 3 |
| HS-154 | Community Resources | 3 |
| HS-211 | HIV, TB & Infectious Diseases | 1 |
| HS-216 | Group Counseling Skills | 3 |

Criminal Justice

Associate of Applied Science Degree

PROGRAM CODE: AAS.CRIMJUSTICE

The course work for this two-year program is designed to develop students' knowledge and skills in the areas of law enforcement, courts and corrections. Areas emphasized include community policing, criminal investigation, routine patrol and criminological theory. Students gain an appreciation of the various parts of the criminal justice system and how they function as a whole. Students may enter this program any term.

The course work for this program includes cooperative work experience which affords the student opportunity for hands-on experience with many local, federal and state law enforcement agencies.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-050 Technical Math I, MTH-065 Algebra II or MTH-098 College Math Foundations)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- CJA-250- Reporting, Recording, & Testifying)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- HE-163 Body & Drugs I: Introduction to Abuse & Addiction or HE-205 Youth Addictions)

- Use effective life skills to improve and maintain mental and physical wellbeing

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify and define each step in the criminal justice process, and critically analyze how a case proceeds through the system, including landmark U.S. Supreme court decisions;
- explain the functions of law enforcement and corrections in the United States in terms of historical roots, structure and contemporary issues;
- demonstrate knowledge of ethical practices in educational and professional settings;
- recognize how criminal justice professionals work effectively within a diverse society;
- identify causes and indicators of crime and their effect on the criminal justice system's response;
- demonstrate effective verbal communication skills in a criminal justice setting;
- demonstrate effective written communication skills in a criminal justice setting.

continued

Criminal Justice continued...

CAREERS

Career opportunities include law enforcement officer at the local, state or national level, loss prevention officers and Homeland Security officers. Many departments require college course work or degrees in addition to civil service requirements.

For general information or information about transferring to a four-year institution contact Sharron Furno, 503-594-6424 or sharron.furno@clackamas.edu

**CRIMINAL JUSTICE ASSOCIATE OF APPLIED SCIENCE DEGREE:
1ST YEAR**

| FALL TERM | | CREDITS |
|-------------|-------------------------------------|---------|
| CJA-110 | Introduction to Law Enforcement | 4 |
| CJA-122 | Criminal Law | 4 |
| MTH-050 | Technical Mathematics I | |
| | or MTH-065 Algebra II | |
| | or MTH-098 College Math Foundations | 3-5 |
| WR-121 | English Composition | 4 |
| WINTER TERM | | |
| CJA-101 | Criminology | |
| | or CJA-201 Juvenile Delinquency | 4 |
| CJA-120 | Judicial Process | 3 |
| CJA-203 | Crisis Intervention | 3 |
| WR-122 | English Composition | 4 |
| SPRING TERM | | |
| CJA-130 | Introduction to Corrections | 3 |
| CJA-243 | Drugs, Crime, & the Law | 3 |
| PSY-219 | Introduction to Abnormal Psychology | 4 |
| ___ | Criminal Justice program electives | 3 |

**CRIMINAL JUSTICE ASSOCIATE OF APPLIED SCIENCE DEGREE:
2ND YEAR**

| FALL TERM | | CREDITS |
|-------------|--|---------|
| CJA-170 | Introduction to Field Work in Criminal Justice | 3 |
| CJA-210 | Criminal Investigation I | 3 |
| HE-163 | Body & Drugs I: Introduction to Abuse & Addiction | |
| | or HE-205 Youth Addictions | 3 |
| HS-260 | Victim Advocacy & Assistance | 4 |
| ___ | Criminal Justice program electives | 3 |
| WINTER TERM | | |
| CJA-211 | Criminal Investigation II | 3 |
| CJA-222 | Procedural Law | 3 |
| CJA-223 | Criminal Justice Ethics | 3 |
| CJA-280 | Criminal Justice/Corrections/CWE | 3 |
| CWE-281 | Cooperative Work Experience Seminar | 0 |
| ___ | Criminal Justice program electives | 3 |
| SPRING TERM | | |
| CJA-200 | Community Policing in a Culturally Diverse Society | 4 |
| CJA-212 | Criminal Investigation III | 3 |
| CJA-250 | Reporting, Recording, & Testifying | 4 |
| CJA-281 | Criminal Justice/Corrections/CWE | 3 |
| CWE-281 | Cooperative Work Experience Seminar | 0 |
| ___ | Criminal Justice program electives | 3 |

Credits required for degree 90-92

CRIMINAL JUSTICE PROGRAM ELECTIVES

Students select from the following:

| COURSE | | CREDITS |
|----------|---|---------|
| COMM-126 | Communication Between the Sexes | 4 |
| COMM-140 | Introduction to Intercultural Communication | 4 |
| COMM-218 | Interpersonal Communication | 4 |
| COMM-227 | Nonverbal Communication | 4 |
| GRN-183 | Death and Dying | 3 |
| HDF-260 | Understanding Child Abuse and Neglect | 3 |
| HST-131 | History of Crime & Punishment in Western Civilization | 4 |

Any ASL, CJA, FR, GER, HS, PHL, PS, PSY, SOC, or SPN course not already included in the Corrections AAS program.

Dental Assistant

Certificate

PROGRAM CODE: CC.DENTALASST

The Dental Assistant (DA) program is designed to prepare students for entry level positions in the dental care setting. The goal of the program is to graduate students that have demonstrated competencies in clinical and administrative practices as well as demonstrated work ethics and professional values consistent with that of the American Dental Association (ADA).

PROGRAM REQUIREMENTS AND PREREQUISITES

This limited entry program requires the applicant to meet the program requirements prior to being formally admitted into the program. The requirements are to be completed in a four-phase process, with specific timelines for each phase. Information regarding specific requirements and timelines are located at www.clackamas.edu/healthSciences/

The applicant must follow and complete all steps to be invited to continue through each phase of the admission process, with the final phase resulting in the opportunity to be invited for admission.

DA students will participate in unpaid, supervised externships in the dental care setting.

Disclaimer: Clinical training is required in order to complete certain Health Sciences programs offered by Clackamas Community College (CCC). Although CCC does not restrict program entry based on age, some college partners, such as healthcare agencies, organizations and clinics, require students to be at least 18 years of age before they can participate in clinical training. Students who intend to enroll prior to reaching 18 years of age should consult with the appropriate Health Sciences program director or administrator to determine when clinical training begins for their program and to understand any limitations.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- PSY-101 Human Relations)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate proficiency in exposing, processing, and mounting dental radiographs;
- apply current concepts of occupational safety hazards, infection control and aseptic procedures to promote a safe work environment and prevent disease transmission;
- perform entry-level chairside dental assisting skills;
- demonstrate basic competencies in dental administrative practices;
- utilize dental material for specific dental procedures;
- assist with medical emergencies in the dental office;
- demonstrate Expanded Functions Dental Assistant (EFDA) skills necessary to obtain EFDA certification.

CAREERS

Career opportunities may include but are not limited to managed care facilities, private dental practices, state and county clinics, dental schools and the insurance industry.

Application packets with admission procedures and requirements are available online at www.clackamas.edu/HealthSciences/DentalAssistant/

For continuing education opportunities for healthcare providers see Healthcare Professional Development (HPD) in the course description section on page 217.

For more information, contact health-sciences-questions@clackamas.edu

DENTAL ASSISTANT CERTIFICATE

| FIRST TERM | | CREDITS |
|---------------------|---|---------|
| DA-101 | Dental Radiology I | 2 |
| DA-101L | Dental Radiology I Lab | 1 |
| DA-104 | Clinical Procedures I | 2 |
| DA-104L | Clinical Procedures I Lab | 1 |
| DA-107 | Dental Materials I | 2 |
| DA-107L | Dental Materials I Lab | 1 |
| DA-110 | Clinical Practicum I | 1 |
| DA-115 | Dental Science | 2 |
| DA-125 | Dental Infection Control | 2 |
| WR-101 or WR-121 | Communication Skills: Occupational Writing English Composition | 3-4 |

SECOND TERM

| | | |
|---------|----------------------------|---|
| CS-120 | Survey of Computing | 4 |
| DA-102 | Dental Radiology II | 2 |
| DA-102L | Dental Radiology II Lab | 1 |
| DA-105 | Clinical Procedures II | 2 |
| DA-105L | Clinical Procedures II Lab | 1 |
| DA-108 | Dental Materials II | 2 |
| DA-108L | Dental Materials II Lab | 1 |
| DA-120 | Clinical Practicum II | 5 |

THIRD TERM

| | | |
|----------------------------------|----------------------------------|-----|
| DA-106 | Clinical Procedures III | 2 |
| DA-106L | Clinical Procedures III Lab | 1 |
| DA-130 | Clinical Practicum III | 8 |
| DA-135 | Pharmacology/Medical Emergencies | 2 |
| DA-145 | Dental Office Procedures | 2 |
| MTH-050 or MTH-065 Algebra II | Technical Mathematics I | 3-4 |
| PSY-101 | Human Relations | 3 |

Credits required for certificate 56-58

Dental lab schedules (am/pm) are based on lottery. Information will be provided at orientation.

Current American Heart Association (AHA) BLS Provider (provider level CPR) and First Aid (AHA Heartsaver) certification are required during practicums. All DA students will be required to complete a criminal history background, provide proof of immunization, and students will be asked to take a drug test as arranged by the department.

Note: Students must achieve a C or higher grade in all required courses prior to advancing to the next term.

Core curriculum is sequential and may not be taken out of order. Core curriculum is intended to be completed over three consecutive terms.

Digital Media Communications

Associate of Applied Science Degree

PROGRAM CODE: AAS.DMC1

The Digital Media Communications (DMC) degree is designed to successfully prepare students for careers in the expanding fields of digital media productions and communications.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-65 Algebra II or higher)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- PSY-101 Human Relations or COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

continued

Digital Media Communications continued...

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- employ concepts and use terminology reflecting an understanding of two-dimensional design fundamentals in the context of completed multimedia design and/or artistic projects;
- produce media that demonstrates preparedness for entry into a field related to one of the DMC focus areas and present the work for potential professional opportunities;
- critically analyze and discuss multimedia works in the context of mass media and society;
- demonstrate an awareness of ethical and legal considerations involved when creating multimedia works; including basic professional skills related to documentation and rights licensing for copyright, fair use, etc.;
- complete digital multimedia video projects illustrating professional entry-level competence in planning, production, and editing tools and techniques;
- create or contribute to a comprehensive digital multimedia project in a way that showcases specialized skills in one or more of the following focus areas: Motion Graphics & Computer Animation, Web Design, Journalism, Film Studies, Video Production, Audio & Sound Engineering, or Music & Sound for Media.

CAREERS

Some of the careers available in media include: production designer, art department coordinator, camera operator, writer (general, film and documentary), editor, visual effects production, multimedia producer, sound mixer and recordist, boom operator, post production sound design, duplication, music composer, looping and foley, mobile location recording, voice-over work, audio for interactive multimedia, steadicam operator, assistant editor, weblog contributor, broadcast journalist, podcast writer and production, script supervisor and continuity, videographer, production assistant, graphic artist, photographer (still), location assistant, storyboard artist, art assistant, web designer, electronic news gatherer, web radio program editor, live sound engineer, broadcast reporter and other emerging opportunities.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar's Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Kelly White, 503-594-3034 or kellyw@clackamas.edu

DIGITAL MEDIA COMMUNICATIONS ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-------------|--|---------|
| ART-115 | Basic Design: Two Dimensional Design | 4 |
| DMC-100 | Introduction to Media Arts | 3 |
| WR-121 | English Composition | 4 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |
| — — | Digital Media Communications program electives | 4 |
| WINTER TERM | | |
| COMM-100* | Basic Speech Communication | |
| or PSY-101 | Human Relations | 3 |
| DMC-104 | Digital Video Editing | 4 |
| MTH-065 | Algebra II | |
| or MTH-050 | Technical Math I | |
| or CS-161 | Computer Science I | 3-4 |
| SPRING TERM | | |
| J-211 | Mass Media & Society | |
| or COMM-212 | Mass Media & Society | 4 |
| — — | Focus Area courses | 3-8 |
| — — | Digital Media Communications program electives | 8 |

DIGITAL MEDIA COMMUNICATIONS ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|------------------------------------|--|--------------|
| MUS/DMC-247 | Sound for Media | 3 |
| — — | Focus Area courses | 8-10 |
| — — | Digital Media Communications program electives | 10 |
| WINTER TERM | | |
| DMC-280 | Digital Media Communications/CWE | 3 |
| — — | DMC program electives | 7 |
| — — | Focus Area courses | 6-8 |
| SPRING TERM | | |
| BA-101 | Introduction to Business | 4 |
| DMC-191 | Digital Media Communications Portfolio Project II | |
| or DMC-192 | Digital Media Communications Portfolio Project III | 3-4 |
| — — | Focus Area course | 4 |
| <i>Credits required for degree</i> | | 90-92 |

ADDITIONAL COURSES FROM FOCUS AREA

Complete all courses from one of the following Focus Areas

MOTION GRAPHICS & COMPUTER ANIMATION

| COURSE | | CREDITS |
|------------|---------------------------------|---------|
| ART-106 | Animation & Motion Graphics I | |
| or DMC-106 | Animation & Motion Graphics I | 3 |
| ART-107 | Animation & Motion Graphics II | |
| or DMC-107 | Animation & Motion Graphics II | 3 |
| ART-131 | Drawing | |
| or ART-132 | Drawing | |
| or ART-133 | Drawing for Comics | 4 |
| ART-221 | 2D Animation: Design/Techniques | |
| or DMC-221 | 2D Animation: Design/Techniques | 3 |
| ART-222 | Advanced 2D Animation | |
| or DMC-222 | Advanced 2D Animation | 3 |
| ART-225 | Computer Graphics I | 3 |
| ART-226 | Computer Graphics II | 3 |

WEB DESIGN

| COURSE | | CREDITS |
|---------|--|---------|
| ART-116 | Basic Design: Color Theory & Composition | 4 |
| ART-227 | Computer Graphics III | 3 |
| ART-262 | Digital Photography & Photo-Imaging | 3 |
| BA-103 | Business Strategies for Computer Consultants | 3 |
| CS-125H | HTML & Web Site Design | 3 |
| CS-135I | Advanced Web Design with Dreamweaver | 3 |
| CS-181 | Content Management Systems | 3 |

JOURNALISM

| COURSE | | CREDITS |
|------------|--|---------|
| ART-262 | Digital Photography | |
| or ART-225 | Computer Graphics I | 3 |
| J-134 | Photojournalism | 4 |
| J-215 | College Newspaper Lab: Writing & Photography | 3 |
| J-216 | Writing for Media | |
| or J-230 | Multimedia Reporting | 4 |
| J-220 | Introduction to Broadcast Journalism | |
| or DMC-230 | Documentary Film Production | 4 |
| J-221 | Broadcast Journalism | |
| or J-226 | Introduction to College Newspaper: Design & Production | 4 |

PUBLISHING

| COURSE | | CREDITS |
|-----------|---|---------|
| WR-148 | Self-publishing: Design & Layout | 1 |
| WR-149 | Introduction to Blogging | 1 |
| WR-240 | Creative Writing Non-fiction | |
| or WR-241 | Introduction to Creative Writing: Fiction | |
| or WR-242 | Creative Writing: Poetry | |
| or WR-243 | Creative Writing: Playwriting | 4 |
| WR-246 | Editing & Publishing | 4 |
| WR-248 | Bookmaking: Design & Production | 4 |
| WR-249 | Promoting Publications | 4 |
| WR-265 | Digital Storytelling | 4 |

VIDEO PRODUCTION

| COURSE | | CREDITS |
|----------------|-------------------------------|---------|
| ART-106 | Animation & Motion Graphics I | |
| or DMC-106 | Animation & Motion Graphics I | 3 |
| DMC-205 | Directing for Film & Video | 4 |
| DMC-230 | Documentary Film Production | 4 |
| DMC-264 | Digital Filmmaking | 4 |
| DMC-265 | Advanced Digital Filmmaking | 4 |
| WR-262 | Introduction to Screenwriting | |
| or ENG/DMC-194 | Introduction to Film | 4 |

AUDIO & SOUND ENGINEERING

| COURSE | | CREDITS |
|---------|--|---------|
| DMC-242 | Field Recording & Sound Design for Media | 1 |
| MUS-101 | Music Fundamentals | 3 |
| MUS-107 | Introduction to Audio Recording I | 3 |
| MUS-108 | Introduction to Audio Recording II | 3 |
| MUS-109 | Introduction to Audio Recording III | 3 |
| MUS-141 | Introduction to the Music Business | 3 |
| MUS-147 | Music, Sound, and Moviemaking | 1 |
| MUS-148 | Live Sound Engineering | 3 |
| MUS-171 | Sound Design | 2 |

MUSIC & SOUND FOR MEDIA

| COURSE | | CREDITS |
|---------|--|---------|
| DMC-242 | Field Recording | 1 |
| MUS-101 | Music Fundamentals | 3 |
| MUS-107 | Introduction to Audio Recording I | 3 |
| MUS-141 | Introduction to the Music Business | 3 |
| MUS-142 | Introduction to Electronic Music I | 3 |
| MUS-143 | Introduction to Electronic Music II | 3 |
| MUS-145 | Introduction to Digital Sound, Video & Animation | 3 |
| MUS-147 | Music, Sound, and Moviemaking | 1 |
| MUS-170 | Scoring for Media | 2 |

DMC PROGRAM ELECTIVES

Additional selected electives must be from different subject areas, from the following list of prefixes: ANT, ART, BA, COMM, CS, DMC, EC, ENG, GEO, HST, J, MUS, PS, PSY, SOC, SSC, TA, WR, or WS.

Entry Level Journalist

Career Pathway Certificate

PROGRAM CODE: CC.ELVLMJRNST

The Entry Level Journalist certificate prepares students for entry level positions in the field of multimedia and journalism. Students attain knowledge and learn skills to seek careers in creative and support professions related to multimedia and broadcast journalism, such as visual and audio editing, multimedia production, post production, weblog and podcast writing and production, broadcast reporting and electronic news gathering.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- display preparedness for an entry-level position in the field of journalism by orchestrating multiple news teams, generating newsworthy story ideas, and checking content for problem with libel and newsworthiness;
- demonstrate video production skills and understanding in broadcast journalism by managing a news crew to follow up and record video news stories, editing video news stories, compressing video into needed formats, uploading and updating video news stories onto an internet server;
- demonstrate skills and understanding in journalism by writing news stories and taking photographs for publication in the weekly newspaper, working with a peer group toward a common goal, conducting interviews in a professional manner, synthesizing information gathered from sources to put together news articles, writing photo captions with no errors, researching, collecting and evaluating information for use in news stories, practicing ethical journalism in gathering information, and processing advertising contracts;

Entry Level Journalist continued...

- demonstrate skills and understanding in digital video editing which include logging and capturing raw video, cutting video sequences into individual shots, assembling shots into cohesive and meaningful order within a timeline, generating text to place into video, adjusting audio levels and apply audio transitions and color correction, discuss the historical cultural impact of the language of film and how that impacts present-day editing decisions, apply established editing techniques and style to a creative video editing project using Premiere Pro, create a digital slide show, produce an audio news story, design and maintain a working news website.

CAREERS

Career opportunities include work in radio, television stations, motion picture industry, as well as advertising and promotions.

For information contact Kelly White, 503-594-3034 or kellyw@clackamas.edu

ENTRY LEVEL MULTIMEDIA JOURNALIST CAREER PATHWAY CERTIFICATE

| FALL TERM | | CREDITS |
|---|--|---------|
| DMC-100 | Introduction to Media Arts | 3 |
| DMC-104 | Digital Video Editing | 4 |
| J-216 | Writing for Media | |
| or J-230 | Multimedia Reporting | 4 |
| J-220 | Introduction to Broadcast Journalism | 4 |
| WINTER TERM | | |
| COMM-100 | Speech Communications | |
| or PSY-101 | Human Relations | 3 |
| J-215 | College Newspaper Lab: Writing & Photography | 3 |
| WR-121 | English Composition | 4 |
| SPRING TERM | | |
| BA-146 | Entertainment Law & New Media | 3 |
| DMC-191 | Digital Media Communications Portfolio Project II | 3 |
| J-211 | Mass Media & Society | 4 |
| J-221 | Broadcast Journalism | |
| or J-226 | Introduction to College Newspaper: Design & Production | 4 |
| <i>Credits required for certificate</i> | | 39 |

Video Production Technician

Career Pathway Certificate

PROGRAM CODE: CC.VIDEOPRODTECH

The Video Production Technician certificate prepares students for entry level positions in the field of video production. Students attain knowledge and learn skills to seek careers in creative and support professions related to video production, such as visual and audio editing, production, post production, sound design, duplication production assistant, camera operators, multimedia artists and animators, titling, and motion graphics.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- create and produce a work by logging and capturing raw video, cutting video sequences into individual shots, generating text to place into video and using skills with software to produce a professionally edited video;
- demonstrate skills and understanding In visual editing by assembling shots into cohesive and meaningful order within a timeline and use effects such as video transitions and color correction;
- demonstrate skills and understanding in audio editing by adjusting audio levels and apply audio crossfades;
- demonstrate competency in entry-level positions in the field of video production;
- display skills and knowledge of software used in the multi-media industry by using the software to create the work and using advanced techniques like, compositing multiple video clips together.

CAREERS

Career opportunities include audio and video equipment technicians; broadcast technician; camera operators; film/ video editor; media and communication equipment workers; media and communication workers; and multimedia artists and animators.

For information contact Kelly White, 503-594-3034 or kellyw@clackamas.edu

VIDEO PRODUCTION TECHNICIAN CAREER PATHWAY CERTIFICATE

| FALL TERM | | CREDITS |
|---|---|---------|
| ART-106 | Animation & Motion Graphics | |
| or DMC-106 | Animation & Motion Graphics | 3 |
| COMM-100 | Basic Speech Communications | |
| or PSY-101 | Human Relations | 3 |
| DMC-100 | Introduction to Media Arts | 3 |
| DMC-104 | Digital Video Editing | 4 |
| WINTER TERM | | |
| DMC-247 | Music, Sound & Moviemaking | |
| or MUS-247 | Music, Sound & Moviemaking | 3 |
| DMC-264 | Digital Filmmaking | 4 |
| WR-121 | English Composition | 4 |
| SPRING TERM | | |
| BA-146 | Entertainment Law & New Media | 3 |
| DMC-191 | Digital Media Communications Portfolio Project II | 3 |
| DMC-242 | Field Recording & Sound Design for Media | 1 |
| WR-262 | Introduction to Screenwriting | 4 |
| <i>Credits required for certificate</i> | | 32 |

Early Childhood Education & Family Studies

Certificate

Associate of Applied Science Degree

PROGRAM CODES: AAS.EARLYCHILDFAM, CC.ECEFS

This program provides a foundation in the ten core knowledge categories: Family and Community Systems; Diversity; Health, Safety and Nutrition; Human Growth and Development; Learning Environments and Curriculum; Observation and Assessment; Personal, Professional and Leadership Development; Program Management; Special Needs; and Understanding and Guiding Behavior (The Oregon Registry, 2008).

Students must obtain a First-Aid certificate with infant-toddler CPR by the end of the first year.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- ED-258 Multicultural Education)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Early Childhood Education & Family Studies AAS Degree

Upon successful completion of this program, students should be able to:

- promote children’s development and learning by creating and maintaining environments that are healthy respectful, supportive and challenging for each child;
- build family and community partnerships based on understanding and valuing the complex characteristics of children’s families and communities;
- observe, document and assess young children;
- implement developmentally effective approaches, depending on children’s ages, characteristics and the settings within which teaching and learning occurs;
- use content knowledge to build meaningful curriculum by designing, implementing and evaluating experiences that promote positive development and learning for each and every young child;
- identify and conduct themselves as members of the early childhood profession and be continuous collaborative learners.

PROGRAM OUTCOMES

Early Childhood Education & Family Studies Certificate

Upon successful completion of this program, students should be able to:

- promote children’s development and learning by collaborating to create healthy, respectful and supportive environment;
- respect, support and communicate with families;
- observe and document young children;
- define and understand developmentally effective approaches, depending on the children’s ages, characteristics and the setting within which teaching and learning occur;
- use content knowledge to understand curriculum by designing and implementing experiences that promote positive development and learning for each and every young child;
- identify and conduct themselves as members of the early childhood community.

CAREERS:

After completing the two-year AAS in Early Childhood Education & Family Studies, students will be prepared to work in a variety of educational settings as lead teacher in private and public early learning programs serving infants, toddlers, and preschoolers and as teacher assistants in kindergarten – 3rd grade classrooms. Additionally, students will be prepared to work as family support personnel (e.g. family advocates, parent practitioners, family life paraprofessionals, etc.) in various education settings or child and family support agencies.

For information contact Dawn Hendricks, 503-594-6158 or dawn.hendricks@clackamas.edu

EARLY CHILDHOOD EDUCATION & FAMILY STUDIES CERTIFICATE

| SUMMER TERM | | CREDITS |
|-------------|--|---------|
| MTH-050 | Technical Mathematics I | |
| | or MTH-065 Algebra II | 3-4 |
| WR-101 | Communication Skills: Occupational Writing | |
| | or WR-121 English Composition | 3-4 |
| FALL TERM | | |
| ECE-150 | Introduction to Early Childhood Education | 3 |
| ECE-235 | Nutrition, Music & Movement | 3 |
| HDF-225 | Prenatal, Infant & Toddler Development | 3 |
| HDF-260 | Understanding Child Abuse & Neglect | 3 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 2-3 |
| WINTER TERM | | |
| ECE-121 | Observation & Guidance I in ECE Settings | 4 |
| ECE-154 | Language & Literacy Development | 3 |
| ECE-240 | Environments & Curriculum Planning | 3 |
| HDF-247 | Preschool Child Development | 3 |

*Early Childhood Education & Family Studies continued...***SPRING TERM**

| | | |
|---|--|-------|
| ECE-179 | The Professional in Early Childhood Education & Family Studies | 2 |
| ECE-239 | Helping Children & Families Cope With Stress | 3 |
| ECE-280 | Early Childhood Education/CWE | 3 |
| ED-258 | Multicultural Education | 3 |
| HDF-140 | Contemporary American Families | |
| or SOC-210 | Marriage, Family & Intimate Relations | 3-4 |
| <i>Credits required for certificate</i> | | 47-51 |

**EARLY CHILDHOOD EDUCATION & FAMILY STUDIES
ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR**

Complete certificate program.

**EARLY CHILDHOOD EDUCATION & FAMILY STUDIES
ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR**

| SUMMER TERM | | CREDITS |
|--------------------|--------------------------------------|----------------|
| ED-246 | School, Family & Community Relations | 4 |

FALL TERM

| | | |
|---------|---|---|
| ECE-221 | Observation & Guidance II in ECE Settings | 4 |
| ECE-241 | Environments & Curriculum Planning: Infants and Toddlers | 3 |
| ED-100 | Introduction to Education | 3 |
| — — | Early Childhood Education program electives | 4 |

WINTER TERM

| | | |
|---------|---|---|
| ECE-289 | The Project Approach in Early Childhood Education | 1 |
| ECE-291 | Practicum II | 4 |
| ED-169 | Overview of Students with Special Needs | 3 |
| ED 254 | Instructional Strategies for Dual Language Learners | 3 |
| — — | Early Childhood Education program electives | 4 |

SPRING TERM

| | | |
|------------------------------------|--|-------|
| ECE-177 | Maximizing the Outdoors in ECE Curriculum | 3 |
| ECE-292 | Practicum III | 4 |
| ED-114 | Instructional Strategies in Math & Science | 3 |
| <i>Credits required for degree</i> | | 90-94 |

**EARLY CHILDHOOD EDUCATION & FAMILY STUDIES
PROGRAM ELECTIVES**

| COURSE | | CREDITS |
|---------------|---|----------------|
| BA-101 | Introduction to Business | 4 |
| COMM-100* | Basic Speech Communication | 3 |
| COMM-105 | Listening | 4 |
| ECE-135 | Self-Esteem in the ECE Classroom | 1 |
| ECE-139 | Program Management in ECE | 1 |
| ECE-142 | Media, Technology and the Influences on Child Development | 1 |
| ECE-143 | Kindergarten Readiness | 1 |
| ECE-144 | Working with the Gifted Young Child | 1 |
| ECE-145 | Understanding Superhero Play in the Classroom | 1 |
| ED-150 | Creative Activities for Children | 3 |
| ED-229 | Learning & Development | 3 |
| ED-235 | Educational Technology | 3 |
| HS-154 | Community Resources | 3 |
| HST-138 | History of Love, Marriage and the Family | 4 |
| PSY-101 | Human Relations | 3 |
| PSY-205 | Psychology as a Social Science | 4 |
| PSY-215 | Introduction to Developmental Psychology | 4 |
| PSY-221 | Introduction to Counseling | 4 |
| SPN-101 | First-Year Spanish I | 4 |
| SPN-102 | First-Year Spanish II | 4 |
| WR-122 | English Composition | 4 |
| WS-101 | Introduction to Women's Studies | 4 |

Electronics Engineering Technology

**Certificate
Associate of Applied Science Degree****PROGRAM CODE: AAS.ELECTRONENGTECH,
CC.ELECTRONENGTECH**

Program course work focuses on a traditional electronics foundation, including a basic electronics series, digital logic series, a troubleshooting series, a physics series and a semiconductor linear circuit series. The degree focuses on electronics and engineering design principles and electronics systems and is taught in a team environment whenever possible.

Specific skill areas for the Electronics Engineering Technology degree include test equipment use, computer use, problem-solving, teamwork, understanding math and electronics fundamentals and writing and oral communication.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-95 Algebra III)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES**Electronics Engineering Technology AAS Degree**

Upon successful completion of this program, students should be able to:

- demonstrate safe work habits around electricity and manufacturing equipment;
- apply verbal and graphical means to communicate effectively about electronics;
- design, analyze and troubleshoot complex AC & DC circuits found in industrial, military and consumer electronics applications;
- use test equipment such as oscilloscopes, digital multi-meters, signal generators and power supplies to test and maintain components and equipment;
- apply the concepts of digital electronics, computing and programming to implement automation.

PROGRAM OUTCOMES

Electronics Engineering Technology Certificate Degree

Upon successful completion of this program, students should be able to:

- demonstrate safe work habits around electricity and manufacturing equipment;
- apply verbal and graphical means to communicate effectively about electronics;
- design, analyze and troubleshoot common AC & DC circuits found in industrial, military and consumer electronics applications;
- use test equipment such as oscilloscopes, digital multi-meters, signal generators and power supplies to test and maintain components and equipment;
- apply the concepts of digital electronics, to build elementary circuits.

CAREERS

Career opportunities may include engineering technician, manufacturing equipment technician, field services technician and operators and processors with large and small employers in high-tech industries.

For information contact the Manufacturing Department, 503-594-3318.

ELECTRONICS ENGINEERING TECHNOLOGY CERTIFICATE

| FIRST TERM | | CREDITS |
|------------|--|---------|
| EET-112 | Electronic Test Equipment & Soldering | 3 |
| EET-137 | Electrical Fundamentals I | 4 |
| MFG-109 | Computer Literacy for Technicians | 3 |
| MTH-095 | Algebra III | 4 |
| SM-150 | Semiconductor Processing I | 2 |
| WR-101* | Communication Skills: Occupational Writing | 3 |

| SECOND TERM | | |
|-------------|---|---|
| EET-139 | Principles of Troubleshooting I | 2 |
| EET-141 | Electrical Fundamentals II | 4 |
| EET-157 | Digital Logic I | 3 |
| MTH-111 | College Algebra | 5 |
| — — | Human Relations requirement (see page 82) | 3 |

| THIRD TERM | | |
|------------|------------------------------------|---|
| EET-127 | Semiconductor Circuits I | 4 |
| EET-142 | Electrical Fundamentals III | 4 |
| EET-257 | Digital Logic II | 4 |
| MTH-112 | Trigonometry/Pre-Calculus | 5 |
| SM-280 | Electronics & Microelectronics/CWE | 2 |

Credits required for certificate 55

ELECTRONICS ENGINEERING TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

ELECTRONICS ENGINEERING TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FOURTH TERM | | CREDITS |
|-------------|----------------------------------|---------|
| EET-227 | Semiconductor Circuits II | 3 |
| EET-239 | Principles of Troubleshooting II | 2 |
| IMT-215 | Electromechanical Systems I | 2 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| PH-201** | General Physics | 5 |

| FIFTH TERM | | |
|------------|--|---|
| EET-250 | Linear Circuits | 3 |
| EET-252 | Control Systems | 3 |
| EET-254 | Introduction to Microcontrollers | 4 |
| MFG-209 | Programming & Automation for Manufacturing | 3 |
| PH-202** | General Physics | 5 |

| SIXTH TERM | | |
|------------|--|---|
| EET-230 | Laser and Fiber Optics | 3 |
| IMT-233 | Programmable Logic Controllers | 3 |
| PH-203** | General Physics | 5 |
| SM-280 | Electronics & Microelectronics/CWE | 2 |
| — — | Electronics Engineering Technology program electives | 3 |

Credits required for degree 104

ELECTRONICS ENGINEERING TECHNOLOGY PROGRAM ELECTIVES:

Any course with a CDT, EET, MFG, MET, RET, SM, or WLD prefix not already in the Electronics Engineering Technology program.

*Substitute college transfer courses for these courses if you plan to continue your education at a higher education institution. It is recommended that you consult with a faculty advisor or a staff member in Student Services for the transfer requirements of the specific advanced program or school.

**The General Physics with Calculus series PH-211/212/213 may be substituted.

ELECTRONICS ENGINEERING TECHNOLOGY (Oregon Tech transfer courses)

The CCC Manufacturing Technology Department, in partnership with Oregon Tech, offers a number of transferable classes into Oregon Tech's Electronics Engineering Technology degree program.

For information contact the Manufacturing Department, 503-594-3318.



Emergency Management

Associated of Applied Science Degree

PROGRAM CODE: AAS.EMERGMANAGE

Emergency Management course work prepares a student to make decisions, problem solve, communicate effectively and coordinate all sources necessary for preparedness, mitigation, response and recovery for any possible emergency or disaster. A program description and list of approved courses can be found on the Emergency Management webpage.

www.clackamas.edu

For information call 503-594-3539.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify the components of the National Incident Management System (NIMS);
- describe the duties and functions of each of the major roles within the Incident Command System (ICS);
- discuss the role of non-professional responders in emergency management;
- chart the interaction between federal, state, local and tribal agencies when managing an emergency;
- list the uses of emergency management exercises for improving emergency preparedness;
- demonstrate skills necessary to function as an Emergency Management professional.

CAREERS

Career opportunities include local emergency manager, FEMA worker, public safety manager, Homeland Defense Agency worker and risk assessment manager.

For information contact Jeff Ennenga, 503-594-3539 or jeff.ennenga@clackamas.edu



Emergency Medical Technology

Certificate

PROGRAM CODE: CC.EMT

Emergency Medical Technicians (EMTs) give immediate care to critically ill or injured people in the pre-hospital setting and provide transport to hospitals, care facilities and private residences. The ability to work under pressure in challenging environments, think critically to make difficult decisions independently and perform life-saving skills precisely are essential to success in this career. A criminal history background check, immunizations, and drug testing will be required.

EMTs in Oregon must be licensed by the state through the Oregon Health Authority, EMS & Trauma Systems Section (OHA/EMS). National certification is available through the National Registry of EMTs (NREMT). Each certification requires approved continuing education classes in emergency care for certification renewal. The CCC Emergency Medical Technology (EMT) certificate program includes the required Oregon license and national EMT certification.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- apply standard precautions in infection control during patient assessment and treatment;
- apply medical legal and ethical principals in the prehospital setting;
- quickly assess the scene and patients as to determine critical or non-critical;
- demonstrate basic life support patient care following standard scope of practice protocols;
- extricate and package patients for safe and expedient transport to an appropriate medical facility;
- give an effective verbal patient transfer report and document scene and patient information;
- demonstrate knowledge and skills necessary to successfully pass Oregon licensing and National certification.

CAREERS

Career opportunities that may require EMT training include but are not limited to: firefighter (career or volunteer), paramedic, search and rescue, critical care transport or basic life support transport provider. The EMT certificate can lead to a career as a paramedic if a student wishes to continue their studies and completes the requirements for an AAS-EMT (Associate of Applied Science - EMT) degree at an accredited institution.

For continuing education opportunities for healthcare providers see Healthcare Professional Development (HPD) in the course description section on page 217.

For information contact the EMT program director at 503-594-0696 or department at 503-594-0650.

EMERGENCY MEDICAL TECHNOLOGY CERTIFICATE

| FALL TERM | | CREDITS |
|---|--|---------|
| BI-231 | Human Anatomy & Physiology I | 4 |
| COMM-111 | Public Speaking | 4 |
| EMT-101* | EMT Part I | 5 |
| EMT-105 | Introduction to Emergency Medical Services | 3 |
| MTH-065 | Algebra II | 4 |
| WINTER TERM | | |
| BI-232 | Human Anatomy & Physiology II | 4 |
| EMT-102 | EMT Part II | 5 |
| EMT-109 | Emergency Response Communication/Documentation | 2 |
| MA-110 | Medical Terminology | 3 |
| WR-121 | English Composition | 4 |
| SPRING TERM | | |
| BI-233 | Human Anatomy & Physiology III | 4 |
| CJA-203 | Crisis Intervention | 3 |
| CS-120 | Survey of Computing | 4 |
| EMT-107 | EMT Rescue | 3 |
| EMT-108 | Emergency Response Patient Transportation | 2 |
| PSY-101 | Human Relations | 3 |
| <i>Credits required for certificate</i> | | 57 |

*Instructor consent required.

Current Healthcare Provider level CPR (AHA or ASHI) are required; criminal history background check, proof of immunization, and students will be asked to take a drug test as arranged by the department.

Employment Skills Training

Certificate

PROGRAM CODE: CC.EMPLOYSKILLS

The Employment Skills Training Certificate provides a quick entry strategy for learning the knowledge and skills necessary to start or change a career path.

The certificate combines college courses with specified hands-on instruction at a local employer to improve employability. The student's goals and needs are combined with information from employers, the labor market and the college to determine the knowledge and skills needed to obtain employment in a specific occupation. The student receives an individualized Employment Skills Training (EST) plan.

In addition to preparing a person for employment, the individualized EST plan guides the student in gaining more education and training which develops the student's career path. The program is open entry/open exit, allowing students to begin any term.

PROGRAM REQUIREMENTS

An EST plan must be developed with and approved by a department's faculty advisor.

All of the college's collegiate level credit courses are eligible to be included in the certificate. Developmental courses may be included as prerequisites in a plan but can not be part of the EST certificate.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the knowledge developed on-the-job and in the classroom;
- complete an individualized career plan;
- demonstrate employment skills, job search skills, career management skills and/or introductory contact with an employer(s) and/or hiring manager.

CAREERS

Completion of an EST certificate can impact any career.

For information contact Student Academic Support Services Department, 503-594-3475, or www.clackamas.edu/Advising/



Fire Science (Wildland)

Certificate

PROGRAM CODE: CC.FSWILDLAND

The Fire Science (Wildland) program provides training that can lead to seasonal employment in wildland firefighting or to the first step to a career in the forest industry or park service. There are many career tracks in the field of wildland firefighting and forestry. It's exciting work that requires fundamental survival, safety and firefighting training and skills. It is also important to be physically fit, work well in a team environment, and respond quickly and efficiently to instruction/commands.

Clackamas Community College is a certified training site recognized by the Pacific Northwest Wildfire Coordinating Group (PNWCG), the Oregon Department of Forestry, and National Forest Service. Program instructors are National Wildfire Coordinating Group (NWCG) certified and offer 15-30 years of wildland firefighting experience. Many of the courses carry NWCG certification as well as college credit.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for list)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the basic knowledge of wildland fire behavior;
- recognize situations where safety may be at risk and take appropriate actions to insure personal safety;
- apply the fundamental skills necessary to work as a wildland firefighter at the Firefighter 2 level, working as a member of a hand crew or engine crew;
- demonstrate an understanding of basic forest management.

CAREERS

The certificate can lead to careers as a wildland firefighter, forest and conservation technician, forest fire inspector or investigator, forest fire prevention specialist, independent firefighting contractor or employment in the timber industry.

For information contact Jeff Ennenga, 503-594-3539 or jeff.ennenga@clackamas.edu or visit www.clackamas.edu/firescience/

FIRE SCIENCE (WILDLAND) CERTIFICATE

| FIRST TERM | | CREDITS |
|---|--|--------------|
| FRP-101 | Basic Forest Management | 3 |
| FRP-102 | Basic Forest Management Lab | 1 |
| FRP-130 | Introduction to Wildland Firefighting (S-130/S-190/L-180) | 4 |
| FRP-243 | Wilderness I: Psychology of Survival | 2 |
| WR-121 | English Composition | |
| or WR-101 | Communication Skills: Occupational Writing | 3-4 |
| — — | Fire Science (Wildland) program electives | 2 |
| SECOND TERM | | |
| FRP-107 | Wildland Firefighting Career Portfolio | 3 |
| FRP-211 | Portable Pumps & Water Use (S-211) | 2 |
| FRP-244 | Wilderness II: Basic Land Navigation (S-244) | 3 |
| FRP-246 | Wilderness IV: Backcountry CPR/First Aid | 2 |
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II | 3-4 |
| — — | Human Relations requirement (see page 82) (Recommended: PSY-101) | 4 |
| THIRD TERM | | |
| FRP-110 | Basic Wildland Fire Investigation (FI-110) | 1 |
| FRP-131 | Advanced Firefighter Training (S-131) | 1 |
| FRP-245 | Wilderness III: Weather of the NW | 2 |
| FRP-249 | Fellowship to Leadership | 2 |
| FRP-250 | Wilderness VI: Basic Tool Use and Care | 1 |
| FRP-270 | Basic Air Operations (S-270) | 1 |
| — — | Fire Science (Wildland) program electives | 1 |
| <i>Credits required for certificate</i> | | 45-49 |

FIRE SCIENCE (WILDLAND) PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------|---|---------|
| EMT-101 | EMT Part I | 5 |
| EMT-102 | EMT Part II | 5 |
| EMT-107 | EMT Rescue | 3 |
| FRP-201 | Advanced Forest Management | 3 |
| FRP-205 | Forest Management Assessments & Inventories | 3 |
| FRP-236 | Heavy Equipment Boss (S-236) | 2 |
| FRP-239 | Division/Group Supervisor (S-339) | 2 |
| FRP-248 | Wilderness VI: Introduction to Search and Rescue | 2 |
| FRP-259 | Task Force/Strike Team Leader (S-330) | 2 |
| FRP-294 | Intermediate Incident Command System (I-300) | 2 |
| FRP-295 | Advanced Incident Command Systems (I-400) | 2 |
| FRP-296 | Introduction to Wildland Fire Behavior Calculations (S-390) | 4 |
| GIS-201 | Introduction to Geographic Information Systems | 3 |
| GIS-232 | Data Collection & Application | 3 |
| GIS-281 | ArcGIS I | 3 |
| GIS-282 | ArcGIS II | 3 |

Wildland FireFighter 1

Career Pathway Certificate

PROGRAM CODE: CC.FIREFIGHT1

This program will provide students the opportunity to gain the skills necessary to prepare them for entry-level jobs in the wildland firefighting industry. The courses will be offered over three terms so students will be ready for employment late spring.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate the ability to function as a Wildland Firefighter at the Firefighter 2 level;
- recognize situations and take corrective actions when personal safety may be at risk;
- apply the basic skills to operate portable pumps, read and understand fire maps, compass and GPS.

For information contact Jeff Ennenga, 503-594-3539 or jeff.ennenga@clackamas.edu or visit www.clackamas.edu/firescience/

WILDLAND FIREFIGHTER 1 CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---------|---|---------|
| FRP-130 | Introduction to Wildland Firefighting (S-130/S-190/L-180) | 4 |
| FRP-131 | Advanced Firefighter Training (S-131) | 1 |
| FRP-211 | Portable Pumps & Water Use (S-211) | 2 |
| FRP-244 | Wilderness II: Basic Land Navigation (S-244) | 3 |
| FRP-246 | Wilderness IV: Backcountry CPR/First Aid | 2 |
| FRP-250 | Wilderness VI: Basic Tool Use and Care | 1 |

Credits required for certificate 13

Wildland Fire Forestry

Career Pathway Certificate

PROGRAM CODE: CC.FIREFOREST

The Wildland Fire Forestry program provides training in Forestry and conservation skills needed for technicians in this field of work. Intended for students who would like to pursue a variety of careers in the outdoors. Students are introduced to the functions, basic tools and processes to manage forestland in Oregon.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- summarize use of Silviculture and regeneration practices;
- demonstrate how to identify trees and shrubs commonly found in Oregon;
- discuss the basics of forest road development;
- demonstrate the basics of forest measurement tools;
- explain the basics of marketing timber;
- identify logging systems;
- cite Oregon forest harvest laws.

For information contact Jeff Ennenga, 503-594-3539 or jeff.ennenga@clackamas.edu or visit www.clackamas.edu/firescience/

WILDLAND FIRE FORESTRY CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---------|--|---------|
| BI-103 | General Biology; Plants & Ecosystems | 4 |
| BI-103L | General Biology; Plants & Ecosystems Lab | 0 |
| FRP-101 | Basic Forest Management | 3 |
| FRP-102 | Basic Forest Management Lab | 1 |
| FRP-201 | Advanced Forest Management | 3 |
| FRP-205 | Forest Management Assessments & Inventories | 3 |
| FRP-244 | Wilderness II: Basic Land Navigation (S-244) | 3 |
| FRP-246 | Wilderness IV: Backcountry CPR/First Aid | 2 |

Credits required for certificate 24

Fitness Technology

Certificate

PROGRAM CODE: CC.FITNESSTECH

The Fitness Technology certificate will give students the core skills and experience needed to enter the fitness industry at an entry level position. Students attain knowledge and learn skills to seek careers related to personal training, nutrition, strength and conditioning specialist as well as other careers in the fitness industry.

The course work for this program includes cooperative work experience which affords the student opportunity for hands-on-experience within the various areas of the health and fitness industry. Students may enter this program at any term.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- COMM-126 Communication between the sexes or COMM-218 Interpersonal Communication or COMM-219 Small Group Communication or COMM-227- Non-Verbal communication)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate excellent interpersonal skills in the areas of leadership, motivation and communication;
- understand and apply advanced exercise principles related to injury prevention, conditioning, resistance training, and functional training;
- understand and apply nationally recognized standards for fitness and health and be able to communicate the benefits and precautions associated with exercise;

continued

Fitness Technology continued...

- understand and apply behavior modification strategies to enhance exercise and health behavior change with clients;
- demonstrate excellent leadership abilities, interpersonal communication skills, organizational and presentation skills and other necessary professional qualities demanded of health and fitness professionals in the workforce.

CAREERS

Career opportunities include personal trainer, life coach, nutrition specialist, strength and conditioning specialist, athletic coach, fitness instructor and physical education instructor.

For information contact Tracy Nelson, 503-594-3274 or tracyn@clackamas.edu

FITNESS TECHNOLOGY CERTIFICATE OF COMPLETION

| FALL TERM | | CREDITS |
|---|---|--------------|
| COMM-227 | Non-verbal Communication | 4 |
| HE-202 | Introduction to Fitness Technology Careers | 1 |
| MTH-050 | Technical Mathematics I | |
| | or MTH-065 Algebra II | 3-4 |
| PE-240 | Strength & Conditioning Theory and Techniques | 3 |
| — — | Fitness Technology program elective | 3 |
| WINTER TERM | | |
| COMM-218 | Interpersonal Communication | 4 |
| HE-252 | First Aid/CPR/AED | 3 |
| HPE-295 | Health and Fitness for Life | 3 |
| PE-280 | Physical Education/CWE | 3 |
| — — | Fitness Technology program elective | 3 |
| SPRING TERM | | |
| HE-201 | Personal Training | 3 |
| HE-223 | Sports Nutrition | 3 |
| PE-280 | Physical Education/CWE | 3 |
| WR-101 | Communication Skills: Occupational Writing | |
| | or WR-121 English Composition | 3-4 |
| — — | Fitness Technology program elective | 4 |
| <i>Credits required for certificate</i> | | <i>46-48</i> |

FITNESS TECHNOLOGY PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------|---|---------|
| ECE-235 | Nutrition, Music & Movement | |
| GRN-182 | Aging & the Body | 3 |
| HE-163 | Body and Drugs I: Introduction to Abuse & Addiction | 3 |
| HE-164 | Body and Drugs II: Alcohol | 3 |
| HE-207 | Introduction to Plant Based Living | 3 |
| HE-249 | Mental Health | 3 |
| HE-250 | Personal Health | 3 |
| HE-255 | Body & Alcohol | 3 |
| PE-185 | Physical Education Activity Course | 1 |
| PE-260 | Care & Prevention of Athletic Injuries | 2 |
| PE-270 | Sport & Exercise Psychology | 3 |
| PE-294A | Philosophy of Coaching | 2 |

Geographic Information Systems (GIS) Technology

Certificate

PROGRAM CODE: CC.GISTECHNOLOGY

The Geographic Information Systems (GIS) Technology Certificate offers instruction in the fields of geography, data analysis, cartography, computer-aided drafting (CAD), global positioning systems (GPS), database theory and mathematics. The program also includes instruction in research skills, technical mathematics, computer programming, human relations skills and other field competencies.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH 50 Technical math I)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- apply geographic knowledge and GIS software techniques to create high quality digital maps;
- create and design advanced geodatabases from original and proprietary sources for use in GIS projects;
- apply programming and geoprocessing tools to automate the capture, analysis and reporting of GIS data;
- analyze and interpret GIS data from remote sources including LIDAR and GPS signals;
- capture and transform data to GIS format from a variety of vector and raster sources.

CAREERS

Career opportunities may include: GIS technician, GIS analyst, mapping technician and survey and remote sensing technician.

For information contact the Manufacturing Department, 503-594-3318.

GEOGRAPHIC INFORMATION SYSTEMS (GIS) TECHNOLOGY CERTIFICATE

| FIRST TERM | | CREDITS |
|------------|---|---------|
| GEO-100 | Introduction to Physical Geography | |
| | or GEO-110 Cultural & Human Geography | 4 |
| GIS-201 | Introduction to Geographic Information System | 3 |
| GIS-236 | Visual Basic Programming for GIS | 1 |
| MFG-109 | Computer Literacy for Technicians | 3 |
| MTH-050 | Technical Mathematics I | 3 |
| WR-121 | English Composition | 4 |

SECOND TERM

| | | |
|---------|---|---|
| CDT-103 | Computer-Aided Drafting I | 3 |
| GIS-237 | Advanced Visual Basic Programming for GIS | 1 |
| GIS-281 | ArcGIS I | 3 |
| GIS-286 | Remote Sensing | 3 |
| MTH-080 | Technical Mathematics II | 3 |
| — — | Technical elective | 3 |

THIRD TERM

| | | |
|---------|---|---|
| CDT-224 | Professional Web Design | 1 |
| GIS-232 | Data Collection & Application | 3 |
| GIS-280 | GIS/CWE | 4 |
| GIS-282 | ArcGIS II | 3 |
| — — | Human Relations requirement (see page 82) | 3 |

Credits required for certificate 48

TECHNICAL ELECTIVES

Any course with a GIS or CDT prefix.

Gerontology

Certificate

PROGRAM CODE: CC.GERONTOLOGY

The Gerontology program offers a one-year certificate on the study of aging, which is designed for individuals who work with older people. The one-year certificate can provide significant coursework towards the two-year Associate of Applied Science degree in Human Services.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)
- Read actively, think critically, and write purposefully and capably for professional audiences Human Relations (1 course- HS-156 Introductory Inter-viewing Skills)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- describe the different career options available in the field of gerontology;
- apply gerontological concepts to practice settings working with older adults;
- demonstrate an understanding of current community resources available to older adults and how to access them;
- communicate effectively with co-workers and clients of all ages;
- differentiate between normal aging and disease processes associated with aging, especially chronic illness and dementia;
- provide support to older adults grieving a loss (such as loss of spouse, job, or independence) by utilizing knowledge and skills of grief and bereavement.

CAREERS

Career opportunities include activity director, volunteer coordinator, senior services case worker, information and referral worker, client advocate, and administrative and support personnel in senior residential facilities.

For more information, contact Yvonne Smith at 503-594-3207 or yvonnes@clackamas.edu

GERONTOLOGY CERTIFICATE

| FALL TERM | | CREDITS |
|------------------|---|----------------|
| GRN-180 | Careers In Gerontology | 1 |
| GRN-181 | Issues in Aging | 3 |
| HE-163 | Body & Drugs I: Introduction to Abuse & Addiction | 3 |
| WR-101 | Communication Skills: Occupational Writing | |
| — or WR-121 | English Composition | 3-4 |
| — — | Gerontology program elective | 5 |

WINTER TERM

| | | |
|--------------|--|-----|
| GRN-182 | Aging & the Body | 3 |
| GRN-184 | Aging & the Individual | 3 |
| HE-164 | Body & Drugs II: Alcohol | |
| — or HE-263 | Body & Drugs III: Marijuana | |
| — or HE-264 | Body & Drugs IV: Other Drugs, Other Addictions | 3 |
| HS-154 | Community Resources | 3 |
| MTH-050 | Technical Mathematics I | |
| — or MTH-065 | Algebra II | 3-4 |
| — — | Gerontology program elective | 3-4 |

SPRING TERM

| | | |
|---------|--|-----|
| GRN-183 | Death & Dying | 3 |
| GRN-280 | Gerontology/CWE | 3 |
| HS-156 | Conducting Human Service Interviews | 3 |
| HS-170 | Preparation for Field Experience in Human Services | 3 |
| — — | Gerontology program elective | 3-4 |

Credits required for certificate 48-51

GERONTOLOGY PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------------|---|----------------|
| COMM-140 | Introduction to Intercultural Communication | 4 |
| CS-120 | Survey of Computing | 4 |
| ED-258 | Multicultural Education | 3 |
| FN-110 | Personal Nutrition | 3 |
| GRN-165 | Activity Programs in Long Term Care Settings | 3 |
| GRN-290 | Special Topics in Gerontology | 1 |
| HE-164 | Body and Drugs II: Alcohol | 3 |
| HS-100 | Introduction to Human Services | 3 |
| HS-103 | Ethics for Human Services Workers | 2 |
| HS-130 | Introduction to Hospice | 3 |
| HS-211 | HIV, TB & Infectious Diseases | 1 |
| HS-216 | Group Counseling Skills | 3 |
| HS-256 | Advanced Interviewing Skills with Theory | 3 |
| HS-260 | Victim Advocacy and Assistance | 4 |
| NUR-100 | Nursing Assistant I | 7 |
| NUR-100C | Nursing Assistant I Lab | 0 |
| NUR-101 | Certified Nursing Assistant 2 Acute Care | 3 |
| NUR-101C | Certified Nursing Assistant 2 Acute Care Clinical | 0 |
| PSY-219 | Abnormal Psychology | 4 |
| PSY-221 | Introduction to Counseling | 4 |

Other electives may be approved by the Gerontology program advisor.

Gerontology for Health Care Professionals

Career Pathway Certificate

PROGRAM CODE: CC.GERHLCAREPRO

The need for nurses to be better prepared for caring for our aging population has been highlighted by the National League for Nurses (NLN) 2012, The Hartford Center for Geriatric Nursing (1996), the Institute of Medicine (IOM) 2012, Healthy People 20-20 and myriad other nursing organizations. Currently the Oregon Consortium for Nursing Education (OCNE) requires students receive Older Adult content in NRS-110 (Health Promotion) and then the assumption is that as the curricula addresses the life span of an individual, that more gerontology content is included throughout the program. Although this may be the case, it is up to each individual college and then each individual instructor to determine when and how much gerontology content to include. This career pathway certificate will address the need for students in nursing and other allied health care programs (such as Medical Assistant, and Emergency Management Technology) to have the background and knowledge to work with the aging population.

PROGRAM OUTCOMES

Upon the successful completion of this program, students should be able to:

- apply current theories in gerontology to their field of practice;
- apply gerontological concepts to practice settings working with older adults;
- differentiate between normal aging and disease processes associated with aging, especially chronic illness and dementia;
- provide support to older adults grieving a loss (including the death of a loved one) by utilizing knowledge and skills of grief and bereavement;
- discuss the impact of aging on patient care in the allied health fields.

For information, contact Yvonne Smith at 503-594-3207 or yvonne@clackamas.edu

GERONTOLOGY FOR HEALTH CARE PROFESSIONALS CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|---|---------|
| GRN-181 | Issues in Aging | 3 |
| GRN-182 | Aging & the Body | 3 |
| GRN-183 | Death & Dying | 3 |
| GRN-184 | Aging & the Individual | 3 |
| — — | Gerontology for Health Care Professionals program electives | 3 |
| <i>Credits required for certificate</i> | | 15 |

GERONTOLOGY FOR HEALTH CARE PROFESSIONALS PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------|--|---------|
| GRN-165 | Activity Programs in Long Term Care Settings | 3 |
| GRN-290 | Special Topics in Gerontology | 1 |
| HE-163 | Body & Drugs I | 3 |
| HS-154 | Community Resources | 3 |
| HS-156 | Conducting Human Services Interviews | 3 |

Nursing Assistant–Gerontology Specialist

Career Pathway Certificate

PROGRAM CODE: CC.NAGERONSPEC

This program combines the nursing assistant clinical training with the applicable theory aimed at serving our aging population. This certificate will ultimately lead to an advanced workforce for employers and more robust employment opportunities for students.

PROGRAM OUTCOMES

Upon the successful completion of this program, students should be able to:

- apply gerontological concepts to practice settings working with older adults;
- differentiate between normal aging and disease processes associated with aging, especially chronic illness and dementia;
- provide support to older adults grieving a loss (including the death of a loved one) by utilizing knowledge and skills of grief and bereavement.

For information, contact Yvonne Smith at 503-594-3207 or yvonne@clackamas.edu

NURSING ASSISTANT–GERONTOLOGY SPECIALIST CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|------------------------------|---------|
| GRN-181 | Issues in Aging | 3 |
| GRN-182 | Aging & the Body | 3 |
| GRN-183 | Death & Dying | 3 |
| GRN-184 | Aging & the Individual | 3 |
| NUR-100 | Nursing Assistant I | 7 |
| NUR-100C | Nursing Assistant I Clinical | 0 |
| <i>Credits required for certificate</i> | | 19 |



Horticulture

Certificate

Associate of Applied Science Degree

PROGRAM CODES: AAS.HORT1, CC.HORT

The Horticulture Department provides quality education and training for industry and community members. Greenhouse, nursery, landscape, arboriculture, and organic farming courses integrate technical knowledge, critical thinking and environmental stewardship appropriate for the 21st century.

Horticulture is a hands-on, broad-based curriculum where all students participate in a laboratory-style practicum class which develops a full season's experience in growing and caring for plants. Learning activities involve students in the day-to-day operation of a wide range of power and hand tools used in the trade, including: landscape mowers, rototillers, computers, tractors, skid steer loader, pruning tools and greenhouse equipment. Students cultivate plants in CCC's extensive landscape and greenhouse facilities, including: the Water-Efficient Demonstration Garden, Annual Display Garden, Herb Garden, Perennial Garden, Landscape Industry Certified Technician test site, Farm site and several greenhouses.

Students may begin this program any term. Degree options include a one-year certificate program or a two-year Associate of Applied Science degree program. Following the course offerings in the order listed is not required, but will allow for completion in the one or two year period.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business or COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Horticulture AAS Degree

Upon successful completion of this program, students should be able to:

- demonstrate a broad range of skills in the production and maintenance of plants, including: safe use of tools and equipment, propagation from seeds and cuttings, landscape maintenance activities, growing in a greenhouse environment, and vegetable bed preparation;
- identify common woody plants in the landscape;

- recognize and evaluate key pests and propose solutions based on IPM strategies;
- use a basic understanding of plant biology and soil science to make sound decisions in the production and maintenance of plants;
- display effective decision making, time management and project management skills in the horticulture industry;
- communicate effectively with co-workers and customers through speaking, writing and computer technology;
- pass the ODA Pesticide Laws & Safety exam, and an applicator exam.

PROGRAM OUTCOMES

Horticulture Certificate Degree

Upon successful completion of this program, students should be able to:

- demonstrate a broad range of skills in the production and maintenance of plants, including: safe use of tools and equipment, propagation from seeds and cuttings, landscape maintenance activities, growing in a greenhouse environment, and vegetable bed preparation;
- identify common woody plants in the landscape;
- implement IPM strategies in the horticulture industry;
- use a basic understanding of plant biology and soil science to make sound decisions in the production and maintenance of plants;
- effectively communicate with co-workers and customers through speaking, writing, and computer technology;
- pass the ODA Pesticide Laws & Safety exam.

Students are eligible to sit for the Oregon Certified Nursery Professional Exam. Students completing the Horticulture Associate of Applied Science (AAS) Degree with a 2.5 GPA or higher, are eligible to take the Oregon Landscape Contractors License exam.

CAREERS

Career opportunities include nursery and garden center manager and associate, nursery production, greenhouse grower, organic food production, supply and equipment sales, landscape design, installation and maintenance worker, parks department personnel and groundskeeper.

For information contact April Chastain, Horticulture Department advisor, 503-594-3055 or april.chastain@clackamas.edu

OREGON STATE UNIVERSITY TRANSFER AGREEMENT

Some horticulture classes transfer to Oregon State University as part of a bachelor's degree. Horticulture students planning to continue their studies at a four-year college should consult the Horticulture advisor to obtain the most recent transfer information.

Horticulture continued...

OSU TRANSFER COURSES

| COURSE | | CREDITS |
|---------|---------------------------------|---------|
| HOR-112 | Horticulture Career Exploration | 2 |
| HOR-215 | Herbaceous Perennials | 3 |
| HOR-226 | Plant Identification/Fall | 4 |
| HOR-227 | Plant Identification/Winter | 4 |
| HOR-228 | Plant Identification/Spring | 4 |

Note: Many of the horticulture courses will also transfer as Lower Division Collegiate (LDC) credits.

HORTICULTURE CERTIFICATE

| FALL TERM | | CREDITS |
|------------|-----------------------------------|---------|
| HOR-111 | Horticulture Practicum/Fall | 2 |
| HOR-115 | Horticulture Safety | 1 |
| HOR-122 | Greenhouse Crops-Potted Plants | |
| or HOR-224 | Landscape Installation | 3 |
| HOR-226 | Plant Identification/Fall | 4 |
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II (or higher level math) | 3-5 |

WINTER TERM

| | | |
|------------|-------------------------------------|---|
| HOR-130 | Plant Propagation Theory | |
| or HOR-131 | Tree & Shrub Pruning | 3 |
| HOR-133 | Horticulture Practicum/Winter | 2 |
| HOR-216 | Integrated Pest Management | 3 |
| HOR-222 | Horticultural Computer Applications | 2 |
| HOR-227 | Plant Identification/Winter | 4 |

SPRING TERM

| | | |
|-------------|---------------------------------|-----|
| BA-285 | Human Relations in Business | |
| or COMM-100 | Basic Speech Communication | 3-4 |
| HOR-112 | Horticulture Career Exploration | 2 |
| HOR-120 | Pesticide Laws & Safety | 1 |
| HOR-140 | Soils | 3 |
| HOR-142 | Greenhouse Crops-Bedding Plants | |
| or HOR-145 | Turf Installation & Maintenance | 2-3 |
| HOR-143 | Horticulture Practicum/Spring | 2 |
| HOR-228 | Plant Identification/Spring | 4 |

SUMMER TERM

| | | |
|---|--|-------|
| HOR-280 | Horticulture/CWE | 3 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| <i>Credits required for certificate</i> | | 50-55 |

HORTICULTURE ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|------------|-----------------------------------|---------|
| HOR-111 | Horticulture Practicum/Fall | 2 |
| HOR-115 | Horticulture Safety | 1 |
| HOR-122 | Greenhouse Crops-Potted Plants | |
| or HOR-224 | Landscape Installation | 3 |
| HOR-226 | Plant Identification/Fall | 4 |
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II (or higher level math) | 3-5 |

WINTER TERM

| | | |
|------------|-------------------------------------|---|
| HOR-130 | Plant Propagation Theory | |
| or HOR-131 | Tree & Shrub Pruning | 3 |
| HOR-133 | Horticulture Practicum/Winter | 2 |
| HOR-216 | Integrated Pest Management | 3 |
| HOR-222 | Horticultural Computer Applications | 2 |
| HOR-227 | Plant Identification/Winter | 4 |

SPRING TERM

| | | |
|------------|---------------------------------|-----|
| HOR-112 | Horticulture Career Exploration | 2 |
| HOR-120 | Pesticide Laws & Safety | 1 |
| HOR-140 | Soils | 3 |
| HOR-142 | Greenhouse Crops-Bedding Plants | |
| or HOR-145 | Turf Installation & Maintenance | 2-3 |
| HOR-143 | Horticulture Practicum/Spring | 2 |
| HOR-228 | Plant Identification/Spring | 4 |

SUMMER TERM

| | | |
|------------|---|---|
| HOR-281 | Horticulture/CWE | |
| or HOR-280 | Horticulture/CWE & HOR-282 Horticulture/CWE | 6 |

HORTICULTURE ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|------------|--|---------|
| HOR-223 | Applied Plant Science | 4 |
| HOR-235 | Weed Identification | |
| or HOR-236 | Insect Identification | 2 |
| SPN-101 | First Year Spanish | 4 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| — — | Horticulture program electives | 3 |

WINTER TERM

| | | |
|---------|-----------------------------------|---|
| BA-101 | Introduction to Business | 4 |
| BA-119 | Project Management Practices | 2 |
| HOR-230 | Equipment Operation & Maintenance | 2 |
| HOR-231 | Irrigation & Drainage Design | 3 |
| HOR-237 | Disease Identification | 2 |
| — — | Horticulture program electives | 3 |

SPRING TERM

| | | |
|-------------|---------------------------------|-----|
| BA-285 | Human Relations in Business | |
| or COMM-100 | Basic Speech Communication | 3-4 |
| HE-252** | First Aid/CPR/AED | 3 |
| HOR-240 | Irrigation & Drainage Practices | 3 |
| — — | Horticulture program electives | 8 |

Credits required for degree 96-101

HORTICULTURE PROGRAM ELECTIVES

| COURSE | | CREDITS |
|------------|--|---------|
| BA-223 | Principles of Marketing | 4 |
| HOR-113 | Organic Farming Practicum/Fall | 3 |
| HOR-122 | Greenhouse Crops—Potted Plants | 3 |
| or HOR-224 | Landscape Installation | 3 |
| HOR-123 | Landscape Maintenance | 3 |
| HOR-124 | Food Harvest | 3 |
| HOR-125* | Food Production in the Willamette Valley | 3 |
| HOR-126* | Landscape Water Features | 1 |
| HOR-127* | Landscape Lighting | 1 |
| HOR-128* | Landscape Stones & Pavers | 1 |
| HOR-129* | Landscape Decks & Fences | 1 |
| HOR-130 | Plant Propagation Theory | 3 |
| or HOR-131 | Tree & Shrub Pruning | 3 |
| HOR-134 | Herb Growing & Gardening | 1 |
| HOR-135 | Propagation of Edible Plants | 3 |
| HOR-136 | Organic Farming Practicum/Winter | 3 |
| HOR-141 | Organic Farming Practicum/Spring | 4 |
| HOR-142 | Greenhouse Crops—Bedding Plants | 3 |
| or HOR-145 | Turf Installation & Maintenance | 2 |
| HOR-146 | Fruit & Berry Growing | 3 |
| HOR-148 | Farm Equipment | 3 |
| HOR-211 | Native Plant Identification | 1 |
| HOR-212 | Flower Arranger's Garden/Fall | 2 |
| HOR-213* | Computer-Aided Landscape Design | 3 |
| HOR-215 | Herbaceous Perennials | 3 |
| HOR-216 | Integrated Pest Management | 3 |
| HOR-220 | Plant Propagation/Fall | 3 |

| | | |
|------------|----------------------------------|---|
| HOR-225 | Arboriculture I | 3 |
| HOR-229* | Introduction to Landscape Design | 3 |
| HOR-231 | Irrigation & Drainage Design | 3 |
| HOR-232* | Commercial Floral Design | 3 |
| HOR-235 | Weed Identification | 3 |
| or HOR-236 | Insect Identification | 2 |
| HOR-239 | Tree Climber Training | 1 |
| HOR-240 | Irrigation & Drainage Practices | 3 |
| HOR-241* | Nursery Management | 3 |
| HOR-244* | Environmental Landscape Design | 3 |
| HOR-246 | Organic Farming & Gardening | 2 |
| HOR-250 | Western Herbs | 2 |
| HOR-251 | Herbal Products | 1 |
| HOR-252 | Kitchen Herbs | 1 |
| HOR-260 | Arboriculture II | 3 |
| HOR-261 | Tree Diagnostics | 2 |
| HOR-281 | Horticulture/CWE | 6 |
| or HOR-280 | Horticulture/CWE | 3 |
| HOR-282 | Horticulture/CWE | 3 |

*Offered alternate years

**Course may be waived with current CPR certification

Irrigation Technician

Career Pathway Certificate

PROGRAM CODE: CC.IRRTECHNICIAN

The Irrigation Technician program provides instruction for design, installation, repair, upgrade, maintenance, monitoring and programming of irrigation systems for landscapes, nurseries, golf courses, parks or agriculture. This pathway certificate is a part of both the Horticulture and Landscape Management AAS degree programs.

Students in this program also have the opportunity to take Backflow Assembly Operations & Testing (WET-109), which prepares them to become certified as a Backflow Assembly Tester.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- design, install, maintain, troubleshoot, repair and program irrigation systems.

CAREERS

Career opportunities include working as an Irrigation Technician in nurseries, greenhouses, parks, golf courses, landscapes or production agriculture.

For information contact April Chastain, Horticulture Department advisor, 503-594-3055 or april.chastain@clackamas.edu

IRRIGATION TECHNICIAN CAREER PATHWAY CERTIFICATE

| WINTER TERM | CREDITS |
|--|---------|
| HOR-231 Irrigation & Drainage Design | 3 |
| HOR-281 Horticulture/CWE | |
| or HOR-280 Horticulture/CWE & HOR-282 Horticulture/CWE | 6 |
| SPRING TERM | |
| HOR-140 Soils | 3 |
| HOR-240 Irrigation & Drainage Practices | 3 |
| <i>Credits required for certificate</i> | 15 |

Plant Health Management

Career Pathway Certificate

PROGRAM CODE: CC.PLANTHLTHMGMT

The Plant Health Management program provides instruction for monitoring and identifying pests, selecting and utilizing appropriate control measures and evaluating their effectiveness. Course work is offered mainly through evening classes and on-the-job training. This pathway certificate is a part of both the Horticulture and Landscape Management AAS programs.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- pass the ODA Pesticide Laws & Safety exam, and a Commercial Pesticide Applicator exam;
- recognize and evaluate key pests in the landscape and propose solutions based on IPM strategies.

CAREERS

Career opportunities include working as a Plant Health Management Technician or Pest Control Specialist in nurseries, greenhouses, parks, golf courses, landscape management, or production agriculture.

For information contact April Chastain, Horticulture Department advisor, 503-594-3055 or april.chastain@clackamas.edu

PLANT HEALTH MANAGEMENT CAREER PATHWAY CERTIFICATE

| FALL TERM | CREDITS |
|--|---------|
| HOR-235 Weed Identification | 2 |
| HOR-236 Insect Identification | 2 |
| WINTER TERM | |
| HOR-216 Integrated Pest Management | 3 |
| HOR-237 Disease Identification | 2 |
| SPRING TERM | |
| HOR-120 Pesticides Laws & Safety | 1 |
| HOR-281 Horticulture/CWE | |
| or HOR-280 Horticulture/CWE & HOR-282 Horticulture/CWE | 6 |
| <i>Credits required for certificate</i> | 16 |



Human Services Generalist

Certificate

Associate of Applied Science Degree

PROGRAM CODES: AAS.HUMANSERVGEN,
CC.HUMANSERVGEN

Both the one-year certificate and the two-year AAS in Human Services Generalist degree offer training for entry-level positions in diverse social services agencies. The degree combines academic course work with 12 credits of supervised field experience. In addition to general course work in human services, students may select a variety of approved elective certificates/courses to focus on different concentration areas.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-065 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- HS-156 Conducting Human Service Interviews)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Human Services Generalist AAS Degree

Upon successful completion of this program, students should be able to:

- complete human service assessments that include client strengths and challenges;
- outline key resources in the community and the network of service delivery;
- apply knowledge about the development and function of individuals and families in a practice setting;
- practice professional communication skills both verbally and in writing in a human services setting;
- adhere to the professional ethics, attitudes and values necessary for effective human service work;
- recognize the role of human services professional as a change agent;
- analyze the context and the role of diversity in determining and meeting people.

PROGRAM OUTCOMES

Human Services Generalist Certificate Degree

Upon successful completion of this program, students should be able to:

- outline key resources in the community and the network of service delivery;
- apply knowledge about the development and function of individuals and families in a practice setting;
- practice beginning-level professional communication skills both verbally and in writing in a human services setting;
- adhere to the professional ethics, attitudes and values necessary for effective human service work.

CAREERS

Opportunities for employment include positions such as case managers and assistants, resource specialists, family advocates, client advocates, intake workers, family assistance workers and volunteer coordinators.

For information contact Yvonne Smith, 503-594-3207 or yvannes@clackamas.edu

HUMAN SERVICES GENERALIST CERTIFICATE

| FALL TERM | | CREDITS |
|-----------|---|---------|
| HE-163 | Body & Drugs I: Introduction to Abuse & Addiction | 3 |
| HS-100 | Introduction to Human Services | 3 |
| WR-101 | Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| — — | Human Services Generalist program electives | 3 |

WINTER TERM

| | | |
|------------|---|-----|
| HDF-260 | Understanding Child Abuse and Neglect | |
| or GRN-184 | Ageing and the Individual | 3 |
| HS-154 | Community Resources | 3 |
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II | 3-4 |
| — — | Human Services Generalist program electives | 6 |

SPRING TERM

| | | |
|------------|---|-----|
| HDF-140 | Contemporary American Families | |
| or SOC-210 | Marriage, Family & Intimate Relations | 3-4 |
| HE-164 | Body & Drugs II: Alcohol | |
| or HE-263 | Body & Drugs III: Marijuana | |
| or HE-264 | Body & Drugs IV: Other Drugs, Other Addictions | 3 |
| HS-156 | Conducting Human Service Interviews | 3 |
| HS-170 | Introduction to Field Experiences in Human Services | 3 |
| HS-280 | Human Services Generalist: CWE/Practicum | 3 |
| — — | Human Services Generalist program electives | 3 |

Credits required for certificate 45-48

HUMAN SERVICES GENERALIST

ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| HDF-260 | Understanding Child Abuse & Neglect | 3 |
| HE-163 | Body & Drugs I: Introduction to Abuse & Addiction | 3 |
| HS-100 | Introduction to Human Services | 3 |
| WR-101 | Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| — — | Human Services Generalist program electives | 3 |

WINTER TERM

| | | |
|------------|--|-----|
| HE-164 | Body & Drugs II: Alcohol | |
| or HE-263 | Body & Drugs III: Marijuana | |
| or HE-264 | Body & Drugs IV: Other Drugs, Other Addictions | 3 |
| HS-154 | Community Resources | 3 |
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II | 3-4 |
| — — | Human Services Generalist program electives | 6 |

SPRING TERM

| | | |
|------------|---|-----|
| HDF-140 | Contemporary American Families | |
| or SOC-210 | Marriage, Family & Intimate Relations | 3-4 |
| HS-156 | Conducting Human Service Interviews | 3 |
| HS-170 | Introduction to Field Experiences in Human Services | 3 |
| — — | Human Services Generalist program electives | 6 |

HUMAN SERVICES GENERALIST

ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|------------------|---|----------------|
| HS-256 | Advanced Interviewing Skills with Theory | 3 |
| HS-260 | Victim Advocacy & Assistance | 4 |
| HS-280 | Human Services Generalist: CWE/Practicum | 4 |
| — — | Human Services Generalist program electives | 4 |

WINTER TERM

| | | |
|---------|---|-----|
| HS-281 | Human Services Generalist II: CWE/Practicum | 4 |
| PSY-215 | Introduction to Developmental Psychology | 4 |
| SOC-205 | Social Stratification & Social Systems | 4 |
| — — | Human Services Generalist program electives | 3-4 |

SPRING TERM

| | | |
|------------------------------------|--|--------------|
| HS-216 | Group Counseling Skills | 3 |
| HS-282 | Human Services Generalist III: CWE/Practicum | 4 |
| — — | Human Services Generalist program electives | 8 |
| <i>Credits required for degree</i> | | <i>90-93</i> |

HUMAN SERVICES GENERALIST PROGRAM ELECTIVES

Students take 30 credits from any of the following certificate programs, as electives in the Human Services Generalist program:

Any course numbered 100 or above in the following prefixes as long as the course is not fulfilling another requirement in this degree:

CJA, COMM, ED, ECE, GRN, HD, HDF, HS, MA, PSY, SOC, WS, ASL, GER, FR, SPN or any of the following Health courses:

| COURSE | | CREDITS |
|---------------|--|----------------|
| HE-164 | Body & Drugs II: Alcohol | 3 |
| HE-205 | Youth Addictions | 3 |
| HE-249 | Mental Health | 3 |
| HE-252 | First Aid/CPR/AED | 3 |
| HE-263 | Body & Drugs III: Marijuana | 3 |
| HE-264 | Body & Drugs IV: Other Drugs, Other Addictions | 3 |

Alcohol & Drug Counselor

Career Pathway Certificate

PROGRAM CODE: CC.ALDRUGCOUNSLR

The Alcohol & Drug Counselor Pathway Certificate prepares students to sit for the certification examination offered by the Addiction Counselor Certification Board. The coursework is appropriate both for new students to the field, and those wishing to update their skills or seek additional certification. The certificate provides the 150 educational hours required by the certification board. Students can also opt to add a CWE component that will partially fulfill the 1000 required practicum hours. Qualifying for the CADC I certificate is a stepping stone for students who want to work now, but may also be thinking of pursuing further education in the future. More information about certification can be found at

www.acbo.com

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate appropriate interviewing skills in an assessment or treatment setting;
- articulate the ethics required for effective work in the substance abuse field;
- recognize the signs of common substance abuse disorders;
- discuss the impact of drug use and abuse on society and the public health.

CAREERS

This program prepares students to work in a variety of human service settings, including both inpatient and outpatient treatment programs, programs for the homeless, and a variety of community agencies.

For information contact Yvonne Smith, 503-594-3207 or yvonne@clackamas.edu

ALCOHOL & DRUG COUNSELOR CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|---|----------------|
| HE-163 | Body & Drugs I: Introduction to Abuse & Addiction | 3 |
| HE-164 | Body and Drugs II: Alcohol | 3 |
| HS-103 | Ethics for Human Service Workers | 2 |
| HS-104 | Using Diagnostic Criteria in Addictions Treatment | 1 |
| HS-156 | Conducting Human Services Interviews | 3 |
| HS-211 | HIV, TB, and Infectious Diseases | 1 |
| HS-216 | Group Counseling Skills | 3 |
| <i>Credits required for certificate</i> | | <i>16</i> |

Industrial Maintenance Technology

Subject to accrediting commission approval. For more details please refer to the contact information listed below.

Certificate

Associate of Applied Science Degree

PROGRAM CODE: AAS.INDMAINTECH, CC.INDMAINTECH

Industrial Maintenance Technology (IMT) is a program that prepares students to succeed as maintenance technicians in industry. IMT graduates perform mechanical and electrical maintenance of manufacturing equipment such as machine tools, automated process equipment and buildings systems to keep production operational. Maintenance technicians study subjects from a wide variety of technical disciplines ranging from welding to industrial electronics to robotics. This is a high-wage, high-demand field that typically attracts talented people who are excellent problem solvers and enjoy challenging work.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- COMM-100- Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- MFG-107 Industrial Safety & First Aid) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Industrial Maintenance Technology AAS Degree

Upon successful completion of this program, students should be able to:

- Work safely in an industrial environment around machinery, power equipment, heat, chemicals and electricity.
- Troubleshoot, install and repair complex electromechanical systems by using knowledge of electrical and mechanical fundamentals, diagnostic instruments, and hand and power tools.
- Use knowledge of manufacturing and welding processes to execute the repair and replacement of machine elements.
- Effectively apply computer technology to the automation and control of manufacturing and building systems
- Communicate effectively through graphical means including schematics, diagrams, engineering drawing and sketches to determine system functions to effect repairs and improve performance.

PROGRAM OUTCOMES

Industrial Maintenance Technology Certificate Degree

Upon successful completion of this program, students should be able to:

- Work safely in an industrial environment around machinery, power equipment, heat, chemicals and electricity.
- Troubleshoot, install and repair basic electromechanical systems by using knowledge of electrical and mechanical fundamentals, diagnostic instruments, and hand and power tools.
- Use knowledge of manufacturing and welding processes to execute the repair and replacement of machine elements.
- Communicate effectively through graphical means including schematics, diagrams, engineering drawing and sketches to determine system functions to effect repairs and improve performance.

CAREERS

IMT graduates find careers as maintenance mechanics, millwrights, process technicians, maintenance machinists, building engineers, robotics technicians and industrial electrician apprentices.

For information contact Mike Mattson, 503-594-3322 or mattsonm@clackamas.edu

INDUSTRIAL MAINTENANCE TECHNOLOGY CERTIFICATE

| FALL TERM | | CREDITS |
|---|--|-----------|
| IMT-104 | Reading Schematics and Symbols | 2 |
| MFG-103 | Machining/Fab & Maint Trades | 3 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-109 | Computer Literacy for Technicians | 3 |
| MFG-130 | Basic Electricity I | 3 |
| MTH-050 | Technical Mathematics I | 3 |
| WINTER TERM | | |
| COMM-100 | Basic Speech Communication | 3 |
| EET/IMT-139 | Principles of Troubleshooting I | 2 |
| IMT-120 | Industrial Machinery I | 3 |
| MFG-131 | Basic Electricity II | 3 |
| MFG-140 | Fluid Power | 3 |
| MTH-080 | Technical Mathematics II | 3 |
| SPRING TERM | | |
| IMT-110 | Preventative Maintenance | 2 |
| MFG-132 | Basic Electricity III | 3 |
| MFG-221 | Materials Science | 3 |
| MFG-280 | Cooperative Work Experience | 2 |
| WR-101 | Communication Skills: Occupational Writing | 3 |
| — — | Technical Elective | 3 |
| <i>Credits required for certificate</i> | | 50 |

INDUSTRIAL MAINTENANCE TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

**INDUSTRIAL MAINTENANCE TECHNOLOGY
ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR**

| FALL TERM | | CREDITS |
|-------------|---|---------|
| EET/IMT-239 | Principles of Troubleshooting II | 2 |
| IMT-108 | Rigging & Lifting | 2 |
| IMT-215 | Electromechanical Systems I | 2 |
| IMT-220 | Industrial Machinery II | 3 |
| WLD-150 | Welding Processes | 4 |
| — — | Technical Elective | 3 |
| WINTER TERM | | |
| CDT-108A | Introduction to SolidWorks | 3 |
| or CDT-103 | AutoCAD | 3 |
| IMT-225 | Electromechanical Systems II | 2 |
| IMT-233 | Programmable Logic Controllers I | 3 |
| MFG-209 | Programming and Automation | 3 |
| MFG-223 | Instrumentation & Controls | 3 |
| | Technical Elective | 3 |
| SPRING TERM | | |
| IMT-234 | Programmable Logic Controllers II | 3 |
| MET-170 | Introduction to Manufacturing Processes | 3 |
| MFG-219 | Robotics | 3 |
| MFG-280 | Cooperative Work Experience | 2 |
| — — | Technical Elective | 3 |

Credits required for degree 97-98

INDUSTRIAL MAINTENANCE TECHNOLOGY PROGRAM ELECTIVES

Any course with a MFG, WLD, EET, GIS, SM, CDT, or MET prefix not included in the Industrial Maintenance Technology program or other technical course with approval

Industrial Maintenance Technology-Mechanical Maintenance

Subject to accrediting commission approval. For more details please refer to the contact information listed below.

Certificate

PROGRAM CODE: CC.IMTMECHMAIN

Industrial Maintenance Technology (IMT) mechanical maintenance certificate is a program that prepares students to succeed as mechanical maintenance technicians in industry. Graduates perform mechanical maintenance of manufacturing equipment such as machine tools, process equipment and buildings systems to keep production operational. Mechanical Maintenance technicians study subjects from a wide variety of technical disciplines ranging from welding to fluid power. This is a high-wage, high-demand field that typically attracts talented people who are excellent problem solvers and enjoy challenging work.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- Work safely in an industrial environment around machinery, power equipment, heat, chemicals and electricity
- Troubleshoot, install and repair basic electromechanical systems by using knowledge of electrical and mechanical fundamentals, diagnostic instruments, and hand and power tools.
- Use knowledge of manufacturing and welding processes to execute the repair and replacement of machine elements.
- Communicate effectively through graphical means including schematics, diagrams, engineering drawing and sketches to determine system functions to effect repairs and improve performance

CAREERS

IMT graduates find careers as maintenance mechanics, millwrights, process technicians, maintenance machinists, building engineers, robotics technicians and industrial electrician apprentices.

For information contact Mike Mattson, 503-594-3322 or mattsonm@clackamas.edu

**PROGRAM NAME
PROGRAM TYPE: 1ST YEAR**

| FALL TERM | | CREDITS |
|-------------|--|---------|
| IMT-104 | Reading Schematics and Symbols | 2 |
| MFG-103 | Machining/Fab & Maint Trades | 3 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-109 | Computer Literacy for Technicians | 3 |
| IMT-108 | Rigging & Lifting | 2 |
| MTH-050 | Technical Mathematics I | 3 |
| WINTER TERM | | |
| IMT-120 | Industrial Machinery I | 3 |
| WLD-150 | Welding Processes | 4 |
| MFG-140 | Fluid Power | 3 |
| MTH-080 | Technical Mathematics II | 3 |
| COMM-100 | Basic Speech Communication | 3 |
| SPRING TERM | | |
| IMT-110 | Preventative Maintenance | 2 |
| MET-170 | Introduction to Manufacturing Processes | 3 |
| MFG-221 | Materials Science | 3 |
| MFG-280 | Cooperative Work Experience | 2 |
| WR-101 | Communication Skills: Occupational Writing | 3 |
| — — | Technical Elective | 3 |

Credits required for certificate 48

INDUSTRIAL MAINTENANCE TECHNOLOGY PROGRAM ELECTIVES

Any course with a MFG, WLD, EET, GIS, SM, CDT, or MET prefix not included in the Industrial Maintenance Technology program or other technical course with approval.

Landscape Management

Associate of Applied Science Degree

PROGRAM CODE: AAS.LANDSCAPEMGMT

The Landscape Management degree will prepare students for entry-level management positions in the landscaping industry by providing them business, communication and project management skills in addition to a basic understanding of, and hands-on experience with, the activities involved in the installation and maintenance of landscapes.

Sustainable practices, such as the use of Integrated Pest Management, low water landscapes, and techniques that protect and care for the soil are emphasized throughout the program. Students use industry standard equipment and practices in the care of CCC's extensive landscape facilities, including an arboretum, water-efficient demonstration garden, large turf areas, and several annual, herbaceous perennial and shrub beds.

CCC's landscape program is the only one in Oregon accredited by the National Association of Landscape Professionals (NALP), which speaks to its credibility in the industry. Students have the opportunity to compete on the team that attends NALP's National Collegiate Landscape Competition each year. Also, NALP's certified technician testing site for Oregon is located on campus, and is used for instructional purposes.

Landscape Management graduates may be eligible to take NALP's Landscape Industry Certified Technician-Exterior Ornamental Maintenance test free of charge.

Students completing the Landscape Management Associate of Applied Science (AAS) Degree with a 2.5 GPA or higher are eligible to take the Oregon Landscape Contractors License exam.

Students may begin this program any term. Following the course offerings in the order listed is not required, but will allow for completion in a two year period.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition or BA-214 Business Communication)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business or COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- HE-252)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate competency in sustainable landscape maintenance and installation activities, including: safe use of tools and equipment, operation of irrigation systems, pruning and training techniques, turf maintenance, hardscape installation and reading/installing from a design plan;
- identify common woody and herbaceous plants in the landscape;
- recognize and evaluate key pests in the landscape and propose solutions based on IPM strategies;
- use a basic understanding of plant biology and soil science to make sound decisions in the design and maintenance of landscapes;
- display effective decision making, time management and project management skills in the landscape industry environment;
- effectively communicate with co-workers and customers through speaking, writing and computer technology;
- pass the ODA Pesticide Laws & Safety exam, and an applicator exam;
- pass NALP's Landscape Industry Certified Technician-Exterior test for Ornamental Maintenance.

CAREERS

As a graduate of our Landscape program, you will be prepared to work in a supervisory or skilled landscape technician position for a landscape design/build company, estate garden, parks department, tree care company, golf course or as a self-employed installation/maintenance contractor.

For information contact April Chastain, Horticulture Department advisor, 503-594-3055 or april.chastain@clackamas.edu

OREGON STATE UNIVERSITY TRANSFER AGREEMENT

Some horticulture classes transfer to Oregon State University as part of a bachelor's degree. Landscape students planning to continue their studies at a four-year college should consult the Horticulture advisor to obtain the most recent transfer information.

OSU TRANSFER COURSES

| COURSE | | CREDITS |
|---------|---------------------------------|---------|
| HOR-112 | Horticulture Career Exploration | 2 |
| HOR-215 | Herbaceous Perennials | 3 |
| HOR-226 | Plant Identification/Fall | 4 |
| HOR-227 | Plant Identification/Winter | 4 |
| HOR-228 | Plant Identification/Spring | 4 |

Note: Many of the horticulture courses will also transfer as Lower Division Collegiate (LDC) credits.

LANDSCAPE MANAGEMENT

ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| HOR-111 | Horticulture Practicum/Fall | 2 |
| HOR-115 | Horticulture Safety | 1 |
| HOR-123 | Landscape Maintenance | 3 |
| HOR-226 | Plant Identification/Fall | 4 |
| HOR-236 | Insect Identification | 2 |
| MTH-050 | Technical Mathematics I | |
| | or MTH-065 Algebra II (or higher level of math) | 3-5 |

WINTER TERM

| | | |
|----------|--|---|
| HOR-131 | Tree & Shrub Pruning | 3 |
| HOR-133 | Horticulture Practicum/Winter | 2 |
| HOR-216 | Integrated Pest Management | 3 |
| HOR-222 | Horticultural Computer Applications | 2 |
| HOR-227 | Plant Identification/Winter | 4 |
| HOR-229* | Introduction to Landscape Design | |
| | or HOR-244* Environmental Landscape Design | 3 |

SPRING TERM

| | | |
|---------|--|-----|
| BA-285 | Human Relations in Business | |
| | or COMM-100 Basic Speech Communication | 3-4 |
| HOR-112 | Horticulture Career Exploration | 2 |
| HOR-120 | Pesticide Laws & Safety | 1 |
| HOR-140 | Soils | 3 |
| HOR-143 | Horticulture Practicum/Spring | 2 |
| HOR-228 | Plant Identification/Spring | 4 |

SUMMER TERM

| | | |
|---------|--|---|
| HOR-281 | Horticulture/CWE | |
| | or HOR-280 Horticulture/CWE & HOR-282 Horticulture/CWE | 6 |

LANDSCAPE MANAGEMENT

ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|------------------|--|----------------|
| HOR-223 | Applied Plant Science | 4 |
| HOR-224 | Landscape Installation | 3 |
| HOR-235 | Weed Identification | 2 |
| SPN-101 | First Year Spanish | 4 |
| — — | Landscape Management program electives | 3 |

WINTER TERM

| | | |
|---------|--|-----|
| BA-101 | Introduction to Business | 4 |
| BA-119 | Project Management Practices | 2 |
| HOR-230 | Equipment Operation & Maintenance | 2 |
| HOR-231 | Irrigation & Drainage Design | 3 |
| HOR-237 | Disease Identification | 2 |
| WR-101 | Communication Skills: Occupational Writing | |
| | or WR-121 English Composition | |
| | or BA-214 Business Communications | 3-4 |

SPRING TERM

| | | |
|--------------------------------|---------------------------------|---|
| HE-252** | First Aid/CPR/AED | 3 |
| Choose two from the following: | | |
| HOR-126* | Landscape Water Features | |
| HOR-127* | Landscape Lighting | |
| HOR-128* | Landscape Stones & Pavers | |
| HOR-129* | Landscape Decks & Fences | 2 |
| HOR-145 | Turf Installation & Maintenance | 2 |
| HOR-215 | Herbaceous Perennials | 3 |
| HOR-240 | Irrigation & Drainage Practices | 3 |

Credits required for degree 98-102

LANDSCAPE MANAGEMENT PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------------|---------------------------------------|----------------|
| BA-223 | Principles of Marketing | 4 |
| HOR-126* | Landscape Water Features | 1 |
| | or HOR-127* Landscape Lighting | 1 |
| | or HOR-128* Landscape Stones & Pavers | 1 |
| | or HOR-129* Landscape Decks & Fences | 1 |
| HOR-134 | Herb Growing & Gardening | 1 |
| HOR-142 | Greenhouse Crops-Bedding Plants | 3 |
| HOR-146 | Fruit & Berry Growing | 3 |
| HOR-211 | Native Plant Identification | 1 |
| HOR-212 | Flower Arranger's Garden/Fall | 2 |
| HOR-213* | Computer-Aided Landscape Design | 3 |
| HOR-220 | Plant Propagation/Fall | 3 |
| HOR-225 | Arboriculture I | 3 |

| | | |
|----------|--|---|
| HOR-229* | Introduction to Landscape Design | 3 |
| | or HOR-244* Environmental Landscape Design | 3 |
| HOR-239 | Tree Climber Training | 1 |
| HOR-246 | Organic Farming & Gardening | 2 |
| HOR-260 | Arboriculture II | 3 |
| HOR-261 | Tree Diagnostics | 2 |
| WET-109 | Backflow Assembly Operation & Testing | 3 |

*Offered alternate years

**Course may be waived with current CPR certification

Landscape Management, Arboriculture Option

Associate of Applied Science Degree

PROGRAM CODE: AAS.ARBORICULTURE

This degree prepares students for entry-level positions in commercial arboriculture and urban forestry, while enhancing their ability to move into management positions. Students will gain practical expertise in the establishment and caring for landscape trees, including planting, pruning, pest management, tree diagnostics, and operating industry standard equipment. Additionally, students will learn skills in communicating with customers, both orally and through report writing.

Sustainable practices, such as the use of Integrated Pest Management, low water use landscapes, and techniques that protect and care for the soil are emphasized throughout the program. Students use industry standard equipment and practices in the care of CCC's trees and shrubs.

Students may begin this program any term, but some courses have prerequisites, which must be taken first. Following the course offerings in the order listed is not required, but will allow for completion in a two year period.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II or higher)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition or BA-214 Business Communication)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business or COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

Landscape Management Arboriculture Option continued...

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate competency with the use of standard arboriculture equipment, including: climbing gear, chainsaw, chipper, hydraulic sprayer, truck and trailer;
- identify common woody and herbaceous plants in the landscape;
- recognize and identify key biotic and abiotic disorders in trees;
- perform site assessments, including: plant health inspections of key plants, hazard tree identification, and water audit interpretations;
- effectively communicate with co-workers and customers through speaking, report writing and computer technology;
- pass the International Society of Arboriculture's Certified Arborist exam;
- pass the ODA Pesticide Laws & Safety exam, and the ODA Ornamental & Turf Insecticide/Fungicide exam.

CAREERS

As a graduate of our Arboriculture program, you will be prepared to work as a tree-climber or plant care technician for a tree care company, parks department, or as a self-employed arborist.

For information contact April Chastain, Horticulture Department advisor, 503-594-3055 or april.chastain@clackamas.edu

OREGON STATE UNIVERSITY TRANSFER AGREEMENT

Some horticulture classes transfer to Oregon State University as part of a bachelor's degree. Arboriculture students planning to continue their studies at a four-year college should consult the Horticulture advisor to obtain the most recent transfer information.

ARBORICULTURE ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| HE-252** | First Aid/CPR/AED | 3 |
| HOR-115 | Horticulture Safety | 1 |
| HOR-226 | Plant Identification/Fall | 4 |
| HOR-236 | Insect Identification | 2 |
| MTH-050 | Technical Mathematics I | |
| | or MTH-065 Algebra II (or higher level of math) | 3-5 |

WINTER TERM

| | | |
|---------|-----------------------------------|---|
| HOR-131 | Tree & Shrub Pruning/Winter | 3 |
| HOR-216 | Integrated Pest Management | 3 |
| HOR-225 | Arboriculture I | 3 |
| HOR-230 | Equipment Operation & Maintenance | 2 |
| HOR-237 | Disease Identification | 2 |
| HOR-239 | Tree Climber Training | 1 |

SPRING TERM

| | | |
|---------|--|-----|
| BA-285 | Human Relations in Business | |
| | or COMM-100 Basic Speech Communication | 3-4 |
| HOR-120 | Pesticides Laws & Safety | 1 |
| HOR-228 | Plant Identification/Spring | 4 |
| HOR-261 | Tree Diagnostics | 2 |
| WR-121 | English Composition | |
| | or BA-214 Business Communication | 3-4 |

SUMMER TERM

| | | |
|---------|-----------------------------|---|
| HOR-211 | Native Plant Identification | 1 |
| SPN-101 | First Year Spanish I | 4 |

ARBORICULTURE ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|-----------|-----------------------------|---------|
| HOR-123 | Landscape Maintenance | 3 |
| HOR-223 | Applied Plant Science | 3 |
| HOR-260 | Arboriculture II | 3 |
| HOR-262 | Aerial Treework Practicum I | 2 |

WINTER TERM

| | | |
|----------|--|---|
| BA-119 | Project Management Practices | 2 |
| HOR-222 | Horticultural Computer Applications | 2 |
| HOR-227 | Plant Identification/Winter | 4 |
| HOR-229* | Introduction to Landscape Design | |
| | or HOR-244* Environmental Landscape Design | 3 |
| — — | Arboriculture program electives | 5 |

SPRING TERM

| | | |
|---------|---|---|
| HOR-140 | Soils | 3 |
| HOR-215 | Herbaceous Perennials | 3 |
| HOR-263 | Plant Health Care Practicum | 2 |
| HOR-280 | Horticulture/CWE (in Arboriculture field) | 3 |
| — — | Arboriculture program electives | 4 |

SUMMER TERM

| | | |
|---------|---|---|
| HOR-281 | Horticulture/CWE (in Arboriculture field) | 6 |
| HOR-282 | Horticulture/CWE (in Arboriculture field) | 3 |

Credits required for degree 96-100

ARBORICULTURE PROGRAM ELECTIVES

| COURSE | | CREDITS |
|----------|----------------------------------|---------|
| BA-101 | Introduction to Business | 4 |
| HOR-134 | Herb Growing & Gardening | 1 |
| HOR-145 | Turf Installation & Maintenance | 2 |
| HOR-146 | Fruit & Berry Growing | 3 |
| HOR-213* | Computer-Aided Landscape Design | 3 |
| HOR-224 | Landscape Installation | 3 |
| HOR-229* | Introduction to Landscape Design | 3 |
| HOR-231 | Irrigation & Drainage Design | 3 |
| HOR-235 | Weed Identification | 2 |
| HOR-240 | Irrigation & Drainage Practices | 3 |
| HOR-244* | Environmental Landscape Design | 3 |
| HOR-264 | Aerial Treework Practicum II | 2 |
| SPN-102 | First Year Spanish 2 | 4 |

*Currently offered alternate years.

**Course may be waived with current CPR certification



Landscape Practices

Certificate

PROGRAM CODE: CC.LANDSCAPEPRAC

The Landscape Practices certificate will prepare students to work in the landscaping industry by providing them with hands-on experience, and a basic understanding of the activities involved in the installation and maintenance of landscapes.

Sustainable practices, such as the use of Integrated Pest Management, low water landscapes, and techniques that protect and care for the soil are emphasized throughout the program. Students use industry standard equipment and practices in the care of CCC's extensive landscape facilities, including an arboretum, water-efficient demonstration garden, large turf areas, and several annual, herbaceous perennial and shrub beds.

CCC's landscape program is the only one in Oregon accredited by National Association of Landscape Professionals (NALP), which speaks to its credibility in the industry. Students have the opportunity to compete on the team that attends NALP's National Collegiate Landscape Competition each year. Also, NALP's certified technician testing site for Oregon is located on campus, and is used for instructional purposes.

Students may begin this program any term. Following the course offerings in the order listed is not required, but will allow for completion in a one year period.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate competency in sustainable landscape maintenance and installation activities, including: safe use of tools and equipment, operation of irrigation systems, pruning and training techniques, turf maintenance, hardscape installation and reading/installing from a design plan;
- identify common woody and herbaceous plants in the landscape;
- recognize key pests in the landscape and follow IPM strategies;
- use a basic understanding of soil science to make sound decisions in the maintenance of landscapes;
- pass the ODA Pesticide Laws & Safety exam.

CAREERS

As a graduate of our Landscape Practices program, you will be prepared to work in a skilled landscape technician position for a: landscape design/build company, estate garden, parks department, tree care company, golf course or as a self-employed maintenance contractor.

For information contact April Chastain, Horticulture Department advisor, 503-594-3055 or april.chastain@clackamas.edu

OREGON STATE UNIVERSITY TRANSFER AGREEMENT

Some horticulture classes transfer to Oregon State University as part of a bachelor's degree. Landscape students planning to continue their studies at a four-year college should consult the Horticulture advisor to obtain the most recent transfer information.

LANDSCAPE PRACTICES CERTIFICATE

| FALL TERM | | CREDITS |
|---|---|-----------|
| HOR-115 | Horticulture Safety | 1 |
| HOR-123 | Landscape Maintenance | 3 |
| HOR-224 | Landscape Installation | 3 |
| HOR-226 | Plant Identification/Fall | 4 |
| HOR-235 | Weed Identification | 2 |
| HOR-236 | Insect Identification | 2 |
| WINTER TERM | | |
| HOR-131 | Tree & Shrub Pruning | 3 |
| HOR-216 | Integrated Pest Management | 3 |
| HOR-229* | Introduction to Landscape Design | |
| | or HOR-244*Environmental Landscape Design | 3 |
| HOR-230 | Equipment Operation & Maintenance | 2 |
| HOR-237 | Disease Identification | 2 |
| SPRING TERM | | |
| HOR-120 | Pesticide Laws & Safety | 1 |
| HOR-140 | Soils | 3 |
| HOR-145 | Turf Installation & Maintenance | 2 |
| HOR-228 | Plant Identification/Spring | 4 |
| HOR-240 | Irrigation & Drainage Practices | 3 |
| SUMMER TERM | | |
| HOR-280 | Horticulture/CWE | 3 |
| <i>Credits required for certificate</i> | | 44 |

*Offered alternate years

Manufacturing Technology

Professional Upgrade

Certificate

Associate of Applied Science Degree

PROGRAM CODES: AAS.MANUFTECH, CC.MANUFTECH

Course work in manufacturing technology prepares students for careers in high-tech manufacturing by producing products to exacting industrial standards utilizing current manual and computer-aided machine tool technology. Many classes are taught in a flexible, open-lab format and students may enter the program any term.

Individualized daytime and evening instruction is provided in the operation of machine tools such as: lathes, mills, surface and cylindrical grinders and common machine shop equipment. Included in the degree program is the study of computer numerical control (CNC) programming and machining for milling, turning and electrical discharge machining (EDM), as well as courses in computer-aided manufacturing (CAM) utilizing current industrial CAD/CAM software. Quality control is stressed while students are taught a wide range of measuring and inspection techniques. Other topics include courses offered in welding, materials science and basic electricity. Many students enroll in these courses to upgrade existing job skills and several of our courses satisfy the continuing education unit (CEU) requirements of local apprenticeships and trade organizations.

continued

Manufacturing Technology continued...

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH 50 Technical Math I)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- PSY-101 Human Relations)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- MFG-107 Industrial Safety & First Aid) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Manufacturing Technology AAS Degree

Upon successful completion of this program, students should be able to:

- set-up and operate manual machine tools to produce machined products to required specifications by applying appropriate skills, processes, and technologies;
- set-up and operate CNC machine tools to produce machined products to required specifications by applying appropriate skills, processes, and technologies;
- apply computer software applications to produce manufacturing related documents , create CAD models, and generate CAM programs for machining processes;
- apply knowledge of materials, physics and mathematics to effectively machine industrial materials;
- apply critical thinking skills to solve common machining and manufacturing problems;
- work safely in an industrial environment around machinery, power tools, electricity and chemicals.

PROGRAM OUTCOMES

Manufacturing Technology Certificate Degree

Upon successful completion of this program, students should be able to:

- work independently on manual machine tools to produce machined products to required specifications by applying appropriate skills, processes, and technologies;
- work independently on CNC machine tools to produce machined products to required specifications by applying appropriate skills, processes, and technologies;
- apply critical thinking skills to solve common machining and manufacturing problems;
- work safely in an industrial environment around machinery, power tools, electricity and chemicals.

CAREERS

Career opportunities may include machinist, tool maker, CNC programmer/operator and CAD/CAM technicians.

SHORT TERM TRAINING

For students who need a quick-entry strategy into the work force, an individualized education and employment plan can be created that concentrates the knowledge and skills necessary to start or change a career path. Please see a faculty advisor for more information. A short-term training certificate is available.

For information contact the Manufacturing Department, 503-594-3318.

MANUFACTURING TECHNOLOGY CERTIFICATE

| FIRST TERM | | CREDITS |
|---|--|-----------|
| MFG-104 | Print Reading | 2 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-111 | Machine Tool Fundamentals I | 9 |
| MTH-050* | Technical Mathematics I | 3 |
| SECOND TERM | | |
| MFG-105 | Dimensional Inspection | 2 |
| MFG-109 | Computer Literacy for Technicians | |
| | or MFG-209 Programming and Automation for Manufacturing | 3 |
| MFG-112 | Machine Tool Fundamentals II | 9 |
| MTH-080 | Technical Mathematics II | 3 |
| THIRD TERM | | |
| MFG-106 | Applied Geometric Dimensioning & Tolerancing for Manufacturing | 3 |
| MFG-201 | CNC I: Set-up & Operation | 4 |
| MFG-280 | Manufacturing Technology/CWE | 2 |
| WR-101* | Communication Skills: Occupational Writing | 3 |
| — — | Human Relations requirement (see page 82) | 3 |
| <i>Credits required for certificate</i> | | 49 |

MANUFACTURING TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

MANUFACTURING TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FOURTH TERM | | CREDITS |
|------------------------------------|--|-----------|
| MFG-113 | Machine Tool Fundamentals III | 9 |
| MFG-204 | Computer-Aided Manufacturing I | 4 |
| — — | Manufacturing Technology program electives | 3 |
| FIFTH TERM | | |
| MFG-202 | CNC II: Programming & Operation | 4 |
| MFG-205 | Computer-Aided Manufacturing II | 4 |
| MFG-211 | Machine Tool Fundamentals IV | 6 |
| SIXTH TERM | | |
| MFG-203 | CNC III: Applied Programming & Operation | 3 |
| MFG-206 | Computer-Aided Manufacturing III | 3 |
| MFG-221 | Materials Science | 3 |
| MFG-280 | Manufacturing Technology/CWE | 2 |
| — —* | General elective (any course 100 level or above) | 3 |
| <i>Credits required for degree</i> | | 93 |

MANUFACTURING TECHNOLOGY PROGRAM ELECTIVES

Complete three or more credits from the following:

| COURSE | | CREDITS |
|----------|---------------------------------------|---------|
| CDT-102 | Sketching & Problem Solving | 3 |
| CDT-103 | Computer-Aided Drafting I | 4 |
| CDT-108A | Introduction to Solid Modeling | 3 |
| CDT-223 | Inventor Fundamentals | 3 |
| CDT-225 | Advanced SolidWorks | 3 |
| MET-170 | Introduction to Manufacturing Process | 3 |

| | | |
|---------|--|---|
| MFG-103 | Machining for the Fabrication & Maintenance Trades | 3 |
| MFG-130 | Basic Electricity I | 3 |
| MFG-219 | Robotics | 3 |
| WLD-150 | Welding Processes | 4 |
| — — | Other technical courses with departmental approval | |

*Substitute college transfer courses for these courses if you plan to continue your education at a higher education institution. It is recommended that you consult with a faculty advisor or a staff member in Student Services for the transfer requirements of the specific advanced program or school.

MANUFACTURING ENGINEERING TECHNOLOGY
(Oregon Tech transfer courses)

The Manufacturing Technology Department, in partnership with Oregon Tech, offers a significant number of transferable classes into Oregon Tech's Manufacturing Engineering Technology degree program. For information contact the Manufacturing Department, 503-594-3318.

CNC Machining Technician

Career Pathway Certificate

PROGRAM CODE: CC.CNCMACHTECH

The CNC Machining Technician program at Clackamas provides the training necessary for employment within the advanced manufacturing field. The program is arranged with core CNC competencies in mind while allowing the student flexibility to take other relevant manufacturing courses.

Course work covers blueprint reading, technical mathematics, safety, and manual and CNC machining. The program is fully transferable to the one-year Manufacturing Technology Certificate or two-year Manufacturing Technology AAS Degree.

This certificate is part of the manufacturing career pathway preparing students for a wide variety of manufacturing careers and opportunities to continue at a four-year institution.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- accurately interpret technical drawings to determine key inspection dimensions and specifications;
- work safely in an industrial environment around machinery, power tools and chemicals;
- operate manual machine tools to produce simple products to required specifications;
- operate CNC machine tools including: program try-out, tooling/work-piece setup and adjustment of three-axis lathes;
- apply mathematics to solve manufacturing problems in machining and inspection.

CAREERS

Career opportunities may include entry-level CNC operator, machinist or general manufacturing technician.

For more information contact the Manufacturing Department, 503-594-3318.

CNC MACHINING TECHNICIAN CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|---|--------------|
| MFG-104 | Print Reading | 2 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-111 | Machine Tool Fundamentals I | 9 |
| MFG-201 | CNC I: Set-up & Operation | 4 |
| MTH-050 | Technical Mathematics I | 3 |
| — — | CNC Machining Technician program elective | 2-4 |
| <i>Credits required for certificate</i> | | 23-25 |

CNC MACHINING TECHNICIAN PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------|--|---------|
| MFG-105 | Dimensional Inspection | 2 |
| MFG-106 | Applied Geometric Dimensioning & Tolerancing for Manufacturing | 2 |
| MFG-112 | Machine Tool Fundamentals II | 3 |
| MFG-202 | CNC II: Programming & Operation | 4 |
| MFG-204 | Computer-Aided Manufacturing I | 4 |
| WLD-150 | Welding Processes | 4 |

Mastercam

Certificate

PROGRAM CODE: CC.MASTERCAM

The Mastercam program is comprised of a series of three classes that prepare students to use Mastercam for 2D and 3D model building, toolpath selection and creation, and toolpath verification. Students will learn all basic 2D milling toolpaths, 3D surfacing toolpaths, and lathe with live-tooling toolpaths.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- utilize Mastercam for programming two dimensional toolpaths, advanced surface toolpaths, and lathe/mill-turn toolpaths;
- attain the skills necessary for employment as CAD/CAM CNC programmer.

CAREERS

CNC programmer.

For information contact the Manufacturing Department, 503-594-3318.

MASTERCAM CERTIFICATE

| COURSE | | CREDITS |
|---|--------------------|-----------|
| MFG-271 | Mastercam Mill I | 4 |
| MFG-272 | Mastercam Mill II | 4 |
| MFG-273 | Mastercam Mill III | 4 |
| <i>Credits required for certificate</i> | | 12 |

Medical Assistant

Certificate

PROGRAM CODE: CC.MEDASST

Medical assistants function as integral members of the health-care delivery team in performing administrative, clinical and trans-disciplinary (general) functions. The Medical Assistant (MA) program at Clackamas Community College is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assistant Educational Review Board, MAERB (Division of CAAHEP), 1361 Park Street, Clearwater, FL 33756; telephone: 727-210-2350, online: www.caahep.org

PROGRAM PREREQUISITES & REQUIREMENTS

The MA application with admission procedures, requirements, prerequisites and pertinent dates is available online, www.clackamas.edu/healthSciences/; at the Health Sciences Department and Student Advising Services at Harmony Campus, and at the Enrollment Service Center or Student Academic Support Services Department at the Oregon City Campus.

For successful completion of the MA program, applicants are advised that a high level of physical and mental stamina, manual dexterity, the ability to multitask, and a high degree of attention to detail will be required.

Prior to application the MA student candidate must:

- Meet the appropriate placement score in math either by taking the placement exam or by providing proof of a comparable assessment. CCC placements should be dated no earlier than 2008 or previous college coursework as documented by official college/university transcripts. To be eligible to apply, students must show placement by:
 - passing WR-095 or placement in WR-121
 - passing MTH-020 or placement in MTH-050/060
 - passing RD-090 or placement in RD-115
- During the multi-phase application process the applicant will be asked to provide:
 - proof of recent physical examination by a licensed healthcare provider,
 - proof of Oregon Health Authority required immunizations or proof of immunity and TB screen,
 - American Heart Association-Healthcare Provider CPR and Heartsaver First Aid certification cards; both of which must remain current throughout the entirety of the MA program
 - Medical Assistant students must meet statutory mandates for healthcare providers. Anyone with a criminal record may not be allowed in a healthcare facility as a student. The aim of this legislation is to prevent abuse situations with vulnerable adults and children. All students in the Health Sciences Department are required to have a criminal history background check and drug and alcohol test. If you have questions about criminal history disqualifiers, please reference <http://www.oregon.gov/dhs/chc/pages/tools.aspx> and read the provider crime lists for detailed information.

- As instructed by the Health Sciences Department, complete the required criminal history background check (CBC) and Urine Drug Screen (UDS). NOTE: Successful students will be asked to repeat the criminal history and UDS prior to entering clinical placement.
- Candidates accepted into the MA program must have successfully completed MA-110, Medical Terminology, and WR-121, English Composition or WR-101, Communication Skills: Occupational Writing, prior to beginning core curriculum. Please check the website as prerequisites may change from year to year.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH 54- Medication Calculations for Medical Assistants)

- Use appropriate mathematics to solve problems

Communication (1 course- WR 101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- PSY 101- Human Relations)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate entry-level employment skills;
- apply knowledge appropriate to pass national exam;
- demonstrate the ability to work within the scope of practice of a medical assistant;
- perform phlebotomy and other specimen collection skills using accepted technical practices;
- apply medical laws and ethical principles to medical assisting practice;
- apply infection control principles and techniques to the practice of medical assisting;
- consistently demonstrate patient safety skills;
- calculate and safely administer medications: oral and parenteral;
- apply critical thinking skills to administrative and clinical competencies;
- apply professional behaviors in all aspects of medical assisting;
- sit for the American Association of Medical Assistants national certification exam; certification@aama.ntl.org or the American Medical Technologists national certification exam www.americanmedtech.org

CAREERS

Career opportunities may include but are not limited to: employment in the ambulatory healthcare facilities, and outpatient surgical centers. Students should be prepared for entry-level employment as a medical assistant.

The Medical Assistant Program of Clackamas Community College does not discriminate among applicants as to age, gender affiliation, sexual orientation, color, religion, or national origin.

For continuing education opportunities for healthcare providers see Healthcare Professional Development (XHPD) in the course description section of this catalog.

MEDICAL ASSISTANT CERTIFICATE PREREQUISITE TO ACCEPTANCE

| COURSE | | CREDITS |
|-----------|--|---------|
| MA-110 | Medical Terminology | 3 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |

MEDICAL ASSISTANT CERTIFICATE

| FALL TERM | | CREDITS |
|-----------|--|---------|
| BI-120 | Introduction to Human Anatomy & Physiology | |
| or BI-101 | General Biology; Cellular Biology | |
| & BI-102 | General Biology; Animal Systems | |
| or BI-231 | Human Anatomy & Physiology I | |
| & BI-232 | Human Anatomy & Physiology II | |
| & BI-233 | Human Anatomy & Physiology III | 4 |
| MA-112 | Medical Office Practices | 4 |
| MA-145 | Insurance & Health Information Management | 4 |

SECOND TERM

| | | |
|---------|--|---|
| MA-116 | Introduction to Medications | 4 |
| MA-117 | Clinical Lab Procedures I | 1 |
| MA-117L | Clinical Lab Procedures I Lab | 1 |
| MA-118 | Examination Room Techniques | 4 |
| MA-118L | Examination Room Techniques Lab | 1 |
| MTH-054 | Medication Calculations for Medical Assistants | 4 |
| PSY-101 | Human Relations | 3 |

THIRD TERM (WEEKS 1-5)

| | | |
|---------|--|---|
| MA-115 | Phlebotomy for Medical Assistants | 1 |
| MA-115L | Phlebotomy for Medical Assistants Lab | 1 |
| MA-121 | Clinical Lab Procedures II | 1 |
| MA-121L | Clinical Lab Procedures II Lab | 1 |
| PSY-215 | Introduction to Developmental Psychology | 4 |

(WEEKS 6-11)

| | | |
|---|-----------------------------|--------------|
| MA-119** | Medical Assistant Practicum | 9 |
| <i>Credits required for certificate</i> | | 53-54 |

**To meet graduation requirements in addition to successful completion of courses, the MA student is required to:

- Participate in an unpaid, supervised externship in an ambulatory care setting.
- Perform 20 hours of public health-related community service.
- Register for either the CMA (AAMA) or the RMA (AMT) certification exam.

Note: All clinical/practicum courses are Pass/No Pass. All other courses are letter graded and must be passed with C or better. All related instruction courses may be taken prior to entering the MA program.

Core curriculum is sequential and may not be taken out of order. Core curriculum is intended to be completed over three consecutive terms in one academic year.

For the Certified Medical Assistant (CMA) exam, direct inquiries to: AAMA Certification Department at www.aama-ntl.org or by phone 800-228-2262.

For the Registered Medical Assistant (RMA) exam, direct inquiries to www.americanmedtech.org or by phone 800-275-1268.

Microelectronics Systems Technology

Certificate

Associate of Applied Science Degree

PROGRAM CODES: AAS.MICROSYSTECH, CC.MICROSYSTECH

This program prepares students for entry into the microelectronics and semiconductor industries. Course work focuses on wafer manufacturing, integrated circuit fabrication, component manufacturing, microelectronic assembly and equipment maintenance. Specific skill areas include: silicon materials fabrication, silicon manufacturing, semiconductor processing, microcontamination and particle control, troubleshooting of equipment and systems, microlithography, ion implantation, etch and chemical vapor deposition.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- MFG-107 Industrial Safety and First Aid) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Microelectronics Systems Technology AAS Degree

Upon successful completion of this program, students should be able to:

- demonstrate safe work habits around electricity and manufacturing equipment,
- apply verbal and graphical means to communicate effectively about electronics;
- design, analyze and troubleshoot common AC & DC circuits found in industrial, military and consumer electronics applications;
- use test equipment such as oscilloscopes, digital multi-meters, signal generators and power supplies to test and maintain components and equipment;
- use test equipment such as oscilloscopes, digital multi-meters, signal generators and power supplies to test and maintain components and equipment;

continued

Microelectronics Systems Technology continued...

- apply knowledge of control systems and industrial technologies to select, program, operate and maintain automated manufacturing systems.

PROGRAM OUTCOMES

Microelectronics Systems Technology Certificate Degree

Upon successful completion of this program, students should be able to:

- demonstrate safe work habits around electricity and manufacturing equipment;
- apply verbal and graphical means to communicate effectively about electronics;
- design, analyze and troubleshoot common AC & DC circuits found in industrial, military and consumer electronics applications;
- use test equipment such as oscilloscopes, digital multi-meters, signal generators and power supplies to test and maintain components and equipment;
- demonstrate basic knowledge of the semiconductor manufacturing and materials;
- apply knowledge of industrial technologies to select, operate and maintain automated manufacturing systems.

CAREERS

Career opportunities may include fabrication technician, equipment technician and product test technician.

For information contact the Manufacturing Department, 503-594-3318.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar's Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

MICROELECTRONICS SYSTEMS TECHNOLOGY CERTIFICATE

| FIRST TERM | | CREDITS |
|-------------|--|---------|
| EET-112 | Electronic Test Equipment & Soldering | 3 |
| EET-137 | Electrical Fundamentals I | 4 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-109 | Computer Literacy for Technicians | 3 |
| MTH-050* | Technical Mathematics I | 3 |
| SM-150 | Semiconductor Processing I | 2 |
| WR-101* | Communication Skills: Occupational Writing | 3 |
| SECOND TERM | | |
| EET-139 | Principles of Troubleshooting I | 2 |
| EET-141 | Electrical Fundamentals II | 4 |
| EET-157 | Digital Logic I | 3 |
| ESH-100 | Environmental Regulations | 2 |
| MTH-080* | Technical Mathematics II | 3 |
| SM-160 | Semiconductor Processing II | 2 |

THIRD TERM

| | | |
|---|---|-----------|
| EET-127 | Semiconductor Circuits I | 4 |
| EET-142 | Electrical Fundamentals III | 4 |
| SM-170 | Semiconductor Processing III | 2 |
| SM-280 | Electronics & Microelectronics/CWE | 2 |
| — — | Microelectronics Systems Technology program electives | 3 |
| — — | Human Relations requirement (see page 82) | 3 |
| <i>Credits required for certificate</i> | | 55 |

MICROELECTRONICS SYSTEMS TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

MICROELECTRONICS SYSTEMS TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FOURTH TERM | | CREDITS |
|------------------------------------|---|-----------|
| CH-104 | Introductory Chemistry | 5 |
| EET-215 | Electromechanical Systems I | 2 |
| EET-239 | Principles of Troubleshooting II | 2 |
| IMT-104 | Reading Schematics & Symbols | 2 |
| — — | Microelectronics Systems Technology program electives | 3 |
| FIFTH TERM | | |
| EET-250 | Linear Circuits | 3 |
| MFG-140 | Principles of Fluid Power | 3 |
| MFG-209 | Programming and Automation for Manufacturing | 3 |
| MFG-223 | Instrumentation & Controls | 3 |
| SM-136 | Photolithography | 2 |
| SM-280 | Electronics & Microelectronics/CWE | 2 |
| SIXTH TERM | | |
| EET-230 | Laser and Fiber Optics | 3 |
| IMT-233 | Programmable Logic Controllers | 3 |
| SM-229 | Vacuum Technology | 2 |
| — — | Microelectronics Systems Technology program electives | 6 |
| <i>Credits required for degree</i> | | 99 |

MICROELECTRONICS SYSTEMS TECHNOLOGY PROGRAM ELECTIVES:

Any course with a CDT, EET, RET, SM, MFG, or WLD prefix not already in the Microelectronics Systems Technology program.

*Substitute college transfer courses for these courses if you plan to continue your education at a higher education institution. It is recommended that you consult with a faculty advisor or a staff member in Student Services for the transfer requirements of the specific advanced program or school.

ELECTRONICS ENGINEERING TECHNOLOGY (Oregon Tech transfer courses)

The Manufacturing Technology Department, in cooperation with Oregon Tech, offers a number of transferable microelectronics classes into Oregon Tech's Electronics Engineering Technology degree program. For information contact the Manufacturing Department, 503-594-3318.

Music Performance & Technology

Associate of Applied Science degree

The Music Performance & Technology AAS (MPT) degree provides skills in three broad categories necessary to successfully make a living as a professional musician and closely-related fields: 1) musicianship and performance skills; 2) technical skills appropriate to composition, recording, digital audio and studio production; and 3) business skills necessary for an entrepreneurial career that generates income from multiple sources at any time, and different combinations of sources over time.

The MPT AAS overlaps both with more narrowly targeted programs such as CCC's one-year Music Technology certificate, and also with transfer-oriented programs such as CCC's AS Music degree for transfer to music at Portland State University.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- recognize and articulate the interrelationships of basic musical properties such as rhythm, melody, harmony, timbre, texture, and form, when listening, performing, evaluating and composing;
- demonstrate performance proficiency on their instrument of choice and at a basic level on the keyboard by:
 - using technique adequate for artistic self-expression,
 - performing music in at least one style appropriate for the instrument and its repertory,
 - chart reading/writing,
 - showing growth in artistry, technical skills, collaborative competence, and knowledge of repertory through regular ensemble experiences;
- use industry-standard recording techniques and equipment, and other types of music technology studios and equipment;

- complete recording projects that include elements of music and audio in digital format, including MIDI, sound sampling, synthesis, processing, editing, and mixing, and use software/hardware appropriate for these tasks in a professional setting;
- create basic business plans, marketing plans and financial statements appropriate for small music businesses (e.g. showing typical musician income streams in these contexts, marketing via social media and other channels).

CAREERS

Career opportunities includes musician, singer, vocalist, performing artist, arranger, songwriter/lyricist, touring artist, private studio teacher, studio assistant, promoter/band manager, director/conductor, composer, independent musician, accompanist, chamber musician, orchestrator, audio-visual technician, production assistant (media, audio, sound), studio technician.

For students interested in owning their own business, the Music department highly recommends as preparation for, or enhancement of, an entrepreneurial career, CCC's SBM-020, Small Business Greenhouse course offered through the Small Business Development Center (SBDC) at the Harmony Community Campus. Students create business, marketing and financial plans for their own business and gain access to SBDC resources for startup businesses, including 1-on-1 financial counseling and other support. Note: SBM-020 does not qualify for financial aid.

For more information contact Kathleen Hollingsworth, 503-594-6299 or kathleen.hollingsworth@clackamas.edu

MUSIC PERFORMANCE & TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE: 1ST YEAR

| FALL TERM | | CREDITS |
|---------------------|---|---------|
| MUP-150 | Contemporary Music Ensemble | 1 |
| MUP-171-191 | Individual Lessons or MUP-171J-191J Individual Lessons/Jazz | 2 |
| MUS-101 | Music Fundamentals | 3 |
| MUS-107 | Introduction to Audio Recording I | 3 |
| MUS-111L | Music Notation Software I | 1 |
| WR-101 or WR-121 | Communication Skills: Occupational Writing English Composition | 3-4 |
| WINTER TERM | | |
| MUP-150 | Contemporary Music Ensemble | 1 |
| MUP-171-191 | Individual Lessons or MUP-171J-191J Individual Lessons/Jazz | 2 |
| MUS-102 | Music Fundamentals | 3 |
| MUS-108 | Introduction to Audio Recording II | 3 |
| MUS-112L | Music Notation Software I | 1 |
| MUS-160 | Songwriting I | 2 |
| — — | Music Performance & Technology program elective 2 | |

Music Performance & Technology continued...

SPRING TERM

| | | |
|------------------|---|-----|
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II or higher | 3-4 |
| MUP-150 | Contemporary Music Ensemble | 1 |
| MUP-171-191 | Individual Lessons | |
| or MUP-171J-191J | Individual Lessons/Jazz | 2 |
| MUS-109 | Introduction to Audio Recording III | 3 |
| MUS-113L | Music Notation Software I | 1 |
| MUS-161 | Songwriting II | 2 |
| — — | PE/Health/Safety/First Aid requirement | 1 |
| — — | Music Performance & Technology program elective | 2 |

**MUSIC PERFORMANCE & TECHNOLOGY
ASSOCIATE OF APPLIED SCIENCE—2ND YEAR**

| FALL TERM | | CREDITS |
|------------------|--|----------------|
| COMM-100 | Basic Speech Communication | 4 |
| MUP-150 | Contemporary Music Ensemble | 1 |
| MUP-171-191 | Individual Lessons | |
| or MUP-171J-191J | Individual Lessons/Jazz | 2 |
| MUS-141 | Introduction to the Music Business | 3 |
| MUS-142 | Introduction to Electronic Music I: MIDI | 3 |
| MUS-201 | Music Fundamentals II | 2 |
| — — | Music Business Skills elective | 3-4 |

WINTER TERM

| | | |
|------------------|--|---|
| MUP-150 | Contemporary Music Ensemble | 1 |
| MUP-171-191 | Individual Lessons | |
| or MUP-171J-191J | Individual Lessons/Jazz | 2 |
| MUS-140 | Careers in Music | 3 |
| MUS-143 | Electronic Music II: Sequencing, Audio Looping & Sound EFX | 3 |
| MUS-148 | Live Sound Engineering | 3 |
| MUS-202 | Music Fundamentals II | 2 |

SPRING TERM

| | | |
|------------------|---|-----|
| MUP-150 | Contemporary Music Ensemble | 1 |
| MUS-170 | Introduction to Scoring Music for Media | 2 |
| MUP-171-191 | Individual Lessons | |
| or MUP-171J-191J | Individual Lessons/Jazz | 1 |
| MUS-144 | Electronic Music III: Digital Audio | 3 |
| MUS-203 | Music Fundamentals II | 2 |
| MUS-280 | Music/CWE | 2 |
| — — | Music Performance & Technology program elective | 4-6 |

Credits required for degree 90-94

MUSIC BUSINESS SKILLS ELECTIVES

| COURSE | | CREDITS |
|---------------|------------------------------------|----------------|
| BA-101 | Introduction to Business | 4 |
| BA-104 | Business Math | 3 |
| BA-111 | General Accounting I | 4 |
| BA-112 | General Accounting II | 4 |
| BA-131 | Introduction to Business Computing | 4 |
| BA-223 | Principles of Marketing | 4 |
| BA-238 | Sales | 4 |
| BA-239 | Advertising | 4 |
| BA-250 | Small Business Management | 3 |

MUSIC PERFORMANCE & TECHNOLOGY PROGRAM ELECTIVES

| COURSE | | CREDITS |
|---------------|--|----------------|
| ART-116 | Basic Design: Color Theory & Composition | 4 |
| ART-161 | Photography I | 3 |
| ART-162 | Photography I | 3 |
| ART-163 | Photography I | 3 |
| ART-221 | 2D Animation: Design/Techniques | 3 |

| | | |
|----------|------------------------------------|---|
| ART-225 | Computer Graphics I | 3 |
| ART-226 | Computer Graphics II | 3 |
| ART-227 | Computer Graphics III | 3 |
| ART-262 | Digital Photography & Imaging | 3 |
| BA-101 | Introduction to Business | 4 |
| BA-104 | Business Math | 3 |
| BA-111 | General Accounting | 4 |
| BA-112 | General Accounting | 4 |
| BA-119 | Project Management Practices | 2 |
| BA-120 | Project Management Fundamentals | 3 |
| BA-122 | Teamwork | 3 |
| BA-124 | Negotiation | 3 |
| BA-131 | Introduction to Business Computing | 4 |
| BA-223 | Principles of Marketing | 4 |
| BA-238 | Sales | 4 |
| BA-239 | Advertising | 4 |
| COMM-112 | Persuasive Speaking | 4 |
| CS-120 | Survey of Computing | 4 |
| CS-125P | Computer Publishing | 3 |
| CS-125R | Podcasting | 3 |
| DMC-104 | Digital Video Editing | 4 |
| DMC-106 | Animation & Motion Graphics | 3 |
| DMC-146 | Entertainment Law & New Media | 3 |
| DMC-147 | Music, Sound, and Movie Making | 1 |
| DMC-247 | Music, Sound, and Movie Making | 3 |
| J-134 | Photojournalism | 4 |
| MUP-102 | Wind Ensemble | 2 |
| MUP-104 | Pep Band/Combo-Improv | 1 |
| MUP-105 | Jazz Ensemble | 2 |
| MUP-122 | Chamber Choir | 2 |
| MUP-125 | Voice Jazz Ensemble: Mainstream | 2 |
| MUP-141 | College Orchestra | 1 |
| MUP-158 | Chamber Ensemble | 1 |
| MUP-202 | Wind Ensemble | 2 |
| MUP-204 | Pep Band/Combo-Improv | 1 |
| MUP-205 | Jazz Ensemble | 2 |
| MUP-222 | Chamber Choir | 2 |
| MUP-225 | Voice Jazz Ensemble: Mainstream | 2 |
| MUP-241 | College Orchestra | 1 |
| MUP-258 | Chamber Ensemble | 1 |
| MUS-103 | Music Appreciation | 3 |
| MUS-111 | Music Theory I | 3 |
| MUS-134 | Group Voice: Anyone Can Sing | 1 |
| MUS-137 | Group Guitar I: Guitar for Dummies | 1 |
| MUS-138 | Group Guitar II | 1 |
| MUS-145 | Digital Sound, Video & Animation | 3 |
| MUS-205 | Music Literature: History of Jazz | 4 |
| MUS-206 | Music Literature: History of Rock | 4 |
| MUS-211 | Music Theory I | 3 |
| MUS-230 | Music Media: Sex, Drugs, Rock | 4 |
| MUS-247 | Music, Sound & Moviemaking | 3 |
| PSY-101 | Human Relations | 3 |
| TA-111 | Fundamentals of Technical Theatre | 4 |
| TA-112 | Fundamentals of Technical Theatre | 4 |
| TA-113 | Fundamentals of Technical Theatre | 4 |
| TA-141 | Acting I | 4 |
| TA-142 | Acting II | 4 |
| TA-143 | Acting III | 4 |
| TA-211 | Technical Theatre Study | 4 |
| WR-239 | Creative Nonfiction Intensive | 1 |
| WR-240 | Creative Writing: Nonfiction | 4 |
| WR-241 | Creative Writing: Fiction | 4 |
| WR-242 | Creative Writing: Poetry | 4 |

Music Technology

Certificate

PROGRAM CODE: CC.MUSICTECH

The Music Technology certificate gives students the core skills needed to enter the sound and music production industry.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- COMM-100 Basic Speech Communications or COMM-126 Communication Between the Sexes or COMM-140 Introduction to Intercultural Communication or COMM-218 Interpersonal Communication)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- complete recording projects illustrating competence in professional audio recording technologies and the ability to complete the production process using appropriate software/hardware;
- complete recording projects that include elements of music and audio in digital format, including MIDI, sound sampling, synthesis, processing, editing, and mixing and display confidence in the use of associated software/hardware appropriate for these tasks in a professional setting;
- produce a final recording project that demonstrates preparedness for entry into a career related to music technology, and articulate how that project relates to professional opportunities in that field;
- critically analyze and discuss multimedia works (their own or others) in the context of music history and/or theory;
- demonstrate an awareness of ethical, legal, and business considerations involved when creating recorded audio works, including basic professional skills related to documentation and rights licensing for copyright, fair use, etc.

CAREERS

Careers include recording engineer, live sound engineer, media and sound post-production for internet companies, sound/music for video games, sound/media engineer for TV, recording/sound for advertising production, video post-production engineer, sound engineer for radio, video production engineer, film sound recording engineer, film post production for mixed media, film post production for sound only, film sound designer (FX), film foley artist, technical support for music production software companies, technical development for music production hardware and software and sound technical development for software companies.

For more information contact Brian Rose, 503-594-3340 or brianr@clackamas.edu

MUSIC TECHNOLOGY CERTIFICATE

| FALL TERM | | CREDITS |
|-----------|--|---------|
| MUS-107 | Introduction to Audio Recording I | 3 |
| MUS-141 | Introduction to the Music Business | 3 |
| MUS-142 | Introduction to Electronic Music I: MIDI | 3 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| — — | Music Technology program basics | 3-4 |
| — — | Music Technology program electives | 2-4 |

WINTER TERM

| | | |
|-------------|--|-----|
| COMM-100 | Basic Speech Communication | |
| or COMM-126 | Communication Between the Sexes | |
| or COMM-140 | Introduction to Intercultural Communication | |
| or COMM-218 | Interpersonal Communication | 3-4 |
| MTH-050 | Technical Mathematics I | |
| or MTH-065 | Algebra II (or higher level of math) | 3-5 |
| MUS-108 | Introduction to Audio Recording II | 3 |
| MUS-140 | Careers in Music | 3 |
| MUS-143 | Introduction to Electronic Music II: Sequencing & Sampling | 3 |
| — — | Music Technology program basics | 3-4 |
| — — | Music Technology program electives | 2-4 |

SPRING TERM

| | | |
|---------|---|---|
| MUS-109 | Introduction to Audio Recording III | 3 |
| MUS-144 | Introduction to Electronic Music III: Digital Audio | 3 |
| MUS-280 | Music/CWE | 2 |
| — — | Music Technology program basics | 3 |
| — — | Music Technology program electives | 2 |

Credits required for certificate 50-60

MUSIC TECHNOLOGY PROGRAM BASICS

Complete nine credits from the following:

| COURSE | | CREDITS |
|---------|--------------------------------------|---------|
| MUP-100 | Individual Lessons: Non-Music Majors | 1 |
| MUS-101 | Music Fundamentals | 3 |
| MUS-102 | Music Fundamentals | 3 |
| MUS-103 | Music Fundamentals | 3 |
| MUS-105 | Music Appreciation | 3 |
| MUS-111 | Music Theory I | 3 |
| MUS-112 | Music Theory I | 3 |
| MUS-113 | Music Theory I | 3 |
| MUS-131 | Group Piano: Piano for Pleasure | 1 |
| MUS-132 | Group Piano: Piano for Pleasure | 1 |
| MUS-133 | Group Piano: Piano for Pleasure | 1 |
| MUS-134 | Group Voice: Anyone Can Sing | 1 |
| MUS-135 | Group Voice: Anyone Can Sing | 1 |

continued

Music Technology continued...

| | | |
|---------|------------------------------------|---|
| MUS-136 | Group Voice: Anyone Can Sing | 1 |
| MUS-137 | Group Guitar I: Guitar for Dummies | 1 |
| MUS-138 | Group Guitar II | 1 |
| MUS-205 | Music Literature: History of Jazz | 4 |
| MUS-206 | Music Literature: History of Rock | 4 |

MUSIC TECHNOLOGY PROGRAM ELECTIVES

Complete six credits from the following:

| COURSE | | CREDITS |
|---------|--|---------|
| MUP-100 | Individual Lessons: Non-Music Majors | 1 |
| MUP-102 | Wind Ensemble | 2 |
| MUP-104 | Pep Band/Combo-Improv | 1 |
| MUP-105 | Jazz Ensemble | 3 |
| MUP-121 | Chorale Ensemble: The Roots Project | 1 |
| MUP-122 | Chamber Choir | 3 |
| MUP-125 | Vocal Jazz Ensemble: Mainstream | 3 |
| MUP-141 | College Orchestra | 1 |
| MUP-150 | Contemporary Music Ensemble | 1 |
| MUP-241 | College Orchestra | 1 |
| MUS-101 | Music Fundamentals | 3 |
| MUS-102 | Music Fundamentals | 3 |
| MUS-103 | Music Fundamentals | 3 |
| MUS-105 | Music Appreciation | 3 |
| MUS-106 | Audio Recording at Home | 1 |
| MUS-130 | Music & Media: Sex, Drugs, Rock & Roll | 1 |
| MUS-131 | Group Piano: Piano for Pleasure | 1 |
| MUS-132 | Group Piano: Piano for Pleasure | 1 |
| MUS-133 | Group Piano: Piano for Pleasure | 1 |
| MUS-134 | Group Voice: Anyone Can Sing | 1 |
| MUS-135 | Group Voice: Anyone Can Sing | 1 |
| MUS-136 | Group Voice: Anyone Can Sing | 1 |
| MUS-137 | Group Guitar I: Guitar for Dummies | 1 |
| MUS-138 | Group Guitar II | 1 |
| MUS-145 | Introduction to Digital Sound, Video & Animation | 3 |
| MUS-147 | Music, Sound & Moviemaking | 1 |
| MUS-148 | Live Sound Engineering | 3 |
| MUS-149 | Advanced Pro Tools Editing Techniques | 1 |
| MUS-160 | Songwriting I | 2 |
| MUS-161 | Songwriting II | 2 |
| MUS-170 | Introduction to Scoring Music for Media | 2 |
| MUS-171 | Sound Design | 2 |
| MUS-205 | Music Literature: History of Jazz | 4 |
| MUS-206 | Music Literature: History of Rock | 4 |
| MUS-247 | Music, Sound & Moviemaking | 3 |

Nursing

Associate of Applied Science Degree

PROGRAM CODE: AAS.NURSING

NURSING ASSISTANT OPTIONS

Being a certified nursing assistant can be a fulfilling, life-long vocation or the first step in your health care career.

NURSING ASSISTANT 1 (CNA 1)

Clackamas Community College Nursing Assistant course provides the student with the skills to perform basic level nursing care. Certified Nursing Assistants are defined by law as people who assist licensed nursing personnel in the provision of nursing care. Content includes: introduction to health care facilities, communication, basic body structure and function, patient needs, preventing infection, body mechanics, and much more. This course is approved by the Oregon State Board of Nursing.

Class times may vary term to term. This one-term course consists of 155 contact hours including 80 hours of lecture and lecture/lab and 75 hours of clinical experience. Clinical hours begin the 6th week of the course and are normally done at local Skilled Nursing Centers. Approximate length of the course is 11 weeks.

COURSE OFFERED—SUMMER, FALL, WINTER, SPRING TERMS:

| | | |
|----------|--|-----------|
| NUR-100 | Certified Nursing Assistant 1 | 7 credits |
| NUR-100C | Certified Nursing Assistant 1 Clinical | 0 credits |

Upon successful completion of this 7 credit course, students may apply for the Oregon State Board of Nursing certification exam for nursing assistants (CNA 1).

The cost of the course will include pre-registration requirements such as criminal background check, American Heart Association CPR for Healthcare Professionals, immunizations and UA drug screen. Course tuition, textbooks, name badge, state exam fee, and a watch with a second hand, uniform and shoes.

READING & WRITING COMPETENCIES:

You will need to prove competency levels in reading and writing. Competency in reading and writing is measured by CCC placement test(s) or previous college coursework (unofficial transcript). Placement exam scores must be at least WR-121 and RD-115 to be eligible to apply or an unofficial transcript indicating WRD-098 was taken with a C or better.

You must be at least 18 years of age. High school students may apply with written authorization from their high school counselor. (Proof must be provided.)

Before you will be permitted to enroll you must attend the Nursing Assistant Mandatory Orientation. Specific details can be found in the college's Schedule of Classes and online at www.clackamas.edu/healthsciences/nursingassistant/



NURSING ASSISTANT II – ACUTE CARE TRAINING (CNA 2)

This course is designed to prepare students to perform routine and acute nursing assistant tasks for clients in the following venues: hospital, long-term and skilled care facilities and the community. Instruction incorporates concepts of safety and preventing complications, communicating client responses to the nurse, and documenting/recording outcomes of client care. By Oregon State Board of Nursing regulations, the course is restricted to those who hold a current, unencumbered Oregon CNA 1 license and have their name listed on the CNA Registry. Also, you must be able to demonstrate proficiency in CNA 1 skills during lab sessions. This course meets the minimum state requirements with 60 hours of lecture and lab instruction as well as 28 hours of clinical experience.

COURSE OFFERED--SUMMER, FALL, WINTER, SPRING TERMS:

| | | |
|----------|--|-----------|
| NUR-101 | Certified Nursing Assistant 2 | 3 credits |
| NUR-101C | Certified Nursing Assistant 2 Clinical | 0 credits |

Before you will be permitted to enroll you must attend the Nursing Assistant 2 Mandatory Orientation. Specific details can be found in the course schedule and online. For more information email: Health-Sciences-Questions@clackamas.edu

NURSING PROGRAM

The Clackamas Community College nursing program, which is approved by the Oregon State Board of Education and the Oregon State Board of Nursing, is also a partner in the Oregon Consortium for Nursing Education (OCNE). OCNE is a coalition of nurse educators and nursing programs across the state. The curriculum in OCNE nursing programs is competency-based and was developed in collaboration with Oregon Health & Science University (OHSU) and other community colleges around the state. The curriculum was created to educate nurses regarding the prevalent health needs of our population: Health Promotion, Chronic Illness Management, Care of the Acutely Ill and End of Life Care. As a part of the consortium, Clackamas Community College nursing program has joined with eleven other Oregon community college programs and all campuses of the Oregon Health & Science University (OHSU) in a unique, unified approach to nursing education. In addition, OCNE schools share the same prerequisites and have comparable application processes for students. For more information on the OCNE curriculum, refer to www.ocne.org

Admission into the nursing program is by special application only. The application is a two-step process. Students must submit an application to the Registrar's Office by the stated deadline. Based upon a point system, qualified applicants will progress to the interview/essay portion of the application process. Acceptance to the nursing program allows for co-admission to Clackamas Community College and Oregon Health & Science University School of Nursing.

A criminal background check will be required prior to acceptance into the nursing program. An applicant who has been arrested, charged or convicted of any criminal offense will be evaluated on an individual basis. Certain convictions will automatically exclude an applicant from being accepted into the nursing program. Additional information pertaining to offenses that will deem an applicant as ineligible for the nursing program can be found at: https://www.oregon.gov/OSBN/Pages/criminal_history.aspx

A physical examination by a licensed healthcare provider, validation of up-to-date immunization, and urine drug screen are also required prior to the start of clinical rotations in the first term of the program. Maintenance of vaccinations (such as influenza) and American Heart Association Healthcare Provider BLS (CPR) is required throughout all terms of the nursing program. Technical standards related to the ability to perform safe patient care will need to be maintained while in the nursing program.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-095 or higher, except for MTH-098)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix. Current Basic Life Support (AHA) is required throughout the nursing program and meets PE requirement)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- practice personal and professional actions that are based on a set of shared core nursing values;
- locate, evaluate, and ethically utilize information to communicate effectively;
- develop the use of reflection, self-analysis and self-care to deliver culturally appropriate nursing care;
- utilize techniques in motivational interviewing and therapeutic communication to practice relationship-centered nursing care;
- apply scientific and technical modes of inquiry, individually, and collaboratively, to critically evaluate existing or alternative explanations, solve problems, and make evidence-based decisions in an ethical manner;
- recognize which mathematical concepts are applicable to a scenario apply appropriate mathematics and technology in its analysis, and then accurately interpret, validate, and communicate the results;
- collaborate as part of a health care team, by demonstrating effective leadership in nursing and health care;
- utilize knowledge and analysis to make sound clinical judgments;
- practice reflects utilization and contribution to the broader health-care system;
- engage in intentional, life-long learning;
- apply analytical skills to social phenomena in order to understand human behavior.

continued

Nursing continued...

The OCNE curriculum is designed as a four-year course of study with the first year devoted to pre-admission requirements. The second and third year of designated study will be completed at Clackamas Community College. Upon completion of the CCC nursing program, students will be eligible to receive their Associate of Applied Science degree in nursing and take the national examination (NCLEX-RN) for registered nurse licensure. Graduates of the nursing program at Clackamas Community College should be prepared for entry-level employment as a registered nurse. The student may elect to continue for the fourth year of study in the OCNE curriculum, leading to a Baccalaureate of Science degree with a focus in nursing offered by OHSU.

CAREERS

Due to an impending nursing shortage, nursing is one of the fastest growing occupations in the United States. Nurses are in demand and may choose to work in a variety of specialties and settings. Newly graduated nurses will enjoy the benefit of a profession that values life-long learning and offers many opportunities for not only educational, but also career advancement. Career opportunities may include but are not limited to entry-level employment as a registered nurse in the acute care setting, sub-acute setting and the ambulatory care setting. With additional education nurses may choose to work as nurse practitioners, nurse educators, nurse researchers, nurse anesthetists, as well as in other specialized roles.

NURSING APPLICATION REQUIREMENTS

Information regarding the program, the application process and pre-nursing academic advising sessions is available at www.clackamas.edu/HealthSciences/Nursing/

Students are eligible to be considered for admission to the nursing program after completing 30 credit hours of the Prerequisite/Required Preparatory courses listed below. BI-231 (Human Anatomy/Physiology I) must be completed and math competency must be demonstrated prior to submission of program application.

A total of 45 credit hours of the Prerequisite/Required Preparatory courses must be completed prior to the start of the first term of the nursing program.

- Minimum Prerequisite/Required Preparatory Course credits to apply: 30
- Prerequisite/Required Preparatory Course credits prior to starting NRS course work during first term of nursing program: 45

Completion of all Prerequisite/Required Preparatory courses must be with a letter grade of C or better. Plus and minus grade will not be factored into the GPA calculations. If a course has been taken more than once, the most recent grade received will be the course considered. Application to the nursing program requires a minimum GPA of 3.0 for all completed Prerequisite/Required Preparatory courses.

NURSING PREREQUISITES/REQUIRED PREPARATORY COURSES

| COURSE | | CREDITS |
|---------|--|---------|
| BI-231 | Human Anatomy/Physiology I | 4 |
| BI-232 | Human Anatomy/Physiology II | 4 |
| BI-233 | Human Anatomy/Physiology III | 4 |
| BI-234 | Microbiology | 4 |
| FN-225 | Nutrition | 4 |
| MTH-095 | Algebra III | 4 |
| PSY-215 | Introduction to Developmental Psychology | 4 |
| WR-121 | English Composition | 4 |
| WR-122 | English Composition | 4 |
| — — | Arts & Letters, Social Sciences, or Natural Sciences Electives | 13 |

•The following courses or their equivalents will meet the 8 credit minimum writing requirement:

WR-121, WR-122 and either WR-123 or WR-227 when each course is 3 credits each

WR-121 and WR-122 when each course is 4 credits

• Completion of a previous bachelor's degree at a regionally accredited college or university is considered equivalent to completion of the writing series.

• Students may need to take elective credits in order to meet the 45 credit hour prerequisite minimum required for entry into the nursing program.

• At least six credits must come from Social Sciences

• See list below for approved prerequisite/elective courses

Note: Courses listed above may have prerequisites. See course descriptions for those requirements.

COMPETENCIES

- MTH-095 or higher, 4-5 credits
Passing MTH-095 or higher with a "C" or better.
Note: MTH-098 does not meet the math competency
Placing into MTH-105/111 as determined by CCC placement test dated after 6/15/13. (No credit given)
- Completed MTH-095 can be applied toward the 45 credits of prerequisites as a science course.
- MTH-095 credits will not count toward the BS degree.

Applicants should consider completing math through statistics, which will be required for entrance into the OHSU Bachelor's degree program.

NURSING ASSOCIATE OF APPLIED SCIENCE DEGREE:

| FIRST TERM | | CREDITS |
|------------|--|---------|
| BI-112* | General Biology for Health Sciences or Biology with genetics | 4-5 |
| NRS-110 | Foundations of Nursing – Health Promotion | 5 |
| NRS-110C | Foundations of Nursing – Health Promotion Clinical | 4 |
| PE-185 | Physical Education** | 0-1 |

*BI-112 meets the Biology with genetics requirement and must be completed prior to start of second year of nursing program.

**Current Basic Life Support (AHA) is required throughout the nursing program and meets PE requirement

SECOND TERM

| | | |
|----------|--|---|
| NRS-111 | Foundations of Nursing in Chronic Illness I | 3 |
| NRS-111C | Foundations of Nursing in Chronic Illness I Clinical | 3 |
| NRS-230 | Clinical Pharmacology I | 3 |
| NRS-232 | Pathophysiological Processes I | 3 |

THIRD TERM

| | | |
|----------|--|---|
| NRS-112 | Foundations of Nursing in Acute Care I | 2 |
| NRS-112C | Foundations of Nursing in Acute Care I Clinical | 4 |
| NRS-231 | Clinical Pharmacology II | 3 |
| NRS-233 | Pathophysiological Processes II | 3 |
| — — | Arts & Letters, Social Science or Natural Science electives, if needed | 3 |

SUMMER TERM OPTION

| | | |
|---------|-------------------------------------|-----|
| BI-112* | General Biology for Health Sciences | |
| or | Biology with Genetics | 4-5 |

*BI-112 meets the Biology with genetics requirement and must be completed prior to start of second year of nursing program.

FOURTH TERM

| | | |
|----------|--|---|
| NRS-222 | Nursing in Acute Care II & End of Life | 3 |
| NRS-222C | Nursing in Acute Care II & End of Life Clinical | 6 |
| — — | Arts & Letters, Social Science or Natural Science electives, if needed | 6 |

FIFTH TERM

| | | |
|----------|--|---|
| NRS-221 | Nursing in Chronic Illness II & End of Life | 3 |
| NRS-221C | Nursing in Chronic Illness II & End of Life Clinical | 6 |
| — — | Arts & Letters, Social Science or Natural Science electives, if needed | 6 |

SIXTH TERM

| | | |
|-----------|--|-----|
| NRS-224 | Integrative Practicum | 2 |
| NRS-224C | Integrative Practicum Clinical | 7 |
| WR-123* | English Composition | |
| or WR-227 | Technical Report Writing | 3-4 |
| — — | Arts & Letters, Social Science or Natural Science electives, if needed | 4 |

Credits required for degree 90-93

*Required only if 8 credit writing requirement not previously met.

- Students must achieve C or higher grades in all required courses (including prerequisites/preparatory courses) prior to advancing to the next term.

- Core curriculum is sequential and may not be taken out of order. Core nursing curriculum is intended to be completed in two academic years for an AAS degree.

APPROVED COURSES TO MEET PREREQUISITE/ELECTIVE CREDIT REQUIREMENTS FOR THE NURSING PROGRAM

NOTE: All electives must be taken at the 100 level or higher unless otherwise noted.

HUMANITIES (ARTS & LETTERS)

Courses used in this area must be at least three credits.

Select courses with a prefix of:

- ASL, FR, GER, RUS, SPN (other foreign languages are accepted; languages must be 200 level)
- ART, DMC, ENG, HUM (except HUM-100), J, MUP, MUS, PHL, R, TA
- COMM (courses numbered COMM-126 and above)
- WR (except WR-101, 121, 122, 123 or 227)

SOCIAL SCIENCE

Courses used in this area must be at least three credits.

Select courses with a prefix of:

- ANT, EC, GEO, HST, PS, PSY, SOC, SSC, WS

NATURAL SCIENCES (SCIENCE/MATH/COMPUTER SCIENCE)

Courses used in this area must be at least three credits.

Select courses with a prefix of:

- ASC, BI* (except BI-160, 163, BI-165C), BOT, CH (except CH-150), CS, ESR, G (except G-119, G-124), GS (except GS-160), MTH (MTH-095** accepted), PH, Z

**MTH-095 may be applied toward prerequisite credits but not toward the BSN degree.

NURSING

NUR-160, NUR-217, NUR-218

BACCALAUREATE OF SCIENCE DEGREE WITH A FOCUS IN NURSING

After receiving the AAS degree in Nursing, students who wish to continue on for their baccalaureate degree may do so through co-admission at OHSU. Students who plan to continue through to OHSU must be aware that to earn their Baccalaureate of Science degree with a focus in Nursing, they must have:

- Two years of the same high school foreign language, or two terms of college-level foreign language credit (includes American Sign Language) or a foreign language proficiency examination.
- MTH-243 Statistics I

COURSE WORK FOR A BACCALAUREATE OF SCIENCE DEGREE WITH A FOCUS IN NURSING THROUGH OHSU WILL INCLUDE THE FOLLOWING NURSING CLASSES:

| | |
|----------|---|
| NRS-410 | Population Based Care: Chronic Illness & Health Promotion |
| NRS-411 | Epidemiology |
| NRS-412 | Leadership Outcomes Management in Nursing |
| NRS-424* | Clinical Immersion I Capstone I or Minor course work |
| NRS-425 | Clinical Immersion II Capstone II or Minor course work |

At least 15 credits of elective credit must be taken at the upper division level (300/400 level) for the BS program. These can be taken under a co-enrollment agreement with PSU, Oregon Tech, EOU, or SOU.

*NRS-224 articulates to OHSU for substitution of NRS-424.



Occupational Skills Training

Certificate

PROGRAM CODE: CC.OCCSKILLSTRN

The Occupational Skills Training program provides the opportunity for students to receive hands-on training in a specific occupational area. This program is designed for students who need or prefer work-based training to develop their skills. Students may begin their training at any time.

Students participate in supervised and structured work-based training in addition to classroom instruction. The program utilizes local businesses as training sites.

Individualized training plans are developed in consultation with the student, work-site trainer, CCC faculty and program coordinator.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- complete an individualized training curriculum and employment plan, describing the skills and knowledge necessary to become competitively employable;
- demonstrate the ability to contact employers beyond what would ordinarily be available through an application process;
- demonstrate an increase in occupational skills through hands-on training provided by an employer and through general education and occupation-related classroom instruction.

CAREERS

Career opportunities may be available in a variety of occupations, depending on the goals, skills and aptitude of the student and the availability of local training sites.

For information contact Student Academic Support Services Department, 503-594-3475, or www.clackamas.edu/Advising/

OCCUPATIONAL SKILLS TRAINING CERTIFICATE

PROGRAM REQUIREMENTS

| | | |
|---------|----------------------------------|----|
| OST-180 | Occupational Skills Training/CWE | 24 |
| — — | Occupational related courses | 15 |

RELATED INSTRUCTION REQUIREMENTS

| | | |
|---------|--|---|
| MTH-050 | Technical Mathematics I | 3 |
| WR-101 | Communication Skills: Occupational Writing | 3 |
| — — | Human Relations requirement (see page 82) | 3 |

Credits required for certificate 48



Paraeducator

Certificate

PROGRAM CODE: CC.PARAEUCATOR

The Paraeducator Certificate is designed for those who would like to work as Educational Assistants in K-12 schools.

Course work provides a basic foundation in theory and practical application in how children learn, teaching strategies, developing positive relationships with students, integrating technology into the learning environment, addressing the needs of special-needs students and the role of the classroom in a multicultural society.

Course work includes cooperative work experience and core courses in education, many of which are offered online to meet the needs of currently employed teacher assistants and students exploring educational careers.

Federal Law mandates that paraeducators who work in Title I schools must complete a formal state, or local academic assessment or para-educator certificate program.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- ED-258 Multicultural Education)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate appropriate strategies and techniques to provide instructional support to students of diverse populations;
- demonstrate attitudes and behaviors that are appropriate in meeting the needs of diverse populations;
- apply best practices in classroom management to optimize the potential for student learning;
- practice ethical and legal standards of conduct;
- apply technology to support teaching, learning, and communication;
- demonstrate competence in core skill areas of written and oral communications, reading, and mathematics.

PORTLAND STATE UNIVERSITY TRANSFER AGREEMENT

Portland State University will accept the Paraeducator Certificate as part of a 90 credit Associate of General Studies. Contact Laurette Scott at 503-594-3840 for requirements.

CAREERS

Career opportunities include educational or instructional assistant positions in public or private elementary or secondary schools.

For information contact Laurette Scott, 503-594-3840 or laurette@clackamas.edu

PARAEDUCATOR CERTIFICATE

| FALL TERM | | CREDITS |
|---|---|---------|
| ED-100 | Introduction to Education | 3 |
| ED-113 | Instructional Strategies in Reading & Language Arts | 3 |
| ED-130 | Comprehensive Classroom Management | 3 |
| ED-235 | Educational Technology | 3 |
| WINTER TERM | | |
| ED-169 | Overview of Students with Special Needs | 3 |
| ED-200 | Foundations of Education | 3 |
| ED-229 | Learning and Development | 3 |
| ED-254 | Instructional Strategies for Dual Language Learners | 3 |
| SPRING TERM | | |
| ED-114 | Instructional Strategies in Math and Science | 3 |
| ED-131 | Instructional Strategies | 3 |
| ED-258 | Multicultural Education | 3 |
| ED-280 | Practicum/CWE | 3 |
| SUMMER TERM | | |
| MTH-065 | Algebra II | 4 |
| WR-121 | English Composition | 4 |
| — — | General electives (any college level course) | 3 |
| <i>Credits required for certificate</i> | | 47 |

Professional Truck Driver

Certificate

PROGRAM CODE: CC.TRUCKDRIVER

The Professional Truck Driver program provides the necessary training for employment within the Transportation and Logistics field. Course work covers rules, regulations and practices, practical applications, customer service skills, and Commercial Driver's Licensing (CDL) training provided in conjunction with the IITR truck driving school. This four class series is part of a statewide program designed to put you in the driver's seat of an exciting career.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- use the necessary skills to take the Commercial Driving License exam and be qualified for employment in the transportation and logistics industry;
- maintain logbooks and other written records as required by the I.C.C. and other agencies, as well as employers;
- operate vehicles of multiple configurations safely on surface streets, highways, and freeways, complying with all regulations and provide excellent customer service throughout the distinct seasonal weather challenges.

CAREERS

Career opportunities include short and long haul trucking, delivery services, public transportation, supply and logistics management, and dispatching.

For information contact Amanda Watson, Admissions/School Director IITR Truck Schools, 503-657-8225 or AmandaW@IITR.net

PROFESSIONAL TRUCK DRIVER CERTIFICATE:

| COURSE | | CREDITS |
|---|--|---------|
| TTL-101 | Introduction to Professional Truck Driving & Logistics | 4 |
| TTL-121 | Practical Applications in Professional Truck Driving & Logistics | 6 |
| TTL-141 | Transportation & Logistics Customer Service Skills | 1-3 |
| TTL-180 | Transportation & Logistics/CWE | 6 |
| <i>Credits required for certificate</i> | | 17-19 |

Project Management

Associate of Applied Science Degree

PROGRAM CODE: AAS.PROJECTMGMT

Upon completion of the two-year Project Management Associate of Applied Science (AAS) Degree program, students with appropriate work experience are qualified to sit for the national certification examination in project management and to earn the PMP professional designation.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH 65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA 285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify project management's five process group along with primary activities associate with each;
- successfully employ common project management tools, such as a work breakdown structure, network diagram, risk assessment, and earned value management;
- demonstrate effective interpersonal communications, especially meeting and stakeholder management;
- list and explain key motivational, influence, and conflict management techniques;
- deliver persuasive and informative presentations;
- employ common software tools for project management;
- analyze scenarios to determine appropriate responses to ethical dilemmas within the context of a defined scenario, plan, execute, control, and close a project;
- demonstrate appropriate written communication—emails, memos, and reports;

continued

Project Management continued...

- develop and maintain budgets to track financial and human resources;
- manage a project from initiation through closing, ensuring that stakeholder requirements have been met.

CAREERS

Careers include project and program management, project portfolio management, and project administration. Potential job titles include project manager, program manager, project scheduler, cost estimator, project portfolio manager, project administrator, project leader, project office manager/director, procurement planner/analyst, procurement assistant, project assistant, and project coordinator.

For more information contact Frank Corona, 503-594-6498, or francisco.corona@clackamas.edu

PROJECT MANAGEMENT

ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

| FALL TERM | | CREDITS |
|-----------|--|---------|
| BA-120 | Project Management Fundamentals | 3 |
| BA-122 | Teamwork | 3 |
| BA-123 | Leadership & Motivation | 3 |
| BA-131 | Introduction to Business Computing | 4 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |

WINTER TERM

| | | |
|---------------------|--|---|
| BA-111 or BA-211 | General Accounting Financial Accounting I | 4 |
| BA-125 | Advanced Project Management Tools | 5 |
| BT-177 | Microsoft Project | 3 |
| WR-121 | English Composition | 4 |

SPRING TERM

| | | |
|---------|--|---|
| BA-101 | Introduction to Business | 4 |
| BA-124 | Negotiation | 3 |
| BA-126 | Project Management Workshop | 3 |
| BA-217 | Budgeting for Managers | 3 |
| CS-135S | Microsoft Excel or any BA/BT course not already used in Project Management program | 3 |

PROJECT MANAGEMENT

ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| BA-205 | Business Communications with Technology | 4 |
| BA-223 | Principles of Marketing | 4 |
| BA-285 | Human Relations in Business | 4 |
| MTH-065 | Algebra II | 4 |

WINTER TERM

| | | |
|----------|---|---|
| BA-206 | Management Fundamentals | 4 |
| BA-226 | Business Law I | 4 |
| COMM-111 | Public Speaking | 4 |
| — — | Any BA/BT course not already used in Project Management Program | 3 |

SPRING TERM

| | | |
|---------------------|---|-----|
| BA-225 or WR-227 | Business Report Writing Technical Report Writing | 3-4 |
| BA-268 | Applied Project Demonstration | 3 |
| BA-280 | Business/CWE | 3 |
| — — | Any BA/BT course not already used in Project Management program | 4 |

Credits required for degree 90-91

Project Management

Certificate

PROGRAM CODE: CC.PROJECTMNGT

This program is designed for students who are interested in upgrading their professional skills, those who want to learn new and valuable interpersonal skills and those who might be interested in pursuing the two-year Project Management Associate of Applied Science (AAS) Degree.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- successfully employ common project management tools, such as a work breakdown structure, network diagram, risk assessment, and earned value management;
- demonstrate effective interpersonal communications, especially meeting and stakeholder management;
- list and explain key motivational, influence, and conflict management techniques;
- employ common software tools for project management;
- analyze scenarios to determine appropriate responses to ethical dilemmas within the context of a defined scenario, plan, execute, control, and close a project.

CAREERS

Career opportunities include career enhancement such as more marketable skills in one's current employment or job opportunities in a project management training program.

For more information contact Frank Corona, 503-594-6498, or francisco.corona@clackamas.edu

PROJECT MANAGEMENT CERTIFICATE

| COURSE | | CREDITS |
|--------|-----------------------------------|---------|
| BA-120 | Project Management Fundamentals | 3 |
| BA-122 | Teamwork | 3 |
| BA-123 | Leadership and Motivation | 3 |
| BA-124 | Negotiation | 3 |
| BA-125 | Advanced Project Management Tools | 5 |
| BA-126 | Project Management: Workshop | 3 |
| BT-177 | Microsoft Project | 3 |

Credits required for certificate 23

Project Management Leadership & Communication

Career Pathway Certificate

PROGRAM CODE: CC.PMLEADERCOM

This program is designed for students with prior project management experience who want to build their interpersonal skills, including effective approaches to leadership and motivation, group dynamics, conflict, power, and organizational behavior. This program also provides a solid grounding in effective written and oral communication techniques, including meeting management, presentations, reports and correspondence. Since project managers typically spend over 80 percent of their time interfacing with people—communicating—these skills are critical to successful project management.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate effective interpersonal communications, especially meeting and stakeholder management;
- list and explain key motivational, influence, and conflict management techniques;
- deliver persuasive and informative presentations;
- analyze scenarios to determine appropriate responses to ethical dilemmas;
- demonstrate appropriate written communication—emails, memos, and reports.

For more information contact Frank Corona, 503-594-6498, or francisco.corona@clackamas.edu

PROJECT MANAGEMENT LEADERSHIP & COMMUNICATION CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|---|---------|
| BA-122 | Teamwork | 3 |
| BA-123 | Leadership & Motivation | 3 |
| BA-124 | Negotiation | 3 |
| BA-205 | Business Communications with Technology | 4 |
| BA-285 | Human Relations in Business | 4 |
| COMM-111 | Public Speaking | 4 |
| <i>Credits required for certificate</i> | | 21 |

Project Management Tools & Techniques

Career Pathway Certificate

PROGRAM CODE: CC.PMTOOLTECH

This program is designed for students with prior project management experience and good interpersonal skills who want to develop their technical competencies in project management. It provides a foundation in fundamental project processes such as initiation, planning, execution, monitoring and control, and closing. The program also focuses on management techniques, such as project management. The software programs, Microsoft Project and Excel, are employed for project estimating, scheduling, tracking, and analysis. This program provides the tools and techniques required for successful project management.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify project management’s five process groups along with primary activities associate with each,
- successfully employ common project management tools, such as a work breakdown structure, network diagram, risk assessment, and earned value management;
- employ common software tools for project management within the context of a defined scenario, plan, execute, control, and close a project;
- develop and maintain budgets to track financial and human resources.

For more information contact Frank Corona, 503-594-6498, or francisco.corona@clackamas.edu

PROJECT MANAGEMENT TOOLS & TECHNIQUES CAREER PATHWAY CERTIFICATE

| COURSE | | CREDITS |
|---|-----------------------------------|---------|
| BA-120 | Project Management Fundamentals | 3 |
| BA-125 | Advanced Project Management Tools | 5 |
| BA-126 | Project Management Workshop | 3 |
| BA-217 | Budgeting for Managers | 3 |
| BT-177 | Microsoft Project | 3 |
| CS-135S | Microsoft Excel | 3 |
| <i>Credits required for certificate</i> | | 20 |



Renewable Energy Technology

Certificate Associate of Applied Science Technology

PROGRAM CODES: AAS.RNEWNRGYTECH, CC.RNEWNRGYTECH

The Renewable Energy Technology (RET) program provides technical training for employment in the field of manufacturing, installation and maintenance of renewable energy systems and products. Graduates will be prepared to integrate, install and make repairs related to equipment and controls.

This program takes a broad-based approach to training renewable energy technicians, with emphasis on mechanical and electro-mechanical systems, fluid power, instrumentation and controls as well as systems troubleshooting. RET graduates will be prepared to work in the capacity of a technician with specialized skills in energy system measurement, energy efficiency, system design and electronic controls.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Renewable Energy Technology AAS Degree

Upon successful completion of this program, students should be able to:

- communicate effectively through technical drawings to determine product and customer specifications in building systems, energy products and thermal components;
- diagnose and repair electromechanical systems;
- design, install and troubleshoot electrical and fluid power controls related to energy system integration;
- analyze potential energy sources and select appropriate technologies;
- perform a residential energy audit, recommend and implement remediation measures;
- communicate the pros and cons of renewable energy technologies to a diverse user base;
- determine the financial feasibility of a project through the mathematical analysis of thermal and electrical energy problems.

PROGRAM OUTCOMES

Renewable Energy Technology Certificate Degree

Upon successful completion of this program, students should be able to:

- communicate effectively through technical drawings to determine product and customer specifications in building systems, energy products and thermal components;
- diagnose and repair electromechanical systems;
- design, install and troubleshoot electrical and fluid power controls related to energy system integration;
- analyze potential energy sources and select appropriate technologies;
- perform a residential energy audit, recommend and implement remediation measures;
- communicate the pros and cons of renewable energy technologies to a diverse user base.

CAREERS

Career opportunities include residential/commercial energy systems integrator, energy audit and efficiency technician, energy systems installer, photo-voltaic (PV) manufacturing and industrial maintenance technician, wind turbine technician, limited renewable technician; PV, geothermal and solar thermal technicians. Additional opportunities exist in the utilities and building trades.

For information contact the Manufacturing Department at 503-594-3318

RENEWABLE ENERGY TECHNOLOGY CERTIFICATE

| FIRST TERM | | CREDITS |
|---|--|-----------|
| MFG-109 | Computer Literacy for Technicians | 3 |
| MFG-130 | Basic Electricity I | 3 |
| MTH-050 | Technical Mathematics I | 3 |
| RET-200 | Renewable Energy Systems | 4 |
| RET-240 | Alternative Fuel Systems | 4 |
| SECOND TERM | | |
| EET-139 | Principles of Troubleshooting | 2 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-131 | Basic Electricity II | 3 |
| MTH-080 | Technical Mathematics II | 3 |
| RET-209 | Renewable Energy I: Energy Efficiency | 3 |
| THIRD TERM | | |
| MET-170 | Manufacturing Processes | 3 |
| MFG-103 | Machining for the Fabrication & Maintenance Trades | 3 |
| RET-211 | Renewable Energy II: System Fundamentals | 3 |
| RET-280 | Renewable Energy Technology/CWE | 2 |
| WR-101 | Communication Skills: Occupational Writing | 3 |
| — | Human Relations requirement (see page 82) | 3 |
| <i>Credits required for certificate</i> | | 48 |

RENEWABLE ENERGY TECHNOLOGY

ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

**RENEWABLE ENERGY TECHNOLOGY
ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR**

| FOURTH TERM | | CREDITS |
|------------------------------------|--|--------------|
| EET-215 | Electromechanical Systems I | 2 |
| EET-239 | Principles of Troubleshooting II | 2 |
| GEO-100 | Introduction to Physical Geography | |
| or GEO-110 | Cultural & Human Geography | |
| or GEO-130 | Introduction to Environmental Geography | |
| or GIS-201 | Introduction to Geographic Information System | 3-5 |
| IMT-104 | Reading Schematics & Symbols | 2 |
| RET-213 | Renewable Energy III: Installation & Maintenance | 3 |
| — — | Renewable Energy Technology program elective | 3 |
| FIFTH TERM | | |
| MFG-140 | Principles of Fluid Power | 3 |
| MFG-209 | Programming & Automation for Manufacturing | 3 |
| MFG-223 | Instrumentation and Controls | 3 |
| RET-215 | Renewable Energy IV: Systems Design | 3 |
| — — | Renewable Energy Technology program elective | 3 |
| SIXTH TERM | | |
| IMT-233 | Programmable Logic Controllers | 3 |
| MFG-221 | Materials Science | 3 |
| RET-217 | Renewable Energy Capstone | 3 |
| RET-280 | Renewable Energy Technology/CWE | 2 |
| WLD-150 | Welding Processes | 4 |
| — — | Renewable Energy Technology program elective | 3 |
| <i>Credits required for degree</i> | | 96-97 |

RENEWABLE ENERGY TECHNOLOGY PROGRAM ELECTIVES

Any course with a CDT, EET, ERM, GIS, MET, MFG, RET, SM or WLD prefix.

Energy Systems Maintenance Technician

Career Pathway Certificate

PROGRAM CODE: CC.ENSYSMANTECH

The Energy Systems Maintenance Technician certificate provides students with the basic technical skills and principles to support manufacturing, installation and maintenance, and electronics and communication engineers related to renewable energy.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- communicate effectively through technical drawings to determine product and customer specifications in building systems, energy products and thermal components;
- diagnose and repair electromechanical systems;
- design, install and troubleshoot electrical and fluid power controls related to energy system integration;
- analyze potential energy sources and select appropriate technologies;
- perform a residential energy audit, recommend and implement remediation measures;
- communicate the pros and cons of renewable energy technologies to a diverse user base.

CAREERS

Career opportunities include employment in the field of manufacturing, installation and maintenance of renewable energy production.

For information contact the Manufacturing Department at 503-594-3318.

**ENERGY SYSTEMS MAINTENANCE TECHNICIAN
CAREER PATHWAY CERTIFICATE**

| COURSE | | CREDITS |
|---|---|--------------|
| EET-139 | Principles of Troubleshooting | 2 |
| MFG-104 | Print Reading | 2 |
| MFG-107 | Industrial Safety & First Aid | 3 |
| MFG-130 | Basic Electricity | 3 |
| MTH-050 | Technical Mathematics I | 3 |
| RET-200 | Renewable Energy Systems | 4 |
| — — | Energy Systems Maintenance Technician program electives | 6-8 |
| <i>Credits required for certificate</i> | | 23-25 |

**ENERGY SYSTEMS MAINTENANCE TECHNICIAN
PROGRAM ELECTIVES**

Select 6-8 Elective credits from the following:

| COURSE | | CREDITS |
|------------|--|---------|
| MET-170 | Manufacturing Processes | 3 |
| MFG-103 | Machining for the Fabrication & Maintenance Trades | 6 |
| RET-209 | Renewable Energy I: Energy Efficiency | 3 |
| WLD-150 | Welding Processes | 4 |
| or WLD-102 | Introduction to Welding | 2 |

Retail Management Expanded Certificate

Certificate

PROGRAM CODE: CC.RETAILMGMT1

This certificate is sponsored by members of the retail industry and is recommended for students currently working retail sales positions or those students who would like to work in retail sales and progress into management roles and responsibilities. Course work is specific to the retail industry and focuses on preparing retail employees for upward mobility.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- BA-104 Business Math or MTH-105 Introduction to Contemporary Math)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business)

- Engage in ethical communication processes that accomplish goals

Retail Management Expanded Certificate continued...

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify effective human relations and leadership strategies;
- communicate effectively using written documents, spreadsheets, and slide presentations;
- demonstrate an understanding of marketing concepts;
- analyze and evaluate the legal, procedural and ethical impacts of personnel management decisions;
- evaluate retail management strategies to make sound decisions.

CAREERS

Career opportunities include retail clerks, cashiers, manager trainees, sales associates, and other similar positions in all types of retail establishments.

For information contact Pam Akini, 503-594-3196 or pamc@clackamas.edu

RETAIL MANAGEMENT CERTIFICATE

| FALL TERM | | CREDITS |
|---|--|--------------|
| BA-131 | Introduction to Business Computing | 4 |
| BA-285 | Human Relations in Business | 4 |
| COMM-111 | Public Speaking | 4 |
| WR-101 | Communication Skills: Occupational Writing | 3-4 |
| or WR-121 | English Composition | |
| WINTER TERM | | |
| BA-206 | Management Fundamentals | 4 |
| BA-214 | Business Communications | 4 |
| or BA-205 | Business Communications with Technology | |
| BA-217 | Budgeting for Managers | 3 |
| or BA-272 | Financial Analysis, Accounting, and Budget Forecasting (Retail) | 4 |
| BA-223 | Principles of Marketing | 4 |
| SPRING TERM | | |
| BA-104 | Business Math | 3 |
| or MTH-105 | Introduction to Contemporary Math | 4 |
| BA-224 | Human Resource Management | 4 |
| BA-249 | Retailing | 3 |
| — | Any BA/BT course not already included in the Retail Management program | 3-6 |
| <i>Credits required for certificate</i> | | 45-48 |

*For this certificate, BA-104 meets the Related Instruction Computation requirement.

Courses in this program can be applied to partially satisfy elective requirements in the Business AAS degree.

Retail Management

Certificate

PROGRAM CODE: CC.WAFCRETAILMGT

This certificate is sponsored by members of the retail industry and is recommended for students currently working in retail sales positions or those students who would like to work in retail sales and progress into management roles and responsibilities. Course work is specific to the retail industry and focuses on preparing retail employees for upward mobility.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- identify effective human relations and leadership strategies;
- communicate effectively using written documents, spreadsheets, and slide presentations;
- demonstrate an understanding of marketing concepts;
- analyze and evaluate the legal, procedural and ethical impacts of personnel management decisions;
- interpret and analyze financial information to make budget forecasts and analyses;
- evaluate retail management strategies to make sound decisions.

CAREERS

Career opportunities include retail clerks, cashiers, manager trainees, sales associates and other similar positions in all types of retail establishments.

For information contact Sharon Parker, 503-594-3075 or sharonp@clackamas.edu

WESTERN ASSOCIATION OF FOOD CHAINS (WAFC) RETAIL MANAGEMENT CERTIFICATE

| COURSE | | CREDITS |
|---|---|--------------|
| BA-131 | Introduction to Business Computing | 4 |
| BA-206 | Management Fundamentals | 4 |
| BA-214 | Business Communications | 3-4 |
| or BA-205 | Business Communications with Technology | |
| BA-223 | Principles of Marketing | 4 |
| BA-224 | Human Resource Management | 4 |
| BA-249 | Retailing | 3 |
| BA-272 | Financial Analysis, Accounting, and Budget Forecasting (Retail) | 4-6 |
| or BA-104 | Business Math | |
| or BA-217 | Budgeting for Managers | |
| BA-285 | Human Relations in Business | 4 |
| <i>Credits required for certificate</i> | | 30-33 |

Note: This certificate is designed to be completed in less than one year.

Most courses in this program can be applied to partially satisfy elective requirements in the Business Management certificate.

First-Line Supervisor Fundamentals

Career Pathway Certificate

PROGRAM CODE: CC.FIRSTLINEFUND

The First-Line Supervisor Fundamentals career pathway certificate provides the skills in four categories necessary to make a living in retail or food service, human relations in business; business computing; business communication; and fundamentals of management. These skills are necessary for a first-line supervisor career.

The First-Line Supervisor Fundamentals career pathway builds directly into the Retail Management certificate, the Retail Management Expanded certificate and the AAS Business.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- describe basic psychological principles that help build relationships among employers and employees;
- create documents using the internet, Microsoft Word, Power Point and Excel;
- demonstrate critical skills for successful business communication;
- communicate theories of management.

CAREERS

Career opportunities includes entry level and first-line supervisors in retail and food services.

For more information contact Pamela Akini, 503-594-3196 or pamc@clackamas.edu

FIRST-LINE SUPERVISOR FUNDAMENTALS CAREER PATHWAY CERTIFICATE

Recommended sequence.

| COURSE | | CREDITS |
|----------------|--|---------|
| BA-131 | Introduction to Business Computing | 4 |
| BA-206 | Management Fundamentals | 4 |
| BA-214 | Business Communication | 3 |
| or BA-205 | Business Communication with Technology | 4 |
| BA-285 | Human Relations in Business | 4 |
| <i>Credits</i> | | 15-16 |



Organic Farming

Certificate

PROGRAM CODE: CC.ORGANICFARM

This certificate focuses on an ecological systems approach to sustainable farming principles and practices which are suitable for local urban market farming. Many classes have a lab component, which provides students with the opportunity to gain a practical, working knowledge of small-scale, organic farming and marketing practices. Production methods for vegetables, grain, fruit and aquaponics are covered. Students may begin this program any term.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I or MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- BA-285 Human Relations in Business or COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- apply sustainable, organic methods in the planning, planting, management and harvesting of food crops;
- select and properly use farm equipment that is appropriate for a given scale and system of farming;
- implement organic IPM strategies in orchards and on small scale vegetable and berry farms;
- use a basic understanding of soil science and irrigation systems to make ecologically sound decisions in the production of food crops;
- write a business plan and identify the various regulations that impact an organic food producer;
- effectively communicate with co-workers and customers through speaking, writing and computer technology;
- pass the ODA Pesticide Laws & Safety exam.

CAREERS

The Organic Farming certificate prepares graduates to operate their own farm or work in the community food system.

Graduates will be qualified to run small-scale farms, work closely with existing farmers, and be advocates of local food systems. Other career opportunities include working and managing community gardens, farmers markets, and school gardens.

For information contact April Chastain, Horticulture Department advisor, 503-594-3055 or april.chastain@clackamas.edu

continued

Organic Farming continued...

ORGANIC FARMING CERTIFICATE

| FALL TERM | | CREDITS |
|---|--|---------|
| HOR-113 | Organic Farming Practicum/Fall | 3 |
| HOR-124 | Food Harvest | 3 |
| HOR-235 | Weed Identification | 2 |
| HOR-236 | Insect Identification | 2 |
| WR-101 | Communication Skills: Occupational Writing | |
| or WR-121 | English Composition | 3-4 |
| — — | Organic Farming program electives | 2 |
| WINTER TERM | | |
| HOR-135 | Propagation of Edible Plants | 3 |
| HOR-136 | Organic Farming Practicum/Winter | 3 |
| HOR-216 | Integrated Pest Management | 3 |
| HOR-237 | Disease Identification | 2 |
| MTH-050 | Technical Mathematics | |
| or MTH-065 | Algebra II (or higher level math) | 3-5 |
| SPRING TERM | | |
| HOR-120 | Pesticide Laws & Safety | 1 |
| HOR-140 | Soils | 3 |
| HOR-141 | Organic Farming Practicum/Spring | 4 |
| HOR-148 | Farm Equipment | 3 |
| — — | Organic Farming program electives | 4 |
| SUMMER TERM | | |
| BA-285 | Human Relations in Business | |
| or COMM-100 | Basic Speech Communication | 3-4 |
| HOR-146 | Fruit and Berry Growing | 3 |
| HOR-284 | Organic Farming-Campus Farm/CWE | 3 |
| HOR-285 | Organic Farming/CWE | 3 |
| <i>Credits required for certificate</i> | | 56-60 |

ORGANIC FARMING PROGRAM ELECTIVES

| COURSE | | CREDITS |
|----------|--|---------|
| BA-101 | Introduction to Business | 4 |
| BA-223 | Principles of Marketing | 4 |
| HOR-125* | Food Production in the Willamette Valley | 3 |
| HOR-134 | Herb Growing & Gardening | 1 |
| HOR-231 | Irrigation & Drainage Design | 3 |
| HOR-240 | Irrigation & Drainage Practices | 3 |
| HOR-246 | Organic Farming and Gardening | 2 |
| HOR-250 | Western Herbs | 2 |
| HOR-251 | Herbal Products | 1 |
| HOR-252 | Kitchen Herbs | 1 |

*Offered alternate years

Water & Environmental Technology

Professional Upgrade Certificate Associate of Applied Science Degree

PROGRAM CODES: AAS.WATERENVIRONTECH,
CC.WATERENVIRONTECH

The Water & Environmental Technology program provides career technical classes combined with field experience. Classes are offered in day/evening combinations and have enrollment limits to enhance instructional quality and job placement.

Course work emphasizes fundamental aspects of drinking water distribution, drinking water treatment, wastewater collection and wastewater treatment. Course work includes 240 hours of industry cooperative work experience, laboratory methods in environmental chemistry, aquatic microbiology and preparation for the provisional operator in training certification exams.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-082A-E)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing or WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- PSY-101 Human Relations or COMM-100 Basic Speech Communication)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Water & Environmental Technology AAS Degree

Upon successful completion of this program, students should be able to perform the following AAS program outcomes in addition to the one year certificate outcomes:

- be more marketable through a second career related work experience;
- attain higher grade certification which will lead to higher wages;
- be certified and licensed as a State of Oregon approved Backflow Assembly Tester;
- develop a thorough understanding of the principles of hydraulics as applied to the water and wastewater industry;
- obtain increased knowledge of bacterial processes used in water and wastewater systems;
- obtain hands-on experience with instrumentation and control systems used in water and wastewater plant operations.



PROGRAM OUTCOMES

Water & Environmental Technology Certificate Degree

Upon successful completion of this program, students should be able to:

- successfully pass the state required level-1 certificate/ licensure exams for Oregon water treatment and water distribution (note: these exams can only be taken after completion of the WET-AAS degree); pass the Oregon Operator in Training certificate wastewater treatment and collection systems examinations;
- maintain and operate water and waste water treatment facilities and collection and water distribution systems;
- utilize mathematical skills to solve certification exam problems as well as situations experienced at water and waste water facilities;
- conduct and document scientific laboratory experiments as applied to the water and waste water industry and effectively communicate determined quantitative relationships using both graphs and equations;
- exhibit good teamwork skills and serve as effective members of laboratory and project teams;
- articulate and justify technical solutions to an audience through oral, written, and graphical communication;
- communicate the importance of safety in operator daily activities and be good stewards of ethical and professionally work place interactions.

CAREERS

Career opportunities include water and/or liquid waste treatment plant and system operator, environmental science technician and environmental engineering technician. Careers also include environmental lab technician, source control technician, surface water specialist and environmental regulator.

For information contact Matthew LaForce 503-594-3148 or laforce@clackamas.edu

WATER & ENVIRONMENTAL TECHNOLOGY CERTIFICATE

| FALL TERM | | CREDITS |
|------------------|---|---------|
| MTH-082A | Wastewater Math I | 1 |
| MTH-082B | Waterworks Math I | 1 |
| WET-110 | Wastewater Operations I | 3 |
| WET-111 | Waterworks Operations I | 3 |
| WET-112 | Computer Applications for Water and Wastewater Operations | 4 |
| WR-101 or WR-121 | Communication Skills: Occupational Writing or English Composition | 3-4 |
| — — | Human Relations Requirement (Recommended: COMM-100 or PSY-101) | 3 |

WINTER TERM

| | | |
|----------|--|---|
| BI-204 | Elementary Microbiology | 4 |
| MTH-082C | Wastewater Math II | 1 |
| MTH-082D | Waterworks Math II | 1 |
| WET-120 | Wastewater Operations II | 3 |
| WET-121 | Waterworks Operations II | 3 |
| WET-122 | Water Distribution/Wastewater Collection Systems | 3 |
| WET-123 | Environmental Chemistry I | 3 |

SPRING TERM

| | | |
|---------|----------------------------------|---|
| WET-109 | Backflow Tester | 4 |
| WET-130 | Wastewater Operations III | 4 |
| WET-131 | Water Treatment | 4 |
| WET-132 | Collection & Distribution Lab | 1 |
| WET-134 | Environmental Chemistry II | 3 |
| WET-180 | Water & Environmental Projects I | 5 |

Credits required for certificate 58-59

WATER & ENVIRONMENTAL TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

WATER & ENVIRONMENTAL TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR

| FALL TERM | | CREDITS |
|-----------|---|---------|
| GIS-201 | Introduction to Geographic Information System | 3 |
| MTH-082E | Math for High Purity Water | 1 |
| WET-125 | High Purity Water Production I | 3 |
| WET-241 | Aquatic Microbiology | 4 |
| WET-242 | Hydraulics/Water & Wastewater | 3 |
| WET-245 | Instrumentation & Control | 4 |
| WET-280 | Water & Environmental Projects II | 5 |

WINTER TERM

| | | |
|---------|---------------------------------|---|
| WET-108 | Cross Connection Specialist | 3 |
| WET-135 | High Purity Water Production II | 4 |
| HE-252 | First Aid/CPR/AED | 3 |

(Course may be waived with current CPR card)
Credits required for degree 90-91

PROFESSIONAL UPGRADE COURSES

The following courses are designed to upgrade professional skills and in some cases assist in preparation for state certification examinations.

| COURSE | | CEU/CREDITS |
|-----------|--|-------------|
| WET-010 | Wastewater Operations I | 3 credits |
| WET-011 | Waterworks Operations I | 3 credits |
| WET-020 | Wastewater Operations II | 3 credits |
| WET-021 | Waterworks Operations II | 3 credits |
| WET-030 | Wastewater Operation III | 3 credits |
| WET-031 | Water Treatment | 3 credits |
| XWET-C001 | 1 Day Cross Connection Specialist Update | (CEU) |
| XWET-C002 | 1 Day Tester Renewal | (CEU) |
| XWET-C003 | 2 Day Tester Retrain/Renewal | (CEU) |
| XWET-C004 | 4 Day Cross Connection Specialist | (CEU) |
| XWET-C005 | 5 Day Backflow Tester Course | (4.0 CEU) |
| XWET-C006 | Water Certification Review | (CEU) |
| XWET-C007 | Water Environment School | (2.3 CEU) |
| XWET-C008 | Waterworks School | (2.0 CEU) |



High Purity Water

Certificate

PROGRAM CODE: CC.HIPURITYWATER

The High Purity Water certificate program provides classes and hands-on experience with advanced water treatment methods used in the high-tech industry. The certificate program has been developed in cooperation with Intel Corporation. Based on student demand WET-125 and WET-135 may be offered biannually.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- correctly operate and maintain SCADA equipment and other instrumentation involved in the general operation of facilities where high purity water is produced;
- perform calculations related to electrical circuit operation and hydraulics;
- correctly use reverse osmosis-based equipment to manufacture high purity water.

CAREERS

Career opportunities include high-purity lab technician and high-purity production technician.

For information contact Matthew LaForce, 503-594-3148 or laforce@clackamas.edu

HIGH PURITY WATER CERTIFICATE

| FALL TERM | | CREDITS |
|---|----------------------------------|---------|
| MTH-082E | Math for High Purity Water | 1 |
| WET-245 | Instrumentation & Control | 4 |
| WET-125 | High Purity Water Production I | 3 |
| WINTER TERM | | |
| WET-135 | High Purity Water Production II | 4 |
| SPRING TERM | | |
| WET-180 | Water & Environmental Projects I | 5 |
| <i>Credits required for certificate</i> | | 17 |



Web Design & Development

Associate of Applied Science Degree

PROGRAM CODE: AAS.WEBDESIGNDEV

The Web Design & Development program prepares students for technical positions related to web programming and design. This multidisciplinary program incorporates classes from computer science, art, English, and business. Course work includes computer graphics and design, web development with a focus on current industry standards, web server administration, data-driven web programming, multimedia and animation, and technical writing. Cooperative Work Experience (CWE) is supervised real-world employment that supplements the academic classroom environment.

PROGRAM REQUIREMENTS

Prerequisites for first term classes include completing course work for CS-120 Survey of Computing, WR-095 Paragraph to Essay, and MTH-060 Algebra I or placement in BA-131 Introduction to Business Computing, WR-121 English Composition and MTH-065 Algebra II. This is an open program. Students may take any class in the program for which they have completed the prerequisite.

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-65 Algebra II)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-121 English Composition)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- courses with HE, HPE, or PE prefix)

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- demonstrate all the program learning outcomes of the Web Design Certificate;
- create sophisticated custom logos, graphics, and animations for a wide variety of client applications;
- describe the significance of relational databases to web development and apply these database concepts along with server-side scripting technologies towards the creation of data-driven web applications;
- interview and communicate with clients to create web applications that match client vision, personality, and needs;
- describe and complete the steps to begin a consulting business, including initial market research, marketing plans, and budgeting;
- exhibit good teamwork skills and serve as effective members of project teams.

CAREERS

Career opportunities may include web designer/consultant, webmaster, web programmer, web systems specialist, and graphic designer.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar’s Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

For information contact Debra Carino, 503-594-3170 or dcarino@clackamas.edu

**WEB DESIGN & DEVELOPMENT
ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR**

| FALL TERM | | CREDITS |
|-------------|--|---------|
| ART-225 | Computer Graphics I | 3 |
| CS-125H | HTML & Web Site Design | 3 |
| CS-140 | Introduction to Operating Systems | 4 |
| CS-150 | Computer Technician Orientation | 3 |
| WINTER TERM | | |
| CS-133S | Introduction to JavaScript & Server Side Scripting | 3 |
| CS-151 | Networking I | |
| or CS-275 | Database Design | 3-4 |
| CS-181 | CMS Web Development | 3 |
| CS-195 | Flash Web Development | 3 |
| SPRING TERM | | |
| CS-135I | Advanced Web Design with Dreamweaver | 3 |
| CS-234J | jQuery Web Development | 3 |
| CS-234P | PHP/MySQL Web Development | 3 |
| CS-240L | Linux Administration | 4 |
| SUMMER TERM | | |
| CS-280 | Computer Science/CWE | 3 |
| MTH-065 | Algebra II or higher level of math | 4 |
| WR-121 | English Composition | 4 |
| — — | Human Relations requirement (see page 82) | 3-4 |

**WEB DESIGN & DEVELOPMENT
ASSOCIATE OF APPLIED SCIENCE DEGREE: 2ND YEAR**

| FALL TERM | | CREDITS |
|-------------|--|---------|
| ART-226 | Computer Graphics II | 3 |
| CS-135DB | Microsoft Access | 3 |
| CS-280 | Computer Science/CWE | 3 |
| WR-122 | English Composition | 4 |
| WINTER TERM | | |
| CS-151 | Networking I | |
| or CS-275 | Database Design | 3-4 |
| CS-240W | Windows Desktop Administration | 3 |
| CS-280 | Computer Science/CWE | 3 |
| WR-227 | Technical Report Writing | 4 |
| — — | PE/Health/Safety/First Aid requirement (see page 82) | 1 |

SPRING TERM

| | | |
|------------------------------------|--|--------------|
| ART-221 | 2D Animation: Design/Techniques | 3 |
| ART-227 | Computer Graphics III | 3 |
| BA-103 | Business Strategies for Computer Consultants | 3 |
| CS-289 | Web Server Administration | 4 |
| CS-297W | Website Capstone | 3 |
| <i>Credits required for degree</i> | | <i>96-97</i> |

Web Design

Certificate

PROGRAM CODE: CC.WEBDESIGN2

The Web Design program should prepare students for technical positions related to web and graphic design. This multidisciplinary program incorporates classes from computer science and art. Course work includes a strong emphasis on computer graphics and design, data communications theory, operating systems, and web design with a focus on current industry standards. Cooperative Work Experience (CWE) is supervised real-world experience that supplements the academic classroom environment.

RELATED INSTRUCTION OUTCOMES

- Computation (1 course- MTH-65 Algebra II)
 - Use appropriate mathematics to solve problems
- Communication (1 course- WR-121 English Composition)
 - Read actively, think critically, and write purposefully and capably for professional audiences
- Human Relations (1 course- See page 82 for course list)
 - Engage in ethical communication processes that accomplish goals

PROGRAM REQUIREMENTS

The Web Design program prepares students for technical positions related to web and graphic design. This multidisciplinary program incorporates classes from computer science, English, and art. Course work includes a strong emphasis on computer graphics and design, data communications theory, operating systems, and web design with a focus on current industry standards. Cooperative Work Experience (CWE) is supervised real-world employment that supplements the academic classroom environment.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- apply knowledge of current graphic design software to capture or create images for use in client websites;
- use HTML, CSS, JavaScript, and current web editing technologies, to create standards-complaint, professional websites;
- leverage existing component tools to create e-commerce applications that solve real-world problems,
- perform client needs analyses to create web applications that solve real-world problems;
- articulate and justify technical solutions to an audience through oral, written, and graphical communication;

Web Design continued...

- communicate the importance of professional and ethical responsibilities and be aware of codes of conduct and other sources of guidance for professionally ethical decision making.

CAREERS

Career opportunities include web designer, web production staff, and graphic designer.

For information contact Debra Carino, 503-594-3170 or dcarino@clackamas.edu

WEB DESIGN CERTIFICATE

| FALL TERM | | CREDITS |
|---|--|---------|
| ART-225 | Computer Graphics I | 3 |
| CS-125H | HTML & Web Site Design | 3 |
| CS-140 | Introduction to Operating Systems | 4 |
| CS-150 | Computer Technician Orientation | 3 |
| WINTER TERM | | |
| CS-133S | Introduction to JavaScript & Server Side Scripting | 3 |
| CS-151 | Networking I | |
| or CS-275 | Database Design | 3-4 |
| CS-181 | CMS Web Development | 3 |
| CS-195 | Flash Web Development | 3 |
| SPRING TERM | | |
| ART-226 | Computer Graphics II | |
| or CS-240L | Linux Administration | 3-4 |
| CS-135I | Advanced Web Design with Dreamweaver | 3 |
| CS-234J | jQuery Web Development | 3 |
| CS-234P | PHP/MySQL Web Development | 3 |
| SUMMER TERM | | |
| CS-280 | Computer Science/CWE | 3 |
| MTH-065 | Algebra II or higher level math | 4 |
| WR-121 | English Composition | 4 |
| — | Human Relations requirement (see page 82) | 3-4 |
| <i>Credits required for certificate</i> | | 51-54 |



Welding Technology

Professional Upgrade

Certificate

Associate of Applied Science Degree

PROGRAM CODES: AAS.WELDINGTECH, CC.WELDINGTECH

This program prepares students for entry into these industries: fabricated structural metal products, motor vehicles and equipment, construction and heavy construction, transportation equipment, ship and boat building and repair, aircraft and parts, self-employment and miscellaneous fabricated metal products.

CCC's welding instructors are American Welding Society (AWS) certified professionals. The program's curriculum is based on the AWS national standard for entry level welders.

Course work focuses on the knowledge and skills to perform:

- Fillet welds and groove welds using:
 - Shielded metal arc welding (SMAW)
 - Gas-metal arc welding (GMAW)
 - Flux-core arc welding (FCAW)
 - Gas-tungsten arc welding (GTAW)
 - Steel, stainless steel and aluminum
 - A variety of different electrodes
- Plasma arc cutting (PAC), air carbon arc cutting (CAC-A) and gouging, manual and automatic oxy-fuel cutting (OFC and OFC-Track Burner) processes
- Knowledge of materials science and welding theory
- Print reading, inspection, quality, safety and shop practices
- Fabrication techniques, including job cost calculations, layout, sketching, bills of material, fitting and cutting welding applied to real projects designed by industry partners

RELATED INSTRUCTION OUTCOMES

Computation (1 course- MTH-50 Technical Math I)

- Use appropriate mathematics to solve problems

Communication (1 course- WR-101 Communication Skills: Occupational Writing)

- Read actively, think critically, and write purposefully and capably for professional audiences

Human Relations (1 course- See page 82 for course list)

- Engage in ethical communication processes that accomplish goals

Physical Education/Health/Safety/First Aid (3 credits- MFG-107 Industrial Safety and First Aid) NOT REQUIRED FOR CERTIFICATE

- Use effective life skills to improve and maintain mental and physical wellbeing.

PROGRAM OUTCOMES

Welding Technology AAS Degree

Upon successful completion of this program, students should be able to:

- work safely in an industrial environment around machinery, power tools, and chemicals;
- set-up, operate, and make adjustments to welding equipment as necessary to demonstrate quality workmanship that meets current American Welding Society (AWS) and industry standards;
- demonstrate the ability to set up and operate oxy-fuel cutting equipment, carbon arc cutting and gouging and plasma cutting equipment safely and skillfully;
- apply basic knowledge of blueprint reading to fabricate projects as assigned;
- complete welding projects such as fillet welds and groove welds in all positions with Gas Metal Arc Welding (GMAW), Shielded Metal Arc Welding (SMAW), Flux Core Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW) that will meet visual inspection criteria based on AWS codes and industry standards;
- perform advanced welding on materials such as stainless steel and aluminum with all welding processes;
- pass AWS D 1.1/D 1.1M structural steel welding certification tests;
- recognize and be able to repair common welding defects according to AWS and industry standards.

PROGRAM OUTCOMES

Welding Technology Certificate Degree

Upon successful completion of this program, students should be able to:

- work safely in an industrial environment around machinery, power tools, and chemicals;
- set-up, operate, and make adjustments to welding equipment as necessary to demonstrate quality workmanship that meets current American Welding Society (AWS) and industry standards;
- demonstrate the ability to set up and operate oxy fuel cutting equipment, carbon arc cutting and gouging and plasma cutting equipment safely and skillfully;
- apply basic knowledge of blueprint reading to fabricate projects as assigned;
- complete welding projects such as fillet welds and groove welds in all positions with Gas Metal Arc Welding (GMAW), Shielded Metal Arc Welding (SMAW), Flux Core Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW) that will meet visual inspection criteria based on AWS codes and industry standards;
- perform advanced welding on materials such as stainless steel and aluminum with Gas Tungsten Arc Welding (GTAW);
- recognize and be able to repair common welding defects according to AWS and industry standards.

CAREERS

Career opportunities include welding, fabrication, construction, production welding, CNC cutting machine operation and sheet metal fabrication.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) ARTICULATION AGREEMENT

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar’s Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the catalog year. Students must enroll at Oregon Tech within three years of this approval.

SHORT-TERM TRAINING

For students who need a quick-entry strategy into the work force, an individualized education and employment plan can be created that concentrates the knowledge and skills necessary to start or change a career path. Please see a faculty advisor for more information.

For information contact the Manufacturing Department, 503-594-3318.

WELDING TECHNOLOGY CERTIFICATE

| FIRST TERM | | CREDITS |
|---|---|-----------|
| MFG-107 | Industrial Safety & First Aid | 3 |
| MTH-050* | Technical Mathematics I | 3 |
| WLD-100 | Welders’ Print Reading I | 3 |
| WLD-111 | Shielded Metal Arc Welding (Stick) | 8 |
| | or WLD-111A and WLD-111B Shielded Metal Arc Welding (Stick) | |
| SECOND TERM | | |
| MFG-109 | Computer Literacy for Technicians | 3 |
| WLD-113 | Gas Metal Arc Welding/Flux-Core Arc Welding (Wirefeed) | 8 |
| | or WLD-113A and WLD-113B Gas Metal Arc Welding/Flux-Core Arc Welding (Wirefeed) | |
| WLD-200 | Welders’ Print Reading II | 3 |
| WR-101* | Communication Skills: Occupational Writing | 3 |
| THIRD TERM | | |
| MFG-103 | Machining for the Fabrication & Maintenance Trades | 3 |
| WLD-110 | Welder Certification | 4 |
| WLD-115 | Gas Tungsten Arc Welding (GTAW) | 8 |
| | or WLD-115A and WLD-115B Gas Tungsten Arc Welding (GTAW) | |
| WLD-280 | Welding Technology/CWE | 2 |
| — — | Human Relations requirement (see page 82) | 3 |
| <i>Credits required for certificate</i> | | 52 |

WELDING TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

Complete certificate program.

Welding Technology continued...

**WELDING TECHNOLOGY ASSOCIATE OF APPLIED SCIENCE DEGREE:
2ND YEAR**

| FOURTH TERM | | CREDITS |
|------------------------------------|--|---------|
| MFG-221 | Materials Science | 3 |
| WLD-211 | Advanced Shielded Metal Arc Welding | 4 |
| WLD-250 | Welding Fabrication I Beginning Project | 4 |
| — — | Welding Technology program elective | 3 |
| FIFTH TERM | | |
| WLD-210 | Pipe Welding | 4 |
| WLD-213 | Advanced Gas Metal Arc Welding/Flux-Core Arc Welding | 4 |
| WLD-251 | Welding Fabrication II Intermediate Project | 4 |
| — —* | General electives (any college level course) | 3 |
| SIXTH TERM | | |
| WLD-215 | Advanced Gas Tungsten Arc Welding | 4 |
| WLD-252 | Welding Fabrication III Advanced Project | 4 |
| WLD-280 | Welding Technology/CWE | 2 |
| — — | Welding Technology program elective | 4 |
| <i>Credits required for degree</i> | | 95 |

* Substitute college transfer courses for these courses if you plan to continue your education at a higher education institution. It is recommended that you consult with a faculty advisor or a staff member in Student Services for the transfer requirements of the specific advanced program or school.

WELDING TECHNOLOGY PROGRAM ELECTIVES

Any course with a WLD or MFG prefix or other technical course with approval.



Entry Level Welding Technician

Career Pathway Certificate

PROGRAM CODE: CC.ENTRYWLDTECH

This program is designed with core competencies in mind while allowing the student flexibility to take other relevant welding courses.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

- work safely in an industrial environment around machinery, power tools, and chemicals;
- set up, operate, and make adjustments to welding equipment as necessary to demonstrate quality workmanship that meets current American Welding Society (AWS) and industry standards;
- apply basic knowledge of blueprint reading to fabricate projects as assigned.

CAREERS

Career opportunities include entry level jobs in cutting parts, blueprint reading and fitting, tacking, production welding, repair welding and fabrication.

For information contact the Manufacturing Department, 503-594-3318.

ENTRY LEVEL WELDING TECHNICIAN CAREER PATHWAY CERTIFICATE

| COURSE | CREDITS | |
|---|--|-------|
| MFG-107 | Industrial Safety & First Aid | 3 |
| WLD-100 | Welders' Print Reading | 3 |
| WLD-250 | Welding Fabrication I Beginning Project | 4 |
| — — | Entry Level Welding Technician program electives | 11-12 |
| <i>Credits required for certificate</i> | | 21-22 |

ENTRY LEVEL WELDING TECHNICIAN PROGRAM ELECTIVES

| COURSE | CREDITS | |
|---------|--|--------|
| MFG-103 | Machining for the Fabrication and Maintenance Trades | 3 |
| WLD-110 | Welder Certification | 1 or 4 |
| WLD-111 | Shielded Metal Arc Welding (Stick) | 4 or 8 |
| WLD-113 | Gas Metal Arc Welding/Flux-Core Arc Welding (Wirefeed) | 4 or 8 |
| WLD-115 | Gas Tungsten Arc Welding (GTAW) | 4 or 8 |

Course Descriptions

www.clackamas.edu



Education That Works



Course Descriptions

| | | | |
|--|-----|--|-----|
| Auto Body/Collision Repair | 163 | Health | 211 |
| Auto Body/Collision Repair and Refinishing | 163 | Horticulture/Arboriculture/Landscape/Organic Farming | 212 |
| Automotive Mechanics | 164 | Healthcare Professional Development | 217 |
| Anthropology | 165 | Health/Physical Education | 217 |
| Art | 165 | Human Services | 217 |
| Arts and Sciences | 169 | History | 218 |
| Adult High School Diploma | 169 | Humanities | 219 |
| American Sign Language | 171 | Industrial Maintenance Tech | 219 |
| Business Administration | 172 | Journalism | 220 |
| Biology | 175 | Library | 221 |
| Business Technology | 177 | Medical Assistant | 221 |
| Drafting | 178 | Manufacturing Engineering Technology | 223 |
| Chemistry | 179 | Manufacturing | 224 |
| Criminal Justice | 179 | Mathematics | 226 |
| Clinical Lab Assistant | 181 | Music Performance | 228 |
| Communication Studies | 182 | Music | 233 |
| Computer Science | 183 | Nursing | 237 |
| Cooperative Work Experience | 187 | Nursing | 240 |
| Dental Assisting | 187 | Occupational Skills Training | 240 |
| Digital Media Communications | 189 | Physical Education | 241 |
| Economics | 191 | Physics | 241 |
| Early Childhood Education | 191 | Philosophy | 241 |
| Education | 193 | Program for Intensive English | 242 |
| Electronics Systems Technology | 194 | Political Science | 244 |
| Study Skills | 195 | Psychology | 245 |
| Emergency Medical Technician | 195 | Quality Science | 245 |
| English | 196 | Religion | 246 |
| Engineering | 198 | Reading | 246 |
| Environmental Safety & Health | 199 | Renewable Energy Technology | 246 |
| English as a Second Language | 199 | Small Business Management | 247 |
| Environmental Science | 201 | Microelectronics Systems Technology | 248 |
| Employment Skills Training | 201 | Sociology | 248 |
| Food & Nutrition | 201 | Spanish | 249 |
| French | 202 | Social Science | 249 |
| Fire Science (Wildland) | 202 | Theatre Arts | 250 |
| First-Year Experience (FYE) | 205 | Transportation & Logistics | 251 |
| Geology | 205 | Water & Environmental Technology | 252 |
| Green Building Construction | 206 | Welding Technology | 253 |
| Basic Academic Skills | 206 | Writing | 255 |
| Geography | 206 | Writing -Reading Skills | 257 |
| German | 206 | Women's Studies | 257 |
| Geographic Information Systems | 207 | Workshop: Citizen Preparation | 257 |
| Gerontology | 207 | Workshop: Health Professional Development | 257 |
| General Science | 208 | Workshop: Welding | 257 |
| Human Development & Career Planning | 208 | Zoology | 258 |
| Human Development/Family Services | 210 | | |

AB

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Auto Body/Collision Repair

AB-101 Auto Restoration

3 credits, Fall/Winter/Spring/Summer
Designed for students interested in auto body repair and painting their own vehicles. Includes dent removal, panel replacement, welding and painting. May be repeated for up to 12 credits.

AB-105 Street Rod Construction Techniques

3 credits, Fall/Winter/Spring/Summer
Instruction on panel forming, welding, basic body work and repair of your own projects. Includes shop safety, chemical hazard safety, proper and safe use of tools, basic metal work and finishing, and paint preparation and application.

AB-106 Basic Metalforming

2 credits, Not Offered Every Term
Instruction in basic metalforming techniques used in the fabrication of replacement or modified parts used in the construction of automobiles, motorcycles, aircraft, and metal sculpture. Includes shop safety.

AB-112 Collision Repair Welding I

2 credits, Fall/Winter/Spring
Focus is on auto collision damage repair. Emphasis is on Metal Inert Gas (MIG), Gas Metal Arc Welding (GMAW), welding on light gauge metals, oxygen-acetylene welding cutting and forming.

AB-113 Collision Repair I/Nonstructural

6 credits, Fall/Winter/Spring
Provides basic instruction in collision repairs, including shop safety and chemical hazard safety; proper and safe use of tools; basic metal work and finishing; use of filler; door removal, replacement and alignment; and replacement and alignment of bolt-on front end sheet metal parts. Prereq or Corequisite: AB-112 and ABR-125

AB-123 Collision Repair Welding II

2 credits, Fall/Winter/Spring
Training in light gauge metal repair: Gas Metal Arc Welding (GMAW). Plasma Arc Cutting (PAC), Squeeze Type Resistance Spot Welding (S-TRSW), and other advanced welding techniques specific to collision damage repair. Prerequisite: AB-112

AB-133 Collision Repair II/Structural

6 credits, Fall/Winter/Spring
Repair major body damage using modern frame repair equipment. Includes repair and replacement of bolt-on, bonded, and welded components using the latest technology. Includes introduction to computerized measuring and damage analysis. Prerequisite: AB-113

AB-149 Collision Repair Estimating I

2 credits, Fall
Provides instruction in procedure and terminology used in the collision repair estimating field. Body part component identification and the effects of a collision on a vehicle will be studied.

AB-150 Collision Repair Computerized Estimating - Audatex

2 credits, Winter
Provides detailed instruction in the use of modern computerized estimating systems in the collision repair field. Focus is on Audatex software. Prerequisite: AB-149

AB-151 Collision Repair Computerized Estimating – CCC-ONE

2 credits, Spring
Provides detailed instruction in the use of modern computerized estimating systems in the collision repair field. Focus is on CCC-ONE software. Prerequisite: AB-149

AB-222 Collision Repair III/Advanced Structural

6 credits, Fall/Winter/Spring
Major collision repair with a systems approach: frame and structure, panels, suspension and brakes, electrical and cooling systems. Emphasis on frame and unibody repair, replacement of welded body panels, and diagnosis and repair of related damage. Prerequisite: AB-133

AB-224 Collision Repair IV/Advanced Structural

6 credits, Fall/Winter/Spring
Advanced frame and Unibody repair procedures. Electronic measurement and dimensioning, repair documentation, brakes, suspension, and alignment as they relate to collision repair. Prerequisite: AB-222

AB-226 Collision Repair V/Advanced Structural

6 credits, Fall/Winter/Spring
Uses the latest high quality, productive techniques and equipment to repair vehicles to pre-collision condition. Covers the refined collision repair processes for today's workplace. Prerequisite: AB-224

AB-235 Collision Repair Welding III

2 credits, Fall/Winter/Spring
Aluminum welding for collision damage repair. Gas Metal Arc Welding (GMAW) and Gas Tungsten Arc Welding (GTAW) processes are learned, along with related weld repair techniques and equipment/safety procedures. Prerequisite: AB-123

AB-280 Collision Repair/CWE

2-6 credits, Fall/Winter/Spring/Summer
Cooperative work experience. Work-based learning experience in an auto body repair shop. Corequisite: CWE-281
Required: Instructor consent.

ABR

Courses with this prefix may not transfer with credit to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Auto Body/Collision Repair and Refinishing

ABR-125 Collision Repair/Refinishing I

6 credits, Fall/Winter/Spring
Covers shop safety, fire prevention, selection and use of paint products, abrasives, fillers, basic application of primers, sealers, and topcoats. Prereq or Corequisite: AB-112 and AB-113

ABR-127 Collision Repair/Refinishing II

6 credits, Fall/Winter/Spring

Application of solvent and water-borne finishes, including spot repairs, color matching, complete refinishing, and problem solving. Introduction to computerized color information retrieval and mixing. Prerequisite: ABR-125

ABR-129 Collision Repair/Refinishing III

6 credits, Fall/Winter/Spring

Application of solvent and water-borne basecoats and tri-coats and urethane topcoats, using both foreign and domestic refinishing systems. Includes complete refinishing, spot and panel painting, color matching and problem solving. Prerequisite: ABR-127

ABR-142 Airbrush Art

2 credits, Fall

Includes origination or repair of automotive art, murals, lettering, logos, etc. Techniques may be applied to signage and manicurist projects. Topics include airbrush selection and maintenance, layouts and masking, colors and blending.

ABR-152 Custom Painting Fundamentals

2 credits, Spring

Custom color application and special effects. Covers personal protection, shop safety, environmental concerns, product choice and compatibility, selection and use of masking materials, and color harmony.

ABR-162 Basic Automotive Pinstriping

2 credits, Winter

Matching factory striping colors and patterns. Designing and applying custom designs. Integrating striping into graphic designs. Covers necessary materials and tools.

ABR-225 Production Shop Techniques

6 credits, Fall/Winter/Spring

Designed for students who wish to gain additional hands-on experience in refinishing, using the most up-to-date methods and materials. Prerequisite: ABR-129

ABR-227 Restoration Practices

6 credits, Fall/Winter/Spring

Designed for students who wish to broaden their skills base in the upper end refinish market. Projects will be considerably more challenging, with standards and expectations set higher. Prerequisite: ABR-225

AM

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Automotive Mechanics**AM-100 Automotive Fundamentals**

3 credits, Fall/Winter/Spring

An introductory automotive service class intended to provide fundamental knowledge and basic experience about automobiles. Covers automotive systems, preventive maintenance and performing basic repairs. Also provides skill and knowledge for purchasing cars, choosing quality mechanics, and making good economic decisions about repairs and costs. Intended generally to enhance the overall satisfaction of being an automatic consumer and car owner. Restricted to high school students only.

AM-106 Fix Your Own Car

2 credits, Fall/Winter/Spring/Summer

A do-it-yourself course for students who want to work on their own cars. Includes: oil change, lubrication, fluid checks, brakes, cooling system, electrical system, safety, and other quick services. May be repeated up to 12 credits.

AM-118 Small Engine Repair

3 credits, Fall/Winter/Spring

This course is designed to provide an overview of basic small engine maintenance, operation and repair. It covers safety, small engine theory, electrical systems, and troubleshooting. Classroom instruction covering theory of operation, 2 cycle and 4 cycle designs and applications, combined with hands-on live projects provides the student the opportunity to learn basic principles of small engine operation, including outdoor equipment, motorcycles, and A.T.V.'s. Restricted to high school students only.

AM-121 General Auto Repair I

3 credits, Fall/Winter/Spring

Course material is coordinated with other auto courses. Includes live repair work and fundamentals such as safety, tools, measuring, and fasteners. For first term automotive students. Prereq or Corequisite: AM-129, AM-130, AM-131, AM-133, AM-224, or AM-235.

AM-122 General Auto Repair II

3 credits, Fall/Winter/Spring

Course material is coordinated with other auto courses. Includes live repair work and fundamentals such as safety, tools, measuring, and fasteners. For second term automotive students. Prerequisite: AM-121

AM-129 Electrical Systems

7 credits, Fall

This course includes general electrical system diagnosis; battery diagnosis and service; starting system diagnosis and repair; charging system diagnosis and repair; lighting systems diagnosis and repair; ignition system diagnosis and repair. Prerequisites: MTH-020 or placement in MTH-050, WRD-080 or placement in WRD-090

AM-130 Brake Systems

7 credits, Fall

Theory and lab course covers basic hydraulics, brake fluids, friction material, seals, disc and drum brakes, disc and drum brake servicing equipment, hydraulic and vacuum brake boosters and anti-lock braking systems. Prerequisites: MTH-020 or placement in MTH-050, WRD-080 or placement in WRD-090

AM-131 Chassis Systems

7 credits, Winter

A theory and lab course covering the design, construction, service, and repair of front and rear suspension systems, wheels and tires, steering systems, and alignments. Prerequisites: MTH-020 or placement in MTH-050, WRD-080 or placement in WRD-090

AM-133 Engine Systems

7 credits, Spring

A course in engine repair. Includes design, construction, testing, maintenance, repair, and rebuilding.

AM-175 Advanced Mechanic Studies I

3 credits, Fall/Winter/Spring

Lab course for currently enrolled automotive students wishing to specialize in specific areas of automotive repair. Prerequisites: AM-129, AM-130, AM-131, AM-133, AM-224, AM-235, AM-243, AM-244, and AM-245

AM-185 Advanced Mechanic Studies II

3 credits, Fall/Winter/Spring

Lab course for currently enrolled automotive students wishing to specialize in specific areas of automotive repair.

Prerequisites: AM-129, AM-130, AM-131, AM-133, AM-224, AM-235, AM-243, AM-244, and AM-245

AM-195 Advanced Mechanic Studies III

3 credits, Fall/Winter/Spring

Lab course for currently enrolled automotive students wishing to specialize in specific areas of automotive repair.

Prerequisites: AM-129, AM-130, AM-131, AM-133, AM-224, AM-235, AM-243, AM-244, and AM-245

AM-223 Hybrid Service Technology

3 credits, Fall/Winter/Spring

Provides students with knowledge of theory and physical description of hybrid vehicles. The student will have the opportunity to acquire practical experience in the area of diagnosing and repairing hybrid vehicles. Prerequisite: AM-244

AM-224 Comfort Systems

4 credits, Spring

Covers design, construction, testing, maintenance, and repair of automotive heating and air conditioning systems.

Prerequisites: MTH-020 or placement in MTH-050, WRD-080 or placement in WRD-090

AM-228 Service Shop Management

4 credits, Spring

Course designed to familiarize students with the responsibilities of the parts manager, service manager and service writer and the day to day responsibilities of operating a business. Prerequisites: MTH-020 with a C or better, or placement in MTH-050 or higher

AM-235 Power Transmission Systems

7 credits, Spring

Covers construction, operation, service and repair of clutches, manual transmission, U-joints, drive lines, final drives, overdrive, and four wheel drives.

AM-243 Fuel & Emission Control Systems

7 credits, Winter

Covers service of fuel storage and delivery systems: fuel injection, emission controls, and other electronic engine controls. Includes DSO use and exhaust gas analysis. Prerequisites: AM-129 with a C or better

AM-244 Advanced Electrical Systems

7 credits, Winter

Includes an in-depth study of systems that affect engine performance and information on computerized diagnostic equipment. Covers diagnosis/repair of accessory systems, supplemental restraint systems and advanced diagnosis of electrical/electronic systems. Prerequisites: AM-129 with a C or better

AM-245 Automatic Transmission Systems

7 credits, Fall

Provides students with knowledge of theory and physical description of the automatic transmission. The student will have the opportunity to acquire practical experience and learn the proper procedures for overhaul and service. Prerequisites: AM-129 with a C or better.

AM-280 Auto Mechanics/CWE

1-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Work-related learning experience in an auto repair shop or auto dealership. Corequisite: CWE-281. Required: Instructor consent.

ANT**Anthropology****ANT-101 Physical Anthropology**

4 credits, Fall/Winter/Spring

Introduces the study of humans as biocultural beings in the context of modern genetics, evolutionary theory, primate taxonomy, anatomy and behavior, fossil hominines, and the role of the physical anthropologist in forensic science. Recommended: WRD-090 or placement in RD-115

ANT-102 Archaeology & Prehistory

4 credits, Fall/Winter/Spring

Introduces the methods used by archaeologists to study the development of human cultures. Provides a survey of world prehistory, tracing the transition of human societies from hunting and gathering to farming, to the beginning of urban life and the rise of early civilizations. Recommended: WRD-090 or placement in RD-115

ANT-103 Cultural Anthropology

4 credits, Fall/Winter/Spring/Summer

Introduces the diversity of contemporary human cultures and the ways anthropologists study and compare them in an effort to understand how different societies organize their lives and make sense of the world around them. Explores the interrelationships among the various elements of culture. Recommended: WRD-090 or placement in RD-115

ANT-231 Indians of the Pacific Northwest

4 credits, Not Offered Every Term

Survey of Native American cultures in the Pacific Northwest region from prehistoric times to the present. Course is based on archaeological, ethno-historical, and ethnographic evidence. Includes contemporary issues in Northwest Native American life. Recommended: WRD-090 or placement in RD-115

ANT-232 Indians of North America

4 credits, Not Offered Every Term

A broad survey of the cultures, arts, and history of Native Americans north of Mexico. Uses archaeological, ethno-historical, and ethnographic evidence to explore the diversity of Native American cultures from prehistoric times to the present. Includes contemporary issues in Native American life. Recommended: WRD-090 or placement in RD-115

ANT-280 Anthropology/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides students with on-the-job work experience in the field of anthropology and/or archaeology. Corequisite: CWE-281

ART**Art****ART-100A Jewelry Making Techniques**

1 credit, Not Offered Every Year

Various topics will introduce techniques in: construction, forming, fabrication, soldering, inlay, etching, mold making, casting, stone setting, chain making and silversmithing. Students will be encouraged to create and design their own jewelry with both meaning and function. Historical and contemporary issues surrounding jewelry and body adornment will be presented and discussed during the course. May be repeated for up to 3 credits.

ART-100B Ceramic Making Techniques

1 credit, Not Offered Every Year

Various topics will introduce techniques in clay construction, kiln construction, firing methods, glazing and/or other ceramic methods. Students will create and design work using clay and/or clay materials. Historical and contemporary issues related to ceramics will be presented and discussed. May be repeated for up to 3 credits.

ART-101 Art Appreciation

3 credits, Fall

Discover the fundamentals of thinking about and creating art through readings, class discussions, art projects and gallery/museum tours. This course will examine history, ideas and issues associated with art making and culture from ancient to 20th century.

ART-102 Art Appreciation

3 credits, Winter

Discover the fundamentals of thinking about and creating art through readings, class discussions, art projects and gallery/museum tours. This course will examine recent history, culture, ideas and issues associated with art and culture. Focus on modern and contemporary art.

ART-103 Art Appreciation

3 credits, Spring

Discover the fundamentals of thinking about and creating art through readings, class discussions, art projects and gallery/museum tours. This course will examine history, culture, ideas and issues associated with art-making and culture. Focus on the formalism of art, architecture and design.

ART-106 Animation & Motion Graphics I

3 credits, Fall/Winter

Introduction to the fundamentals of animation and motion graphics design. This project-based course will explore experimental and new technological approaches to creating digital effects and animation for video and web-based applications. Students will learn the basics of Adobe After Effects. Previous experience with computer graphics and digital video is recommended. Recommended: ART-221, ART-225, ART-226, and DMC-104

ART-107 Animation & Motion Graphics II

3 credits, Winter/Spring

This project-based course will explore intermediate aspects of experimental and new technological approaches to creating digital effects and animation for video and web-based applications. Students will learn intermediate features of Adobe After Effects to create successful motion graphics projects. Previous experience with computer graphics and digital video is recommended. Prerequisite: ART-106 or DMC-106. Recommended: ART-221, ART-225, ART-226, and DMC-104

ART-108 Animation & Motion Graphics III

3 credits, Spring

Continuation of the process of animation and motion graphics design. This project-based course will explore advanced aspects of experimental and new technological approaches to creating digital effects and animation for video and web-based applications. Previous experience with computer graphics and digital video is recommended. Students will learn advanced aspects of Adobe After Effects to create successful motion graphics projects. Prerequisite: ART-107 or DMC-107. Recommended: ART-221, ART-225, ART-226, and DMC-104

ART-115 Basic Design: 2-Dimensional Design

4 credits, Fall/Winter/Spring

Acquaints students with the vocabulary of composition and the elements and principles of design. Develop creative composition and analytical skills through projects and critiques. Examine historical and contemporary issues and ideas related to visual composition.

ART-116 Basic Design: Color Theory & Composition

4 credits, Fall/Winter/Spring

Explore the use of color in art. Create charts, paintings and collages that investigate the elements, principles and theory of color. Examine historical and contemporary issues and ideas of color and composition in the arts.

ART-117 Basic Design: 3-Dimensional Composition

4 credits, Spring

Examine the elements of form, space, structure, and sculpture. Create works of art using various sculptural processes. Examine historical and contemporary issues and ideas relating to sculpture and 3-dimensional design.

ART-131 Drawing: Still Life and Landscape

4 credits, Fall/Spring

Introduces basic skills, drawing tools, materials, techniques, elements of composition; line, gesture, color and value. Projects will involve observational drawing with a focus on still life and landscape images. Assignments include drawing, assigned readings, term papers and group critiques of drawing projects. Historical issues of drawing will be examined.

ART-132 Life Drawing (Figure Emphasis)

4 credits, Winter

Introduces basic drawing skills, tools, materials, techniques, elements of composition; line, gesture, and value. Direct observation of reality in relation to volume and form drawn onto a two-dimensional plane with a focus on the human form. Assignments include drawing, assigned readings and group critiques of drawing projects.

ART-133 Drawing for Comics

4 credits, Spring

Introduces basic drawing skills, drawing tools, materials, techniques, elements of composition; line, gesture, color and value. Projects will involve drawing with a focus on sequential imagery, comics and graphic style. Assignments include drawing, assigned readings and group critiques of drawing projects. This course emphasizes composition, expression and text-related imagery.

ART-141 Digital Art Publishing

1 credit, Not Offered Every Term

Digital printing technology has made publishing full color visually focused books on art easier than you might think. You can now have a single copy of a book printed and bound at a price comparable to a book you would find in bookstores. This hands-on course will introduce you to this exciting new world and give you the opportunity to get started on that children's book, portfolio book or other art centered book project that's been kicking around in your head. Get it out of your head and into your reader's hands. We will layout our project in Adobe InDesign and output it to a PDF file that will be ready to send off to the printer or shared online as an e-book. The course will discuss issues of layout, graphic design and digital photography as they relate to publishing art centered books.

ART-161 Photography I

3 credits, Fall/Winter/Spring

Introduction to basic camera operation and basic darkroom processes in developing and printing film. Elements of composition, content, and historical reference will be explored. Required: Access to a 35mm camera with adjustable exposure controls (no digital cameras).

ART-162 Photography II

3 credits, Winter/Spring

In this second of three Photography courses, this course continues to explore camera operation and darkroom processes in developing and printing film. Elements of composition, content, and historical reference will be explored. Required: Access to a 35mm camera with adjustable exposure controls. Prerequisites: ART-161 (no digital cameras).

ART-163 Photography III

3 credits, Spring

This course is the third of three Photography courses exploring basic camera operation and basic darkroom processes in developing and printing film. Elements of composition, content, and historical reference will be explored. Required: Access to a 35mm camera with adjustable exposure controls. Prerequisite: ART-161 and ART-162 (no digital cameras).

ART-181 Painting: Plein Air (Outdoors)

1 credit, Not Offered Every Year

This course will familiarize students with the pleasures and challenges of painting en plein air - outdoor painting. The class will consist of five field sessions providing students with a first hand experience of painting outdoors. While discovering the varied challenges of painting the landscape and negotiating the urgency of working out-of-doors, we will explore the transformative power of giving our attention to the world around us. This plein air painting class can accommodate painters of different levels of experience, and will deal with a number of concerns specific to painting outdoors, while also encouraging the development of individual interests. The class is open to both oil and acrylic disciplines.

ART-194 Watercolor Painting

3 credits, Not Offered Every Year

A beginning level study and practice course focused on individual exploration in technique and application of watercolor painting. Skill development in: preparation, creative expression, and presentation with the transparent medium of watercolor.

ART-195 Watercolor Painting, Intermediate

3 credits, Not Offered Every Year

An intermediate skill level course focused on individual exploration in technique and translucency of watercolor painting. Students continue to explore, through the application of skill development in: the preparation of compositions, creative expression, and public presentation with the medium of watercolor. Prerequisite: ART-194

ART-196 Watercolor: Inside/Outside

1 credit, Not Offered Every Year

A study and practice course developed to complement the individual's exploration of technique and application of watercolor painting. Skill development specific to prep and painting in natural and public environments.

ART-197 Gallery Design & Management

3 credits, Spring

Introduction to the fundamental goals and methodology of managing a visual arts gallery. This course examines issues of contemporary art while providing practical experience in curating, preparation and installation of exhibitions, fund raising, grant writing, public relations and related gallery objectives.

ART-204 History of Western Art

4 credits, Fall

Examines art, culture, and history from the Paleolithic through the Byzantine eras. This is a broad overview of art history that promotes an understanding of art and its history through readings, lectures, papers and exams. Students must be able to write brief research papers. Recommended: WRD-098 or placement in WR-121

ART-205 History of Western Art

4 credits, Winter

Examines art, culture, and history from the Medieval Era through the Renaissance. This is a broad overview of art history that promotes an understanding of art and its history through readings, lectures, discussions, papers and exams. Students must be able to write brief research papers. Recommended: WRD-098 or placement in WR-121

ART-206 History of Western Art

4 credits, Spring

Examines art, culture, and history from the Baroque period through the current century. This is a broad overview of art history that promotes an understanding of art and its history through readings, lectures, papers and exams. Students must be able to write brief research papers. Recommended: WRD-098 or placement in WR-121

ART-221 2D Animation: Design/Techniques

3 credits, Winter/Spring

Introduces the principles of 2D digital animation using the latest industry standard software. The course will emphasize design and physical principles, analytical skills, and creativity. Students will learn the fundamental principles of animation, character and environment design, FX animation, and basic narrative development, in order to create successful animated projects. Recommended: Pass CS-195, ART-225, and ART-131.

ART-222 Advanced 2D Animation: Design & Techniques

3 credits, Spring

Covers advanced principles of animation using Adobe Flash and other software. The course will emphasize professional workflow and techniques of animation production for multimedia platforms.

ART-225 Computer Graphics I

3 credits, Fall/Winter

Introduction to the use of digital graphics programs. Photo manipulation, illustration, and compositing techniques will be explored. Design principles and creative composition will be emphasized. Historical and contemporary issues related to graphic design aesthetics will be considered. Recommended: ART-115

ART-226 Computer Graphics II

3 credits, Winter/Spring

Continue exploring the processes of digital graphics programs. More advanced aspects of image compositing, bit mapping, layering, and using channels in Photoshop. More advanced aspects of vector graphics creation and document creation in Illustrator and InDesign. Creative problem solving, design applications and contemporary issues will be explored. Historical reference and current trends in digital media will continue to be examined. Recommended: ART-225

ART-227 Computer Graphics III

3 credits, Spring

Advanced use of multi-digital formats to create images, compositions and documents. Develop a design portfolio. Design principles, creative problem solving, historical and contemporary issues in graphics and aesthetics will be analyzed. Recommended: ART-225, ART-226

ART-250 Ceramics/Beginning

4 credits, Fall

Broad general introduction to ceramics. Explore different methods of working with clay, including pinching, coiling, slab construction and throwing on the wheel. Introduction to glazing and firing methods. Research into the ancient history of ceramics. Develop fundamental skills and clay experience to foster artistic growth.

ART-251 Ceramics/Beginning

4 credits, Winter

Broad general introduction to ceramics. Explore different methods of working with clay, including pinching, coiling, slab construction, and throwing on the wheel. Introduction to glazing and firing methods. Research into the history of ceramics from the 10th through the 19th centuries. Develop fundamental skills and clay experience to foster artistic growth.

ART-252 Ceramics/Beginning

4 credits, Spring

Broad general introduction to ceramics. Explore different methods of working with clay, including pinching, coiling, slab construction, and throwing on the wheel. Introduction to glazing and firing methods. Research ceramics from the early 20th century to the present. Develop fundamental skills and clay experience to foster artistic growth.

ART-253 Ceramics/Intermediate

4 credits, Fall

Further develop ceramic skills, artistry and ideas. Continued exploration of working with clay, including pinching, coiling, slab construction and throwing on the wheel. Continue to learn about glazing and firing. Research ancient history of ceramics.

ART-254 Ceramics/Intermediate

4 credits, Winter

Further develop skills and ideas to foster artistic growth. Explore different methods of working with clay, including pinching, coiling, and slab construction and throwing on the wheel. Continue to learn about glazing and firing. Research ceramics from the 10th through 19th centuries.

ART-255 Ceramics/Intermediate

4 credits, Spring

Further develop skills and ideas to foster artistic growth. Explore working with clay: pinching, coiling, and slab construction and throwing on the wheel. Continue to learn about glazing and firing. Research ceramics from the 20th century through the present.

ART-257 Metalsmithing/Jewelry

3 credits, Spring

This course examines basic techniques in metalsmithing and jewelry-making in the context of developing aesthetic solutions to technical and conceptual problems. Students will learn basic techniques and processes of metalsmithing such as sawing, cold connection, soldering, metal inlay, fabrication, forming, surface treatments and casting. The focus of this class will be placed on creating forms for body adornment. Critiques, discussions and presentations establish critical skills necessary to evaluate work, explore artistic intent, and examine aesthetic and structural solutions.

ART-262 Digital Photography & Photo-Imaging

3 credits, Fall/Winter/Spring

Introduces concepts, techniques, practices, aesthetics and ethics of photographic imaging and image-making with digital technology. Students will use Adobe Photoshop software. Required: Access to a digital camera with adjustable exposure controls

ART-270 Introduction to Printmaking

1 credit, Not Offered Every Year

Introduces various non-chemical printmaking techniques, processes and methods. Students will be encouraged to create and design their own work using these forms using both meaning and intention. Contemporary issues related to printmaking will be presented and discussed. Can be repeated for up to 3 credits.

ART-280 Art/CWE

2-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Provides students with on-the-job work experience in the field of art. Corequisite: CWE-281

ART-281 Painting/Beginning

4 credits, Fall

Introduces basic painting tools, materials, techniques, and elements of composition, color, gesture, and value. Projects will involve observational painting with a focus on Still Life and its relationship to volume and form on a two-dimensional plane. Assignments include painting, drawing, assigned readings and group critiques of painting projects.

ART-282 Painting/Beginning

4 credits, Winter

Introduces basic painting tools, materials, techniques, and elements of composition, color, gesture, and value. Direct observation of reality in relation to volume and form on a two-dimensional plane with a focus on the human form. Assignments include painting, readings and critique of projects.

ART-283 Painting/Beginning

4 credits, Spring

Introduces basic painting tools, materials, techniques, and elements of composition, color, gesture, and value. Projects will involve observational painting with a focus on landscape and its relationship to volume and form on a two-dimensional plane. Assignments include painting, drawing, assigned readings and group critiques of painting projects.

ART-284 Painting/Intermediate

4 credits, Fall

Utilizes advanced painting concepts, materials and techniques with emphasis on composition, color, gesture and value. Projects will involve observational painting with a focus on Still Life and its relationship to volume and form on a two-dimensional plane. Assignments include paintings, readings, and critique of projects.

ART-285 Painting/Intermediate

4 credits, Winter

Utilizes advanced painting concepts, materials and techniques with emphasis on composition, color, gesture and value. Projects will involve observational painting with a focus on the human form and its relationship to volume and form on a two-dimensional plane. Assignments include paintings, readings, and critique of projects.

ART-286 Painting/Intermediate

4 credits, Spring

Utilizes advanced painting concepts, materials and techniques with emphasis on composition, color, gesture and value. Projects will involve observational painting with a focus on landscape and its relationship to volume and form on a two-dimensional plane. Assignments include painting, drawing, assigned readings and group critiques of painting projects.

ART-291 Sculpture

4 credits, Fall

Introduction to the processes and concepts of sculpture; the elements of form and space will be explored. Clay, plaster, mold making, carving, and assemblage will be introduced. Reference to historical and aesthetic content will be presented.

ART-292 Sculpture

4 credits, Winter

Explores the human form in traditional and contemporary techniques and concepts. Use of clay, armatures, combining mediums, flexible molds and other sculpture media will be explored. Concepts of aesthetics in formal composition will be explored through projects, lectures, and critiques. The human form in the history of sculpture will be examined.

ART-293 Sculpture

4 credits, Spring

Examines the processes and concepts of sculpture; the elements of form, space and visual communication will be examined with emphasis on current concerns. Clay, plaster, welding, casting, and assemblage will be explored. Historical and contemporary ideas and aesthetic content will be examined.

ART-297 Professional Practices and Artist's Skills

3 credits, Winter

Professional practices relevant to emerging artists' careers. Lecture format includes resume and portfolio preparation, developing resources and community connections, gaining exposure and representation for artwork, creating publicity, basic marketing and exhibition strategies, presenting and installing art work, business concerns, art market dynamics, art collecting. Field trips to local galleries and/or guest lectures. Recommended: WR-121

ASC**Arts and Sciences**

See also General Science (GS).

ASC-175 Integrated Science Inquiry

4 credits, Fall

An introductory laboratory course for liberal arts majors emphasizing an evolutionary approach to major topics in science through the use of integrated themes. The themes focus on the scientific discoveries and people that shape our understanding of the world. The course emphasizes an interdisciplinary perspective on science, collaborative scientific investigations and critical thinking. Themes have included: Evolution: the Idea that Shocked the World, the People and Animals of Africa, and the Lewis and Clark Expedition. Recommended: WRD-098 or placement in WR-121

ASC-176 Integrated Science Inquiry

4 credits, Winter

An introductory lab science course for liberal arts majors in science through the use of integrated themes. The themes focus on the scientific discoveries and people that shape our understanding of the world. The course emphasizes an interdisciplinary perspective on science, collaborative scientific investigations and critical thinking. Themes have included Human Evolution, Diseases of Africa and the Lewis and Clark Expedition. Recommended: WRD-098 or placement in WR-121

ASC-177 Integrated Science Inquiry

4 credits, Spring

An introductory laboratory course for liberal arts majors emphasizing an evolutionary approach to major topics in science through the use of integrated themes. The themes focus on the scientific discoveries and people that shape our understanding of the world. The course emphasizes an interdisciplinary perspective on science, collaborative scientific investigations and critical thinking. Themes have included Evolution & Contemporary Issues, Africa, and the Lewis and Clark Expedition. Recommended: WRD-098 or placement in WR-121

ASE

Courses with this prefix will not transfer to a four-year institution.

Adult High School Diploma**ASE-010 Basic Math**

0 credits, Fall/Winter/Spring/Summer

Math concepts: addition, subtraction, multiplication, division of whole numbers, fractions and decimals; percentage; measurement; graphs; ratio/proportion; basic principles of algebra and geometry. Course is geared to those students who may need a slower-paced approach. Elective credit only for high school diploma requirement.

ASE-011 Applied Math I

0 credits, Fall/Winter/Spring/Summer

Presents the use of the numbers and operations of arithmetic while basic algebra and geometry are integrated throughout the course. The use of up-to-date technology is integrated. A scientific calculator is required.

ASE-012 Applied Math II

0 credits, Fall/Winter/Spring/Summer
Presents the use of numbers and operations of arithmetic while integrating algebraic and geometric concepts throughout the course. Current technology is also incorporated.

ASE-015 Basic English

0 credits, Fall/Winter/Spring/Summer
Review of English fundamentals of grammar, spelling, capitalization, and punctuation through English literature and writing. Builds a better understanding of audience and purpose for writing.

ASE-016 Intermediate English

0 credits, Fall/Winter/Spring/Summer
Review of capitalization, punctuation, and spelling, with emphasis on paragraph construction. Includes practical applications of sentence patterns, subject and verb agreement, and other writing skills.

ASE-017 Advanced English

0 credits, Fall/Winter/Spring/Summer
Language arts course emphasizing grammar, sentence structure, style, clarity, logic, organization, and paragraph composition. Emphasis on transition from paragraph to essay.

ASE-020 Literature I

0 credits, Fall/Winter/Spring/Summer
Course focuses on literature from the 17th-19th centuries, including the elements and examples of prose, poetry, and drama that produce good literature.

ASE-026 Health I

0 credits, Fall/Winter/Spring/Summer
Presents issues impacting psychosocial health; applies prevention and risk-reduction concepts to health-related problems. Determines the impact of behaviors that pose a threat to healthy living.

ASE-028 Global Studies I

0 credits, Fall/Winter/Spring/Summer
Focuses on geographic tools (maps, globes, charts, graphs) to explain and analyze geographical relationships and areas. Identifies areas and physical features that have impacted historical and modern issues and events.

ASE-029 Global Studies II

0 credits, Fall/Winter/Spring/Summer
Focuses upon examination, prediction, and critical evaluation of the interrelationships among social, cultural, historical, economic, and environmental processes that change the characteristics of places and regions throughout the globe over time.

ASE-032 U.S. History I

0 credits, Fall/Winter/Spring/Summer
Focuses on the settlement of America to 1900, emphasizing the development of economic, political, and social systems. Analyzes causes and effects of wars and domestic and foreign policy, and examines the growth of technology.

ASE-033 U.S. History II

0 credits, Fall/Winter/Spring/Summer
Focuses on the societal issues, trends, and events of US history from World War II to the present including the Cold War, civil rights movement, Vietnam War, and terrorism. Analyzes causes and effects of wars and domestic and foreign policy, and examines the growth of technology.

ASE-034 Government I

0 credits, Fall/Winter/Spring/Summer
Introduces the basic principles of American government, including the branches of federal, state, and local government and how they interact. Explores foundational documents, and applies concepts to contemporary issues. Explores roles of government as they apply to foreign and domestic policies and policy shifts.

ASE-035 Career Exploration I

0 credits, Fall/Winter/Spring/Summer
Explores student role models, personal strengths and weaknesses, factors influencing workplace satisfaction, online occupational sorters, training, and earning. Presents job search, acquisition, and retention strategies; defines appropriate workplace behaviors, and analyzes workplace problems in context.

ASE-036 Personal Finance I

0 credits, Fall/Winter/Spring/Summer
Presents skills to promote realistic financial decisions regarding personal income and career planning, budgeting and saving, shopping and consumption, banking and credit, investing, and rights and responsibilities in the marketplace.

ASE-037 Basic Developmental Reading

0 credits, Fall/Winter/Spring/Summer
Develops basic reading skills, including word parts, pronunciation, spelling, basic vocabulary, and comprehension skills. Employs strategies to assist students in becoming more proficient readers. Elective high school credit in the AHSD program.

ASE-038 Intermediate Reading

0 credits, Fall/Winter/Spring/Summer
This course builds on word attach vocabulary, spelling, and reading comprehension skills to improve basic reading fluency and reading strategies. Introduces genre and focuses on academic texts.

ASE-039 Advanced Reading

0 credits, Fall/Winter/Spring/Summer
Develops advanced vocabulary, reading comprehension skills, critical reading, and study skills. Explores reading in various genres including drama, poetry, fiction and non-fiction.

ASE-041 AHSD Life Experience Assessment

0 credits, Fall/Winter/Spring/Summer
Assists student in documenting actual life experiences, which are then assessed toward meeting credit requirements for an Adult High School Diploma. May be repeated up to 3 high school credits.

ASE-042 Job Skills Competency Lab

0 credits, Fall/Winter/Spring/Summer
Provides overview of college and career processes and expectations including cooperative work experience for employed high school students to earn elective credit. Focuses on appropriate work and college behaviors, decision making techniques, communication skills, and teamwork. Can be repeated up to 2 high school credit.

ASE-046 Human Development

0 credits, Fall/Winter/Spring/Summer
Provides instruction in the areas of parent education and life skills targeted to the issues of teen parents and high school students. This course will assist students in developing positive parenting skills, understanding child development, applying appropriate practices for various developmental stages, building self-esteem, improving personal communication skills and developing survival skills. May be repeated up to 2 high school credits.

ASE-047 Physical Education I

0 credits, Fall/Winter/Spring/Summer
Presents a broad perspective of sports activities including team cooperation. Explores the significance of sports in a variety of cultures. Analyzes rules, procedures, and practices that are safe and effective for specific activities.

ASE-054 American Civics II

0 credits, Fall/Winter/Spring/Summer
Presents basic principles and ideals embedded in American democracy. Examines power, authority government and public with relation to American ideals and the roles, rights, and responsibilities of citizens. Explores founding concepts and structures of American government including changing and managing the constitution.

ASE-056 Personal Finance II

0 credits, Fall/Winter/Spring/Summer
Explores personal finance related to types of loans, debt, large purchases, taxes, insurance, investments, financial careers, and retirement. Corequisite: ASE-057

ASE-057 Careers II

0 credits, Fall/Winter/Spring/Summer
Explores the relationships between personal finance, workplace issues and personal choices. Presents skills to enter and advance in the workplace, promote healthy living patterns, and for personal planning. Basic technology skills are incorporated. Corequisite: ASE-056

ASE-058 Physical Education II

0 credits, Fall/Winter/Spring/Summer
Presents a broad perspective of physical fitness, encouraging students to pursue and maintain a health enhancing level of physical fitness. Identifies the basic principles of fitness development.

ASE-059 Health II

0 credits, Fall/Winter/Spring/Summer
Builds on concepts of ASE-026, Health I. Provides a more in-depth examination of the behaviors that pose a threat to a healthy living. Further practice evaluating positive choices for long term physical mental and emotional health.

ASE-061 General Science/Frogs

0 credits, Fall/Winter/Spring/Summer
Presents principles of diversity and interdependence of life, anatomy and physiology, and animal structure and function through virtual dissection.

ASE-062 Physical Science/Winter Ecology

0 credits, Fall/Winter/Spring/Summer
Presents principles of winter ecology. Students explore animal, insect, human, and plant adaptations to life in cold wintry environments.

ASE-063 General Science/ Wetlands

0 credits, Fall/Winter/Spring/Summer
Presents principles of the plant and animal kingdom in virtual wetlands. Explores organisms, classification systems, and processes, within wetland ecosystems.

ASE-066 Wordprocessing/Spreadsheet Applications

0 credits, Fall/Winter/Spring/Summer
Focuses on the use of technology in an educational setting, in the workplace, and in everyday life. Skills needed to operate and utilize a computer's hard drive and various software applications: Microsoft Word, Excel, Access, and PowerPoint.

ASE-067 Technology II

0 credits, Fall/Winter/Spring/Summer
Focuses on the use of technology in academic and career areas. Provides students hands on experience working with spreadsheets, databases, presentations, and computer applications.

ASE-068 Literature II

0 credits, Fall/Winter/Spring/Summer
Focuses on literature from 1850-present. Addresses written works and masterpieces emphasizing themes found throughout US history. Ties literature to national history to better understand political, economic, and religious forces influencing readers and authors.

ASE-071 Algebra I

0 credits, Fall/Winter/Spring/Summer
Major topics (in an integrated approach) include the use of variables, multiplication in algebra, addition in algebra, and subtraction in algebra.

ASE-071A Algebra 1A

0 credits, Fall/Winter/Spring/Summer
Algebra 1A explores the relationship between mathematical quantities, reasoning with equations and inequalities, graphing, functions and mathematical modeling.

ASE-071B Algebra 1B

0 credits, Fall/Winter/Spring/Summer
Algebra 1B reinforces concepts presented in Algebra 1A and introduces quadratic equations, parabolas, functions, and statistics related to data distributions.

ASE-072 Algebra II

0 credits, Fall/Winter/Spring/Summer
Major topics (in an integrated approach) include linear sentences, division in algebra, slopes and lines, exponents, quadratic equations, and linear systems.

ASE-072A Algebra 2A

0 credits, Fall/Winter/Spring/Summer
Algebra 2A reinforces the concepts covered in the Algebra 1A and B sequence focusing on applications. Additionally, Algebra 2A introduces complex numbers.

ASE-072B Algebra 2B

0 credits, Fall/Winter/Spring/Summer
Algebra 2B reinforces the concepts presented in Algebra 1A and Algebra 2A. Additionally, Algebra 2B introduces basic trigonometric functions.

ASE-086 General Science/Birds

0 credits, Fall/Winter/Spring/Summer
Presents principles of general science such as scientific classification, evolution and natural selection, distinguishing fact from value, the scientific method, and current events and their correlation to historical events in science in the context of bird adaptations, origins, physiology, flight, migration and current scientific cases.

ASE-087 Physical Science: Exploring the Rainforests

0 credits, Fall/Winter/Spring/Summer
Using virtual tours of the rainforest, students investigate the plant and animal life; animal characteristics; interdependence in an ecosystem; mechanisms in the biomass; and various types of rainforests.

ASL**American Sign Language****ASL-101 First-Year American Sign Language I**
4 credits, Fall

First term of a three-term introductory course. Everyday communication is the centerpiece of each lesson. Topics revolve around sharing information about ourselves and our environment. Grammar is introduced in context, with an emphasis on developing question and answering skills. Strategies are presented to help the student maintain a conversation. Recommended: WRD-098 or placement in WR-121

ASL-102 First-Year American Sign Language II

4 credits, Winter

Second term of a three-term introductory course. Emphasis will be on increasing communicative abilities. Course will focus on language functions such as making requests, describing others, and/or telling a short story. Grammar and vocabulary will also be emphasized throughout the course. Prerequisites: ASL-101

ASL-103 First-Year American Sign Language III

4 credits, Spring

Third term of a three-term introductory course. Emphasis will be on developing conversational competence. Course includes basic ASL vocabulary and grammar used for basic communication such as opening conversations, clarifying, giving reasons, narrating family history, correcting, and elaborating. Prerequisites: ASL-102

ASL-201 Second-Year American Sign Language I

4 credits, Fall

Review and expansion of American Sign Language vocabulary and structure in order to perfect expressive skills. Emphasizes active communication in sign language. Prerequisites: ASL-103

ASL-202 Second-Year American Sign Language II

4 credits, Winter

Continuation of ASL-201. Emphasizes active communication in sign language. Increased emphasis on exploring, analyzing the rules, and presenting stories and literature in sign language. Prerequisites: ASL-201

ASL-203 Second-Year American Sign Language III

4 credits, Spring

Continuation of ASL-202. Emphasizes active communication in sign language. Increased emphasis on exploring, analyzing the rules, discussing, developing, and presenting literature and poetry in sign language. Prerequisites: ASL-202

BA**Business Administration****BA-101 Introduction to Business**

4 credits, Fall/Winter/Spring/Summer

Introduces the American business system in a changing global environment. Disciplines covered include economics, entrepreneurship, formation, accounting, finance, marketing, and management. Recommended: WRD-090 or placement in RD-115

BA-103 Business Strategies for Computer Consultants

3 credits, Spring

Class introduces the procedures for establishing and developing a successful consulting business in computer-related services including web development, network support, and computer support.

BA-104 Business Math

3 credits, Fall/Winter

Business applications including mark-ups and mark-downs; statistical applications; simple interest; present value and future value of single sums and annuities; gains, losses and valuations of stocks, bonds, mutual funds, and other investments. Also included are accounting math applications of depreciation, inventory valuation, financial ratios and analysis. Prerequisites: MTH-050

BA-111 General Accounting I

4 credits, Fall/Winter/Spring

Full-cycle recordkeeping and payroll for service and merchandising businesses; topics include general and special journals, subsidiary ledgers, journalizing, posting, preparing financial statements, and end-of-period adjustments for small businesses. Recommended: WRD-090 or placement in RD-115

BA-112 General Accounting II

4 credits, Not Offered Every Year

Financial recordkeeping topics include reporting standards; cash collections and controls; receivables and payables; inventory adjustments; and valuing property, plant and equipment, accounting for proprietorships. Also introduced are partnerships and corporate form of ownership. Prerequisite: BA-111

BA-119 Project Management Practices

2 credits, Winter

Basic course in project management, intended for non-project management students. Students gain a basic understanding of project management principles and techniques, with emphasis on scope planning, scheduling, and resource management. Students learn practical application of cost control, time management, and communication in project environments.

BA-120 Project Management Fundamentals

3 credits, Fall

Foundational course in project management. Students gain a thorough grounding in project management principles and techniques, including project life cycle, chartering, stakeholder management, work/task breakdown, network diagram and critical path, contingency planning, resource allocation, and project monitoring, and reporting

BA-122 Teamwork

3 credits, Fall

Focuses on team dynamics and skills for achieving goals while working in a diverse group. Students complete a team project and in the process, practice successful communication strategies, goal definition, schedule coordination, peer feedback, and conflict management. Additional course topics include learning styles, diversity, appreciating differences, and ethical behavior in teams.

BA-123 Leadership & Motivation

3 credits, Fall

Focuses on leadership-achieving organizational goals by employing human, financial, and organizational resources and provides both a theoretical and a practical perspective on leadership and motivation skills. By engaging in both introspective and interactive exercises, students build the expertise necessary to lead both projects and organizations.

BA-124 Negotiation

3 credits, Spring

Approaches negotiation from both theoretical and practical perspectives, with an emphasis on successful--and ethical--negotiation techniques. Students engage in one-on-one and team negotiation role plays and complete both pre- and post-negotiation analyses. Students also predict and then evaluate effective negotiations from the perspective of themselves and their peers.

BA-125 Advanced Project Management Tools

5 credits, Winter

Tools and processes employed in the project knowledge areas of project communication, risk, procurement, and quality. Major topics include project communication planning and preferred communication channels and approaches; risk assessment and risk management in a project environment; project procurement planning and management with an emphasis on contract types and contract awards and administration; and approaches to project quality planning, quality assurance, control and improvement. Requirement: Current enrollment in or prior successful completion of BA-120, Project Management Fundamentals. Prerequisite or Corequisite: BA-120

BA-126 Project Management: Workshop

3 credits, Spring

In small teams, students manage a simulated project, managing schedule, resources, and reporting project status. As a final outcome, student teams submit a report and presentation that summarizes the project experience and lessons learned. Course tools include Microsoft Project 2013, in which the student is expected to have prior training. Prerequisites: BA-120, BA-125, and BT-177

BA-130 Leadership in Literature

4 credits, Not Offered Every Year

Examines the nature of leadership by analyzing characters who are leaders in major literary works. Recommended: WRD-098 or placement in WR-121

BA-131 Introduction to Business Computing

4 credits, Fall/Winter/Spring

Introductory course using Microsoft Word, Excel, Access, and PowerPoint applications to create business documents, utilize the Internet, and file management. Recommended: BT-120, WRD-090 or placement in RD-115

BA-146 Entertainment Law & New Media

3 credits, Spring

Covers the basic elements of copyright law and licensing as it applies to artists, songwriters, composers, filmmakers, and New Media Artists. Also covers how to protect your intellectual property and benefit from your rights as a copyright owner.

BA-156 Business Forecasting

3 credits, Winter

Basic economic principles applied to business decision-making, forecasting, and critical thinking skills related to budgeting, planning, financial analysis, and application of business policy and practice. Designed for business majors. Recommended: WRD-090 or placement in RD-115

BA-160 Purchasing I

3 credits, Not Offered Every Year

Covers fundamentals of purchasing, including the role of the purchasing function, purchasing objectives and policies, operating procedures, purchase descriptions and specifications, sources of supply, types of contracts and ordering agreements, legal considerations, and ethical and professional standards.

BA-161 Purchasing II

3 credits, Not Offered Every Year

Covers more advanced purchasing concepts and techniques, such as win-win negotiations, total cost management, supplier management, continuous quality improvement, value analysis and value engineering, and inventory management.

BA-177 Payroll Accounting

3 credits, Winter

Basic personnel payroll records necessary in business firms, laws affecting payroll systems, procedures used in computing wages, salaries and deductions, and manual preparation of payroll records and reports. Prerequisites: BA-111 or BA-211

BA-205 Business Communications With Technology

4 credits, Fall/Winter/Spring

Students practice critical skills for successful communication in a business environment by employing a structured writing process, analyzing audience needs, and identifying and using appropriate communication channels and modalities. Students also work individually to produce a PowerPoint presentation with embedded narration and as team members to manage a comprehensive project and complete a business research paper. Prerequisites: BA-131 and WR-121. Recommended: WRD-090 or placement into RD-115

BA-206 Management Fundamentals

4 credits, Fall/Winter/Spring

Concepts and theories of management with focus on planning, organizing, leading, and controlling. Decision making, planning principles, global management, managing people and teams, effective communication, and motivation are included. Pre-requisites: WRD-090 or placement in RD-115. Prerequisite: WRD-090 or placement in RD-115. Recommended: BA-251

BA-208 Employee and Labor Relations

4 credits, Winter

Provides a legal and historical overview of employee and labor relations in union and non-union environments. Presents a realistic picture of collective bargaining and labor relations situations and highlights contemporary issues in employee relations, unions, bargaining units, and employee group representation.

BA-211 Financial Accounting I

4 credits, Fall/Winter/Spring/Summer

Basic principles of accounting cycle for service and merchandising companies, journals, ledgers, accounting for cash, end-of-period operations, worksheets, entries, and financial statements. Emphasis on procedure and theory. Recommended: WRD-090 or placement in RD-115 and BA-104

BA-212 Financial Accounting II

4 credits, Fall/Winter/Spring/Summer

Principles and practices in service and merchandising corporations, cash controls, receivables, assets, short-term and long-term liabilities, debt, and financial statements. Corporate analysis of financial position including the cash flow statement. Prerequisite: BA-211

BA-213 Decision Making With Accounting Information

4 credits, Fall/Winter/Spring/Summer

Accounting for manufacturing operations, cost systems, capital budgeting, variances and budget performance reports, job order, process, flow, and cost/volume profit analysis and standard costs. Presentation and interpretation of accounting data to aid decisions. Prerequisite: BA-212

BA-214 Business Communications

3 credits, Winter

Focuses on the development of written communication skills in a business organization. Within communications, the interpersonal skills, in the form of both written and oral expression, are integrated to achieve individual and organizational objectives. Both informal and formal techniques are applied to a variety of business communication scenarios. Recommended: WR-101 or WR-121, and CS-120 or BA-131

BA-216 Cost Accounting

3 credits, Winter

Job order and process costing to a higher level, including variances and cost estimations; standard and variable costing in a manufacturing environment; inventory and capacity analysis; customer-profitability analysis; spoilage, rework and scrap; and performance measurement. Prerequisites: BA-213. Recommended: WRD-090 or placement in RD-115

BA-217 Budgeting for Managers

3 credits, Spring

Focuses on developing and managing departmental and project budgets and on understanding how they fit into the overall organizational framework. Addresses fixed, flexible, and rolling budgets, break-even and contribution margin analysis, profit planning, manufacturing costs and sales forecasts, and cost behavior and variance analysis. Recommended: BA-111 or BA-211 or have experience in accounting or work-related budgeting. Recommended: BA-131 or CS-135S. Recommended: WRD-090 or placement in RD-115

BA-218 Personal Finance

4 credits, Fall/Winter/Spring

Analysis and application of basic principles of personal finance including career planning, budgeting and spending, financial decision-making, use of credit, saving and investing, home purchase, taxes, risk management, retirement planning, estate planning, and other major personal finance topics. Prerequisites: MTH-020 or higher, or BA-104; and WRD-090 or placement in RD-115

BA-222 Financial Management

3 credits, Winter

Study of sources and uses of funds, financials, and cash flows; includes valuation of financial assets; long-term cash flows and budgeting; cost of capital; capital structure and dividend policy; working-capital management, ethics, and international business finance. Prerequisites: BA-212

BA-223 Principles of Marketing

4 credits, Fall/Winter

Offers a comprehensive investigation of strategic marketing in a global environment. Topics covered will include research, ethics, consumer behavior, product strategy, distribution strategy, promotional strategy and pricing strategy. Recommended: WRD-090 or placement in RD-115

BA-224 Human Resource Management

4 credits, Fall/Winter/Spring

Focuses on a practical, real world approach to Human Resource Management for line managers and Human Resource Managers. Introduces history and current legal environment of Human Resource Management and applies current practice in the functions of staffing, human resource development, compensation, safety and health, and employee and labor relations in both union and non-union environment.

BA-225 Business Report Writing

3 credits, Not Offered Every Year

Focuses on the skills and techniques required to write and produce professional business reports, including research, writing, formatting, and presentation. Prerequisites: WR-121 and BA-205

BA-226 Business Law I

4 credits, Fall/Winter/Spring

Includes concepts, principles, and rules of law applicable to business and personal transactions, with emphasis on sources of law, the U.S. Constitution, personal and business torts and crimes, case-based applications, ethics, and consumer contract law. Recommended: WRD-090 or placement in RD-115

BA-227 Business Law II

4 credits, Winter

Emphasis on real and personal property, negotiable instruments, insurance, documents of title, secured transaction, bailments, commercial paper, agency, bankruptcy, suretyship, bulk sales, and estate planning. Prerequisites: BA-226

BA-228 Computerized Accounting

3 credits, Spring

Provides the student with an introductory hands-on experience to learn how computers are used for accounting applications using a Windows operating system environment. Prerequisites: BA-111 or BA-211

BA-229 Employment Law

4 credits, Spring

Comprehensive treatment of federal and state employment law and its impact on the Human Resource Manager and Human Resource Management practices. Prerequisites: BA-224. Recommended: WRD-090 or placement in RD-115

BA-238 Sales

4 credits, Spring

Professional consultative selling techniques and how professional selling fits into a comprehensive marketing program as well as daily life. Interactive exercises will be used throughout the course that emphasize face-to-face communication skills and relationship building. Recommended: WRD-090 or placement in RD-115

BA-239 Advertising

4 credits, Fall

Emphasizes a strategic and integrated approach to promotion where traditional and non-traditional techniques of promotion are explored. The relationship and role of advertising to marketing will be stressed throughout the course. Recommended: BA-101, and WRD-090 or placement in RD-115

BA-249 Retailing

3 credits, Fall/Spring

Provides an understanding of the types of retail businesses, strategies, operations, formats and environments through which retailing is carried out, including a multi-disciplinary approach to understand the structure of effective retail management. Recommended: WRD-090 or placement in RD-115

BA-250 Small Business Management

3 credits, Winter

Managing a small business, identifying a market opportunity, developing a business plan, and meeting the competition. Also includes financial accounting and cash-flow projections. Recommended: WRD-090 or placement in RD-115

BA-251 Supervisory Management

3 credits, Fall/Winter/Spring

Role and responsibilities of the first-line supervisor or manager. Analyzing business, dealing with change, staffing and scheduling, leadership, decision-making, motivational skills, legal considerations, and managing teams. Prerequisites: WRD-090 or placement in RD-115

BA-254 Basic Compensation & Benefits

4 credits, Spring

Covers wages, salary benefits, and plans with a primary focus on designing an effective and strategic compensation and benefit program within an organization. Covers general compensation topics, terminology, and practical applications to the workplace.

BA-255 Advanced Topics in Accounting & Auditing

4 credits, Spring

Capstone course for students working towards the Accounting AAS degree. The course will build upon knowledge obtained from the Principles of Accounting courses and introduce, from a perspective, more advanced topics such as Fund and Governmental Accounting, Auditing, Fraud Examination, and current issues in Taxation. Prerequisites: BA-213

BA-256 Income Tax Accounting

3 credits, Fall

Detailed review of the federal tax structure as it relates to the preparation of individual tax returns. Also provides a brief overview of partnership and corporate tax returns. Recommended: WRD-090 or placement in RD-115

BA-261 Consumer Behavior

4 credits, Spring

Seeks to understand how and why people make consumption decisions then apply this understanding to marketing strategies. Concepts of the consumer decision-making process, personal and interpersonal factors and their impact on consumer decisions are major components. Recommended: WRD-090 or placement in RD-115

BA-268 Applied Project Demonstration

3 credits, Spring

Students demonstrate the ability to manage a real-world project from initiation through closing. Course deliverables include project scope statement, communication management plan, risk management plan, status report with Gantt chart, and "Lessons Learned" report and presentation. The project--along with a comprehensive exam--demonstrates knowledge acquired in prerequisite classes in the Project Management degree program

BA-272 Financial Analysis, Accounting and Budget forecasting (Retail)

4 credits, Winter

This course uses the application of business math skills to teach students to prepare retail budgets and forecasts leading to profitability. Students will be taught how to use accounting concepts and principles related to financial statements for effective and ethical business decision making. Recommended: WRD-090 or placement in RD-115

BA-280 Business/CWE

3-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. On-the-job experience in a business related to the student's major course of study. Under supervision of instructor and employer. May be repeated for up to 6 credits. Corequisite: CWE-281

BA-281 Business/CWE

3-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. On-the-job experience in a business related to the student's major course of study. Under supervision of instructor and employer. May be repeated for up to 6 credits. Corequisite: CWE-281

BA-285 Human Relations in Business

4 credits, Fall/Winter/Spring

Introduces the theory and practical application of human relations at the individual, group, and organizational levels. Emphasizes psychological principles that help build relationships among employees and employers. Includes goal setting, motivation, communication, leadership, conflict management, and individual and group behavior. Recommended: WRD-090 or placement in RD-115

BI**Biology****BI-101 General Biology; Cellular Biology**

4 credits, Fall/Winter/Spring/Summer

An inquiry-based laboratory course focusing on cellular biology, genetics, epigenetics, biotechnology and natural selection. Class uses student centered activities in a collaborative learning environment to enhance appreciation of the biological world. Recommended: MTH-060 or MTH-098 or placement in MTH-065, and WRD-090 or placement in RD-115, and WRD-098 or placement in WR-121

BI-102 General Biology; Animal Systems

4 credits, Fall/Winter/Spring/Summer

An inquiry based laboratory course focusing on human and animal body systems; including teratogens, Hox genes and hormone mimics in embryonic development. Activities emphasize comparisons across animal phyla to better understand the diversity of life. The class uses student centered activities in a collaborative learning environment to enhance appreciation of the animal kingdom. Recommended: MTH-060 or MTH-098 or placement in MTH-065, and WRD-090 or placement in RD-115, and WRD-098 or placement in WR-121

BI-103 General Biology; Plants & the Ecosystem

4 credits, Summer/Fall/Spring

An inquiry based laboratory course focusing on plants and the ecosystem; including plant identification, population dynamics, productivity and energy flow. Activities include an integrated approach to understanding environmental issues and the impact of humans on the biosphere. The class uses student centered activities in a collaborative learning environment to enhance appreciation of the biological world. Recommended: MTH-060 or MTH-098 or placement in MTH-065, and WRD-090 or placement in RD-115, and WRD-098 or placement in WR-121

BI-112 General Biology for Health Sciences

4 credits, Fall/Winter/Spring/Summer

A one-term preparatory course that introduces the Health Occupations student to the scientific method, molecular and cellular biology, principles of inheritance, natural selection, tissues and organ systems. Topics and skills covered prepare students to enter BI-231, Anatomy & Physiology and BI-234, Introductory Microbiology. Recommended: Pass MTH-060 or placement in MTH-065 or MTH-098; pass WRD-098 or placement in WR-121. CH-112 strongly recommended.

BI-120 Introduction to Human Anatomy and Physiology

4 credits, Fall

This laboratory course is designed to serve the students in the Career Technical Programs: Medical Assistant and Clinical Laboratory Assistant Students as part of their core curriculum. Material covered includes the structure and function of the human body. Basic chemistry and cell structures are covered, as well as the organization of tissues, organs, and organ systems. Correlations can then be made between this material and disease states commonly encountered in the practice of these fields. Animal organ dissection required. Corequisite: Take BI-120L

BI-160 Bird Identification & Taxonomy

3 credits, Not Offered Every Term

Lecture course introducing bird taxonomy, evolution, anatomy and physiology, identification, and behaviors. Identification techniques applied to regional birds through lectures, slides and other activities.

BI-160L Bird Identification & Taxonomy with Lab

4 credits, Not Offered Every Term

Lecture course introducing bird taxonomy, evolution, anatomy and physiology, identification, and behaviors. Identification techniques applied to regional birds through lectures, slides and other activities. Includes field identification of common Oregon birds by sight, sound, and habitat. Field trips required along with online research.

BI-163 Malheur Field Trip

1 credit, Spring

Four day field trip. Study of plants, animals, geology, and history of the Northern Basin and Range ecoregion at the Malheur Environmental Field Station in southeast Oregon. Required: Field trip

BI-165C Natural History of the Oregon Coast

3 credits, Not Offered Every Term

Explores the natural processes that form our Northwest coastal environment: geologic development, shoreline processes, oceanography, and environmental hazards. Topics include the ecology of marine mammals, birds, estuaries, tidepools, sand dunes, and coastal forests.

BI-165CL Natural History of the Oregon Coast With Lab

4 credits, Not Offered Every Year

Explores the natural processes that form our Northwest coastal environment: geologic development, shoreline processes, oceanography, and environmental hazards. Topics include the ecology of marine mammals and birds, estuaries, tide pools, sand dunes and coastal forests. Lab included with field trips and lab activities. Corequisite: BI-165C

BI-165T Natural History of Tropical Ecosystems

4 credits, Not Offered Every Year

A field-based lab course studying plants, animals, ecology, geology, and environmental issues of tropical ecosystems. On-site study with varied locations.

BI-175 Integrated Science Inquiry

4 credits, Fall

An introductory laboratory course for liberal arts majors emphasizing an evolutionary approach to major topics in science through the use of integrating themes. The themes focus on the scientific discoveries and people that shape our understanding of the world. The course emphasizes an interdisciplinary perspective on science, collaborative scientific investigations and critical thinking. Themes have included: Evolution: the idea that shocked the World; the People and Animals of Africa, and the Lewis and Clark Expedition. Recommended: WRD-098 or placement in WR-121

BI-176 Integrated Science Inquiry

4 credits, Winter

An introductory laboratory course for liberal arts majors emphasizing an evolutionary approach to major topics in science through the use of integrating themes. The themes focus on the scientific discoveries and people that shape our understanding of the world. The course emphasizes an interdisciplinary perspective on science, collaborative scientific investigations and critical thinking. Themes have included: Human Evolution; Diseases of Africa, and the Lewis and Clark Expedition. Recommended: WRD-098 or placement in WR-121

BI-177 Integrated Science Inquiry

4 credits, Spring

An introductory laboratory course for liberal arts majors emphasizing an evolutionary approach to major topics in science through the use of integrating themes. The themes focus on the scientific discoveries and people that shape our understanding of the world. The course emphasizes an interdisciplinary perspective on science, collaborative scientific investigations and critical thinking. Themes have included Evolution & Contemporary Issues, Africa, and the Lewis and Clark Expedition. Recommended: WRD-098 or placement in WR-121

BI-204 Elementary Microbiology

4 credits, Winter

A lab course with a focus on environmental microbiology. Discussion of bacterial cell structure, bacterial biochemistry, bacterial metabolism, microbial ecology, eukaryotic microbial life cycles, and how microbes influence the environment. Laboratory emphasizes bacterial culturing, staining, and biochemical analysis. Labs provide practice with aseptic technique and introduces tools and methods used in the identification of an unknown bacterial species. Prerequisites: WET-110

BI-211 General Biology for Science Majors (Cellular Biology)

5 credits, Fall

First quarter of a three quarter sequence of a laboratory class for science majors and pre-professional students. It emphasizes cell biology; including the process of science, cell structure, organization and function, cellular communication, biochemical processes, DNA, cell cycle, protein synthesis, biotechnology, genetics; epigenetics, evolution, and an introduction to tissues, organs and organ systems. Prerequisite or Corequisite: CH-104 or CH-221. Recommended: MTH-111 or placement in MTH-112, WRD-090 or placement in RD-115, and WRD-098 or placement in WR-121

BI-212 General Biology for Science Majors (Animal Biology)

5 credits, Winter

Second quarter of a three quarter sequence laboratory course for science majors and pre-professional students. It emphasizes an evolutionary approach to animal biology; including animal diversity, development and the effects of Hox genes and hormones, comparisons of animal body systems including human, homeostasis, and behavior. Prerequisite or Corequisite: CH-105 or CH-222

BI-213 General Biology for Science Majors (Plant Biology & Ecology)

5 credits, Spring

Third quarter of a three quarter sequence of a laboratory class for science majors and pre-professional students. It emphasizes an evolutionary approach to plant biology and ecology; including plant diversity, plant organ systems and their functions, photosynthesis and transpiration, productivity and energy transfer, nutrient cycles, population dynamics, ecosystems and environmental issues. Prerequisite or Corequisite: CH-105 or CH-222

BI-165D Natural History of the Western Deserts

4 credits, Spring

A lecture and lab course studying plants, animals, geology, ecology and environmental issues of western deserts. This intensive nine-day field course travels through western desert regions. Recommended: One term of college-level science

BI-231 Human Anatomy & Physiology I

4 credits, Fall/Winter/Spring/Summer

A lab course designed for students entering the physical education or medically-related fields. Includes body organization, terminology, tissues and systematic study of the integumentary, skeletal, and nervous systems. Animal organ dissection required. Prerequisites: CH-112 (preferred), or CH-104 and CH-105, or CH-221 and CH-222. Prerequisites: BI-112 (preferred), or BI-101 and BI-102, or BI-211

BI-232 Human Anatomy & Physiology II

4 credits, Fall/Winter/Spring/Summer

A lab course covering structure function of the muscular, cardiovascular, lymphatic, and respiratory systems. Animal organ dissection required. Prerequisite: BI-231 with a C or better

BI-233 Human Anatomy & Physiology III

4 credits, Fall/Winter/Spring/Summer

A lab course covering neuroendocrine control, digestive, excretory, and reproductive systems. Study of fluid, electrolyte, and acid base balance. Animal organ dissection required. Prerequisite: BI-232 with a C or better

BI-234 Introductory Microbiology

4 credits, Fall/Winter/Spring

An introductory microbiology course required for health science and science majors. Includes characteristics, physiology and growth requirement of microorganisms, interactions between humans and microorganisms, immunology, infection and principles of microbial control. This course emphasizes critical thinking and analytical skills in a collaborative laboratory environment. Prerequisites: BI-101, BI-112, or BI-211; and CH-104, CH-112, or CH-221

BT

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Business Technology**BT-101 Introduction to e-Learning**

1 credit, Not Offered Every Term

This is an introductory course for students who are new to web-based, e-learning courses including courses which are web-assisted, hybrid, or full-online. The course will include e-learning fundamentals including the use of e-learning course management software, e-learning readiness and student success tips, support resources, technical requirements, and online research basics.

BT-120 Personal Keyboarding

2 credits, Fall/Winter/Spring/Summer

Basic instruction on electronic alphanumeric keyboard. Provides practice for speed and accuracy with individual program. Students will develop the necessary skills to effectively use the Internet, use e-mail, and create simple documents.

BT-121 Data Entry

1 credit, Fall/Winter/Spring/Summer

This course is designed to teach the computer numeric keypad by touch with speed and accuracy using industry standards for data entry. The skill is especially helpful to people in the fields of data entry, accounting, office administration, insurance, banking and finance, and any other work that requires numeric input.

BT-122 Keyboarding Skillbuilding

2 credits, Fall/Winter/Spring/Summer

Designed to improve typing proficiency using microcomputers. Students will refine and further develop speed and accuracy skills learned in BT-120 Personal Keyboarding. Prerequisites: BT-120

BT-124 Business Editing I

3 credits, Fall

Course builds communication skills through the study of correct usage of grammar, spelling, vocabulary usage, effective writing, and editing principles. Recommended: WRD-090 or placement in RD-115

BT-125 Business Editing II

3 credits, Winter

Follows BT-124 and uses the second half of the same textbook. It covers additional new grammar rules, in addition to other punctuation, capitalization, and numbers. The course also covers composing business communication documents such as memorandums, letters, and reports, as well as using effective communication in a business environment. Prerequisites: BT-124 with a C or better

BT-160 Word I

3 credits, Winter

Introductory-level course where students learn basic concepts of the Word software program. This course is designed for students who have no or little knowledge of Word. Prerequisites: BT-120. Recommended: 35 words per minute typing skill

BT-161 Word II

3 credits, Spring

This is an intermediate level course where students learn more advanced features of the Microsoft Word software program. This course is designed for students who have completed BT-160, Word I. Prerequisites: BT-160. Recommended: BT-124 and 40 words per minute typing skill

BT-172 Introduction to Microsoft Outlook

2 credits, Not Offered Every Year

Introductory course using Microsoft's Outlook application as a tool to send and receive email, organize schedules and events, maintain contact lists, to-do lists, and tasks. The material covered in this course teaches the necessary skills required in those business environments that use Outlook. Prerequisites: BT-120

BT-173 Introduction to Microsoft PowerPoint

2 credits, Spring

Fundamentals in learning the basics of presentation concepts including how to plan, develop, and give a presentation to present data and information using Microsoft's presentation graphics program. Prerequisites: BT-120

BT-177 Microsoft Project

3 credits, Winter

Covers the basics of using Microsoft Project to plan, schedule, and track a project. Also addresses communicating project information, assigning and tracking resources and costs, tracing progress, and closing a project. Concludes with students using Microsoft Project to produce management and other reports and to share project information with other audiences and applications

BT-216 Office Procedures

4 credits, Spring

Presents critical thinking, problem solving, and collaborative learning; skills and knowledge are applied to business office operations, including communications, technology, records management, safety, travel, meeting management, mail procedures, reprographics, and career planning. Prerequisites: BT-160

BT-262 Integrated Projects

4 credits, Fall

Advanced Microsoft Word skills in creating letters, reports, and forms; in creating Excel worksheet reports and budgets; in creating Access databases to generate reports and forms; in creating PowerPoint presentations, and in linking documents and saving as Web pages. Introduction to Acrobat forms and documents. Google Applications such as Word, Excel, and PowerPoint, and Gmail. Prerequisites: BT-161 with a C or better

BT-271 Advanced Business Projects

4 credits, Spring

Participate in real-world administrative office experience on the campus of CCC by working as team members in a professional environment. Practice using oral and written communications, analyzing information, event and project planning, problem solving, decision making, prioritizing, applying time management skills, and using industry standard technology skills and tools. Each student will spend 60 to 72 hours per term working in a CCC Office (paired with an Administrative Professional), 2 hours per week within the classroom. Pre-requisites: BA-205, BA-228, BT-125, BT-216, BT-262, & CS-135S. Prerequisites: BA-205, BA-228, BT-125, BT-216, BT-262, and CS-135S

CDT

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Drafting

For additional information contact the Manufacturing Department at 503-594-3318.

CDT-102 Sketching & Problem Solving

3 credits, Fall

Freehand sketching encountered in drafting engineering projects. Selecting views and implementing drafting standards. Dimensioning, lettering, section and auxiliary views are covered. Problem solving in individual and group settings.

CDT-103 Computer-Aided Drafting I

1-4 credits, Winter

Introduction to drafting applications using AutoCAD. Instruction includes problem solving, drawing layout, orthographic multi-view projection, line types, geometric construction and current drafting techniques. Use industry standards for CAD drawing, editing, file management, dimensions and notes. Recommended: CDT-102

CDT-108A Introduction to SolidWorks

3 credits, Summer/Winter

Is an introduction to the SolidWorks parametric mechanical design software. Students will design 3D solid parts and assemblies, and develop 2D documentation from them.

CDT-160 Revit Architecture

3 credits, Not Offered Every Term

Introduction to the basic principles in Revit Building. From design to construction documents, students will create floor plans using walls, doors, windows, and add furniture fixtures, curtain walls, floors, ceiling grids, and generate elevations, sections, details and schedules directly from the model.

CDT-223 Inventor Fundamentals

3 credits, Winter

Introduces parametric and adaptive modeling techniques using Autodesk Inventor. This course will guide students through design environmental setup, creation of simple and complex part geometry, assembly building, animation, and detailed 2D drawing output. Recommended: Basic working knowledge of Windows operating system and Microsoft Excel

CDT-224 Professional Web Design

1-3 credits, Spring

Introduction to the design, creation and management of professional web pages. Basic and HTML document creation, introduction to JAVASCRIPT, use and manipulation of graphic image files, animating web page graphics, HTML forms.

CDT-225 Advanced SolidWorks

3 credits, Winter

Advanced features of SolidWorks will be discussed and problems will be worked that exemplify them. Subjects include equations, configurations, design tables and dynamics. Prerequisites: CDT-108A

CH**Chemistry****CH-104 Introductory Chemistry**

5 credits, Fall/Winter/Spring/Summer

A lab transfer course for students in nursing, allied health fields, and liberal arts. Observation, measurement, composition, stoichiometry, atomic structure, periodic table, bonding, and nomenclature. Prerequisites: MTH-065, MTH-098, or placement in MTH-095; WRD-090 or placement in RD-115.

CH-105 Introductory Chemistry

5 credits, Winter/Spring/Summer

A laboratory course discussing heat; molecular and ionic interactions in solids, liquids, gases, and solutions; chemical reactions including acid-base, electron transfer, and equilibrium. Prerequisites: CH-104

CH-106 Introductory Chemistry

5 credits, Spring/Summer

A lab course discussing organic and biochemistry. Prerequisites: CH-105

CH-112 Chemistry for Health Sciences

4 credits, Fall/Winter/Spring/Summer

One-term preparatory chemistry lab course for students who want to take BI-231, Anatomy and Physiology and/or BI-234, Introductory Microbiology. Includes measurement; atomic structure; periodic table; bonding; nomenclature; heat; molecular and ionic interactions in solids, liquids, and solutions; chemical reactions including acid-base; organic chemistry; and biochemistry. Prerequisite: MTH-065 or MTH-098 with a C or better or placement in MTH-095. Prerequisite: WRD-090 or placement in RD-115. BI-112 strongly recommended.

CH-114 Chemistry in Art

4 credits, Summer

An introductory laboratory science course designed specifically for the non-science student. Offers a broad, non-quantitative descriptive survey of scientific principles relevant to art and art-related topics such as light, color, pigments, dyes, solubility, acidity, oxidation, and polymers. Emphasizes an interdisciplinary perspective on chemistry. Recommended: WRD-090 or placement in RD-115

CH-150 Preparatory Chemistry

4 credits, Fall

One term preparatory course for students who must take the general chemistry sequence (CH-221/222/223) but have no chemistry background. Prerequisite: MTH-095 with a C or better or placement in MTH-111

CH-221 General Chemistry

5 credits, Fall/Winter

Transfer lab course for science, engineering, and professional majors. The nature of chemistry, atomic theory, electron configuration, structure, bonding, properties, composition and nomenclature of covalent and ionic substances. Introduces organic chemistry and biochemistry topics. Prerequisites: A year of high school chemistry or CH-150, or CH-104 and CH-105. Prerequisites: MTH-095 with a C or better or placement in MTH-105 or MTH-111

CH-222 General Chemistry

5 credits, Winter/Spring

A lab course discussing reactions, stoichiometry, thermodynamics, organic compounds and polymers, kinetics, and equilibrium. Topics involving organic chemistry and biochemistry are introduced. Prerequisites: CH-221

CH-223 General Chemistry

5 credits, Spring/Summer

A lab course discussing states of matter, solutions, acids and bases, electrochemistry, nuclear chemistry, and spectroscopy. Topics involving organic chemistry and biochemistry are introduced. Prerequisites: CH-222

CH-241 Organic Chemistry I

5 credits, Fall

First term of a transfer sequence meeting organic chemistry requirement for premedical, dental, veterinary, pharmacy, chiropractic medicine, chemical engineering and biology majors. Prerequisites: CH-223

CH-242 Organic Chemistry II

5 credits, Winter

Second term of transfer sequence meeting organic chemistry requirement for premedical, dental, veterinary, pharmacy, chiropractic medicine, chemical engineering and biology majors.

CH-243 Organic Chemistry III

5 credits, Spring

Third term of a transfer sequence meeting organic chemistry requirement for premedical, dental, veterinary, pharmacy, chiropractic medicine, chemical engineering and biology majors. Prerequisites: CH-242

CJA**Criminal Justice****CJA-101 Criminology**

4 credits, Fall/Winter/Spring

Examines the social problem of crime, including the process of making and breaking laws as well as society's reaction to the phenomenon. Provides a multidisciplinary study of the causes of crime, including its distribution across social strata and demographics. Focuses on theories of criminal behavior and specific types of crime.

CJA-110 Introduction to Law Enforcement

4 credits, Fall

Explores theories, philosophies, and concepts of American law enforcement. This course also examines the history of law enforcement, specific components of the system, public safety responses, and the professionals charged with peace keeping.

CJA-112 Patrol Procedures

3 credits, Not Offered Every Term

Describes the nature and purpose of patrol activities for the law enforcement officer. Includes routine patrol, emergency procedures and different types of patrols. Examines crime prevention theory and community policing.

CJA-120 Judicial Process

3 credits, Winter

Studies the judicial process from arrest through appeals, including search and seizure; interrogation; roles of defense attorneys, prosecutors, juries, grand juries, and judges; plea bargaining and guilty pleas; rights of criminal defendants at trial; appeals and habeas corpus.

CJA-122 Criminal Law

4 credits, Fall

Examines the elements, purpose and functions of criminal, traffic, juvenile and liquor laws. Studies historical development and philosophy of law and constitutional provisions. Examines definition and classification of crime, application of administration of justice, legal research, study of case law, methodology and concepts of law as a social force.

CJA-130 Introduction to Corrections

3 credits, Spring

Examines the history, organization, and development of corrections in the United States, including sentencing, incarceration, community corrections and the juvenile justice system. Reviews the use of the death penalty. Identifies trends in corrections.

CJA-134 Correctional Institutions

3 credits, Winter

Analyzes prisons, jails and other correctional institutions. Discusses punishment history and rationale. Identifies functions of custodial staff and describes institutional procedures: reception, classification, program assignment, and release. Studies prison management systems and examines juvenile facilities.

CJA-137 Mass Murder and Serial Killers

3 credits, Not Offered Every Term

Explores the phenomenon of both mass murders and serial killings, and the impact each has both upon society and individual victims. Examines recent and historically notorious cases, while probing issues such as causation, social environmental linkage, and the mindset of offenders.

CJA-170 Introduction to Field Work in Criminal Justice

3 credits, Fall

Provides required preparation for participation in Criminal Justice/Corrections Cooperative Work Experience. Discusses the processes of pursuing a career in the criminal justice system, including law enforcement, the practice of law, courts, correction, and private security. Includes topics related to Cooperative Work Experience such as finding a field placement, interviewing, and creating learning objectives. Addresses hiring, promotions, and workplace ethics. Students must successfully complete this course before participating in Criminal Justice/CWE. Prerequisites: CJA-110 with a C or better

CJA-200 Community Policing in a Culturally Diverse Society

4 credits, Spring

Examines interrelationships and role expectations of agencies and public policy. Provides information on how law enforcement professionals work effectively with diverse cultural groups. Explores racial and community tension, minority group crime, racial profiling, hate crimes, community policing, police misconduct and alternative lifestyles encountered in law enforcement.

CJA-201 Juvenile Delinquency

4 credits, Winter/Spring

Surveys the nature, extent, and causes of delinquent behavior focusing on theories of criminal behavior as they apply to juveniles. Studies historical and contemporary perspectives on juvenile offenders. Provides a multidisciplinary study of the causes of juvenile delinquency. Describes laws, enforcement, court, and correctional procedures within the juvenile system, and explores the differences between adult and juvenile practices.

CJA-203 Crisis Intervention

3 credits, Winter

Examines crisis intervention as it applies to emergency service workers. Includes the psychodynamics of family crisis; alcohol/drug related problems; suicide; sexual assault victims; domestic violence; mentally disturbed individuals; neglected, battered, and abused children.

CJA-210 Criminal Investigation I

3 credits, Fall

Introduces the history, theory and principles of criminal investigation in the criminal justice system. Describes crime scene investigation and courtroom aspects of crime scenes including interviews, evidence, follow-up, case preparation, and investigative techniques.

CJA-211 Criminal Investigation II

3 credits, Winter

Continues the study and application of investigative techniques for specific offenses, including: death investigations, domestic violence, elder abuse and sexual offenses. Identifies similarities, differences, and elements of proof needed under state statutes and documentation of investigations through comprehensive reports. Prerequisites: CJA-210 with a C or better.

CJA-212 Criminal Investigation III

3 credits, Spring

Continues the study and application of investigative techniques acquired in CJA-210 Criminal Investigation I and CJA-211 Criminal Investigation II. Includes "hands-on" application of investigative processes from a practical aspect, including: search warrant writing, fingerprinting, evidence collection, and crime scene photography, diagramming, and reconstruction. Prerequisites: Pass CJA-210 and CJA-211 with a C or better

CJA-213 Interview & Interrogation

3 credits, Not Offered Every Term

Examines the dynamics of interviews and interrogations including common processes, approaches and techniques. Ethical, legal and psychological issues are also considered. Includes methods of how to analyze statements and behavior for deception and truthfulness.

CJA-214 Intimate Partner Violence

3 credits, Not Offered Every Term

This course will analyze the historical, social, legal, and psychological aspects of Intimate Partner Violence. Includes definitions of the problem, demographics, survivors, perpetrators, children who witness, strategies and tactics of abuse and survival, and core strategies for legal intervention.

CJA-215 Sexual Violence & the Justice System

3 credits, Not Offered Every Term

This course will explore various aspects of sexual violence in America, including discussion on societal and historical perspectives, victim trauma, sexual predators and community response to these crimes. Core strategies for victim and legal response are introduced.

CJA-222 Procedural Law

3 credits, Winter

Discusses the constitutional and statutory provisions related to arrest, search and seizure. Includes use of deadly force, admissions, interrogations, plain view limitations, law of stop and frisk, and officer testimony.

CJA-223 Criminal Justice Ethics

3 credits, Winter

Surveys common ethical frameworks and then examines ethical issues, questions, challenges and consequences facing criminal justice professionals, including law enforcement, corrections, the courts and others.

CJA-232 Corrections Casework

3 credits, Spring

Introduces interviewing and counseling techniques used by corrections officers and workers in one-on-one and group contacts with clients. Discusses how to supervise the alcoholic, drug addicted, sex offender, mentally ill, juvenile, elderly, and emotionally immature client. Explores a variety of case management materials, with an emphasis placed upon objective case planning and monitoring.

CJA-243 Drugs, Crime and the Law

3 credits, Spring

Examines the most common types of drugs consumed in the U.S. and societal problems related to drug use. Discusses potential crimes associated with drugs, and law enforcement strategies used to address drug manufacturing, distribution and use.

CJA-250 Reporting, Recording & Testifying

4 credits, Spring

Surveys documentation skills in criminal justice professions. Verbal, nonverbal and written forms of criminal justice related workplace communication are studied and practiced, including communicating with the public, basic interviewing, documentation, courtroom testimony, and report writing. Prerequisites: WR-121 with a C better

CJA-252 Introduction to Restorative Justice

3 credits, Fall

Provides a critical introduction to the history, values, principles, and practices of restorative justice. Covers fundamental values and principles of restorative justice, and the experience and interests of key stakeholders (victims, offenders, communities, and systems).

CJA-280 Criminal Justice/Corrections/CWE

1-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Supervised experience in criminal justice, corrections, juvenile corrections, or related occupations. Prerequisites: CJA-170. Corequisites: CWE-281

CJA-281 Criminal Justice/Corrections/CWE

1-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Supervised experience in criminal justice, corrections, juvenile corrections, or related occupations. Prerequisites: CJA-170 and CJA-280. Corequisites: CWE-281

CJA-290 Issues in Criminal Justice

1-3 credits, Not Offered Every Term

This course gives students an opportunity to gain knowledge in a specific area relevant to the field of criminal justice. This topic will be pulled from a comprehensive list of areas identified by criminal justice and corrections professionals as having importance for students pursuing work in the field. Credits may vary from 1-3. May be repeated for up to 6 credits.

CLA

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Clinical Lab Assistant**CLA-100 Introduction to Health Care**

2 credits, Fall

An overview and introduction to health-care systems and career trends, ethical and legal responsibilities, personal and workplace safety, infection control, professionalism, life-long learning, and effective communication.

CLA-101 Clinical Laboratory Assistant Skills I

3 credits, Fall

Presents the student with the theory of a clinical laboratory and clinical laboratory Assistant duties, including state and federal regulations, quality assurance practices, laboratory terminology, staffing, and a basic understanding of waived laboratory testing. The majority of the competencies required in the Core Module of NAACLS's Clinical Laboratory Assistant program will be covered. The role of the clinical laboratory in the health care setting will be addressed. Required: Student must be admitted into the current CLA cohort. Corequisite: CLA-101L

CLA-101L Clinical Laboratory Assistant Skills I Lab

1 credit, Fall

A companion course to CLA-101, presents the student with the skills required of a clinical laboratory assistant, which includes performance of waived laboratory testing and specimen processing within the boundaries of state and federal regulations and quality assurance practices, insuring a basic understanding of quality laboratory testing. Required: Student must be admitted into the current CLA cohort. Corequisite: CLA-101

CLA-102 Clinical Laboratory Assistant Skills II

3 credits, Winter

Addresses hematology and urinalysis theory with assistant level scope of practice. Correct specimen collection will be emphasized. Students will be required to define, assess, and evaluate various waived tests and explain the necessity of accuracy and attention to detail. They will also define and explain the use of controls, standards and laboratory protocols. Required: Students must be admitted into the current CLA cohort. Prerequisite: CLA-100, CLA-101, CLA-101L, CLA-118, CLA-118L, and BI-120 or the equivalent. Corequisite: CLA-102L

CLA-102L Clinical Laboratory Assistant Skills II Lab

1 credit, Winter

This course, a companion to CLA-102 addresses hematology and urinalysis skills within assistant scope of practice. Correct specimen collection will be emphasized. Students will be required to perform various waived tests and demonstrate an understanding of the necessity of accuracy and attention to detail and will demonstrate and analyze the correct use of controls, standards and laboratory protocols. Required: Students must be admitted into the current CLA cohort. Prerequisite: CLA-100, CLA-101, CLA-101L, CLA-118, CLA-118L, and BI-120 or the equivalent. Corequisite: CLA-102

CLA-103 Clinical Laboratory Assistant Skills III

3 credits, Spring

This course emphasizes Microbiology, Clinical Chemistry and Serology/Immunology theory with regards to laboratory assistant scope of practice and professionalism in the workplace. The course will review controls, standards and laboratory regulation. Required: Students must be admitted into the current CLA cohort, or instructor consent. Prerequisite: Pass CLA-100, CLA-101, CLA-101L, CLA-102, CLA-102L, CLA-118, CLA-118L, BI-120 or the equivalent.

CLA-103L Clinical Laboratory Assistant Skills III Lab

1 credit, Spring

This course, a companion to CLA-103, is a skills lab that emphasizes Microbiology, Clinical Chemistry, and Serology/Immunology. Attention to detail and accuracy will be discussed. The student will demonstrate the correct use of controls, standards and laboratory protocols. Required: Students must be admitted into the current CLA cohort, or instructor consent. Prerequisite: Pass CLA-100, CLA-101, CLA-101L, CLA-102, CLA-120L, CLA-118, CLA-118L, BI-120 or the equivalent.

CLA-115 Laboratory Administrative Skills

2 credits, Winter

Designed for the clinical laboratory assistant employed in a physician's laboratory, instructing them in laboratory coding, billing practices, and other administrative duties, with emphasis on patient test management and professionalism. EKG techniques will be included as well as other back office skills, as required by NAACLS.

CLA-118 Phlebotomy for Clinical Laboratory Assistants

1 credit, Fall

This course is designed to instill a broad understanding of blood collection and specimen handling theory used in the clinical laboratory and to prepare students to perform these tasks safely and effectively in the workplace. Universal and standard precautions and Federal and State Regulations will be emphasized. Customer satisfaction, professionalism, quality control and ethical issues will be addressed. Required: Student must be admitted into the current CLA cohort. Corequisite: CLA-118L

CLA-118L Phlebotomy for Clinical Laboratory Assistant Lab

1 credit, Fall

This course is a companion course to CLA-118, is designed for the Clinical Lab Assistant student practice and gain skill and experience in blood collection according to standard operating procedures. They will practice specimen handling and processing techniques used in laboratories. The students will perform these activities effectively and safely, emulating the workplace environment. Universal and Standard Precautions will be stressed. The students will collect blood samples on their lab partners through-out the term. Required: Student must be admitted into the current CLA cohort. Corequisite: CLA-118

CLA-119 Phlebotomy/Laboratory/Practicum I

3 credits, Winter

Supervised unpaid assignment to area medical center laboratories to gain practical experience.

CLA-120 Laboratory/Phlebotomy Practicum II

4 credits, Spring

Students will participate in a supervised, unpaid assignment, known as a clinical practicum, in area medical center laboratories to gain practical experience. A weekly seminar accompanies this course. Prerequisites: CLA-119

CLA-125 Introduction to Clinical Research

2 credits, Spring

Overview of research as applied through clinical studies. Participants will learn elements of proper research techniques as conducted under the supervision of a physician or Ph.D.

CLA-130 Specimen Collection

1 credit, Winter

Designed to qualify students to perform drug testing collections under U.S. Department of Transportation (DOT) regulations. The final examination will include a demonstration of collection proficiency. Specimen management, adulteration and quality assessment will be addressed. Required: Students must be enrolled in current CLA cohort

COMM**Communication Studies****COMM-100 Basic Speech Communication**

3 credits, Fall/Winter/Spring/Summer

Explores interpersonal and small group dynamics and communication skills in day-to-day formal and informal situations. Examines positive self-concept, listening skills, verbal and non-verbal modes of communication, and clarity of expression. Designed for non-transfer students.

COMM-111 Public Speaking

4 credits, Fall/Winter/Spring/Summer

Practice in organization, research and delivery of a variety of speeches. Prerequisites: WRD-090 or placement in RD-115 and WRD-098 or placement in WR-121

COMM-112 Persuasive Speaking

4 credits, Not Offered Every Year

Persuasive speaking, audience analysis, study of reasoning, and the basic theories of persuasion. Prerequisites: WRD-090 or placement in RD-115 and WRD-098 or placement in WR-121

COMM-126 Communication Between the Sexes

4 credits, Fall/Winter

Examines ways women and men are different and similar in their communication behaviors. Traditions, myths, social roles and current issues are discussed. Recommended: WRD-098 or placement in WR-121

COMM-140 Introduction to Intercultural Communication

4 credits, Not Offered Every Term

Explores the impact cultural differences have on the communication process; increases awareness of students' own cultural behaviors. Students discover effective ways to deal with difficult situations when a cultural difference causes a problem. Required: Non-native English speakers must have a Student Performance Level of 8 as measured by the BEST Plus. There is not a requirement for native speakers. Recommended: WRD-098 or placement in WR-121

COMM-212 Mass Media & Society

4 credits, Not Offered Every Term

This course takes students through a critical study of the production and consumption of mass media, including television, radio, books, film, newspapers, advertising and the Internet. Students also examine the economic and social organization of mass media, the growth of new media technologies, and the relationship between media and the public. Required for journalism majors at the University of Oregon. Recommended: WRD-098 or placement in WR-121

COMM-218 Interpersonal Communication

4 credits, Fall/Winter/Spring

The interpersonal communication process is examined through lectures, reading, and exercises. Subjects include goal-setting, first impressions, conflict resolution, non-verbal messages, image building, self-concepts and assertiveness. Recommended: WRD-090 or placement in RD-115, WRD-098 or placement in WR-121

COMM-219 Small Group Discussion

4 credits, Winter

Theories and practices of small group communication through group discussions, readings and written exercises. Emphasis on effective group communication, leadership skills, and problem-solving in small groups. Recommended: WRD-098 or placement in WR-121

COMM-227 Nonverbal Communication

4 credits, Not Offered Every Term

Explores theories and types of nonverbal behavior in relation to the creative process of human communication. Examines the influence, interpretation and/or management of such qualities as appearance, body movement, facial expression, voice, use of space, touch, and time. Considers how physical environments, social roles, gender, and inter/intra-cultural beliefs and values have an effect on relationships among individuals and groups. Applies theoretical interpretations to nonverbal communication found in various forms of human expression. Recommended: WRD-098 or placement in WR-121

COMM-280 Speech/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides students with on-the-job experience in the field of communications. Corequisite: CWE-281

CS**Computer Science****CS-090 Fundamental Computer Skills I**

2 credits, Fall/Winter/Spring/Summer

The course covers the basic use of computers running the Microsoft Windows operating system, including: using the mouse and keyboard, creating and editing documents, file management, and basic Internet use. Recommended: Typing skills are helpful

CS-091 Fundamental Computer Skills II

2 credits, Fall/Winter/Spring/Summer

Continued development of skills learned in CS-090. Topics include learning intermediate features of the Microsoft Windows operating systems, more work with applications (word processing using the latest version of Microsoft Word, spreadsheets using the latest version of Microsoft Excel, and presentations using the latest version of Microsoft PowerPoint.) Takes place in the computer lab, one student to a computer. Prerequisites: CS-090 or placement in CS-091

CS-092S Computers for New Users, Spanish

3 credits, Not Offered Every Year

Este es un curso en español, para aquellas personas sin experiencia alguna en computación. Incluye el uso del ratón, la administración de archivos, introducción a Windows, la creación de documentos, utilizando el programa Microsoft Office Word, cómo enviar y recibir e-mail, y cómo navegar en el Internet. Taught in Spanish; this course requires no computer experience. Includes using a keyboard and mouse, introduces Windows, file management, using Office applications, e-mail, and the Internet. Takes place in the computer lab, one student per computer.

CS-093S Computers for New Users II, Spanish

3 credits, Not Offered Every Year

Clase en español para aquellas personas que ya tomaron la clase CS-092S o equivalente. Usted estará disponible para crear, modificar, dar formato e imprimir una hoja de cálculo sencilla utilizando el programa Microsoft Excel. Además, usted creará presentaciones en PowerPoint utilizando diferentes herramientas de diseño, incluyendo audio y video. Por último, usted aprenderá a diseñar diferentes tipos de publicaciones utilizando el programa Microsoft Publisher. For those who have taken CS-092S or equivalent. Create, modify, format, and print simple worksheets in Microsoft Excel. In addition, you will create presentations in PowerPoint using different design tools including audio and video. Finally, you will be creating simple publications in Microsoft Publisher. Prerequisite: Pass CS-092S

CS-094S Database & Web Design, Spanish

3 credits, Not Offered Every Year

Este es un curso interactivo que introduce los conceptos generales de base de datos utilizando el programa de Microsoft Access. Además, esta clase introduce conocimientos básicos necesarios para comenzar con el diseño de páginas Web. El curso incluye la creación, actualización y mantenimiento de sitios en la red internacional de datos (Internet) o en una red interna (Intranet) usando el programa Adobe Dreamweaver. This interactive class introduces basic concepts about a relational database using Microsoft Access. In addition, this course includes basic elements of beginning web page design to create, update and maintain web pages in Internet or intranet web sites using Adobe Dreamweaver. Prerequisite: Pass CS-093S or equivalent class.

CS-120 Survey of Computing

4 credits, Fall/Winter/Spring/Summer

A computer competency course to familiarize students with computer concept, software applications and the implications of living in the digital age. Introduces students to computer concepts, including, but not limited to the Microsoft Windows environment, Microsoft Office Applications, hardware terminology, social media and the Internet. Prerequisites: CS-090 or placement in CS-120 and WRD-098 or placement in WR-121

CS-121 Computer Applications

3 credits, Not Offered Every Year

Continuation of CS-120. Hands-on approach to word processing, database management, and electronic spreadsheets. Microsoft Office Suite (Word, Excel, Access, and PowerPoint.) Prerequisites: CS-120 or placement in CS-121, MTH-060 or placement in MTH-065

CS-125H HTML & Web Site Design

3 credits, Fall/Winter/Spring/Summer

Hands-on approach to planning, design, and developing published web sites using HTML tags in a text editor. The class focuses on basic HTML coding using HTML 5 models. Hyperlinks, images, cascading style sheets, forms, accessibility and design principles will be covered, as well as tools such as site management, validators, and page editors. Recommended: CS-120 or equivalent experience

CS-125R Podcasting

3 credits, Not Offered Every Year

Introduces audio and video recording and editing for the purposes of podcasting. Writing XML scripts. Includes hands-on projects and exercises.

CS-133S Introduction to JavaScript & Server-Side Scripting

3 credits, Winter

Design, programming, testing of scripted web pages using JavaScript for client-side applications and PHP for server-side applications. Introduction to fundamental concepts of interactive web pages and server-side connectivity. Covers the Document Object Model (DOM) and programming constructs like variables, operators, functions, control structures, exception handling. Prerequisite: CS-125H and MTH-065 or equivalent experience. Recommended: MTH-060 or placement in MTH-065

CS-133VB Visual Basic.NET I

3 credits, Fall/Winter/Spring

Hands-on approach to software design using object-oriented programming. Planning an application, building a user interface, using variables and constants, calculating, accumulating, counting, making decisions, using functions, and using menus. Prerequisites: BA-131 or CS-120. Recommended: MTH-060 or placement in MTH-065

CS-135DB Microsoft Access

3 credits, Fall/Spring

Focuses on the advanced database capabilities using the latest version of Microsoft Access. Topics include design, construction, and documentation of a database management system, designing reports, forms, advanced form techniques, advanced queries, customizing tables, and creating and using an application system with macros. Prerequisites: BA-131 or CS-120. Recommended: MTH-060 or placement in MTH-065

CS-135I Advanced Web Design With Dreamweaver

3 credits, Fall/Spring

Plan and publish a standards-based, accessible web site via a variety of tools, including the Adobe Creative Suite. Complete market and user-needs analyses to best target site content and design. Create a graphical web site mock-up, then use CSS scripts and multimedia to realize site goals. Emphasizes professional design techniques. Prerequisites: CS-125H

CS-135S Microsoft Excel

3 credits, Fall/Winter/Spring

Focuses on advanced spreadsheet capabilities using the latest version of Microsoft Excel. Topics include design, construction, and documentation of spreadsheets, use of templates, multiple worksheets, complex formulas, functions and filtering, Pivot Tables, advanced chart features, sorting, database capabilities, finding data, creating subtotals, using lookup tables, finding trends and forecasting, creating and editing macros, validating data, and working with controls. Recommended: BA-131 or CS-120; MTH-060 or placement in MTH-065

CS-135W Microsoft Word

3 credits, Winter

Focuses on advanced word processing features using the latest version of Microsoft Word. Topics include using tables, merging form letters and data source files, desktop publishing, large document capabilities including master documents and indexes, and linking and embedding objects between Office applications. Recommended: BA-131 or CS-120

CS-140 Introduction to Operating Systems

4 credits, Fall/Spring

Introduction to the theory behind operating systems as well as basic functions of Windows, Linux/UNIX, and Macintosh operating systems. Discussion of operating systems interface with input, output, and storage devices and basic network theory. Prerequisites: CS-120 or placement in CS-121; MTH-060 or placement in MTH-065; and WRD-098 or placement in WR-121

CS-150 Computer Technician Orientation

3 credits, Fall/Spring

Examines foundational computing subjects used in Computer Science and Information Technology. Topics include computer architecture, electronic logic, data representation, and programming, which are used in successive Computer Science courses. Information about degrees and certifications in Computer Science and Information Technology is also covered. Prerequisite: CS-120 or placement in CS-121, and WRD-098 or placement in WR-121. Recommended: MTH-060 or placement in MTH-065

CS-151 Networking I

4 credits, Winter

This course introduces the architecture, structure, functions, components, and models of the Internet and other computer networks. The principles and structure of IP addressing and the fundamentals of Ethernet concepts, media, and operations are introduced to provide a foundation for the curriculum. By the end of the course, students will be able to build simple LANs, perform basic configurations for routers and switches, and implement IP addressing schemes. This course, along with CS152, cover the topics on the CISCO CCENT exam. Prerequisite: CS-160

CS-152 Networking II

4 credits, Spring

Practices the building and servicing of basic computer networks. Topics include physical media, network design, addressing, routing, switching, and management used in common LANs and the Internet. This course, in conjunction with CS-179, covers the topics on the CompTIA Network+ exam. Prerequisites: CS-179 and CS-228

CS-161 Computer Science I

4 credits, Fall/Winter

Introduction to fundamental concepts of structured programming, including problem solving, algorithm and program design, data types, loops, control structures, subroutines, and arrays. Learn to write structured programs in a high level programming language. Prerequisites: MTH-111 or placement in MTH-112, or 4 years high school math

CS-162 Computer Science II

4 credits, Winter

Effective methods of designing large programs. Elementary and dynamic data structures, data abstraction, object oriented programming, program correctness, verification, and testing. Requires a substantial project. Prerequisites: CS-161

CS-181 CMS Web Development

3 credits, Winter

Explores creating dynamic and interactive web sites via the use of a current content management system (CMS) and shopping cart utility. Includes installation of CMS/database, working with templates, creating efficient site navigation, enhancing sites using components, modules, plugins and extensions, and user management. Prerequisites: CS-125H or equivalent experience

CS-195 Flash Web Development

3 credits, Winter

Introduces the technologies and techniques behind creating an interactive, media-rich website using Adobe Flash. Topics include, but are not limited to, using the drawing tools, using the timeline, creating frame-based and tween-based animations, adding interactivity through ActionScript, and incorporating existing graphics, sound, and video files. Students will complete a portfolio of Flash creations throughout the class. Prerequisites: CS-125H or equivalent experience

CS-201 Computer Systems II

4 credits, Fall

Introduction to computer systems from a software perspective. Topics include: Basic machine organization, system programming in C and assembly language, introduction to system programming tools (gcc, makefile, gdb), data representation (bits & bytes, characters, integers, floating point numbers), implementation of control flow, procedure calls, and complex data types at the machine level, linking and loading, exceptions and interrupts, process control and signals, system calls, file I/O, timing and improving program performance, basic memory hierarchy, and dynamic memory allocation techniques. Prerequisite: CS-162

CS-202 Program Structures

4 credits, Winter

Students will become familiar with advanced C++ and Java syntax for object-oriented programming. Use of the file system, operating system calls, and shell-level programming; low-level debugging of high-level programs. Programming exercises will include applications of data structures and memory management techniques. Prerequisite: CS-162

CS-225 Computer End User Support

3 credits, Fall

Addresses professional and interpersonal skills needed by technicians who support and manage hardware and software information systems. Customer service skills; troubleshooting; helpdesk operation; product needs analysis, evaluation, purchase, and installation; technical documentation and training. Prerequisites: CS-120 or placement in CS-121 or equivalent experience

CS-227 Computer Hardware & Repair

4 credits, Fall

An in-depth course in computer hardware. Covers operational concepts, identification, installation, configuration, and troubleshooting of power supplies, motherboards, microprocessors, memory modules, disk drives, optical drives, and expansion cards. This course, in conjunction with CS-228, covers the topics of the CompTIA A+ certification exam. Prerequisites: CS-140

CS-228 Computer OS Maintenance & Repair

4 credits, Winter

An in-depth course in operating system maintenance and troubleshooting. Covers configuration, maintenance, and troubleshooting of desktop and mobile operating systems, the fundamentals of cloud computing, and client network configuration and troubleshooting. This course, in conjunction with CS-227, covers the topics on the CompTIA A+ certification exam. Prerequisites: CS-227

CS-234J jQuery Web Development

3 credits, Spring

In-depth exploration of creating dynamic websites using the jQuery function library. Topics include creating AJAX applications, XML and JSON data formats, image effects like sliders and lightboxes, navigation effects, mobile-friendly effects and more.

CS-234P PHP/MySQL Web Development

3 credits, Spring

Use PHP and MySQL to develop dynamic web sites for use on the Internet. Develop web sites ranging from simple online information forms to complex online applications. Introduce programming fundamentals including variables, control structures, functions and objects. Applications developed use MySQL as the backend database and will explore database connectivity, querying, and security. Prerequisites: CS-125H or equivalent experience. Recommended: CS-275

CS-240L Linux Administration

4 credits, Spring

Hands-on system administration of Linux. Installation, system configuration, file management, disk formatting and partitioning, local file systems, system startup and shutdown, text editing, run levels, backup and restore, printing, basic local area networking, and memory management. Prerequisites: CS-140

CS-240M MacOS Administration

3 credits, Winter

Designed to prepare students for the challenges they will face as a networking professional supporting multiple operating systems. Lectures, projects and exercises reinforce skills as they are learned. Specific topic coverage includes: installation and set-up, user accounts, file systems, data management, applications, network configuration, network services, peripherals, startup and troubleshooting. Prerequisites: CS-140

CS-240W Windows Desktop Administration

3 credits, Winter

An introduction to the current Windows desktop client operating system. Topics include: installation, managing disks and file systems, file access security, users, profiles and policies, groups, security, backup, remote access, printing and troubleshooting. Prerequisites: CS-140

CS-245 Project Management-Information Systems

4 credits, Not Offered Every Term

Study practical approaches for managing, planning, organizing and implementing information systems projects using modern management techniques. Complete hands-on projects requiring management of project resources, scope, timeline costs, scheduling, human and other resources. Use Microsoft Project and other project monitoring tools. Project management is a broad term that can include many areas of business.

CS-250 Discrete Structures I

4 credits, Winter

Students will be introduced to discrete structures and techniques for computing. The course, which is the first in the two-term sequence, aims to convey the skills in discrete mathematics that are used in the study and practice of computer science. Topics include: Sets. Graphs and trees; Functions: properties, recursive definitions, solving recurrences; Relations: properties, equivalence, partial order; Proof techniques, inductive proof; Counting techniques and discrete probability. Prerequisite: MTH-251

CS-251 Discrete Structures II

4 credits, Spring

Continuation of the introduction to discrete structures and techniques for computing started in CS-250. The course, which is the second in the two-term sequence, aims to convey the skills in discrete mathematics that are used in the study and practice of computer science.

Topics include: Logic: propositional calculus, first-order predicate calculus; Formal reasoning: natural deduction, resolution; Applications to program correctness and automatic reasoning; Introduction to algebraic structures in computing. Prerequisites: CS-250.

CS-260 Data Structures

4 credits, Spring

Covers common data structures used for the storage and manipulation of data, as well as data abstraction, sorting algorithms, and algorithm analysis. Data structures include linked lists, stacks, queues, binary trees, b-trees, hash tables, and graphs. Prerequisite: CS-162

CS-275 Database Design

3 credits, Winter

Focuses on design of a relational database management systems (RDMS). Topics will include database development using the a) requirement b) design c) implementation model, database theory from flat table design to relational systems, entity-relationship models, one-to-one, one-to-many, and many-to-many relationships, referential integrity, normalization of tables, database programming and querying with SQL, and database security. Although other platforms may be demonstrated, the majority of work will be done with MySQL Server. Required: 100 GB or larger USB hard drive. Prerequisite: CS-120 or placement above CS-120 or equivalent experience

CS-276 Advanced SQL

4 credits, Not Offered Every Year

Focuses on design, development and implementation of SQL programming for all types of relational database applications including client/server and Internet databases. Learn to write complicated interactive and embedded SQL statements and learn the implications of multi-user database applications.

CS-279W Windows Server Administration

4 credits, Spring

Managing a Microsoft Windows server network. Topics include: Network protocols, Active Directory, performance issues, managing web resources, security, and disaster recovery. Prerequisites: CS-179 and CS-240W

CS-280 Computer Science/CWE

1-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience provides supervised work experience to supplement the school experience from the academic classroom environment. Examples would be providing user support, work with computer applications or programming languages, install or manage PC computer systems, and developing websites. Can be repeated for up to 9 credits. Prerequisites: BA-131, CS-140, and CS-150. Corequisites: CWE-281

CS-284 Network Security

3 credits, Winter

Comprehensive overview of network security. Covers communication security, infrastructure security, cryptography, operations/organizational security, disaster recovery, business continuity, and computer forensics. Prerequisite: CS-279W

CS-288W Windows Network Administration

4 credits, Winter

Practices network administration and design using Microsoft Windows Server and other operating systems. Topics include TCP/IP protocols and services such as: IPv4 and IPv6 addressing, DHCP, DNS, routing, filtering, network protection, and remote access. Prerequisite: CS-279W

CS-289 Web Server Administration

4 credits, Spring

An introduction to Apache and Microsoft Internet Information Server. Covers installation, administration, securing and troubleshooting, as well as the http, https, and ftp protocols. Prerequisites: CS-240L and CS-240W

CS-297N Network Capstone

4 credits, Spring

This class affords students the opportunity to put all the discrete information learned from their program classes together towards the completion of an enterprise computer project.

CS-297W Website Capstone

3 credits, Spring

The capstone course for the web development AAS programs. Provides the opportunity to function in a production design environment, work cooperatively with students from other focus areas, and research emerging website technologies. Emphasis will be placed on client interaction, project teams, and accountability, as well as the development of a professional portfolio web site or completion of a research project in an emerging web-related technology. Prerequisites: CS-195 and CS-133S; or CS-195 and CS-135I

CWE

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Cooperative Work Experience

CWE-181 Cooperative Work Experience Preparation

1 credit, Fall/Winter/Spring/Summer
Develops skills and documents to assist students in preparing for CWE learning. Includes using online career development tools, cover letters, portfolio documents, informational interviewing, and interacting with HR offices.

CWE-281 Cooperative Work Experience Seminar

0 credits, Fall/Winter/Spring/Summer
The seminar provides an opportunity to develop the career management skills necessary to obtain, sustain, and advance in employment. Prepares students for career success.

Discipline-Specific Cooperative Work Experience Classes:

| | |
|--|-----------------|
| Accounting | BA-280 |
| Anthropology..... | ANT-280 |
| Arboriculture | HOR-262/263/264 |
| Art..... | ART-280 |
| Auto Body Refinishing..... | ABR-180 |
| Auto Collision Repair/Refinishing.... | AB-280 |
| Auto Mechanics | AM-280 |
| Biology | BI-280 |
| Business Administration | BA-280 |
| Business Management | BA-280 |
| Business/Accounting & Accounting Clerk | BA-280 |

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|---|-----------------|
| Business/Marketing..... | BA-280 |
| Business/Administrative Office Professional/ Administrative Office Assistant..... | BA-280 |
| Career Development Internship..... | HD-180 |
| Computer & Network Administration | CS-280 |
| Computer Science | CS-280 |
| Corrections..... | CJA-280 |
| Criminal Justice/Corrections.... | CJA-280/281 |
| Digital Multimedia Communications | DMC-180/DMC-280 |
| Early Childhood Education | ECE-280/HDF-280 |
| Education..... | ED-280 |
| Electronic Publishing..... | BA-280 |
| Electronics Engineering Technology | SM-280 |
| Emergency Management..... | EM-280 |
| Employment Skills Training..... | EST-180 |
| English | ENG-280 |
| Fire Science | FRP-180/280 |
| Geology..... | G-280 |
| Geography | GEO-280 |
| Gerontology | GRN-280 |
| GIS (Geographic Information Systems) | GIS-280/281 |
| Health..... | HE-280 |
| History | HST-280 |
| Horticulture/Arboriculture..... | HOR-262/263/264 |
| Horticulture/Landscape... .. | HOR-280/281/282 |
| Horticulture/Organic Farming..... | HOR-284/285 |
| Human Resource Management | BA-280 |
| Human Services/Generalist I..... | HS-280 |
| Human Services/Generalist II | HS-281 |
| Human Services/Generalist III..... | HS-282 |
| Journalism/Public Relations ... | J-280/J-280A |
| Juvenile Corrections..... | CJA-280 |
| Landscape | HOR-280/281/282 |
| Manufacturing | MFG-280 |
| Marketing | BA-280 |
| Mathematics..... | MTH-280 |
| Microelectronics Systems Technology | SM-280 |
| Music Technology | MUS-280 |
| Music..... | MUS-280 |
| Occupational Skills Training..... | OST-180 |
| Organic Farming | HOR-285 |
| Organic Farming (campus farm) ... | HOR-284 |
| Paraeducator | ED-280 |
| Physical Education | PE-280 |
| Political Science | PS-280 |
| Professional Truck Driver | TTL-180 |
| Project Management..... | BA-280 |
| Psychology..... | PSY-280 |
| Religion..... | R-280 |
| Renewable Energy Technology..... | RET-280 |

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|--|-------------|
| Retail Management | BA-280 |
| Sociology | SOC-280 |
| Spanish..... | SPN-280 |
| Speech | COMM-280 |
| Theatre Arts..... | TA-280 |
| Tutoring | HD-280 |
| Water & Environmental Technology | WET-180/280 |
| Web Design | CS-280 |
| Welding Technology | WLD-280 |
| Zoology..... | Z-280 |

DA

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Dental Assisting

DA-101 Dental Radiology I

2 credits, Fall

Introduction to history and principles of dental radiology, terminology, and basic physics associated with x-rays, biological effects of x-rays, anatomical landmarks and infection control. Corequisite: DA-101L

DA-101L Dental Radiology I Lab

1 credit, Fall

Practical instruction in radiation health and safety, types of film, film holders, processing and mounting of dental films, use of x-ray equipment, infection control techniques, disposal of hazardous waste, and exposure techniques on x-ray manikins. Corequisite: DA-101

DA-102 Dental Radiology II

2 credits, Winter

Alternative radiographic techniques are discussed as students develop their knowledge in the following areas: bisecting, extra-oral radiography, techniques for children, and patients with special needs. This course provides an in-depth study of the purpose and uses of panoramic imaging, digital imaging, three-dimensional digital imaging, and occlusal examinations. Identification of radiographic interpretation and infection control procedures will also be covered. Required: Admission into the Dental Assistant program. Prerequisite: DA-101 with a C or better. Corequisite: DA-102L

DA-102L Dental Radiology II Lab

1 credit, Winter

Knowledge and skills in alternative radiographic techniques are taught as students demonstrate exposure techniques and corrective measures of various alternative radiographic techniques. Students meeting radiographic proficiency on the x-ray mannequin prepare for the Radiation Health and Safety (RHS) proficiency exam. Candidates for the RHS proficiency exam will follow all RHS, Dental Assisting National Board (DANB) and Oregon examination requirements in preparation of patient radiographs. Required: Admission into the Dental Assistant program. Prerequisite: DA-101 with a C or better. Corequisite: DA-102

DA-104 Clinical Procedures I

2 credits, Fall

Discussion in the practice of patient care including the collection of patient medical and dental histories and maintenance of accurate treatment records. Explores the history of dentistry, dental ethics and law. The dental health-care team, dental office design and the dental profession will also be discussed. Required: Admission into the Dental Assistant program. Corequisite: DA-104L

DA-104L Clinical Procedures I Lab

1 credit, Fall

Prepares the student for basic chairside assisting and general procedures. Application of essential skills in seating and dismissing patients, ergonomics, instrument transfers, oral evacuation, taking and recording vital signs, and infection control are taught and practiced in a dental laboratory setting. Required: Admission into the Dental Assistant program. Corequisite: DA-104

DA-105 Clinical Procedures II

2 credits, Winter

A foundational course in preventive dentistry. Examines the study of preventive education, oral hygiene instruction, nutrition, fluoride agents, coronal polishing and sealants. The continuation of oral evacuation and isolation techniques will also be covered. Required: Admission into the Dental Assistant program. Prerequisite: DA-104 with a C or better. Corequisite: DA-105L

DA-105L Clinical Procedures II Lab

1 credit, Winter

Further develops the development of chairside skills and introduces the application of preventive procedures such as coronal polishing, fluoride treatment and oral hygiene instruction. Basic knowledge in the application of dental sealants is also taught. Lab skills such as the placement and removal of matrix retainers and rubber dam are taught to provide preparation for chairside dental assisting functions. Aseptic procedures are practiced during all lab skills. Required: Admission into the Dental Assistant program. Prerequisite: DA-104L with a C or better

DA-106 Clinical Procedures III

2 credits, Spring

This course provides an in-depth knowledge of dental specialties. Advanced and expanded dental assisting functions, tray set-ups and procedures in endodontics, periodontics, oral surgery, orthodontics and pedodontics are covered. Principles and procedures for amalgam and composite polishing will also be covered.

DA-106L Clinical Procedures III Lab

1 credit, Spring

Advanced and Expanded dental assisting procedures in dental specialties are taught. Tray set-up, dental materials and specific specialty procedures will be covered in the following dental specialties: orthodontic, periodontics, oral surgery and endodontics. Laboratory instruction in amalgam and composite polishing will be taught on dental mannequins. Study Cast procedures will also be taught. Required: Admissions into the Dental Assistant program. Instructor consent. Prerequisite: Pass DA-105 with a C or better.

DA-107 Dental Materials I

2 credits, Fall

In-depth level of instruction in the composition and manipulation of dental restorative materials, and dental cements. Examination of general dentistry and chairside assisting with direct permanent restorations such as amalgam and composite will also be covered. Required: Admission into the Dental Assistant program. Prerequisite: DA-106 with a C or better. Corequisite: DA-107L

DA-107L Dental Materials I Lab

1 credit, Fall

Application of the essential skills necessary in assisting with amalgam and composite restorations. Covers tray-setups, pre and post-operative instructions, instrument transfer, and oral evacuation with amalgam and composite procedures. The identification and application of dental cements used in general dentistry will also be covered. Includes manipulation, storage and disposal of hazardous dental materials and cements. Required: Admission into the Dental Assistant program. Prerequisite: DA-106L with a C or better. Corequisite: DA-107

DA-108 Dental Materials II

2 credits, Winter

An in-depth knowledge of the properties, uses and manipulation of impression materials, gypsum products and waxes will be covered. Foundational knowledge will prepare students for the fabrication of custom trays, bleaching trays, study casts and provisional restorations. Includes knowledge of fixed and removable prosthodontic procedures and rationale for polishing removable appliances. An overview of dental implants will also be covered. Required: Admission into the Dental Assistant program. Prerequisite: DA-107 with a C or better. Corequisite: DA-108L

DA-108L Dental Materials II Lab

1 credit, Winter

Essential skills in the manipulation and application of dental impression materials, gypsum products and waxes will be covered. Through knowledge of laboratory skills in the fabrication of custom trays, bleaching trays, study casts and provisional restorations will be taught. The instrumentation and procedures for fixed and removable prosthodontics will also be covered. Required: Admission into the Dental Assistant program. Prerequisite: DA-107L with a C or better. Corequisite: DA-108

DA-110 Clinical Practicum I

1 credit, Fall

Clinical practicum begins in the seventh week of class. Students begin to apply basic dental assisting procedures taught in weeks one through six. All OSHA and HAZ-COM protocols are followed to allow for student and patient safety and protection. A minimum of eight supervised unpaid hours per week is required for term one practicum. Students will participate in two seminars held during the term. Required: Admission into the Dental Assistant program

DA-115 Dental Science

2 credits, Fall

Introduction and general study of anatomy, physiology, and oral pathology. An in-depth level course of study in oral anatomy, histology and embryology will also be covered. Required: Admission into the Dental Assistant program

DA-120 Clinical Practicum II

5 credits, Winter

Supervised unpaid practice and improvement of clinical skills taught in clinical procedures, dental materials and radiology. Covers advanced Expanded Functions Dental Assisting (EFDA) skills. Implement infection control protocols. Introduce basic business office procedures. Ten hours of community outreach will be required. Participate in three seminars during the term. Required: Admission into the Dental Assistant program. Prerequisite: DA-110 with a C or better

DA-125 Dental Infection Control

2 credits, Fall

Introduction and general study of microbiology, major groups of microorganisms, viral and bacterial diseases. Disease transmission, infection prevention, disinfection and instrument processing techniques will also be covered. An in-depth level of the Bloodborne pathogens standards and Hazard Communication will be taught and integrated throughout the didactic, preclinical, laboratory and clinical course of study. Required: Admission into the Dental Assistant program

DA-130 Clinical Practicum III

8 credits, Spring

Clinical practicum hours are increased to allow for advancement and completion of clinical competencies. Supervised unpaid practice and improvement of advanced clinical skills in all areas of chairside dental assisting, laboratory procedures, specialties, radiology and Expanded Functions Dental Assisting (EFDA) procedures. Students report to their assigned site three days a week, at a minimum of twenty-four hours per week, for eleven weeks. Clinical competency skills in business office procedures will also be completed in this term (minimum of forty-four hours). Students will be responsible to meet ten hours of community outreach. Students will also participate in three seminars during the term. Radiological proficiency examination will be administered in the first two weeks of this course. Required: Admission into Dental Assistant program. Students are to make arrangements with instructor to take their exam at CCC's dental lab. Prerequisite: DA-120 with a C or better

DA-135 Pharmacology/Medical Emergencies

2 credits, Spring

Introduction to pharmacology, common drugs used in dentistry, drug agencies, regulations, and drug actions. The properties of anesthetic, topical anesthetics, and desensitizing agents will also be covered. An in-depth level knowledge of the identification, response and management of medical and dental emergencies in the dental office will be taught utilizing educational manikin simulators. Required: Admission into Dental Assistant program. Instructor consent.

DA-145 Dental Office Procedures

2 credits, Spring

Prepares the student for basic knowledge of dental office procedures. Introduction of dental software, management of patient information, maintenance and retention of business records, inventory and recall systems. Examines business ethics and jurisprudence. Written and oral communication are taught to prepare students for employment opportunities. Required: Admission into the Dental Assistant program

DMC**Digital Media Communications****DMC-100 Introduction to Media Arts**

3 credits, Fall/Spring

Presents an overview of career opportunities in the media industry. Introduces basic principles common to success in the media industry, common media industry entrance strategies and the history of the industry from film to online media. In addition this course will cover basic theories behind what shapes and drives the media industry.

DMC-104 Digital Video Editing

4 credits, Fall/Winter/Spring

Students will utilize video editing skills. These skills will include logging and capturing raw video, assembly of shots on a time line, and the use of effects in the creation of a final video sequence. Along with text generation and video compositing, this course will offer students an in-depth overview of the video editing process. Course will explore the history of film editing and the theory behind various forms of film and video editing. Lab component included. Recommended: WRD-090 or placement in WR-121

DMC-106 Animation & Motion Graphics I

3 credits, Fall/Winter

Introduction to the fundamentals of animation and motion graphics design. This project-based course will explore experimental and new technological approaches to creating digital effects and animation for video and web-based applications. Students will learn the basics of After Effects to create successful motion graphics projects. Previous experience with computer graphics and digital video is recommended. Recommended: ART-221, ART-225, ART-226, and DMC-104

DMC-107 Animation & Motion Graphics II

3 credits, Winter/Spring

This project-based course will explore intermediate aspects of experimental and new technological approaches to creating digital effects and animation for video and web-based applications. Students will learn intermediate features of Adobe After Effects to create successful motion graphics projects. Previous experience with computer graphics and digital video is recommended.

DMC-108 Animation & Motion Graphics III

3 credits, Spring

Continuation of the process of animation and motion graphics design. This project-based course will explore advanced aspects of experimental and new technological approaches to creating digital effects and animation for video and web-based applications. Previous experience with computer graphics and digital video is recommended. Students will learn advanced aspects of After Effects to create successful motion graphics projects. Prerequisite: ART-107 or DMC-107. Recommended: ART-221, ART-225, ART-226, and DMC-104

DMC-109 Introduction to Stop Motion Animation

1 credit, Not Offered Every Year

Introduces basic stop motion animations tools, materials, techniques and elements of storyboarding, scripting, narrative development, compositing, special effects and audio integration into a final group film. Assignments include character development, rigging, set creation, photography, video compositing, and audio recording and synching. Uses digital cameras, Adobe After Effects and Photoshop, and Dragonframe stop motion software. Recommended: DMC-106 and ART-225

DMC-132 Video Game 3D Modeling

3 credits, Not Offered Every Term

This course is intended for students interested in pursuing a career in 3D modeling and/or 3D Video Game Art Production. Upon completion of the course, students will have a working knowledge of tools and navigation in 3Ds Max along with techniques and pipeline familiarity in video game art production. Students will also learn the importance of deadlines, file management and organization. Prerequisites: ART-106 or DMC-106. Recommended: DMC-250, DMC-104, and DMC-107 or ART-107

DMC-133 Introduction to Video Game Design

3 credits, Not Offered Every Term

This course is intended for students interested in developing basic skills in game design and development. Upon completion of the course, students will have a working knowledge of a typical game development pipeline consisting of: importing assets from programs such as Adobe Photoshop and 3ds Max into the Unity game engine, authoring prototypic games in Unity, and building deployable games. Students will also learn the importance of deadlines, file management and organization.

DMC-147 Music, Sound & Moviemaking

1 credit, Fall/Winter/Spring

Presents the basic components of designing, shooting, recording audio, and post production of movies as well as the history and theory that has led to contemporary film production.

DMC-170 Introduction to VFX Compositing

3 credits, Not Offered Every Year

This course is a progression from layer based After Effects into node-based compositing. It will explore basic color theory and introduce the various techniques used in digital compositing. Students will be required to design and complete a series of projects applying basic rotoscoping, paint and keying techniques, using various rendering formats. Ultimately this course will explore "matchmoving concepts" and CG + Live Action integration. Prerequisite: ART-106 or DMC-106. Recommended: DMC-104 and DMC-107, or ART-107 and DMC-250

DMC-191 Digital Multimedia**Communications Portfolio Project II**

3 credits, Fall/Winter/Spring/Summer

The purpose of this course is to provide students the opportunity to combine their skills, knowledge, and special interests in the revision, refinement, and further development of an original finished product representative of any one of the focus areas included in the Digital Multimedia Communications Program, and to collaborate with peers in the process of integrating their work with one additional DMC focus area.

DMC-192 Digital Multimedia**Communications Portfolio Project III**

4 credits, Fall/Winter/Spring/Summer

The purpose of this course is to provide students the opportunity to combine their skills, knowledge, and special interests in the production and production management of an original portfolio project that reflects full integration of DMC focus areas.

DMC-194 Introduction to Film

4 credits, Not Offered Every Term

Viewing, discussion, and analysis of films from a variety of eras and cultures. Students will learn to analyze a film beyond its surface meaning, drawing on film aesthetics, technology, history, and theory. The interpretive and critical thinking skills they develop can be applied to a variety of modern media. Recommended: WRD-098 or placement in WR-121

DMC-195 American Film

4 credits, Not Offered Every Term

This course will focus on the history and theory of American filmmaking from 1895 to the present. Film will be viewed as a visual language and an evolving art form that expresses and influences American culture. Recommended: WRD-098 or placement in WR-121

DMC-205 Directing for Film & Video

4 credits, Winter

Offers students interested in filmmaking the skills needed to successfully direct performances specifically for the screen. Lab component included.

DMC-221 Flash Animation: Design & Techniques

3 credits, Winter/Spring

Introduces the principles of animation using Adobe Flash software. The course will emphasize design principles, analytical skills and creativity. Students will learn the basics of Flash in order to create successful animated projects. Prerequisite: Pass CS-195 or pass ART-225, equivalent experience, or instructor consent.

DMC-222 Advanced 2D Animation: Design & Techniques

3 credits, Spring

Covers advanced principles of animation using Adobe Flash and other software. The course will emphasize professional workflow and techniques of animation production for multimedia platforms.

DMC-230 Documentary Film Production

4 credits, Winter

Introduction to the concepts, fundamentals and production of documentary film making. This lecture/lab course will explore traditions and new technological approaches to creating digital documentary films. Previous experience with film studies and digital video is recommended. Prerequisites: DMC-194 and DMC-104. Recommended: WRD-090 or placement in RD-115; WRD-098 or placement in WR-121.

DMC-242 Field Recording & Sound Design for Media

1 credit, Spring

This course offers students interested in recording and sweetening audio for film an opportunity to work with student film crews during the shooting and editing process. Corequisite: DMC-265

DMC-247 Sound for Media

3 credits, Fall

Introduction to sound as related to moviemaking, animation, and video game production. Students will have the opportunity to create and assemble sound for media into a finished product. Explores the basic components of commercial film/video production as they relate to sound.

DMC-250 Motion Capture Animation

4 credits, Spring

Introduction to the fundamentals of Motion Capture Animation for video game development and VFX. This project-based course will prepare students to work in the field of motion capture. Students will plan and direct sessions as well as process data for maximum efficiency. Through this process students will learn how to create professional level, 3D-based motion capture driven projects that can be used in video game development and film. Students will learn the basics of Motion Builder to create successful motion capture projects. Prerequisite: ART-106 or DMC-106. Recommended: DMC-205, DMC-104, ART-107 or DMC-107

DMC-264 Digital Filmmaking

4 credits, Winter

Explores the process of translating a written script into a digital film via pre-production, shooting, and post-video production. Recommended: WRD-098 or placement in WR-121

DMC-265 Advanced Digital Filmmaking

4 credits, Spring

This course applies filmmaking skills to the production of a short film from a written script. Lab component included.

DMC-280 Digital Media Communications/CWE

2-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Provides students with on-the-job work experience in the field of media studies. Corequisite: CWE-281

DMC-295 Revolutionary Film

4 credits, Not Offered Every Term

Focuses on revolutionary styles of filmmaking from around the world that continue to have an effect on how movies are made today.

DMC-296 Adaptation: Literature Into Film

4 credits, Not Offered Every Year

Adaptation: Literature into Film is an exploration in the art of transforming literary text into films. Focuses on various literary genres such as the novel, the short story, the play, and the nonfiction event, and analyzes the process of adapting these stories for page to screen, thereby creating a new art form. Recommended: WRD-098 or placement in WR-121

EC**Economics****EC-200 Introduction to Economics**

4 credits, Fall/Winter/Spring

General introduction to microeconomics as applied to individual decision-making units and to macroeconomics as applied to the operation of the economy as a whole. Course topics include economic decision making, economic systems, supply and demand models, price determination, elasticity, household income, business ownership, profit maximization, production functions and costs, and competition and market structures. Also includes goals and problems of the macro economy such as fiscal and budgets, the role of financial institutions, money creation, and monetary theory and policy. Recommended: WRD-090 or placement in RD-115

EC-201 Principles of Economics: MICRO

4 credits, Fall/Winter/Spring/Summer

Focuses on micro-economic theory dealing with the behavior of individuals and individual firms within different market structures. Covers concepts of competition, consumer decisions, and the price of economic resources, and international trade. Prerequisite: MTH-020 or placement in MTH-098. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: Sequence of EC-201 and EC-202 taken in order

EC-202 Principles of Economics: MACRO

4 credits, Fall/Winter/Spring/Summer

Introduction to economic theory, policy, and institutions. Focuses on macro-economic theory, scarcity, production, money, unemployment, inflation, and international finance. Prerequisite: MTH-020 or placement in MTH-098. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: Sequence of EC-201 and EC-202 taken in order

ECE

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Early Childhood Education**ECE-121 Observation and Guidance I in ECE Settings**

4 credits, Winter

Course is designed to help students explore in depth observation of and recording techniques of children's development and learning and to examine various child guidance techniques for children from birth-3rd grade. Students will be provided with strategies to assist them in providing positive guidance to children in a variety of settings and situations.

ECE-135 Self-Esteem in the ECE Classroom

1 credit, Not Offered Every Term

Focuses on the feelings of love, selfworth, trust, competency, and even power that begin to form long before the child has the capacity to express them in words. Emphasis is on understanding the importance of facilitating children's feelings of self-esteem, while focusing on the nurturing needs of the children.

ECE-139 Program Management in ECE

1 credit, Not Offered Every Term

Focuses on planning and evaluating an early childhood program's specific goals (short and long term) for working with children and their families. Emphasis on administrative tasks such as meeting state and national standards and requirements, maintaining records, and striving for continuous improvement in program quality.

ECE-142 Media, Technology and the Influences on Child Development

1 credit, Not Offered Every Term

Focuses on the implication and influences of media and technology on the development of the young child. Emphasizes analysis of media and technology tools for effectiveness in supporting the development of young children.

ECE-143 Kindergarten Readiness

1 credit, Not Offered Every Term

Introduces core concepts of kindergarten readiness, including outcomes that are focused on in Pre-K as well as strategies for children as they prepare for kindergarten.

ECE-144 Working With the Gifted Young Child

1 credit, Not Offered Every Term

Focuses on understanding the needs of the gifted young child and selecting strategies for supporting their development individually as well as in group settings.

ECE-145 Understanding Superhero Play in the Classroom

1 credit, Not Offered Every Term

Develops an understanding of superhero play in the development of young children and explores the role of adults in supporting and guiding their dramatic play. Emphasis will include how adults show children to use power wisely, understand the difference between real violence and pretend violence, settle conflicts without hurting anyone and act with compassion when others need help.

ECE-150 Introduction to Early Childhood Education & Family Studies

3 credits, Fall

Focuses on the history of early childhood education and the prominent theorists that have significantly contributed to the field. The types of programs that serve young children, birth-age 8, and their families will be examined. State and national standards in early childhood education and family studies will be explored.

ECE-154 Language & Literacy Development

3 credits, Winter

Focuses on language and literacy development of children from birth-age 8. The research foundation and components of language and literacy development will be examined. Practical strategies for promoting optimal development will be emphasized.

ECE-177 Maximizing the Outdoors in ECE Curriculum

3 credits, Spring

Focuses on how to plan, create, and implement effective outdoor learning experiences. Topics include the benefits of using the outdoors to build a child's interest in the environment and expand understanding of the world while fostering divergent thinking and creativity. Prerequisite: ECE-240

ECE-179 The Professional in Early Childhood Education and Family Studies

2 credits, Spring

Focuses on the role of the professional in Early Childhood Education (ECE) and is individualized to meet the unique professional development needs of each student. Students working on their Child Development Associate (CDA) credential will receive guidance on compiling the resource file, while students pursuing their ECE AAS will receive information and assistance in applying in the Oregon Registry.

ECE-190 Administration of Early Childhood Programs

6 credits, Not Offered Every Term

This course focuses on exploration of topics for directors of childhood care and education programs for children ranging in age from birth to twelve in diverse settings. Students will focus on best administrative practices and community relationships to build and sustain quality programs for children and families.

ECE-221 Observation & Guidance II in ECE Settings

4 credits, Fall

Designed to help students explore in greater depth the observation and guidance of children from birth-3rd grade within the classroom environment. In this more advanced course, the student focuses on additional observation and guidance techniques for observing groups of children and addresses challenging behaviors and other issues within the early childhood environment. The practitioner's role in using observation to promote his/her own development and to assist in the development of the children is explored in depth. Prerequisite: ECE-121

ECE-235 Nutrition, Music and Movement In Early Childhood Education

3 credits, Fall

Course focuses on factors that contribute to childhood obesity. Students explore current standards and evidence-based practices in nutrition education, movement and music in early childhood and explore ways to incorporate developmentally appropriate nutrition, music and movement education into the early childhood environment and curriculum.

ECE-239 Helping Children and Families Cope With Stress

3 credits, Spring

Focuses on stressors in society that can affect children and families including environmental stress, divorce and death. Effective strategies teachers can use to support children and families during times of stress are included.

ECE-240 Environments and Curriculum Planning

3 credits, Winter

Focuses on an introduction of creating learning environments and curriculum for children from three years old through five years old in home or center-based programs. Course covers theories and relationships between physical and social space, activities, experiences, and materials. Students are introduced to the use of developmentally and culturally appropriate practices in planning and selecting environments and curriculum for young children.

ECE-241 Environments and Curriculum Planning: Infants and Toddlers

3 credits, Fall

Builds upon knowledge and skills learned in ECE-240: Environments and Curriculum Planning. Emphasis is on application of research-based strategies to implement and evaluate early childhood environments and curriculum for children from birth-three years old. Focus is on integrating content knowledge throughout all classroom activities
Prerequisite: ECE-240

ECE-280 Early Childhood Education/CWE

2-6 credits, Spring

Provides students with on-the-job experience in the field of early childhood education. Students will work nine hours a week in pre-approved educational settings that serve children from six weeks old through age eight. Prerequisites: ECE-150, ECE-121, and ECE-154. Corequisites: CWE-281

ECE-289 The Project Approach in Early Childhood Education

1 credit, Winter

Designed to help participants explore in depth The Project Approach methodology. They will become familiar with the steps involved in setting up this integrated approach to learning within their own classroom, while acquiring knowledge on how this study method supports young children's development in all domains: social, emotional, cognitive, physical, and language-literacy.

ECE-291 Practicum II

4 credits, Winter

Focuses on field experience for students in a variety of educational settings, paralleling duties regularly assigned to early childhood educators. This course allows students to apply knowledge, methods, and skills gained from early childhood education and family studies courses. The seminar covers classroom experiences, best practices and assessment techniques. Prerequisite: ECE-121, ECE-150, ECE-280, HDF-225, and HDF-247

ECE-292 Practicum III

4 credits, Spring

Focuses on field experiences for early childhood education students in a variety of educational settings, serving children from birth through kindergarten. This course allows students to deepen and apply their knowledge, methods, and skills gained from early childhood education and family studies courses as well as the previous terms of practicum and CWE. The seminar covers continuing observation/assessment, assisting the supervising teacher in implementing an integrated approach to curriculum with attention paid to working with diverse children and their families. Students will complete their professional portfolio in this course, documenting how they have achieved the program learning outcomes. Required: Instructor consent. Prerequisite: ECE-154, ECE-240, ECE-291, ED-254, HDF-240.

ED

Education

ED-100 Introduction to Education

3 credits, Fall/Winter/Spring

Examines career options and pathways in the field of education. Explores the history of and current issues impacting the American educational system. Provides an overview of diversity in educational settings and the characteristics of effective schools and teachers.

ED-113 Instructional Strategies in Reading & Language Arts

3 credits, Fall

Provides foundational knowledge for the teaching of literacy skills in pre-Kindergarten through secondary settings. Addresses foundations of literacy as well as the developmental stages of literacy. Focuses on instructional strategies for teaching reading and writing to diverse student populations.

ED-114 Instructional Strategies in Math & Science

3 credits, Spring

Introduces the development of math and science concepts and presents a systematic approach to math and science instruction. Emphasis is on linking math and science instruction and assessment to content standards.

ED-130 Comprehensive Classroom Management

3 credits, Fall

Focuses on creating positive classroom and school climates, organizing and managing classrooms, improving instruction, dealing with classroom discipline problems, developing individualized plans for students experiencing behavioral problems, and developing school-wide student management programs.

ED-131 Instructional Strategies

3 credits, Spring

Examines the knowledge, skills, and characteristics of effective teachers. Focuses on successful instructional planning and delivery of curriculum. Covers teacher-centered and student-centered instructional strategies and ways to differentiate instruction for diverse learners.

ED-150 Creative Activities for Children

3 credits, Summer

Focus is on understanding and implementing developmental approach to creative activities for young children; involves hands-on experience with a variety of mediums including art, music, movement, and creative dramatics.

ED-169 Overview of Students With Special Needs

3 credits, Winter

Provides an introduction to the categories of disability described in the Individuals with Disabilities Education Act (IDEA). Topics include definitions under federal law, implications in school settings, and intervention strategies to meet students' special needs.

ED-200 Foundations of Education

3 credits, Winter

Provides an overview of the American educational system, including historical, legal and philosophical foundations of education. Explores the financing, governance and organization of education in the U.S. Examines the roles and ethical obligations of professional educators.

ED-220 Foundations of Career Technical Education

3 credits, Summer

Provides an introduction to the field of Career and Technical Education (CTE). Examines the historical and legislative foundations of CTE in the United States. Discusses the role of special populations in CTE programs. Provides an overview of CTE programs, teacher certification, and student organizations. Addresses current trends and issues in the field.

ED-229 Learning & Development

3 credits, Winter

Focuses on foundational ideas, concepts, principles, and theories in the field of educational psychology that have a significant influence on educational practice. Provides students with an overview of psychological theories regarding human development, intelligence, motivation, and the learning process. Students learn how to apply strategies and techniques derived from these theories in the classroom.

ED-235 Educational Technology

3 credits, Fall

Prepares students for the use of media and technology in educational settings. Develops an understanding of the role of media in learning and methods for incorporating technology in instruction. Focuses on the use of technology tools to support how teachers create and evaluate learning experiences for students.

ED-246 School, Family & Community Relations

4 credits, Summer

Focuses on the knowledge and skills to work effectively with families and community professionals in early childhood education (6 weeks of age through 3rd grade). Emphasis is on building and maintaining positive relationships to foster cooperation and mutual respect between early childhood professionals and the families of the children with whom they are working.

ED-254 Instructional Strategies for Dual Language Learners

3 credits, Winter

Examines pedagogical and cultural approaches which lead to successful development of English language skills and content knowledge for children who speak a home language other than English.

ED-258 Multicultural Education

3 credits, Spring

Covers the philosophy, activities, and techniques appropriate to a culturally sensitive classroom for children from birth through post-secondary. Emphasis will be on understanding the impact of culture on individual perception and learning and group dynamics.

ED-280 Practicum/CWE

2-6 credits, Fall/Winter/Spring

Supervised practicum in an elementary, secondary, or post-secondary educational setting. Participants will utilize and develop knowledge, skills, and attitudes relevant to working in schools and with students. Allows students to gain classroom experience and apply knowledge gained in education courses. Prerequisite or Corequisite: ED-100. Corequisites: CWE-281. Required: Instructor consent.

EET

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Electronics Systems Technology

Courses listed with the EET prefix are the main core classes for the Electronics Engineering Technology program. For additional information contact the Manufacturing department at 503-594-3318.

EET-112 Electronic Test Equipment & Soldering

3 credits, Fall

Provides basic understanding, operation and set-up of electronic test equipment. Students will set-up, operate, and make measurements using meters, function generator, digital storage oscilloscope and logic analyzer and solder to IPC 610A standards.

EET-127 Semiconductor Circuits I

4 credits, Spring

Introduction to the basic concepts of semiconductor devices and the fundamental principles of the device operation. Industry standard devices will be used. Prerequisite: EET-137

EET-137 Electrical Fundamentals I

4 credits, Fall

Introduction to basic concepts of voltage, current, resistance and their relationships in DC circuits. Analysis of series, parallel and series-parallel circuits will be made using Ohm's and Kirchhoff's laws and DC Network theorems. Recommended: MTH-050 or higher

EET-139 Principles of Troubleshooting I

2 credits, Winter

Emphasizes theories and practices useful in troubleshooting failures in any application. Focuses on the overall philosophy and strategy of troubleshooting, as opposed to detailed tactics of specific applications. Includes a computer applications laboratory. Recommended: MFG-109 or MFG-209

EET-141 Electrical Fundamentals II

4 credits, Winter

Introduction to basic concepts of source conversion and current sources. Network theorems, inductors, capacitors, magnetics, and transient analysis of RC and RL circuits will also be covered. Prerequisite: EET-137

EET-142 Electrical Fundamentals III

4 credits, Spring

AC circuits analysis, peak, average, RMS, and peak-to-peak voltages in relation to AC circuits. Power, energy, frequency, and transformers are covered. Prerequisite: EET-141

EET-157 Digital Logic I

3 credits, Winter

Introduction to digital logic principles, numbering systems and conversions and gate operations. Using principles, circuit analysis will be used to minimize logic networks. Industry standard devices will be used. Recommended: EET-137 and MTH-050

EET-215 Electromechanical Systems I

2 credits, Fall

This course emphasizes applied electromechanical principles. The theory and application of force, work, torque, energy power and force transformers are explored. Covers motion control systems, basic relay circuits and sensors, stepper and servo motors and power transmission systems. Introductory mechanics areas also covered, including simple machines and an introduction to static and dynamic forces. Prerequisite or Corequisite: EET-137 or MFG-130

EET-227 Semiconductor Circuits II

3 credits, Fall

Second in series concentrating on the application, design and circuit analysis of transistor amplifying and switching circuits. Industry standard devices will be used. Prerequisite: EET-127

EL**Study Skills**

See also Reading (RD)

EL-085 Study Skills for Math

1 credit, Winter/Spring

Focuses on study strategies specific to math, including note taking; reading math textbooks; preparing for, taking, and analyzing math tests. Addresses math anxiety, memory techniques and effective habits for success in math.

EL-090 Applied Study Skills

3 credits, Fall/Winter/Spring/Summer

Emphasizes practical study skills. Strategies for organizing study materials and time, remembering information, studying textbooks and taking lecture notes will be applied. Methods of preparing for tests, taking tests, and managing online course components such as Moodle are addressed. Recommended: WRD-098 or placement in WR-121

EL-103 Taking Effective Notes

1 credit, Fall/Winter/Spring/Summer

Designed to help students develop effective note-taking skills. Several note-taking systems are introduced and practiced. Prerequisites: Pass WRD-080 or placement in WRD-090

EL-111 College Study Skills

3 credits, Fall/Winter/Spring

Emphasizes time management, listening/notetaking, testing skills/anxiety, college resources, learning styles, reading strategies, textbook reading, and concentration skills. Prerequisites: WRD-080 or placement in WRD-090

EMT

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Emergency Medical Technician**EMT-101 Emergency Medical Technology Part I**

5 credits, Fall/Winter/Spring/Summer

Develops skills and training at the basic life support (BLS) level. Includes signs and symptoms of illness and injury, initial treatment, stabilization, and transportation. Focus on: airway management, and patient assessment. Required: AHA CPR Healthcare Provider or equivalent. Prerequisite: WRD-090 or placement in RD-115, WRD-098 or placement in WR-121, and MTH-060 with a C or better or placement in MTH-065

EMT-102 Emergency Medical Technology Part II

5 credits, Fall/Winter/Spring/Summer

Continuation of EMT-101. Focus on: medical and trauma emergencies, EMS operations, and special populations. Includes 16 hours of observational time in an emergency department and with an EMS unit. Prerequisite: EMT-101

EMT-105 Introduction to Emergency Medical Services

3 credits, Fall

Introduces the student to EMS. Examines the career path for paramedics. Explores structure and function of EMS systems. Includes roles and responsibilities, operations, medico-legal consideration, stress management, blood borne pathogens, and other Oregon specific content.

EMT-107 EMT Rescue

3 credits, Spring

Covers EMS operational areas including rescue practices, standard and rapid patient extrication, introduction to heavy extrication, control of rescue operations, scene safety, and more. Prerequisite: EMT-101

EMT-108 Emergency Response Patient Transportation

2 credits, Spring

Covers ambulance operations, laws, maintenance and safety, emergency response driving and route planning. Prerequisite: EMT-101

EMT-109 Emergency Response Communication/ Documentation

2 credits, Winter

Covers principles of communication via verbal, written and electronic modes in the provision of EMS. Documentation of the elements of patient assessment, patient care and transport, communication systems, radio types, reports, codes and correct techniques. Prerequisite: EMT-101

EMT-217 Basic EKG Interpretation I for Emergency Medical Technicians

1 credit, Spring

Presents the student with an introductory overview related to the anatomy and physiology of the heart. It also explores normal electrical conduction as well as common variations as evidenced by changes in the waveform on the cardiac monitoring device. The course will also focus on the student's ability to perform cardiac monitoring via 3, 5 and 12-lead monitoring devices.

EMT-218 Basic EKG Interpretation II for Emergency Medical Technicians

1 credit, Spring

Builds upon the knowledge gained in EMT-217. The course will focus on the student's ability to understand and recognize variations in the electrical conduction of the heart as evidenced by changes on the 12-lead EKG. The course will encompass the recognition and treatment modalities of sinus, atrial, junctional and ventricular rhythms as well as heart block. Recognition and treatment of electrical conduction problems related to ischemia, injury and drug/electrolyte imbalances will also be discussed.

ENG**English****ENG-104 Introduction to Literature: Fiction**
4 credits, Summer/Fall

An introduction to American and international short stories, with a focus on the fundamental elements of fiction. Also examines the historical, social, and cultural background and significance of fiction. Students engage in literary analysis, use literary terminology, and develop personal and scholarly responses to fiction. Recommended: WRD-098 or placement in WR-121

ENG-105 Introduction to Literature: Drama
4 credits, Winter

ENG-105 Course Description:

An introduction to American and international drama, emphasizing reading, appreciation, discussion, and literary analysis. Focuses on defining the genre and elements of drama, encouraging students' personal reflections and cultural understanding, incorporating relevant literary theories, and practicing the close reading and analysis of dramatic works. Recommended: WRD-098 or placement in WR-121

ENG-106 Introduction to Literature: Poetry
4 credits, Spring

An introduction to American and international poetry. Explores the fundamental elements of poetry and examines the historical, social, and cultural significance of various poems. Students engage in literary analysis, use literary terminology, and develop personal and scholarly responses to poetry. Recommended: WRD-098 or placement in WR-121

ENG-107 World Literature: Ancient
4 credits, Fall

Literature of the ancient world: epic, lyric, and dramatic literature with an emphasis on Greek, Roman, Hebrew, Egyptian, and Hindu works. Through class discussion and written work, students practice close reading and literary interpretation, explore the readings' contemporary relevance, and relate the readings to their own lives and the world. Recommended: WRD-098 or placement in WR-121

ENG-108 World Literature: Medieval Through Enlightenment

4 credits, Winter

Readings from the Middle Ages through the eighteenth century 'Enlightenment' period, emphasizing Cervantes, Dante, and Voltaire. Through class discussion and written work, students practice close reading and literary interpretation, explore the readings' contemporary relevance, and relate the readings to their own lives and the world. Recommended: WRD-098 or placement in WR-121

ENG-109 World Literature: Romantic Through Modern

4 credits, Spring

Readings from the late eighteenth century 'Romantic' period through modern times, ranging from Russia to Nigeria to Columbia. Through class discussion and written work, students practice close reading and literary interpretation, explore the readings' contemporary relevance, and relate the readings to their own lives and the world. Recommended: WRD-098 or placement in WR-121

ENG-116 Introduction to Literature: Comics
4 credits, Fall

Examines the intrinsic literary and artistic qualities of comics, as well as their connections to classic literature, and the literature and other art they have inspired. Prerequisites: WRD-098 or placement in WR-121

ENG-121 Mystery Fiction

4 credits, Fall

An introduction to the genre of detective or "mystery" fiction. Students will read, discuss, and analyze short stories and novels by writers including Mystery novels and short stories by such writers including Edgar Allan Poe, Sir Arthur Conan Doyle, Agatha Christie, Dorothy Sayers, Raymond Chandler, and Sue Grafton. Recommended: WRD-098 or placement in WR-121

ENG-130 Leadership in Literature

4 credits, Not Offered Every Year

Examines the nature of leadership by analyzing characters who are leaders in major literary works. Students will read and analyze texts, discuss character motivation, and determine an alternate resolution if possible. Recommended: WRD-098 or placement in WR-121

ENG-194 Introduction to Film

4 credits, Not Offered Every Year

Viewing, discussion, and analysis of films from a variety of eras and cultures. Students will learn to analyze a film beyond its surface meaning, drawing on film aesthetics, technology, history, and theory. The interpretive and critical thinking skills they develop can be applied to a variety of modern media. Recommended: WRD-098 or placement in WR-121

ENG-195 American Film

4 credits, Winter

This course will focus on the history and theory of American filmmaking from 1895 to the present. Film will be viewed as a visual language and an evolving art form that expresses and influences American culture. Recommended: WRD-098 or placement in WR-121

ENG-201 Shakespeare

4 credits, Fall

Selected comedies, histories, tragedies, romances, and poetry. Students focus on reading and discussion, literary interpretation, and relating Shakespeare's work to their lives and the world. Works from ENG-201 will not be repeated in CCC's other Shakespeare course, ENG-202. Recommended: WRD-098 or placement in WR-121

ENG-202 Shakespeare

4 credits, Winter

Selected comedies, histories, tragedies, romances, and poetry. Students focus on reading and discussion, literary interpretation, and relating Shakespeare's work to their lives and the world. Works from ENG-202 will not be repeated in CCC's other Shakespeare course, ENG-201. Recommended: WRD-098 or placement in WR-121

ENG-204 Survey of English Literature, Part 1

4 credits, Fall

Representative study of British literature, including major works, writers, and literary forms, from its beginnings through early eighteenth century. Readings from the Anglo-Saxon, Middle English, Renaissance, Earlier Seventeenth century, and Restoration periods. Recommended: WRD-098 or placement in WR-121

ENG-205 Survey of English Literature, Part 2

4 credits, Winter

Representative study of British literature, including major works, writers, and literary forms. Late eighteenth century through modern. Representative readings from the Romantic, Victorian and modern periods. Recommended: WRD-098 or placement in WR-121

ENG-213 U.S. Latino Literature

4 credits, Not Offered Every Year

Survey of U.S. Latino/a literature of various genres and historical periods. Literary contributions by writers of varied cultural heritage, including Chicano, Cuban-American, Puerto-Rican and more. Prerequisites: WRD-098 or placement in WR-121

ENG-214 The Graphic Memoir

4 credits, Winter

Explores memoirs and other works of creative non-fiction executed in the medium of comics. Specific attention is given to the unique ways comics amplify the rhetorical and aesthetic impact of autobiographical storytelling upon its creators and audiences, as well as the social-historical contexts for such work. Prerequisites: WRD-090 or placement in WR121 and RD-115;. Recommended: ENG-116

ENG-218 Arthurian Literature

4 credits, Not Offered Every Year

Origins and development of Arthurian literature from medieval to modern times. Examines topics such as knight-hood, chivalry, the hero's quest, abduction and adultery, courtly love, the Round Table. Prerequisites: WRD-098 or placement in WR-121

ENG-225 Creative Nonfiction Literature

4 credits, Not Offered Every Year

Discussion and analysis of various types of creative nonfiction such as literary journalism, memoirs, nature or science writing, literary travel writing, and personal essays. Prerequisites: WRD-098 or placement in WR-121

ENG-226 Popular Literature

4 credits, Winter/Spring

Focuses on genre work within prose, film, comics and/or videogames that is specific in theme and targeted towards a more mass audience than traditional literary work. Genres might include but not necessarily be limited to horror, fantasy, science-fiction, romance, and/or westerns. Prerequisites: WRD-098 or placement in WR-121

ENG-230 Documentary Film

4 credits, Not Offered Every Term

This course will focus on documentary film history and theory. Students will learn to analyze documentary film and appreciate its value as a mode of cultural expression and influence. Recommended: WRD-098 or placement in WR-121

ENG-240 Native American Mythology

4 credits, Not Offered Every Year

Explores Native American mythology and its cultural, social, and literary significance; views Native American mythology in its historical and geographic positions and in the larger context of world literary tradition; considers how studying myth affects and influences reading other works; introduces theoretical approaches to mythology and basic literary elements and terminology. Prerequisites: WRD-090 or placement on WR-121 and RD-115

ENG-241 Norse Mythology

4 credits, Not Offered Every Year

Explores Norse mythology and its cultural, social, and literary significance; views Norse mythology in its historical and geographic positions and in the larger context of Western literary traditions; introduces theoretical approaches to mythology and basic literary elements and terminology; considers how studying myth affects and influences reading other works; connects Norse myth to medieval European and modern fantasy literature. Recommended: WRD-098 or placement in WR-121

ENG-242 Middle Eastern Mythology

4 credits, Not Offered Every Year

Explores Middle Eastern mythology and its cultural, social, and literary significance; views Middle Eastern mythology in its historical and geographic positions and in the larger context of Western literary tradition; introduces theoretical approaches to mythology and basic literary elements and terminology; considers how studying myth affects and influences reading other work; explores Middle Eastern myth's influence on the Hebrew Bible. Recommended: WRD-098 or placement in WR-121

ENG-250 Greek Mythology

4 credits, Not Offered Every Term

Explores the historical, cultural, social, and literary significance of Greek myths; views Greek mythology in its historical and geographic positions and in the larger context of Western civilization and literary tradition; considers how studying myth affects and influences reading other works; introduces theoretical approaches to mythology and basic literary elements and terminology. Recommended: WRD-098 or placement in WR-121

ENG-251 Celtic Mythology

4 credits, Not Offered Every Year

Explores the historical, cultural, social, and literary significance of Celtic myths; views Celtic mythology in its historical and geographic positions and in the larger context of Western civilization and literary tradition; considers how studying myth affects and influences reading other works; introduces theoretical approaches to mythology and basic literary elements and terminology. Recommended: WRD-098 or placement in WR-121

ENG-252 Hindu Mythology

4 credits, Not Offered Every Year

Explores the historical, cultural, social, and literary significance of Hindu myths; views Hindu mythology in its historical and geographic positions and in the larger context of world civilization and literary tradition; considers how studying myth affects and influences reading other works; introduces theoretical approaches to mythology and basic literary elements and terminology. Recommended: WRD-098 or placement in WR-121

ENG-253 American Literature, Part 1

4 credits, Winter

American literature from the pre-colonial to nineteenth century, both major and lesser-known writers. Recommended: WRD-098 or placement in WR-121

ENG-254 American Literature, Part 2

4 credits, Spring

Representative readings from the mid-nineteenth century to twentieth centuries. Surveys the development of American fiction, nonfiction, poetry, and drama through the study of the works of both major and lesser-known writers. Recommended: WRD-098 or placement in WR-121

ENG-255 American Literature

4 credits, Not Offered Every Year

Focus on selected authors and works of modern American fiction, poetry, nonfiction, and drama. Recommended: WRD-098 or placement in WR-121

ENG-260 Introduction to Women Writers

4 credits, Not Offered Every Year

The study of the works (e.g. plays, poems, fiction, new media) created by women writers, both classic and contemporary, with an emphasis on women's evolving social, historical, and economic roles. Recommended: WRD-098 or placement in WR-121

ENG-261 Literature of Science Fiction

4 credits, Not Offered Every Year

Introduction to the literature of science fiction in print and film, exploring historical and contemporary themes. The course covers a variety of authors and films, and examines the art and function of this genre of fiction. Recommended: Pass WRD-098 or placement in WR-121.

ENG-266 The Literature of War

4 credits, Spring

Fiction, poetry, nonfiction, and popular song lyrics dealing with the experience of war. Crane, Remarque, Trumbo, Heller, Vonnegut, Owen, Sassoon, and writers of the Vietnam War will be examined and discussed. Literature emerging from the wars in Afghanistan and Iraq will also be covered. Recommended: WRD-098 or placement in WR-121

ENG-270 Introduction to Literary Criticism

4 credits, Spring

Students will closely study famous literary texts through a variety of critical approaches such as Feminism, Psychoanalysis, Marxism, reader-response, and New Historicism.

ENG-280 English/CWE

2-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Provides students with on-the-job experience in the field of English studies. Corequisite: CWE-281

ENG-295 Revolutionary Film

4 credits, Not Offered Every Term

This course focuses on revolutionary styles of filmmaking from around the world that were socially transformative, in addition to changing the way movies are made. Recommended: WRD-098 or placement in WR-121

ENG-296 Adaptation: Literature Into Film

4 credits, Not Offered Every Year

Adaptation: Literature into Film is an exploration into the art of transforming literary texts into films. The course focuses on various literary genres such as the novel, the short story, the play, and the nonfiction event, and analyzes the process of transforming these stories from page to screen, thereby creating a new art form. Note: This is a literature and not a writing class. Recommended: WRD-098 or placement in WR-121

ENG-297 A.S. Degree Portfolio

1 credit, Fall/Winter/Spring/Summer

This course provides the opportunity for A.S. Degree students to revise, edit, reflect upon, and compile their best work from their various focus areas to meet the outcomes for the program and prepare for transfer to a university. Recommended: WRD-098 or placement in WR-121. Required: Students must be in the second year of their course of study, and have the majority of their focus area and transfer requirements complete.

ENGR**Engineering****ENGR-111 Introduction to Engineering**

3 credits, Fall/Winter/Spring

Introduction to basic ideas and tools of the engineering profession. Rudiments and methods of engineering analysis, design, and problem solving culminating in a design project. The class will cover all facets of design, including background research, requirement specification and prioritization, development, prototype construction, testing, and evaluation for future redesigns. Prerequisite or Corequisite: Take MTH-112 or higher

ENGR-112 Engineering Programming

3 credits, Fall/Winter/Spring

Introduction to basic scientific and engineering computing using MATLAB. Rudiments and methods of engineering analysis, design, and problem solving with computational tools. Emphasis on developing proficiency in writing functions and programs. Prerequisite or Corequisite: MTH-112 or higher

ENGR-115 Engineering Graphics

3 credits, Spring

Mechanical design automation software used to design parts and assemblies, design methods used to build, maintain and modify parts. Covers 2D documentation and isometric views cooperated with ASME standards. Includes real time shaded 3D modeling. Prerequisite or Corequisite: MTH-112 or higher

ENGR-171 Digital Logic

4 credits, Winter

The first course in digital design covers basic logic gates, Boolean algebra, Karnaugh mapping, number systems, timing analysis, and state machines. Students will become proficient with computational tools including schematic capture programs and circuit simulators. Prerequisite: MTH-111

ENGR-211 Statics

4 credits, Fall

First term of engineering mechanics sequence. This course focuses on the study of force systems acting on particles or rigid bodies under equilibrium conditions. Prerequisites: MTH-252. Corequisites: PH-211

ENGR-212 Dynamics

4 credits, Winter

Kinematics, kinetics, work-energy, and impulse-momentum relationships of engineering systems. The course examines the fundamental principles of Newton's laws of motion, with applications to basic particles and rigid bodies in one, two, and three dimensions. Prerequisites: ENGR-211 and PH-211

ENGR-213 Strength of Materials

4 credits, Spring

Introduces the relation of externally applied loads and their internal effects on deformable bodies, such as columns, shafts, beams and statically indeterminate structures or systems made up of such members. Prerequisite: ENGR-211

ENGR-221 Electrical Circuit Analysis

4 credits, Fall/Spring

Designed to give the student a thorough understanding of basic electrical circuit theory, this course covers voltage and current relationships and fundamental methods of circuit analysis. Electrical circuit parameters such as resistance, inductance, and capacitance will be examined through theory and laboratory experiments. Prerequisite: MTH-252

ENGR-222 Electrical Circuit Analysis II

4 credits, Winter

Expands upon the techniques of circuit analysis begun in ENGR-221 through theory and laboratory experiments. Covers the time response of first- and second-order circuits, the steady-state circuit behavior of circuits driven by sinusoidal sources, and the use of Laplace transforms to analyze the transient and steady-state behavior for a number of signal types. Prerequisite: ENGR-221

ENGR-223 Electrical Circuit Analysis III

4 credits, Spring

Final course in the electrical circuits sequence. The main emphases of the course are frequency response of circuits, the design and analysis of filters, A/C steady state circuits with Laplace transform analysis, three-phase power, and two-port networks. The laboratory portion of the course will consist of one project involving significant design and analysis. Prerequisite: ENGR-222

ENGR-231 Properties of Materials

4 credits, Winter

This course is an introduction to materials science, a field that describes the behavior of materials by utilizing principles of chemistry and physics to engineer new materials and predict their resultant properties. The course will focus on describing the microscopic physical and chemical structure of materials and relating that structure to the macroscopic thermal, electrical, and mechanical properties. The course will also cover the connection between atomic/crystal structure and materials processing. Prerequisite: CH-221

ENGR-271 Digital Systems

4 credits, Spring

The second course in digital design covers synchronous state machine circuits, microprocessor architecture, shift register devices, and the design of memory systems. Prerequisite: ENGR-171

ESH

Courses with this prefix may not transfer with to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Environmental Safety & Health**ESH-100 Environmental Regulations**

1-3 credits, Fall/Winter/Spring

An overview of environmental regulations as they pertain to industry, agriculture, schools and the general public. Major points of environmental law, federal and state regulatory statutes and regulations, and the agencies responsible for their enforcement. This course has been developed with the cooperation of DEQ.

ESH-101 Hazardous Waste Management

2 credits, Fall/Winter/Spring

DEQ authorized class. This class offers ways to reduce, identify, store, and dispose of hazardous waste in Oregon. Certificate available from DEQ.

ESL

Courses with this prefix will not transfer to a four-year institution. Courses are intended for ESL students.

English as a Second Language**ESL-010 Beginning Grammar**

0 credits, Not Offered Every Term

English language learners study and practice the simple present tense of the verb "to be," nouns, descriptive and possessive adjectives, prepositions of place and time, and simple sentence structures in written and spoken English. Required: Minimum Student Performance Level (SPL) of 2

ESL-012 Beginning ESL

0 credits, Fall/Winter/Spring/Summer

English language learners speak and listen to simple words, phrases, questions, statements and commands using common English vocabulary in simple, highly-structured tasks.

ESL-014 Beginning Reading & Writing

0 credits, Fall/Winter/Spring/Summer

English language learners read and write the alphabet, sight words, and simple sentences.

ESL-016 Integrated Beginning ESL

0 credits, Fall/Winter/Spring/Summer
English language learners are introduced to the basic language necessary to function in day-to-day American society; language functions are taught in the contexts of work, family and community.

ESL-020 Upper Beginning Grammar

0 credits, Fall/Winter/Spring/Summer
English language learners study and practice basic verb forms (simple present and present progressive), and adverbs of frequency, in written and spoken English.

ESL-024 Upper Beginning Reading & Writing

0 credits, Fall/Winter/Spring/Summer
English language learners read short texts to improve reading skills, write simple, compound, and complex sentences, and write related sentences in paragraph form for the contexts of school, work, family and community.

ESL-025 Upper Beginning Writing

0 credits, Not Offered Every Term

English language learners write simple, compound, and complex sentences, and write related sentences in paragraph form for the contexts of school, work, family and community.

ESL-030 Intermediate Grammar A

0 credits, Not Offered Every Term

One of a two-part series. English language learners extend their understanding of basic verb forms (simple present, simple past, and present progressive), study and practice past progressive, used to, future time formations, and wh-questions in written and spoken English.

ESL-031 Intermediate Grammar B

0 credits, Not Offered Every Term

One of a two-part series. English language learners study and practice present perfect verb forms with time expressions and adverbs of frequency, modals of ability, permission, and advice, and comparative and superlative adjectives in written and spoken English.

ESL-032 Intermediate Conversation

0 credits, Fall/Winter/Spring/Summer

English language learners study and practice speaking and listening skills and strategies in structured tasks to improve fluency in the contexts of school, work, family and community.

ESL-034 Intermediate Reading & Writing

0 credits, Fall/Winter/Spring/Summer
English language learners read a variety of texts to improve reading skills, and write paragraphs focused on a single topic developed with logically organized facts and details for the contexts of school, work, family and community.

ESL-035 Intermediate Writing

0 credits, Not Offered Every Term
English language learners write paragraphs focused on a single topic developed with logically organized facts and details for the contexts of school, work, family and community.

ESL-040 Upper Intermediate Grammar A

0 credits, Not Offered Every Term
One of a two-part series. English language learners study and practice verb forms that frequently occur together, gerunds, infinitives, and causative verbs in written and spoken English.

ESL-041 Upper Intermediate Grammar B

0 credits, Not Offered Every Term
One of a two-part series. English language learners study and practice adjective clauses, phrasal verbs, and passive voice in written and spoken English.

ESL-042 Upper Intermediate Conversation

0 credits, Fall/Winter/Spring/Summer
English language learners study and practice speaking and listening skills and strategies for independent communication to improve fluency in the contexts of school, work, family and community.

ESL-044 Upper Intermediate Reading & Writing

0 credits, Fall/Winter/Spring/Summer
English language learners read a variety of texts to improve reading skills, and produce basic multi-paragraph texts for the contexts of school, work, family and community.

ESL-045 Upper Intermediate Writing

0 credits, Summer
English language learners read a variety of texts to improve reading skills, and produce basic multi-paragraph texts for the contexts of school, work, family and community.

ESL-046 Editing for Better Writing

0 credits, Fall/Winter/Spring/Summer
English language learners improve their writing through editing. They also engage in extended reading to provide a context for writing.

ESL-047 Editing Part 1

0 credits, Not Offered Every Year
English language learners improve their writing through editing.

ESL-048 Editing Part 2

0 credits, Not Offered Every Term
English language learners improve their writing through editing.

ESL-050 Advanced Grammar A

0 credits, Not Offered Every Term
One of a three-part series. English language learners study and practice modals, adverb clauses, and discourse connectors in written and spoken English.

ESL-051 Advanced Grammar B

0 credits, Not Offered Every Term
One of a three-part series. English language learners study and practice count/non-count nouns, definite/indefinite articles, and some modals in written and spoken English.

ESL-052 Advanced Communication Skills 1

0 credits, Not Offered Every Term
English language learners practice speaking and listening strategies for effective communication in discussions, presentations, lectures, note-taking, and group projects. The course builds vocabulary, critical thinking skills, and an awareness of non-verbal communication. The focus of this course is to prepare students for college success.

ESL-053 Advanced Communication Skills 2

0 credits, Not Offered Every Term
English language learners practice speaking and listening strategies for effective communication for discussions, interviews, presentations, and note-taking to improve fluency in speaking and listening. Students will study the important effect intonation and body language have on meaning, build vocabulary and critical thinking skills, and develop confidence in speaking with purpose. The focus of this course is to prepare students for success in the workplace and community.

ESL-054 Advanced Reading & Writing

0 credits, Fall/Winter/Spring/Summer
English language learners develop writing skills including summarizing, response writing, and paraphrasing, and improve writing fluency. Develop reading skills and fluency through reading a range of texts on a variety of topics.

ESL-055 Advanced Grammar C

0 credits, Not Offered Every Term
One of a three-part series. English language learners study and practice gerunds, infinitives, passive voice, and adjective clauses in written and spoken English.

ESL-060 Vocabulary Building 1

0 credits, Not Offered Every Term
One of a two-part series. English language learners develop their passive and active vocabularies through numerous exposures to selected words from the General Service List and the Academic Word List, and develop their vocabulary acquisition skills.

ESL-061 Vocabulary Building 2

0 credits, Not Offered Every Term
One of a two-part series. English language learners develop their passive and active vocabularies through numerous exposures to selected words from the General Service List and the Academic Word List, and develop their vocabulary acquisition skills.

ESL-062 ESL Reading 1

0 credits, Not Offered Every Term
English language learners at all levels improve their reading fluency and expand and solidify their English vocabulary as needed for more advanced ESL and everyday life.

ESL-063 ESL Reading 2

0 credits, Not Offered Every Term
English language learners at all levels improve their reading fluency and expand and solidify their English vocabulary as needed for more advanced ESL and everyday life. The course can be repeated, as learners read texts of progressively greater challenge, up to the college reading level. Students who have completed ESL Reading 1 will develop their reading skills at a higher level in ESL Reading 2.

ESL-065 Film, Internet, and Culture

0 credits, Not Offered Every Term
English language learners develop their English speaking and listening skills in the context of contemporary media and U.S. culture. Students use speaking and listening skills to recognize and explain different cultural situations.

ESL-066 Bridge to College and Career

0 credits, Not Offered Every Term
English Language Learners apply their developing English language skills to read, write, speak and listen in real world contexts provided by college and career-related materials, intensifying their language acquisition process while preparing to move beyond the ESL program.

ESL-067 Spelling

0 credits, Not Offered Every Term
English language learners learn about and practice English spelling patterns and rules and individualize instruction to address spelling challenges.

ESL-068 Bridge to Computers

0 credits, Not Offered Every Term
English language learners beyond the beginning level are introduced to computer technology. The course includes an overview of computer components and terminology and an introduction to applications such as word processing, Internet, e-mail, presentation, and other software. English reading, writing, speaking, and listening skills are developed through a variety of computer projects and interactive classroom work.

ESL-069 Pronunciation

0 credits, Not Offered Every Term
English language learners develop pronunciation skills and knowledge to improve speech clarity, listening effectiveness, and pronunciation of written words.

ESL-080 ESL Tutoring

0 credits, Fall/Winter/Spring/Summer
Adult students meet one-on-one or in a small group with a tutor to focus on specific learning needs. The sessions are held in various public places throughout Clackamas County, such as libraries, schools, churches and the college campuses and outreach sites. Tutors help set student goals and a plan of learning. This class is a supplement to other ESL, ABE, or GED classes.

ESL-082 Assess/Evaluate New Students

0 credits, Fall/Winter/Spring/Summer
New students in the ESL program receive information about classes offered, departmental and college policies, college services available, campus facilities, student responsibilities, and community resources. Students are tested to determine their language levels and class placement.

ESL-083 Educational Planning for Returning Students

0 credits, Fall/Winter/Spring/Summer
Designed for returning students in the ESL program at CCC. Students meet with their instructors to review their progress, revisit their goals, register for classes, and learn how to transition to other educational and training opportunities at the college and in other community programs.

ESL-088 Beginning ESL Computer Skills Lab

0 credits, Fall/Winter/Spring/Summer
English language learners acquire basic computer skills.

ESL-091 ESL Skills Lab

0 credits, Fall/Winter/Spring/Summer
English language learners are provided the opportunity to intensify their learning at each level. Students build on the language learning skills and strategies acquired during the previous and current terms.

ESR**Environmental Science****ESR-171 Environmental Science**

4 credits, Fall
Introduction to environmental science issues, the scientific method, systems and feedback, biogeochemical cycles, human population growth, communities and ecosystems, productivity and energy flow, world food supply, environmental effects of agriculture, and endangered species. Recommended: MTH-060 or MTH-098 with a minimum grade of C or placement in MTH-065; WRD-098 or placement in WR-121

ESR-172 Environmental Science

4 credits, Winter
Introduction to planning of parks and preserves, the scientific method, energy principles, fossil fuel recovery and use, renewable energy sources, nuclear energy, environmental toxicology, air pollution, indoor air pollution, ozone depletion, and climate change. Recommended: MTH-060 or MTH-098 with a C or better or placement in MTH-065 WRD-098 or placement in WR-121.

ESR-173 Environmental Science

4 credits, Spring
Introduction to minerals and the environment, the scientific method, environmental economics, waste management, biological diversity, biogeography and invasive species, ecological succession and restoration, water management, water pollution, urban environments and environmental sustainability. Recommended: MTH-060 or MTH-098 with a C or better or placement in MTH-065, WRD-098 or placement in WR-121.

EST

Courses with this prefix may not transfer to a four-year institution.

Employment Skills Training**EST-180 Employment Skills Internship**

1-12 credits, Fall/Winter/Spring/Summer
Develop entry level skills in a specific occupation and practice the career management skills necessary to obtain, sustain, and advance employment. A comprehensive employment plan is developed with a focus on a career path.

FN**Food & Nutrition****FN-110 Personal Nutrition**

3 credits, Fall/Winter/Spring/Summer
Explores how nutrition affects health and fitness for the individual and the family. Students apply knowledge of nutrition guidelines to analyze personal diet and improve current food preparation and habits. Basic nutrition course for student with little or no science background.

FN-225 Nutrition

4 credits, Fall/Winter/Spring/Summer
Explores the role of nutrients in the development and maintenance of a healthy body. Examines the relationship between diet and health. Students apply knowledge of nutritional adequacy through computer-aided analysis. Discusses current nutrition recommendations and controversies. Meets requirement for most nursing programs. Strong background in anatomy and physiology, biology or chemistry is recommended. Recommended: Strong background in anatomy and physiology, biology, or chemistry

FR**French****FR-101 First-Year French I**

4 credits, Fall

First term of a three-term foundational, multimedia course in beginning French designed to give the student a fundamental knowledge of pronunciation and intonation, structure and syntax as well as comprehension skills sufficient for basic communicative proficiency in the language. Student learning is assessed by means of oral interviews, written tests, written homework and classroom participation. Recommended: WRD-098 or placement in WR-121

FR-102 First-Year French II

4 credits, Winter

Second term of a three-term foundational, multimedia course in beginning French designed to give the student a fundamental knowledge of pronunciation and intonation, structure and syntax as well as comprehension skills sufficient for basic communicative proficiency in the language. Student learning is assessed by means of oral interviews, written tests, written homework and classroom participation. Prerequisites: FR-101

FR-103 First-Year French III

4 credits, Spring

Third term of a three-term foundational, multimedia course in beginning French designed to give the student a fundamental knowledge of pronunciation and intonation, structure and syntax as well as comprehension skills sufficient for basic communicative proficiency in the language. Student learning is assessed by means of oral interviews, written tests, written homework and classroom participation. Prerequisites: FR-102

FR-201 Second-Year French I

4 credits, Fall

The second year of academic French expands on first-year French in the review of grammar and in the cultural reading material. Communication skills are emphasized stressing oral proficiency. Prerequisites: FR-103

FR-202 Second-Year French II

4 credits, Winter

The second year of academic French expands on first-year French in the review of grammar and in the cultural reading material. Communication skills are emphasized stressing oral proficiency. Prerequisites: FR-201

FR-203 Second-Year French III

4 credits, Spring

The second year of academic French expands on first-year French in the review of grammar and in the cultural reading material. Communication skills are emphasized stressing oral proficiency. Prerequisites: FR-202

FR-211 Intermediate French Conversation

3 credits, Fall

Development of speaking and listening proficiency through creative activities such as discussions of excerpts from contemporary French-language media, presentations, games and interviews of classmates. Major topics and level of conversational difficulty will parallel FR-201. Prerequisite: FR-103 with a C or better

FR-212 Intermediate French Conversation

3 credits, Winter

Development of speaking and listening proficiency through creative activities such as discussions of excerpts from contemporary French-language media, presentations, games and interviews of classmates. Major topics and level of conversational difficulty will parallel FR-202. Prerequisites: FR-103 with a C or better

FR-213 Intermediate French Conversation

3 credits, Spring

Development of speaking and listening proficiency through creative activities such as discussions of excerpts from contemporary French-language media, presentations, games and interviews of classmates. Major topics and level of conversational difficulty will parallel FR-203. Prerequisites: FR-103 with a C or better

FRP

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Fire Science (Wildland)

The National Wildfire Coordinating Group (NWCG) is the governing body for wildland firefighting.

FRP-101 Basic Forest Management

3 credits, Not Offered Every Term

An introduction to forestry and forest land management activities and practices related to forest stewardship. Students will gain an understanding of how social, economic and environmental values influence current forest policies and regulations. Corequisite: Take FRP-102 concurrently

FRP-102 Basic Forest Management Lab

1 credit, Not Offered Every Term

Provides lab and field exercises to provide experience using forest management field equipment discussed in FRP-101. The Lab includes the use of diameter tape, loggers tape, compass, clinometer, increment borer and wedge prism to measure tree height, diameter, tree age, diameter increment and basal area. Use fixed plot and variable plot forest sampling methods to gain the skills to gather data necessary to calculate stocking, volume, growth and determine timber appraised value. Corequisite: FRP-101

FRP-107 Wildland Fire Career Portfolio

3 credits, Not Offered Every Term

Create a job-marketing tool that reflects knowledge, education and skills related to the wildland fire industry. Students will create a portfolio consisting of a resume, reference letters, work samples and other content that accurately reflects the student's employment fitness. Skills and knowledge related to the field of wildland fire and or forest management will be discussed.

FRP-110 Basic Wildland Fire Investigation (FI-110)

1 credit, Not Offered Every Term

An introduction to the roles and responsibilities of wildland firefighters in determining a wildland fire origin. Students will identify the wildland fire categories, wildland fire behavior and the initial observations made by the firefighter responding to and arriving at a wildland fire. The primary emphasis of this course is to teach sound wildland fire observations and origin scene protection practices that enable first responders to a wildland fire scene to perform proper origin scene protection procedures. Prerequisites: FRP-130

FRP-130 Introduction to Wildland Firefighting (S-130/S-190/L-180)

4 credits, Not Offered Every Term

This course provides an introduction to wildland fire behavior, wildland firefighting safety and wildland firefighting techniques. The course provides the student with the basic skills necessary to fight wildland fires under close supervision.

FRP-131 Advanced Firefighter Training (S-131/S-133)

1 credit, Not Offered Every Term

This course provides instruction that meets the training requirements for the Wildland Firefighter Type 1 position and/or Incident Commander Type 5 (ICT5). Prerequisite: Pass FRP-130

FRP-200 Basic Incident Command System (I-100), (I-200), (IS-700), (IS-800)

4 credits, Not Offered Every Term

Introduces the knowledge and skills to function efficiently during an incident or event within the Incident Command System (ICS). National Incident Management System (NIMS) and the National Response Framework (NRF) provide a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents.

FRP-201 Advanced Forest Management

3 credits, Not Offered Every Term

Discuss and explore forest management concepts and principles through classroom lecture and field trips. Contrast forest management decisions made dependent on public or private land-owner objections, economics and federal and state laws that provide for protection of soil, water, air, fish, and wildlife and consideration of recreation values. Prerequisites: FRP-101 and FRP-102

FRP-205 Forest Management Assessments and Inventories

3 credits, Not Offered Every Term

Provides forest technicians, wildland firefighters and other natural resource employees the ability to conduct various forest management and recreation management assessments and inventories. The students will gain the ability to gather data for making forest management and fire management decisions. Prerequisites: FRP-101 and FRP-102. Recommended: FRP-201

FRP-211 Portable Pumps and Water Use (S-211)

2 credits, Not Offered Every Term

This course is designed to provide knowledge and skills to design, setup, operate, troubleshoot, and shut down portable water delivery systems. The focus is on portable pumps; it does not address water delivery for engines. There is also a field exercise where students will apply what they learned in the classroom. Recommended: take FRP-130

FRP-212 Wildfire Power Saws (S-212)

2 credits, Not Offered Every Term

This course introduces the function, maintenance and use of internal combustion engine powered chain saws in wildland firefighting operations. Prerequisites: FRP-130 and FRP-250. Required: Instructor consent. Adequate footwear will be required for the field exercises. Adequate footwear includes a boot or hiking style boot with a minimum of an 8 inch upper (measured from the bottom of the heel to the top of the shoe/boot). A traction type (non-slip) tread is also required. The boot may either lace up or zip up. Students must be at least 18 years of age.

FRP-215 Fire Operations in the Urban Interface (S-25)

2 credits, Not Offered Every Term

Assess homes and structures located in and around forest, grass and brush lands (urban interface) for vulnerability to a wildland fire. Prerequisite: Take FRP-130 (S-130, 190, L-180)

FRP-216 Driving for the Fire Service (S-216)

2 credits, Not Offered Every Term

NWCG S-216 certified. Knowledge and skills required of drivers to safely and efficiently operate fire vehicles in the fire environment.

FRP-220 Initial Attack Incident Commander (S-200)

1 credit, Not Offered Every Term

The course provides the students with the basic skills to lead the initial attack resources on small non-complex wildland fires. Provides the students with the knowledge to prepare for the assignment, assess the fire, determine resources needs and complete the necessary administrative functions required of an Initial Attack Incident Commander Type 4. Prerequisites: FRP-130, FRP-230, and FRP-231

FRP-230 Crew Boss (Single Resource) (S-230)

2 credits, Not Offered Every Term

The course provides the student with the basic knowledge required of a crew leader (Crew Boss) of a wildland firefighting crew for a Federal, State or Contract Agency fire organization. Prerequisites: FRP-130 and FRP-131. Recommended: FRP-290 (S-290) taken within the last 3 years.

FRP-231 Engine Boss (Single Resource) (S-231)

1 credit, Not Offered Every Term

The course provides the student with the required initial training to perform as a wildland fire engine supervisor (Engine Boss) for a Federal, State or Contact Fire organization. Prerequisites: FRP-130 (S-130, 190, L-180), FRP-131 (S-131). Corequisites: FRP-230. Recommended: FRP-290 (S-290) in the last 3 years.

FRP-236 Heavy Equipment Boss (s-236)

2 credits, Not Offered Every Term
Provides the student with the basic knowledge to perform the administrative tasks, equipment inspection procedures, safety procedures, communications procedures, and preparation of heavy equipment used in wildland firefighting and all hazard type non-fire incident response. Prerequisites: FRP-130 (S-130, 190, L-180), FRP-131 (S-131). Recommended: FRP-290 (S-290) in the last 3 years.

FRP-243 Wilderness I: Psychology of Survival

2 credits, Not Offered Every Term
Student will learn how to be mentally and physically prepared to survive in the wilderness, the psychology of surviving, and what to do when things go wrong. The course explores the science of survival. Other topics include disaster preparedness, ropes and knots, heat related injuries and increasing situation awareness.

FRP-244 Wilderness II: Basic Land Navigation

3 credits, Not Offered Every Term
Students will learn how to make and document field observations, how to produce hand drawn and GPS field maps, and how to navigate using a map, compass, and GPS.

FRP-245 Survivor Iii: Weather of the NW

2 credits, Not Offered Every Term
Designed for the wildland firefighter, mariner, hiker, hunter and others who need to know the basics of weather forecasting.

FRP-246 Wilderness IV: Backcountry CPR/ First Aid/AED

2 credits, Not Offered Every Term
Introduction to general medical concepts and basic life support skills. It is targeted to the outdoor enthusiast on day trips or short adventures. Course results in CPR, 1st Aid & AED certification.

FRP-248 Wilderness VI: Intro Search/Rescue

2 credits, Not Offered Every Term
This course introduces students to the philosophy, tactics, and operations of search and rescue techniques and strategies. It will also address how people behave and respond when they become lost.

FRP-249 Followership to Leadership (L-280)

2 credits, Not Offered Every Term
The course prepares the student for a basic wildland fire leadership role. Students will be able demonstrate basic leadership skills through interactive classroom discussions and scenario based exercises.

FRP-250 Wilderness VI: Basic Tool Use and Care

1 credit, Winter
Selection, operation, and maintenance of power driven machines, such as chain saws, and hand tools to include shovels, Pulaski, single and double bit axes, hand saws, machetes and various other tools used in forestry, firefighting and survival activities. Class includes a lab component.

FRP-259 Task Force/Strike Team Leader (S-330)

2 credits, Not Offered Every Term
The course provides students with the initial required classroom training to perform as a leader of several wildland firefighting apparatus assigned to a wildland fire. This course provides the students with interactive group exercises and scenarios in which the students will gain experience managing multiple resources both on and off assignment at an incident.

FRP-270 Basic Air Operations (S-270)

2 credit, Not Offered Every Term
The course introduces students to basic air operations, including different types of aircraft used in wildland firefighting operations. The course provides the students with a basic knowledge of aircraft mission planning, aircraft use risk management, aircraft safety and aircraft communications. Recommended: FRP-130.

FRP-271 Helicopter Crewmember (S-271)

4 credits, Not Offered Every Term
The course provides the student with the helicopter aviation classroom and field training required for the Helicopter Crew Member (HECM) position for wildland firefighting operations and support activities. Through exercises the students will demonstrate proper radio communications with helicopters, the identification and application of helicopter performance/limitations and load calculations, the application of standard risk management and safety principles and the proper techniques for preparing equipment or passengers for a helicopter mission. Prerequisites: Successful completion of FRP-130 and FRP-270

FRP-280 Wildland Fire/Advanced CWE

2-6 credits, Not Offered Every Term
Work-based learning experience in a wildland firefighting capacity meeting requirements as set forth in the wildland firefighting task book. Prerequisite: FRP-131

FRP-290 Intermediate Wildland Fire Behavior (S-290)

3 credits, Not Offered Every Term
This course provides the student with the basic skills to determine the characteristics of fuels(vegetation) when involved in a wildland fire, the effects weather has on a wildland fire, the various topographic features that impact wildland fire and the fire behavior patterns of a wildland fire. Prerequisite: FRP-130 (S-130/S-190/L-180)

FRP-294 Intermediate Incident Command System (I-300)

2 credits, Not Offered Every Term
This course provides students with a description and the functions of the positions and their duties found in the Incident Command System. The students will apply the appropriate titled functional positions with the Incident Command System to various exercises in order to create an Incident Action Plan that is designed to manage large or complex incidents or events.

FRP-295 Advanced Incident Command System (s-400)

1 credits, Not Offered Every Term

This course provides the student with the advanced level instruction and application of the functional positions and organizations found within the Incident Command System (ICS). Through exercises, the students will apply the functional titles and positions within ICS in order to identify and address incident or events needs and define the inter-agency coordination required to effectively manage large scale incidents or events. Prerequisites: Pass FRP-294 (I-300)

FRP-296 Introduction to Wildland Fire Behavior Calculations (S-390)

4 credits, Not Offered Every Term

This course introduces the students to the fire behavior calculations used to estimate wildland fire behavior and fire spread. Students will apply the calculations using graphs and scales based on modeling to determine the characteristics of fuels, the weather and topography that influences fire behavior and document these calculations using the manual methods.

FYE**First-Year Experience (FYE)****FYE-101 First-Year Experience Level I**

2 credits, Fall/Winter/Spring

This is the first course in the sequence which is designed to help students adjust to a new campus, connect with other students, understand college expectations and systems, and access services available through the college. The First-Year Experience Level I course is designed to help students in developing relationships with both students and faculty, and to build student behaviors for successfully completing classes and continuing college through to completion.

FYE-102 First-Year Experience Level II

1 credit, Fall/Winter/Spring

This course is a second in the First-Year Experience sequence offered to new CCC students. This course is designed for students who want to continue to delve in depth into future educational and career planning, financial aid and scholarships, applied study skills, and college and community resources. Prerequisite: FYE-101

FYE-103 First-Year Experience Level III

1 credit, Fall/Winter/Spring

This is the third course in the First-Year Experience sequence. This course is designed to help students prepare for their future, including transferring to another school or university, how to search for employment, becoming proficient in the use of test taking skills, and how to break large projects and assignments into more manageable chunks for successful completion. Prerequisite: FYE-102

G**Geology****G-101 General Geology**

4 credits, Fall

For non-science majors. A lab course introducing geologic principles and concepts, Earth structure, igneous, sedimentary, and metamorphic rock environments; volcanic activity, and landforms. Lab requires students to identify ore minerals, rock forming minerals, igneous, metamorphic and sedimentary rocks. Recommended: WRD-090 or placement in RD-115. Corequisite: G-101L

G-102 General Geology

4 credits, Winter

For non-science majors. An introductory lab course that explores the Earth's systems and surface features. Systems/processes/hazards explored include rivers, mass wasting, glaciers, groundwater, deserts and beaches. Labs focus on geologic and topographic maps and how they are used to understand geologic features and local geology.

G-103 General Geology

4 credits, Spring

For non-science majors. A lab course that examines the geological development of the North American continent through topics such as geologic time, plate tectonics, mountain building earthquakes/faults, and fossils. Examines important events in each geologic era and includes fossil ID, compass use, field techniques and GPS.

G-145 Geology of the Pacific NW

4 credits, Not Offered Every Term

A lab course that explores the scenic geology of Northwest landscapes, historic development and current problems in environmental geology. Introduction to rock types, geologic processes, and hazards of the Northwest from the Blue Mountains to the coast. Required: Two Saturday field trips

G-148 Volcanoes & Earthquakes

4 credits, Not Offered Every Term

A lab course that examines the geological processes that create volcanoes and earthquakes and the hazards associated with them. Examines basic geologic features, monitoring techniques, hazards, prediction methods, and future events, using historic episodes of volcanic eruptions and earthquakes. Required: Two Saturday field trips

G-201 General Geology

4 credits, Fall

For science majors. A lab course introducing geologic principles and concepts, weathering, soils, Earth structure, igneous, sedimentary, metamorphic rocks, volcanic activity, and landforms. Introduction to environmental geology. Recommended: WRD-090 or placement in RD-115 and MTH-065 or placement in MTH-095

G-202 General Geology

4 credits, Winter

For science majors. A lab course that explores surface features of the Earth and the systems that form those features. Systems/processes explored include beaches, rivers, mass wasting, glaciers, groundwater and deserts. Topographic/geologic maps are used to understand geologic features and local geology. Recommended: WRD-090 or placement in RD-115, MTH-065 or placement in MTH-095

G-203 General Geology

4 credits, Spring

For science majors. A lab course that examines the geological development of the North American continent through topics such as geologic time, plate tectonics, mountain building earthquakes/faults, and fossils. Examines important events in each geologic era and includes fossil ID, compass use, field techniques and GPS. Recommended: WRD-090 or placement in RD-115; MTH-065 or placement in MTH-095

G-280 Geology/CWE

2-6 credits, Not Offered Every Term
Cooperative work experience. Provides students with on-the-job work experience in the field of geology.

GBC**Green Building Construction****GBC-101 Introduction to Green Building**

2 credits, Not Offered Every Year
This course introduces students to the tools and techniques of carpentry. It is intended to teach the elements of measurement, materials, layout and the safe use of hand and power tool in shop and field environments. It explores green building construction, materials and rating systems used in the industry.

GED

Courses with this prefix will not transfer to a four-year institution.

Basic Academic Skills**GED-011 GED en Espanol**

0 credits, Fall/Winter/Spring/Summer
Instrucción del desarrollo de habilidades básicas ofrecida en español. El examen de diagnostic determina las necesidades académicas del alumno. Entrada y salida de la clase todo el tiempo, se ofrece en el colegio principal: Se requiere el consentimiento del Instructor para registrarse. Basic academic skill-development instruction offered in Spanish. Diagnostic tests determine individual academic needs. Open-entry, open-exit class offered at Dye Learning Center.

GED-012 GED Preparation

0 credits, Fall/Winter/Spring/Summer
Basic academic skill development targeting skills needed to pass the 2014 GED test. Diagnostic tests determine individual academic needs. Open-entry, open-exit classes offered at Clackamas County Corrections Facility. Required: Instructor consent.

GED-015 GED Preparation

0 credits, Fall/Winter/Spring/Summer
Basic academic skill development preparing for the GED 2014 tests and transition to career or post-secondary education. Course focuses primarily on language arts, math and technology skills. Provides direction and support for transitioning students.

GED-049 Latino GED & Life Skills

0 credits, Fall/Winter/Spring
Desarrollo de habilidades académicas básicas, ofrecida en español con énfasis en los requerimientos para presentar el test del GED para obtener el certificado equivalente a la High School. También se enfoca en habilidades básicas de la vida, metas personales e interés de carreras. Se requiere el consentimiento del Instructor para registrarse. Offered in Spanish. Basic academic skill development with emphasis on requirements to take the GED test to obtain a high school equivalency certificate. Also focuses on basic life skills, personal and career goals and interests.

GEO**Geography****GEO-100 Introduction to Physical Geography**

4 credits, Not Offered Every Term
Analyzes the physical elements of the Earth's surface and atmosphere. Focuses on natural processes that create physical diversity on the Earth including weather and climate, biosphere, soils and landforms. Recommended: WRD-090 or placement in RD-115

GEO-110 Cultural & Human Geography

4 credits, Not Offered Every Term
Introduces geographical perspectives on human population, agriculture, political pattern, language, religion, folk culture, popular culture, ethnic culture, urban development, industry, and transportation as these play out on the landscapes of the world. Recommended: WRD-090 or placement in RD-115

GEO-121 Regional Geography of the Developing World

4 credits, Not Offered Every Term
Provides students with the fundamental knowledge of the cultural and physical geography of developing world regions including Middle America, South America, SW Asia & North Africa, Sub-Saharan Africa, South Asia, Southeast Asia, East Asia and the Pacific world. Recommended: WRD-090 or placement in RD-115

GEO-122 Regional Geography of the Developed World

4 credits, Not Offered Every Term
Provides students with the fundamental knowledge of the cultural and physical geography of developing world regions including Anglo-America; Europe; Russia; East Asia: Japan, Taiwan, South Korea; Australia and New Zealand. Recommended: WRD-090 or placement in RD-115

GEO-130 Introduction to Environmental Geography

4 credits, Not Offered Every Term
Explores contemporary global environmental problems such as: overpopulation, over consumption, ozone layer depletion, pollution, acid rain, deforestation, desertification, and waste. Examines alternative sources of energy to fossil fuel and sustainable development strategies. Recommended: WRD-090 or placement in RD-115

GEO-208 Geography of the United States & Canada

4 credits, Not Offered Every Term
Provides students with the fundamental geographical knowledge of the United States and Canada and their paths of development. Presents the spatial arrangement of culture, economics, politics, and the natural environment. Recommended: WRD-090 or placement in RD-115

GEO-280 Geography/CWE

2-6 credits, Fall/Winter/Spring
Cooperative work experience. Provides students with on-the-job work experience in the field of geography. Corequisite: CWE-281

GER**German****GER-101 First-Year German I**

4 credits, Fall
Introduces the sound system and basic structural patterns of German. Develops the skills of listening comprehension, speaking, reading, and writing. Teaches recognition of cultural similarities and differences. First of a three-term 1st year sequence. Recommended: WRD-098 or placement in WR-121

GER-102 First-Year German II

4 credits, Winter

Introduces the sound system and basic structural patterns of German. Develops the skills of listening comprehension, speaking, reading, and writing. Teaches recognition of cultural similarities and differences. Second of a three-term 1st year sequence. Prerequisites: GER-101

GER-103 First-Year German III

4 credits, Spring

Introduces the sound system and basic structural patterns of German. Develops the skills of listening comprehension, speaking, reading, and writing. Teaches recognition of cultural similarities and differences. Third of a three-term 1st year sequence. Prerequisites: GER-102

GIS

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Geographic Information Systems

For additional information contact the Manufacturing Department at 503-594-3318.

GIS-201 Introduction to Geographic Information System

3 credits, Fall

Provides key GIS concepts, methodologies, and techniques. Emphasis is on developing an understanding of GIS applications, technical GIS concepts, terminology, methodology and problem solving techniques.

GIS-232 Data Collection & Application

3 credits, Spring

Introduction to data collection techniques using global positioning systems, PDAs, and related software. Emphasis on different ways to create data through existing surveys, compilation of data from many sources and merging data from differing sources, etc. Prerequisite: GIS-201

GIS-236 Programming for Geographic Information Systems (GIS)

1 credit, Fall

The course is an introduction to programming in Geographic Information Systems (GIS). The course will attempt to give the student the ability to customize software and write basic programming scripts in the ArcGIS environment.

The basics of the Python programming language are explained and put into practice. This is intended to allow students to add or streamline functionality in the ArcGIS environment. Prerequisite: MFG-109

GIS-237 Advanced Programming for GIS

1 credit, Winter

Advanced training in programming for GIS. The course focuses on the Python programming language both inside and outside the ArcGIS Environment. Python is used to program objects to execute specific GIS tasks in the ArcGIS environment. Prerequisite: GIS-236

GIS-255 Introduction to ArcGIS

1 credit, Not Offered Every Term

An introduction to the ArcGIS software. It covers fundamental GIS concepts. Students learn the basics of viewing, analyzing and mapping GIS data in the ArcGIS environment.

GIS-280 GIS/CWE

2-6 credits, Fall/Winter/Spring/Summer

Cooperative Work Experience (co-op) is a process of education that integrates classroom work with experience obtained through a cooperating employer. Corequisite: CWE-281

GIS-281 ArcGIS I

3 credits, Summer/Winter

Introduces the essential skills needed to navigate and operate ArcGIS at a basic level. Includes how to utilize GIS concepts, methods and techniques in conjunction with problem solving techniques to accomplish assigned real world examples. Prerequisite:

GIS-201 Introduction to Geographic Information System

3 credits, Spring

Introduction to the object-oriented data model. Working with geodatabases, datasets and feature classes. Additional topics include: establishing topological relationships, versioning, and analysis of geometric networks. Advanced surface and cell-based modeling will also be covered. Prerequisite: GIS-281

GIS-286 Remote Sensing

3 credits, Winter

Covers the overview of data sources, methodology for remotely sensed data, application of data, and transformation of remotely sensed data into GRID. Prerequisite: GIS-201

GRN

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Gerontology**GRN-165 Activity Programs in Long Term Care Facilities**

3 credits, Not Offered Every Term

Provides training for activity professionals in long-term care and residential facilities. Focuses on creating person-centered programs that provide meaningful activities for adults of all levels of cognitive ability. Includes federal guidelines for activities, as well as documentation. Course fulfills requirements for basic certification in the State of Oregon for Activity Professionals.

GRN-180 Careers in Gerontology

1 credit, Fall

This course provides students an introduction to the multidisciplinary field of gerontology. Focus will be on the varied areas students can utilize a gerontology education including healthcare, housing, fitness, community development, and advocacy.

GRN-181 Issues in Aging

3 credits, Fall

Provides an introduction to gerontology including the history of aging and current issues. Covers: myths, stereotypes, economic and political aspects, demographics and service availability for aging populations.

GRN-182 Aging and the Body

3 credits, Winter

Focuses on how aging affects physical health and well-being: impact on body systems, illness, disability, longevity research, wellness and health promotion. For students interested in working with the elderly and those in the field.

GRN-183 Death and Dying

3 credits, Spring

Introduces effective interaction with those experiencing a death or grief process. Includes: historical and cross cultural perspectives, funeral and death rites, grief across the lifespan, hospice and palliative care, ethical considerations and physician-assisted suicide.

GRN-184 Aging & the Individual

3 credits, Winter

This course explores the impact of aging on the individual as well as family members, caregivers, and professionals. Topics include: dementia, cognitive issues, stress, coping, life transitions, and intelligence. Course will also discuss the concept of successful aging from cross-cultural perspectives.

GRN-280 Gerontology/CWE

2-6 credits, Not Offered Every Term

Work-based experience to acquaint gerontology students with the roles and related activities of organizations serving the elderly. This course provides an opportunity to apply theories and techniques learned in the classroom. Prerequisite Or Corequisite: HS-170. Corequisite: CWE-281

GRN-290 Special Topics in Gerontology

1 credit, Not Offered Every Term

This course gives students an opportunity to gain knowledge in a specific area relevant to the field of aging. This topic will be pulled from a comprehensive list of areas identified by gerontology and healthcare professionals as having importance for students pursuing work in the field. May be repeated for up to 6 credits.

GS**General Science**

See also Arts and Sciences (ASC).

GS-104 Earth System Science

4 credits, Fall

A lab course designed to give an overview of the physical sciences by examining the relationship between physics, chemistry and geology in the natural world. Topics include plate tectonics, the Earth's structure, earthquakes/hazards, mineral chemistry, igneous rocks, and volcanoes/hazards. Recommended: MTH-065 or placement in MTH-095

GS-105 Earth System Science

4 credits, Winter

A lab course examining the chemistry and geology of scientific dating techniques, sedimentary rocks, surface processes, fossils, energy resources and the physics and chemistry of energy resources and mass wasting. Recommended: MTH-065 or placement in MTH-095

GS-106 Earth System Science

4 credits, Spring

A lab course examining the relationship between chemistry/physics/geology with regards to the hydrosphere and atmosphere. Topics include atmospheric processes, rivers and ground water, beach/ocean processes and climate change. Recommended: MTH-065 or placement in MTH-095

GS-107 Astronomy

4 credits, Fall/Winter

A lab course including the history of astronomy, the Earth and Moon, all the planets in our solar system, along with asteroids, meteors, and comets. Recommended: WRD-098 or placement in WR-121, Math-095 with a C or better or placement in MTh-105 or MTH-111

HD**Human Development & Career Planning****HD-100 College Survival**

1-6 credits, Not Offered Every Term

Covers various topics supporting student success and retention. May be repeated for up to 6 credits.

HD-102 Service Learning Experience

1-6 credits, Fall/Winter/Spring

Provides students with a service learning experience in a community setting. Students complete 30-180 hours of volunteer work and participate in seminars/discussions to connect volunteer work with an area of study.

HD-120 College Success

1 credit, Fall/Winter/Spring

Provides strategies for creating college success including self-awareness, personal responsibility, understanding self-management, increasing motivation, meaningful goal setting, effective study habits, use of on and off campus resources.

HD-121 College Success Expanded

3 credits, Fall/Winter/Spring

Provides advanced strategies for creating college success including self-awareness, understanding motivation, employing interdependence, taking personal responsibility, learning style, goal setting, life-long learning, emotional intelligence, critical thinking, time management, effective study habits/planning, and the use of on and off campus resources.

HD-130 Community College Peer Leadership

2 credits, Spring

Designed for Clackamas Community College peer mentors and peer assistants. Covers a variety of elements that lead to effective leadership in community colleges, including exposure to history of community colleges, FERPA regulations training, communication styles, adult developmental theories, student resource training, and on-site contacts for each of CCC's service areas.

HD-140 Career Exploration

1-3 credits, Fall/Winter/Spring

Students use information about themselves (values, interests, personality and skills) and information about the world of work (careers and industries) to explore and make long term career decisions.

HD-144 Assertive Communication

1 credit, Fall/Winter/Spring

Provides basic communication skills that students can use to state or declare their rights in a positive fashion to obtain desired results in career, social, and personal relations.

HD-145 Stress Management

1 credit, Fall/Winter/Spring

Identifies specific personal stressors and focuses on developing skills that enable students to deal more effectively with stress.

HD-146 Values Clarification - The Talk You Walk

1 credit, Not Offered Every Term

Helps students examine beliefs, attitudes, and values behind decisions and actions. The students will examine whether behavior matches their stated beliefs, evaluate the consequences of choices, and focus on clarifying a personal value system.

HD-147 Decision Making

1 credit, Fall/Winter/Spring

Develop and improve your process for making satisfying choices. The basics of decision making and processes for making personal, social, and work choices are included. Use this class for your current decision needs.

HD-153 Managing Conflict in Your Life

1 credit, Fall/Winter/Spring

Introduction to managing conflict in a positive way. Students will examine personal beliefs about conflict and become familiar with techniques for effective problem solving.

HD-154 Building Self-Confidence

1 credit, Fall/Winter/Spring

This course is designed to address the elements forming and impacting self-confidence, disarming your inner critic, including dealing with fear, self-esteem, personal power, and establishing your center.

HD-156 Creative Goal Setting

1 credit, Not Offered Every Term

Using a variety of art media, learn how to use the creative process to define, plan, and achieve personal or professional goals.

HD-157 Procrastination & Time Management

1 credit, Fall/Winter/Spring

Provides students the opportunity to study their procrastination habits and time management patterns. Course focuses on components of time organization, choices regarding procrastination, and methods to improve overall use of time.

HD-158 Managing Change

1 credit, Fall/Winter/Spring

Course is designed to enhance each student's knowledge and understanding about transition and change in their own life and others around them.

HD-161 Multicultural Awareness

3 credits, Fall/Winter/Spring

Introduction to the skills and personal attributes college graduates need to live and work in a diverse world, and how these characteristics influence interpersonal relationships in everyday life. This course focuses on the identification and application of strategies to improve personal multicultural awareness. This class is offered for variable credit, ranging from 1 credit up to 6 credits maximum.

HD-180 Career Development Internship

1-6 credits, Fall/Winter/Spring/Summer

Develop skills in a specific occupation and practice the career management skills necessary to obtain, sustain, and advance employment. A Training and Evaluation Plan is developed and managed in consultation with the student, internship supervisor, and faculty. This class is offered for variable, ranging from 1 credit up to 6 credits maximum.

HD-180A Career Development Internship Seminar

0 credits, Fall/Winter/Spring/Summer

Develop career management skills necessary to obtain, sustain, and advance employment in a specific occupation. Students will conduct occupational research and learn about expected work place behaviors. The seminar is a prerequisite and/or co-requisite to HD-180B, Career Development Internship, which provides students an opportunity to perform work-based learning in a specific occupation.

HD-180B Career Development Internship

0 credits, Fall/Winter/Spring/Summer

Develop skills in a specific occupation and practice the career management skills necessary to obtain, sustain, and advance employment. A Training and Evaluation Plan is developed and managed in consultation with the student, internship supervisor, and faculty. This class is offered for variable credit, ranging from 1 credit up to 6 credits maximum. Prerequisite or corequisite: HS-180A.

HD-185 Prior Learning Portfolio Development I

1 credit, Winter

Students are guided through the required steps of building a portfolio with the goal of requesting college credit for learning acquired through work experience, volunteer work, industry training, etc. Details of the content of the portfolio are explained and alternative options for obtaining college credit through non-traditional learning experiences are reviewed.

HD-186 A Digital You - Building an e-Portfolio

3 credits, Winter

This course offers techniques of developing course and assessment portfolios for application with current CCC course demands, career opportunities and educational pathway planning. The course also serves students seeking assessment for Credit for Prior Learning after learning the mechanics of Credit for Prior Learning (CPL) portfolio development in HD-185. CPL students will develop a detailed portfolio correlating non-traditional learning experiences with related courses at Clackamas Community College, for submission, consideration and evaluation to identified department and instructor at CCC.

HD-202 Life Transitions

3 credits, Fall/Winter/Spring

Examines process and stages of life transitions. Helps re-entry adults identify personal strengths and barriers related to success in education and employment. Offers opportunities to practice interpersonal skills. Provides information about CCC campus and community resources which can assist students in reaching their goals. Required: Student must complete LCOP application. Applications are available in the Counseling Office. Corequisite: HD-208

HD-208 Career & Life Planning

1-3 credits, Fall/Winter/Spring

Helps re-entry adults identify interests, abilities, values, and transferable skills and apply this information to goal setting and career decisions. Students identify and explore options for training, education, and employment. Covers job search skills such as interviewing, resume writing, and developing a career portfolio. Each student develops an action plan identifying goals and next steps. Required: Student must complete LCOP application. Applications are available in the Counseling Office. Instructor consent. Corequisite: HD-202

HD-209 Job Search Skills

1-3 credits, Not Offered Every Term

Use a job search plan to conduct labor market research, develop job search networking relationships, and to prepare and present applications, cover letters, resumés, interviews, and thank you notes.

HD-220 Leadership: Theory Into Practice

2 credits, Fall

Introduces leadership skills and theories. Includes translating theory into practice through ASG-sponsored programming. Strategies for planning, executing and evaluating events and functions are emphasized. Required: Must be a member of CCC's Associated Student Government

HD-221 Leadership: Group Dynamics

2 credits, Fall/Winter/Spring

Develops leadership skills with an emphasis on group dynamics. Addresses building common vision and goals, managing conflict, negotiation, and collaboration. Includes the role of follower and avoiding ineffective group dynamics. Can be repeated for up to 4 credits. Required: Must be a member of CCC's Associated Student Government

HD-222 Leadership: Building Community

2 credits, Fall/Winter/Spring

Strengthens leadership skills with an emphasis on building community. Addresses diversity issues, deliberation, building consensus, ethical leadership and followership, and influence. Includes the role of leaders in the planning, implementation and assessment cycle. Can be repeated for up to 4 credits. Required: Must be a member of CCC's Associated Student Government

HD-280 Human Development/CWE

2-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Provides students with career related experience on-the-job at a local organization. Corequisite: CWE-281

HDF

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

**Human Development/
Family Services****HDF-133 Diversity in Family Development**

1 credit, Not Offered Every Term

Focuses on exploring how culture, including diversity and oppression, is defined in the field of family development and realizing why cultural competence is an important skill in this field. Other topics include barriers related to cultural competence and their impact, appreciating aspects of your own cultural identity and increasing one's sensitivity to other cultures.

HDF-134 Strength-Based Assessment in Family Development

1 credit, Not Offered Every Term

Focuses on assisting family development workers help families identify and build on their strengths to achieve healthy self-reliance. Emphasis is on how workers communicate with families to help them recognize these strengths and the resources available to them.

HDF-135 Setting & Achieving Goals in Family Development

1 credit, Not Offered Every Term

Designed to provide family development workers with the skills needed to help families identify and set achievable goals, based on their own strengths. The importance of developing positive, mutually respectful relationships with families is emphasized - while techniques are offered to avoid families becoming dependent on the case worker.

HDF-136 Community Resources in Family Development

1 credit, Not Offered Every Term

Focuses on providing family development professionals with the information needed to assist families with identified special needs to access community resources. Emphasis includes special learning needs, family literacy issues, developmental delays, common mental help problems, issues related to domestic violence, alcohol and drug dependency, etc.

HDF-137 Home Visiting in Family Development

1 credit, Not Offered Every Term

Designed to provide family development workers with the skills necessary to conduct respectful home visits. Class discussions will include the role of the home visitor and the establishment of rapport with the families. Also covered are concerns for personal safety and other issues related to home visiting.

HDF-138 Facilitation Skills in Family Development

1 credit, Not Offered Every Term

Focuses on the facilitation skills family development professionals need to conduct successful family meetings, support groups and community meetings. Emphasis includes the role of the family worker in helping families identify their informal support networks and the benefits to be gained from participating in support and advocacy groups.

HDF-140 Contemporary American Families

3 credits, Spring

Focuses on the diversity of the American family today, and a historical overview of changes in the family environment and structure. Become familiar with internal/external factors that influence families such as parenting, violence, gender, divorce, remarriage, economics, and culture.

HDF-142 Parent-Child Relations: Practical Parenting

4 credits, Not Offered Every Term

This course is designed to assist students in the study of parent-child relations. This program is especially helpful for those who are in the child welfare or criminal justice system focusing on areas such as normative child development and parent/partner relationships. The participants will become familiar with the systemic family development model, which explains family functioning at different stages of child rearing as well as knowledge of brain development, raising an emotionally intelligent child, and temperament traits.

HDF-225 Prenatal, Infant & Toddler Development

3 credits, Fall

Explores the principles of child development, prenatal through three years of age. Emphasis will be placed on the physical, cognitive, and social-emotional development of young children.

HDF-247 Preschool Child Development

3 credits, Winter

This course focuses on principles of development in children three to six years, including physical, cognitive, social and emotional growth, observation and assessment. Explores major historical theories of child development and current research and practices. Prerequisite: HDF-225

HDF-260 Understanding Child Abuse and Neglect

3 credits, Fall/Winter/Spring/Summer

Provides an overview of child abuse and neglect. Students will examine the types and causes of abuse, abused children, abusive parents, treatment, education and prevention, and resources available to assist children and families. An emphasis is placed upon intervention and mandatory reporting, as well as investigation and legal issues.

HE/HPE**Health****HE-101 NCSF Certified Personal Trainer Exam**

0 credits, Not Offered Every Term

Students will take the National Council on Strength and Fitness (NCSF) exam at Clackamas Community College to become certified as a Certified Personal Trainer. Students with a test score of 70% or better will receive their certification from the NCSF. Instructor consent is required to sign up for the exam.

HE-103 NCSF Certified Sports Nutrition Exam

0 credits, Not Offered Every Term

Students will take the National Council on Strength and Fitness (NCSF) exam at Clackamas Community College to become certified as a Certified Sports Nutritionist. Students with a test score of 70% or better will receive their certification from the NCSF. Instructor consent is required to sign up for the exam.

HE-163 Body & Drugs I: Introduction to Abuse & Addiction

3 credits, Fall/Winter/Spring/Summer

The first of a four-course sequence, this course examines the history of the use of addictive drugs; the definition of addiction; psychosocial and neurobiological causes of drug and behavioral addiction; addictive drug classifications; and the history of/introduction to addiction treatment.

HE-164 Body & Drugs II: Alcohol

3 credits, Not Offered Every Term

The second of a four-course offering. Covers beverage alcohol as a drug; the history of alcohol use/abuse; physiological and psychological effects of alcohol use on the user; and the impact of that use on those around the user and on society at large. Prerequisites: Pass HE-163.

HE-201 Personal Training

3 credits, Not Offered Every Term

Students will follow the curriculum for the National Council on Strength and Fitness (NCSF) Certified Personal Trainer certification. The course will guide students through the expectations, requirements, processes and knowledge to prepare to become a certified Personal Trainer through the NCSF. Through videos, lecture and self-study, students will be prepared to take the NCSF Certified Personal Training exam, which is offered through the NCSF and is not included in the course.

HE-202 Introduction to Fitness Technology Careers

1 credit, Not Offered Every Term

This course will explore the various careers in the Fitness Industry, through lecture and guest speakers currently in the professional field. Students will gain insight to the requirements, expectations, salary range, education requirements and any additional information related to specific careers.

HE-204 Nutrition & Weight Control

3 credits, Fall/Winter/Spring

Methods of maintaining or improving nutrition by considering diets and dieting, obesity, types of exercise, physical testing, cardio-vascular fitness and nutritional concepts.

HE-205 Youth Addictions

3 credits, Fall

This course surveys the nature and extent of youth addictions. Students will explore causes and consequences of youth addiction, as well as interventions for youth and their families.

HE-207 Introduction to Plant Based Living

3 credits, Not Offered Every Term

The course is designed to give students a basic understanding of a plant based diet/lifestyle and the benefits of this type of lifestyle. Students will learn about the physical benefits of a plant based diet, GMO's, organic foods, current environmental impacts, impacts of the big agricultural companies as well as the research that has been documented to support the information. Recommended: WRD-090 or higher

HE-223 Sports Nutrition

3 credits, Fall

Examination of nutrition as it relates to the demands of exercise and competitive sport. Emphasis on the relationship of diet and exercise to optimal health and performance. This course can lead to a certification as a sports nutritionist through the NCSF.

HE-249 Mental Health

3 credits, Fall/Winter/Spring

Designed for each student to understand and improve their personal mental health. Teaches theories of mental health as well as practical strategies for improving one's level of mental health. Analyzes factors that may impede optimal mental health, again with practical solutions for minimizing/avoiding such factors.

HE-250 Personal Health

3 credits, Fall/Winter/Spring

Explores the interaction and the quality of life. Includes emotional behavior, drugs, disease, nutrition, human sexuality, cardiovascular functioning, and medical care.

HE-252 First Aid/CPR/AED

3 credits, Fall/Winter/Spring

Immediate and temporary care for injuries and sudden illness. Covers basic first aid for adult, child and infant, including: control of bleeding, proper methods of transportation, splinting, bandaging, CPR and AED. Successful completion (A or B grade) of course leads to a Red Cross Responding to Emergencies, First Aid/CPR/AED Certification.

HE-263 Body & Drugs III: Marijuana

3 credits, Not Offered Every Term

The third of a four-course sequence. This course will examine marijuana in all of its forms as a drug and a medicine, as well as its non-drug uses. Explores current research about marijuana's physiological and psychological effects on the user, as well as its addictiveness. Reviews historical and current medical uses of marijuana and cannabinoids, including an overview of Oregon's Medical Marijuana Program. Reviews Oregon's new "recreational" use legislation. Prerequisites: Pass HE-163.

HE-264 Body & Drugs IV: Other Drugs, Other Addictions

3 credits, Not Offered Every Term

The fourth of a four-course offering, this course examines other drugs/addictive behaviors beyond alcohol and marijuana. The class will select the drugs/addictive behaviors (one from each of the following categories: stimulants, depressants, hallucinogens, other drugs/addictions) that they wish to discuss. Students will learn the history and the physiological and psychological impact of the selected drugs. Gambling addiction is a mandatory topic, which is required for the CADC I State certification. Prerequisites: Pass HE-163.

HE-277 The Health Coach

3 credits, Not Offered Every Year

A focus on the psychological aspects of weight management, as well as more in-depth coverage of the physiology of obesity and the techniques of lifestyle coaching. Students will be prepared to take the ACE certified Health Coach exam with successful completion of the course.

HE-280 Health/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. This course is intended to provide the student with learning experience related to his/her career goal(s) in the health-related career fields. Supervision and evaluation of the student's job performance will be provided by a qualified staff member at Clackamas and the supervisor of the employing institution. Students are required to take an online CWE seminar at the beginning of the term. Corequisite: CWE-281

HPE-295 Health & Fitness for Life

3 credits, Fall/Winter/Spring

This course explores interaction of physical fitness and health. Meets three hours a week for personal fitness assessment and three hours of classroom sessions. Related topics include: nutrition, stress reduction, relaxation techniques, goal setting, and weight control. Recommended: A completed physical by a doctor.

HOR

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

**Horticulture/
Arboriculture/
Landscape/Organic
Farming**

Many horticulture classes will transfer as Lower Division Collegiate (LDC) credits to Oregon State University.

For additional information contact April Chastain, Horticulture Department Advisor, 503-594-3055

HOR-111 Horticulture Practicum/Fall

2 credits, Fall

Practical experience with seasonal horticulture activities in the areas of container and field nurseries, greenhouses, landscape management and organic food production. Class includes a lab component.

HOR-112 Horticulture Career Exploration

2 credits, Spring

This course is a survey of the various career options available to students in the horticulture industry, with emphasis on nursery and greenhouse production, retail nursery, organic fruit and vegetable production, and landscape maintenance/installation. Includes field trips to local businesses. Oregon State University transfer course.

HOR-113 Organic Farming Practicum/Fall

3 credits, Fall

Essential organic farming practices, including seasonal activities such as crop rotation, cover cropping, four-season production strategies, edible crop planting, pest management, and tool and equipment operations. Field trips to area farms included. Class lecture, field trips, and lab are essential components of this course. This format has been selected to create a hands-on experience for each student in seasonal crop production. Class includes a lab component.

HOR-114 Garden Design

1 credit, Not Offered Every Year

Introductory course for students to gain understanding and skills in the area of planning landscape garden areas, including drawing skills to express ornamental garden schemes.

HOR-115 Horticulture Safety

1 credit, Fall

Overview of safe practices in the horticulture workplace which will reduce the chance for accidents and injuries.

HOR-120 Pesticide Laws & Safety

1 credit, Spring

Plant protection methods for weed, insect or disease control. Laws and regulations related to safety, handling and storage of pesticides. Techniques for product selection, including chemical and non-chemical options, applicator safety and environmental protection included. Prepare and test for the Oregon Pesticide Laws & Safety exam.

HOR-122 Greenhouse Crops-Potted Plants

3 credits, Fall

Environmental influences on plant growth, crop scheduling, greenhouse structures and equipment. Emphasis on foliage and flowering potted plant production. Class includes a lab component.

HOR-123 Landscape Maintenance

3 credits, Fall

Principles and practices of sustainable landscape maintenance, plant growth and development, soil-water-fertilizer management, pruning, turf, pest control, diagnosis of problems in trees and shrubs, and maintenance scheduling. Class includes a lab component.

HOR-124 Food Harvest

3 credits, Fall

This course provides a basic knowledge of aspects of harvesting, handling, storing and marketing of produce from small-scale, organic operations. Topics include food safety laws and practices, harvest and storage requirements for a variety of crops, factors that impact quality and storage ability, and post-harvest biology. Class includes a lab component.

HOR-125 Food Production in the Willamette Valley

3 credits, Fall

Exploration of historical, ethical, practical and scientific aspects of food production systems with a focus on the economic, social and environmental impacts of food and farming. Strengths and weakness of the agricultural system over time will be examined.

HOR-126 Landscape Water Features

1 credit, Spring

Methods used in building water features with emphasis placed on design, material selection, construction and maintenance considerations. Class includes a lab component.

HOR-127 Landscape Lighting

1 credit, Spring

Methods used with lighting in the residential landscape, with emphasis placed on design, material selection, installation and maintenance considerations. Class includes a lab component.

HOR-128 Landscape Stones & Pavers

1 credit, Spring

Methods used in building walls, patios and walkways out of stones and pavers, with an emphasis placed on design, material selection, construction and maintenance considerations. Class includes a lab component.

HOR-129 Landscape Decks & Fences

1 credit, Spring

Methods used in building wood fences and decking with emphasis placed on design, material selection, construction and maintenance considerations. Class includes a lab component.

HOR-130 Plant Propagation Theory

3 credits, Winter

Covers plant anatomy and reproduction techniques of plants from seed, cuttings, grafting, division, and micro-propagation. Offers an in-depth overview of propagation systems that may be selected.

HOR-131 Tree & Shrub Pruning

3 credits, Winter

Emphasis on dormant pruning of fruiting and ornamental plants. Pruning and training techniques for grapes, fruit trees, and both evergreen and deciduous ornamental trees and shrubs. Basic woody plant anatomy, growth, and development. Class includes a lab component.

HOR-133 Horticulture Practicum/Winter

2 credits, Winter

Practical experience with seasonal horticultural activities in the areas of container and field nurseries, greenhouses, and landscape management. Class includes a lab component.

HOR-134 Herb Growing & Gardening

1 credit, Winter

Study of herb plant propagation and garden use. Garden culture, planning, site requirements and care of plants are covered.

HOR-135 Propagation of Edible Plants

3 credits, Winter

Reproduce food plants using a variety of methods, including seed, cutting and grafting techniques. Instruction will focus on methods suitable for sustainable farm operations. Class includes a lab component.

HOR-136 Organic Farming Practicum/Winter

3 credits, Winter

Essential organic farming practices, including seasonal activities such as ground preparation, planning for crop production, and irrigation system design and management. Also covers farm business structures, financial management, recordkeeping, and marketing techniques. Field trips to area farms included. Class lecture, field trips, and lab are essential components of this course. This format has been selected to create a hands-on experience for each student in seasonal crop production. Class includes a lab component.

HOR-140 Soils

3 credits, Spring

Soil characteristics and management, including nutritional elements and the relationship between the soil and plant growth.

HOR-141 Organic Farming Practicum/Spring
4 credits, Spring

Essential organic farming practices, including seasonal activities such as production of transplants, direct seeding, weed control strategies, building raised beds in the field, equipment operations, and soil, water and fertilizer management. Also covers preparation of the finished crop for market, transportation, display and marketing. Field trips to area farms included. Class lecture, field trips, and lab are essential components of this course. This format has been selected to create a hands-on experience for each student in seasonal crop production. Class includes a lab component

HOR-142 Greenhouse Crops/Bedding Plants
3 credits, Spring

Detailed study of environmental influences on individual crops, their requirements, scheduling, including annual, biennial, and perennial plant production. Class includes a lab component.

HOR-143 Horticulture Practicum/Spring
2 credits, Spring

Practical experience with seasonal horticultural activities in the areas of container and field nurseries, greenhouses and landscape management. Class includes a lab component.

HOR-145 Turf Installation & Maintenance
2 credits, Spring

Installation and maintenance practices for turf grasses commonly used in landscapes. Emphasizes sustainable maintenance practices, installation, irrigation, pest identification and pest control. Class includes a lab component.

HOR-146 Fruit & Berry Growing
3 credits, Summer

Regionally appropriate fruit and berry production practices that are suitable for urban areas and small farms. Class will utilize the Home Orchard Society's demonstration orchard located on campus. Class includes a lab component.

HOR-148 Farm Equipment
3 credits, Spring

Identification and utilization of small-farm food crop production tools. Emphasis is on tools and techniques which result in high quality crops, efficient use of labor and capital resources, and protection of the natural environment. Class includes a lab component.

HOR-149 Aquaponics

1 credit, Not Offered Every Year

Aquaponics is a food production system that combines aquaculture with hydroponics. A variety of systems will be evaluated, so students can decide which is most appropriate for their scale, interests, and intentions. Topics include greenhouse environment, system components, fish species selection and health, water quality management, vegetable crops selection, and how to meet the nutritional needs of plants with fish waste. This class includes a lab component.

HOR-180 Career Development Internship
1-12 credits, Not Offered Every Year

The internship is an opportunity to develop entry-level skills in a specific occupational area and to practice the basic career management skills necessary to obtain, sustain, and advance employment. A Training and Evaluation plan is developed and managed in consultation with the student, internship supervisor, and faculty. This course is not applicable towards Horticulture AAS degree.

HOR-211 Native Plant Identification

1 credit, Summer

Identification and use of plants native to the Pacific Northwest and the use of plant keys.

HOR-212 Flower Arranger's Garden/Fall
2 credits, Fall

Learn to identify and use organic methods to grow fall season plants which are suitable for use as cut flowers and foliage. Includes basic floral design and visits to local cutting gardens. Ideal for garden designers, home gardeners, and growers of commercial cutting gardens. Class includes a lab component.

HOR-213 Computer-Aided Landscape Design
3 credits, Fall

Develop skills with Computer-Aided Design (CAD) software for creating landscape designs. Practice techniques utilized in common CAD programs used in the landscape industry. Class includes a lab component. Prerequisites: CS-091 or placement in CS-120, and HOR-229

HOR-215 Herbaceous Perennials

3 credits, Spring

The identification, propagation, selection and garden culture as well as individual attributes of herbaceous perennial plants, including the evolution of perennial garden design and current gardening styles. Class includes a lab component. Oregon State University transfer course.

HOR-216 Integrated Pest Management
3 credits, Winter

Learn the components of, and develop an Integrated Pest Management (IPM) plan for landscape, nursery, greenhouse or agricultural industries. The plan will incorporate pest detection, control practices and an evaluation of effectiveness.

HOR-220 Plant Propagation/Fall
3 credits, Fall

Proper techniques for reproducing plants from seeds, cuttings, and grafting. Emphasis on seasonal plant production. Class includes a lab component.

HOR-222 Horticultural Computer Applications

2 credits, Winter

Utilizes database, spreadsheet, word processing, PowerPoint, social media and other computer programs for record keeping and management and marketing for horticulture businesses. Prerequisites: CS-091 or placement in CS-120

HOR-223 Applied Plant Science
4 credits, Fall

An overview of the practical aspects of plant growth and development, classification systems, plant breeding and environmental factors that impact plant growth.

HOR-224 Landscape Installation
3 credits, Fall

Materials and practices in landscape installation, including plan reading, materials take-off, estimating, bidding, scheduling, grading, construction materials, and plant installation. Class includes a lab component.

HOR-225 Arboriculture I

3 credits, Winter

Management of trees in residential, commercial, and urban landscapes. Follows course materials prepared by the International Society of Arboriculture (ISA). Topics covered include tree anatomy, selection, installation, response to damage, soil characteristics, pruning techniques and diagnosis of pest problems. Prepares student for Arboriculture II.

HOR-226 Plant Identification/Fall

4 credits, Fall

Identification of deciduous trees, shrubs, and groundcovers, including their cultural requirements in the landscape, for fall plants. Oregon State University transfer course.

HOR-227 Plant Identification/Winter

4 credits, Winter

Identification of conifers and broadleaved evergreens, shrubs, and groundcovers, including their cultural requirements in the landscape, for winter plants. Oregon State University transfer course.

HOR-228 Plant Identification/Spring

4 credits, Spring

Identification of flowering trees, shrubs, and groundcovers, including their cultural requirements in the landscape, for spring plants. Oregon State University transfer course.

HOR-229 Introduction to Landscape Design

3 credits, Winter

Introduction to landscape planning, including basic drafting skills, grading, drainage, and site planning. Class includes a lab component.

HOR-230 Equipment Operation & Maintenance

2 credits, Winter

Selection, operation, and maintenance of power driven machines, such as mowers, rototillers, chain saws, edgers, sprayers, tractors, and related equipment for nursery and landscape applications. Class includes a lab component.

HOR-231 Irrigation & Drainage Design

3 credits, Winter

Principles of irrigation and drainage system design for various situations, including underground and aboveground, residential and commercial systems. Class includes a lab component.

HOR-232 Commercial Floral Design

3 credits, Not Offered Every Year

Present design techniques, used by florists today, to create naturalistic centerpieces, corsages, and gift arrangements using fresh flowers. Cut flower conditioning and handling, wedding and sympathy design, and sales strategies will also be covered.

HOR-234 Intermediate Landscape Design

3 credits, Not Offered Every Year

Further skill development in drawing, site analysis, and design, including two, three, and four dimensional design concepts. Graphic exercises and model making skills will be included as well as the study of creative and practical solutions for various site and program requirements of commercial and residential landscape sites. Class includes a lab component.

HOR-235 Weed Identification

2 credits, Fall

Identification and life cycles of weeds commonly found in landscapes and nurseries.

HOR-236 Insect Identification

2 credits, Fall

Develop skills to identify common insects which are important in greenhouse/nursery production, landscapes and food production.

HOR-237 Disease Identification

2 credits, Winter

Identification of ornamental plant diseases which occur in greenhouses, landscapes, nurseries and farms.

HOR-239 Tree Climber Training

1 credit, Winter

The safe use of rope and saddle tree climbing procedures will be covered through lecture, discussion, and field practice. For beginner to moderately experienced climbers. Class includes a lab component.

HOR-240 Irrigation and Drainage Practices

3 credits, Spring

Materials, equipment, and methods used to install irrigation and drainage systems in landscape areas. Emphasis on home lawns, gardens, and larger areas. Class includes a lab component.

HOR-241 Nursery Management

3 credits, Fall

Essentials of nursery practices, including containers and field growing practices, crop scheduling, management, and marketing.

HOR-242 Plant Propagation/Spring

2 credits, Not Offered Every Year

Proper techniques for reproducing plants from cuttings, division, micropropagation and budding. Emphasis on seasonal plant production. Class includes a lab component.

HOR-244 Environmental Landscape Design

3 credits, Winter

Overview of landscape design features that will benefit the natural environment, provide habitat for wildlife and require minimal inputs of energy, water and other materials. Includes basic design concepts, terminology and techniques, as well as ideas for marketing of sustainable designs. Class includes a lab component.

HOR-246 Organic Farming and Gardening

2 credits, Spring

Overview of the fundamental principles and practices of organic fruit and vegetable production in the Pacific Northwest. Class includes a lab component. Oregon State University Transfer course.

HOR-248 Flower Arranger's Garden/Spring

2 credits, Not Offered Every Year

Learn to identify and use organic methods to grow spring season plants which are suitable for use as cut flowers and foliage. Includes basic floral design and visits to local cutting gardens. Ideal for garden designers, home gardeners, and florists. Class includes a lab component.

HOR-250 Western Herbs

2 credits, Fall

This course introduces students to herbs, some of which may be grown locally. Instruction will focus on the components of herbs and uses of each specific herb.

HOR-251 Herbal Products

1 credit, Winter

Instruction in making herbal teas, skin lotion, tincture, infused oil, vinegar, spritzers and herbal mixes. Further instruction in what specific ingredients to use, how to use them properly, and why each is important. This class includes a lab component.

HOR-252 Kitchen Herbs

1 credit, Spring

Instruction will focus on how to properly prepare and use common herbs and spices in a variety of edible forms. Class includes a lab component.

HOR-260 Arboriculture II

3 credits, Fall

Evaluation, assessment and management of trees in the urban environment. Covers monetary and ecosystem values for trees, property development considerations, tree appraisals, tree inventories, risk assessments, and crew management. Together with Arboriculture I, this class will prepare students for passing the ISA Certified Arborist exam. Prerequisite: HOR-225

HOR-261 Tree Diagnostics

2 credits, Spring

Theory and practice in diagnosing specific biotic and abiotic causes of poor tree health. Includes identification of symptoms, use of monitoring tools and effective customer communications. Prepare and test for the Oregon Department of Agriculture Ornamental and Turf Insecticide/Fungicide exam. Class includes a lab component. Prerequisite: HOR-216, HOR-225, HOR-236, and HOR-237. Corequisite: HOR-120

HOR-262 Aerial Treework Practicum I

2 credits, Fall

Experience with the implementation of basic requirements, equipment and techniques employed by arborists who work aloft. Covers personal protective equipment, safe operation, and common cutting techniques in accordance with current industry standards. Students operate chainsaws in a variety of field exercises, and will gain exposure to other pieces of industry equipment, such as chipper, truck and trailer, and aerial lift. Students will participate as members of a crew, gaining introductory experience in tree pruning, rigging, hardware installation, electrical hazard awareness, aerial rescue, ground work, and work site management. Class is a lab. Prerequisites: HOR-115, HOR-131, and HOR-239

HOR-263 Plant Health Care Practicum

2 credits, Spring

Experience with the implementation of basic requirements and techniques employed by Plant Health Care Technicians who work on tree crews. Covers personal protective equipment, safe operation, routine maintenance and common techniques in accordance with current industry standards. Students will perform ground related activities, gaining experience in spray techniques, chipper operation, driving truck with chipper, interpretation of water audits, hazard tree identification, evaluation of key plants in the landscape, fertilization, customer education/communication and work site management. Class is a lab. Prerequisite: HOR-115, HOR-131, HOR-216, HOR-236, and HOR-237. Corequisites: HOR-120

HOR-264 Aerial Treework Practicum II

2 credits, Winter

Experience with the implementation of intermediate requirements, using equipment and techniques employed by arborists who work aloft. Reinforces personal protective equipment, safe operation, and common cutting techniques in accordance with current industry standards. Students operate chainsaws in a variety of field exercises, and will gain exposure to other pieces of industry equipment, such as chipper, truck and trailer, and aerial lift. Students will participate as members of a crew, gaining additional experience in tree pruning, rigging, hardware installation, electrical hazard awareness, aerial rescue, ground work, and work site management. Class is a lab. Prerequisite: HOR-262

HOR-280 Horticulture/CWE

3 credits, Fall/Winter/Spring/Summer

On-the-job experience in the various segments of horticulture. Students are allowed to enroll in CWE after completing nine credits of horticulture courses. May be repeated for up to 6 credits. Required: Students are expected to work a minimum of 108 job site hours. Corequisite: CWE-281

HOR-281 Horticulture/CWE

6 credits, Fall/Winter/Spring/Summer

On-the-job experience in the student's major course of study. Students are allowed to enroll after completing nine credits of horticulture courses. Required: Students are expected to work a minimum of 216 job site hours. Corequisite: CWE-281

HOR-282 Horticulture/CWE

3 credits, Fall/Winter/Spring/Summer

On-the-job experience in the student's major course of study. Students are allowed to enroll after completing nine credits of horticulture courses. May be repeated for up to 6 credits. Required: Students are expected to work a minimum of 108 job site hours. Corequisite: CWE-281

HOR-284 Organic Farming - Campus Farm/ CWE

3 credits, Summer

Experiential learning of organic farming techniques, while working on the Campus Farm. Students learn ecological and sustainable practices, principles and management strategies, and will participate in marketing the produce. Students may enroll in course after completing nine credits of Organic Farming courses. Class includes a lab component. Required: Students are expected to work a minimum of 108 job site hours. Corequisite: CWE-281

HOR-285 Organic Farming/CWE

3 credits, Fall/Winter/Spring/Summer

On-the-job experience working with an agricultural business/farm. Students are allowed to enroll in CWE after completing nine credits of Organic Farming courses. Required: Students are expected to work a minimum of 108 job site hours. Corequisite: CWE-281

HPD

Courses with this prefix do not transfer to a four-year institution. Courses are intended to maintain or upgrade current certification/licensure or to acquire, or renew professional certifications.

Healthcare Professional Development

HPD-101 Phlebotomy for Healthcare Professionals

1 credit, Not Offered Every Term
Course is designed to instill a basic understanding of blood collection and specimen handling techniques used in ambulatory and medical center laboratories. Patient and personal safety techniques using Universal and Standard precautions will be observed and required for success in the course. Emphasis will also be placed on professionalism in the workplace. The students will collect blood samples on their lab partners through-out the term.

HPE

Health/Physical Education

HPE-295 Health & Fitness for Life

3 credits, Fall/Winter/Spring
This course explores interaction of physical fitness and health. Meets three hours a week for personal fitness assessment and three hours of classroom sessions. Related topics include: nutrition, stress reduction, relaxation techniques, goal setting, and weight control. Recommended: A completed physical by a doctor

HS

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Human Services

HS-100 Introduction to Human Services

3 credits, Fall
This course will focus on the interpersonal skills, personal values, attitudes and knowledge necessary to become an effective human services worker. Also covers the history of human service work in the US, and the current status of social service provision.

HS-103 Ethics for Human Service Workers

2 credits, Winter
Explores the professional issues students will face when in a helping relationship. Introduces the professional code of ethics associated with the helping professions. Addresses solving ethical dilemmas using professional guidelines. Topics include client rights, confidentiality, professional boundaries, legal issues in helping, competence, and cultural diversity.

HS-104 Using Diagnostic Criteria in Addiction Treatment

1 credit, Not Offered Every Term
This course will present an overview of The ASAM (American Society of Addiction Medicine) Criteria and the DSM (Diagnostic and Statistical Manual) criteria related to addiction and substance abuse. Students will gain familiarity with the use of the ASAM Criteria to enhance the use of multidimensional assessments to develop patient-centered service plans. Students will also gain knowledge about the use of the DSM Manual to guide diagnosis and treatment of addiction.

HS-130 Introduction to Hospice Care

3 credits, Not Offered Every Term
For individuals, families, and professionals interested in learning about hospice care for the terminally ill. Issues include death, dying, and bereavement, with attention to psycho-social need, pain and symptom control, delivery of medical care, family dynamics, and philosophical and ethical questions. Required: Must be at least 18 years of age to attend. Recommended: Course is recommended for gerontology students or allied health students.

HS-154 Community Resources

3 credits, Winter
Explores local community social service resources. Identifies services, eligibility criteria, mission, policies, politics of agencies, identification of client needs, various referral processes, and historical, political and social trends.

HS-156 Conducting Human Services Interviews

3 credits, Winter/Spring
Provides the specific techniques required for entry-level interviewing in human service settings. Addresses issues raised in working with clients from diverse backgrounds.

HS-170 Preparation for Field Experience in Human Services

3 credits, Spring
Exploration of Human Services in the workplace and organizations, including work stress, supervision, ethics, cultural diversity, and social responsibility. Prerequisites: HS-100 or HS-154 and Instructor Consent

HS-211 HIV, TB, & Infectious Diseases

1 credit, Winter
This course will explore the relationship between substance abuse and infectious diseases, and discuss methods for reducing transmission of these diseases. Topics will include HIV/AIDS, tuberculosis, hepatitis, and sexually transmitted infections. Course will provide students with techniques for assisting clients with assessing risk, practicing harm reduction, and evaluating treatment options.

HS-216 Group Counseling Skills

3 credits, Spring

This course provides students with strategies and skills for group work with a variety of clients. Explores leadership styles and skills, group formation and stages, and the ethics of working with groups. Will address knowledge needed to develop, run, and evaluate groups for a variety of human service topics, including substance abuse. Theories of therapeutic group work will also be discussed.

HS-256 Advanced Interviewing Skills With Theory

3 credits, Fall

This course is designed to help human service students further develop and deepen their skills and understanding of interviewing in the human service field. Course will build on skills learned in HS-156, incorporating the use of behavior change theories to guide the helping process. Prerequisite: Completion of HS-156 with a C or better.

HS-260 Victim Advocacy & Assistance

4 credits, Fall/Spring

Provides basic skills for working with a diverse group of crime victims, including, but not limited to, victims of homicide, sexual assault, child abuse and domestic violence. Topics covered include: theories of victimology, victim's rights evolution, crisis intervention, stress reactions and post-traumatic stress syndrome.

HS-280 Human Services Generalist I: CWE/ Practicum

2-6 credits, Fall/Winter/Spring/ Summer

Cooperative Work Experience. Supervised experience in human services including but not limited to: social service; early childhood care; criminal/juvenile justice; gerontology; and other occupations. Prerequisite: HS-170. Corequisite: CWE-281

HS-281 Human Services Generalist II: CWE/ Practicum

2-6 credits, Winter

Cooperative Work Experience level II. Supervised experience in human services including but not limited to: social service; early childhood care; criminal/juvenile justice; gerontology; and other related occupations. Prerequisites: HS-170. Corequisites: CWE-281

HS-282 Human Services Generalist III: CWE/ Practicum

2-6 credits, Spring

Cooperative Work Experience level III. Supervised experience in human services including but not limited to: social service; early childhood care; criminal/juvenile justice; gerontology, and other related occupations. Prerequisites: HS-170. Corequisites: CWE-281

HST**History****HST-101 History of Western Civilization**

4 credits, Fall/Winter

Origins and development of Western Civilization with a primary focus on Europe from ancient times to ca. 1300. Recommended: WRD-090 or placement in RD-115

HST-102 History of Western Civilization

4 credits, Winter/Spring

Origins and development of western civilization with an emphasis on Europe from ca. 1300 to 1800. Recommended: WRD-090 or placement in RD-115

HST-103 History of Western Civilization

4 credits, Fall/Spring

Development of western civilization with an emphasis on Europe from the 19th century to the present. Recommended: WRD-090 or placement in RD-115

HST-130 Oddballs and Outcasts in Western Civilization

4 credits, Fall

Explores the topic of how oddballs and outcasts from ancient Greece to the present shaped western civilization and places them in the political, social, economic, intellectual and cultural frameworks of their time. Recommended: WRD-090 or placement in RD-115

HST-131 History of Crime & Punishment in Western Civilization

4 credits, Winter

Explores the topics of crime and punishment in western civilization from ancient Greece to the present and relates them to the political, social, economic, intellectual and cultural trends of each time period. Recommended: WRD-090 or placement in RD-115

HST-132 History of Language and the Written Word in Western Civilization

4 credits, Spring

Explores the topics of language and the written word in western civilization from ancient Greece to the present and relates them to the political, social, economic, intellectual, and cultural trends of each time period. Recommended: WRD-090 or placement in RD-115

HST-136 History of Popular Culture, Entertainment & Sports in Western Civilization

4 credits, Not Offered Every Year

Explores the topics of popular culture, entertainment and sports in western civilization from ancient Greece to the present and relates them to the political, social, economic, intellectual and cultural trends of each time period. Recommended: WRD-090 or placement in RD-115

HST-137 History of Science, Medicine & Technology in Western Civilization

4 credits, Not Offered Every Year

Traces the major developments in western civilization in the fields of science, medicine and technology from ancient Greece to the present. Includes an examination of the biographies of prominent scientists, doctors and engineers. Recommended: WRD-090 or placement in RD-115

HST-138 History of Love, Marriage and the Family In Western Civilization

4 credits, Not Offered Every Year

Examines the concept of love and the institutions of marriage and the family in western civilization from ancient Greece to the present. Includes a consideration of the ideas of prominent thinkers, artists and political leaders. Recommended: WRD-090 or placement in RD-115

HST-201 History of the United States

4 credits, Fall

Covers the period in American history from first European contact to the Age of Jackson. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: Sequence of HST-201, HST-202, and HST-203 is taken in order

HST-202 History of the United States

4 credits, Winter

Covers the period of United States history from the Age of Jackson to World War I. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: Sequence of HST-201, HST-202, and HST-203 is taken in order

HST-203 History of the United States

4 credits, Spring

Covers the period of United States history since World War I. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: Sequence of HST-201, HST-202 and HST-203 is taken in order

HST-210 The Great Depression & the New Deal in America

4 credits, Not Offered Every Year

Explores the contours of the Great Depression and New Deal in American history. Course includes an examination of economic, political, social, and cultural factors and forces at play in America during the Depression era (1929-1941) with an emphasis on the New Deal and its successes, failures, and legacy.

HST-220 Introduction to Oral History

4 credits, Not Offered Every Year

Course covers the origins and development of oral history as an academic discipline, with explorations of key oral history documents and projects over the last century. Also covers methods, techniques, ethics, and best practices in the production of an oral history project. Each class completes oral history interviews with local residents in regards to a specific time period in the 20th century American history. Prerequisite or Corequisite: WRD-098 or placement in RD-115

HST-280 History/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides students with on-the-job work experience in the field of history. Corequisites: CWE-281

HUM**Humanities****HUM-160 Faith & Reason**

5 credits, Fall/Winter/Spring

Introduction to classical philosophy, sacred texts, modern fiction, poetry, theology, evolutionary biology, and cosmology. Consideration of how personal concepts of faith and reason and institutions of science and religion, shape personal intellectual landscapes. Recommended: WRD-090 or placement in RD-115

HUM-231 Engendered Identities

4 credits, Not Offered Every Term

Examines the various perspectives on the development of gender identities and looks specifically at the ways in which concepts of femininity and masculinity have shaped cultural images, identities and experiences cross-culturally, globally and historically. Recommended: WRD-098 or placement in WR-121

HUM-233 Electronic Culture

4 credits, Spring

An introduction to the interdisciplinary field of electronic culture, focusing on the use of electronic computer technology by individuals and groups. Examines transformation of self, identity, communication, and development of electronic communities and subcultures. Recommended: WRD-098 or placement in WR-121

HUM-235 Perspectives on Terrorism

4 credits, Not Offered Every Term

Explores the ways in which different academic disciplines in the social sciences and humanities construct historical, psychological, cultural, theological, sociological, and philosophical arguments and themes around the topic of terrorism and terrorist-related issues. Identifies underlying assumptions upon which these arguments and themes are based and considers the cultural expressions they both engender and reflect.

HUM-240 American Military Conflict: Wars of National Identity

4 credits, Fall

Examines America's wars of national identity, principally the American Revolution and the Civil War. Explores characteristics of such wars, variations over time and space, and shaping influences and impacts on American society and culture, both military and civilian. Recommended: WRD-098 or placement in WR-121

HUM-241 American Military Conflict: Global War

4 credits, Winter

Examines America as a global power in 20th Century conflicts--World Wars I and II, the Cold War and possible future global conflicts. Explores characteristics of global war, variations over time and space, and shaping influences and impacts on American society and culture, both military and civilian. Recommended: WRD-098 or placement in WR-121

HUM-242 American Military Conflict: Asymmetric Warfare

4 credits, Spring

Examines America's military experience in asymmetric conflicts from colonial times to the present. Explores characteristics of asymmetric war, variations over time and space, and impacts on American society and culture, both military and civilian. Recommended: WRD-098 or placement in WR-121

IMT**Industrial Maintenance Tech****IMT-104 Reading Schematics and Symbols**

2 credits, Not Offered Every Term

A basic course of study that will develop the student's understanding of reading schematics and symbols through lectures and hands-on examples.

IMT-108 Rigging and Lifting

2 credits, Fall

This course will introduce students to installation procedures for large plant equipment. Students will learn about techniques and safeguards in the use of rope, chain, hoists, and scaffolding when moving heavy plant equipment and maintaining plant utilities. Prerequisite: MTH-050

IMT-110 Preventative Maintenance

2 credits, Spring

This Course will introduce students to the basics of preventative maintenance programs in an industrial environment. Students will learn about how maintenance departments are organized, how projects and tasks are defined and delegated. Topics will include Maintenance organization, work order systems, maintenance planning, Scheduling, Quality control, Controlling parts and materials costs. Prerequisite: MTH-050

IMT-120 Industrial Machinery I

3 credits, Winter

This course will introduce students to industrial machinery and power equipment with respect to industrial maintenance. Students will learn the fundamentals of electro-mechanical machinery repair, assembly and disassembly and how to work safely around mechanical equipment and power tools. Topics discussed will include hand and power tools, preventative maintenance, power transmission systems, fasteners and torque. Prerequisite: MTH-050

IMT-139 Principles of Troubleshooting I

2 credits, Winter

Emphasizes theories and practices useful in troubleshooting failures in electrical applications. Focuses on the overall philosophy and strategy of troubleshooting, drawing applications from residential and varied industrial situations. Includes laboratory projects. Recommendation: EET-112 or EET-137 or MFG-130

IMT-215 Electromechanical Systems I

2 credits, Fall

This course emphasizes applied electromechanical principles. The theory and application of force, work, torque, energy power and force transformers are explored. Covers motion control systems, basic relay circuits and sensors, stepper and servo motors and power transmission systems. Introductory mechanics areas also covered, including simple machines and an introduction to static and dynamic forces. Prerequisite: EET-137 or MFG-130

IMT-220 Industrial Machinery II

3 credits, Fall

This second course in industrial machinery will focus on advanced concepts in machinery trouble shooting, repair and maintenance. Students will learn about the integration of mechanical, fluid power and electrical systems, their characteristics and repair. Additionally, mechanical concepts of laser shaft alignment, vibration analysis and thermal diagnosis will be covered. Other topics will include electromechanical systems, lock-out tag-out, advanced mechanical diagnosis, motors and motor controls. Prerequisite: IMT-120 and MFG-130

IMT-223 Instrumentation & Controls

3 credits, Winter

This course is intended to provide the industrial maintenance technician with knowledge and skills in the areas of process measurement, control and data acquisition. Students will become familiar with common sensors and actuators and their applications. Recommended: MFG-130 or EET-137.

IMT-225 Electromechanical Systems II

2 credits, Spring

This course in renewable systems will provide in-depth understanding of the technology, economics and policies relevant to each type of energy source. Analysis techniques to evaluate renewable energy applications from a systems design and selection perspective will be presented. Topics include physical operating principles, theoretical vs. actual system output, energy storage, efficiency and cost analysis. Includes hands-on lab exercises. Prerequisite: IMT-215

IMT-233 Programmable Logic Controllers I

3 credits, Spring

Study of basic skills necessary to program, install and maintain industrial control systems utilizing programmable logic controllers. Course content lays a foundation of hardwired relay control systems and components, and then builds on this for an understanding of programmable logic controller (PLC) systems. Recommendation: MFG-130

IMT-234 Programmable Logic Controllers II

3 credits, Fall

An advanced course of study that will develop the student's understanding of Programmable Logic Controllers (PLC) in more detailed Industrial applications through lectures, labs and hands-on examples. This course will emphasize advanced PLC functions and data sets, networking schemes and human machine interfaces. Prerequisite: IMT-233

IMT-239 Principles of Troubleshooting II

2 credits, Fall

Covers advanced applications of diagnosis, maintenance and repair of systems. Also includes preventative maintenance, applied statistical process control and RF power generation. Recommendation: EET-139

J**Journalism****J-134 Photojournalism**

4 credits, Spring

Introduces the student to photojournalism, emphasizing composition, lighting and creative ways to illustrate a news story through weekly shooting assignments. Recommended: Basic photography skills

J-211 Mass Media & Society

4 credits, Fall/Winter/Spring

This course takes students through a critical study of the production and consumption of mass media, including television, radio, books, film, newspapers, advertising and the Internet. Students also examine the economic and social organization of mass media, the growth of new media technologies, and the relationship between media and the public. Recommended: WRD-098 or placement in WR-121

J-215 College Newspaper: Writing & Photography

3 credits, Fall/Winter/Spring

Students work as writers, photographers and editors on The Clackamas Print, the college's student-run newspaper and its website. Students study and produce news stories and news photos. In doing so, they learn different writing styles, photography rules, ethical standards of news gathering and the rights of a free press in a democracy. May be repeated up to six credits. Recommended: Placement in WR-121

J-216 Writing for Media

4 credits, Winter

Introduces students to the fundamentals of writing for various media including journalism, public relations and other communications-related fields. Topics include news gathering, interviewing and media law, with an emphasis on writing for print, broadcast, the web and social media. Recommended: WRD-098 or placement in WR-121

J-220 Introduction to Broadcast Journalism

4 credits, Fall

Offers students interested in Broadcast Journalism the basic skills of writing, reporting, and camera operation for broadcast. Lab component included. Recommended: WRD-098 or placement in WR-121

J-221 Broadcast Journalism

4 credits, Fall

Offers students interested in Broadcast Journalism intermediate skills of broadcast reporting, videography, editing, compression, and uploading for broadcast. Lab component included. Prerequisites: J-220 with a C or better. Recommended: WRD-098 or placement in WR-121

J-222 Advanced Broadcast Journalism

4 credits, Fall

Offers students interested in Broadcast Journalism advanced skills of managing reporters, videographers, and a web presence in a broadcast newsroom. Lab component included. Prerequisites: J-221 with a C or better. Recommended: WRD-098 or placement in WR-121

J-225 Intermediate College Newspaper: Writing & Photography

4 credits, Fall/Winter/Spring

Intermediate news writing and photojournalism for publication in the student-run Clackamas Print and its online media. Generate original story ideas, publish photo essays and complete more complicated interviews on multiple projects in news, arts, sports and opinion writing. Apply media ethics to social, online and print media. Course may be repeated for up to 6 credits. Prerequisites: J-215 Recommended: Placement in WR-121

J-226 Introduction to College Newspaper: Design & Production

4 credits, Fall/Winter/Spring

Offers students interested in newspaper design and production basic skills in writing headlines, designing pages and using Adobe InDesign software to produce the weekly student newspaper, The Clackamas Print. May be repeated for up to 8 credits. Recommended: Placement in WR-121

J-227 Intermediate College Newspaper: Design & Production

4 credits, Fall/Winter/Spring

Offers students interested in newspaper and web design intermediate skills in writing, lay out, photo editing and Adobe InDesign to produce and publish the weekly student newspaper, The Clackamas Print and its website. May be repeated for up to 8 credits. Prerequisites: J-226. Recommended: Placement in WR-121

J-228 Advanced College Newspaper: Design & Production

4 credits, Fall/Winter/Spring

Offers students interested in newspaper design and production advanced skills in news content design, alternative story formats, content flow and management for print and online. Students will produce and publish the weekly student newspaper, The Clackamas Print, and its website. May be repeated for up to 8 credits. Prerequisites: J-227. Recommended: Placement in WR-121

J-235 Advanced College Newspaper: Writing & Photography

4 credits, Fall/Winter/Spring

Advanced news writing and photography for publication online, in social media and in the student-run newspaper, The Clackamas Print. Students apply Associated Press style, use journalism ethics and cover a variety of topics and events in words and photos to build their journalism portfolios. Course may be repeated for up to 6 credits. Prerequisites: J-225 Recommended: Placement in WR-121

J-280 Journalism/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides the student with on-the-job experience and training related to journalism. Corequisites: CWE-281

J-280A Public Relations/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides the student with on-the-job experience and training related to public relations. Corequisites: CWE-281

LIB**Library****LIB-101 Introduction to Library Research**

1 credit, Fall/Winter/Spring

Trains students in the use of a variety of print and electronic information resources, search tools, and source citation. Excellent preparation for term papers and other research assignments. Recommended: CS-090 or equivalent experience

MA

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Medical Assistant**MA-110 Medical Terminology**

3 credits, Fall/Winter/Spring/Summer

This course provides the foundational principles required for understanding medical terms used to communicate effectively within the healthcare field. This includes word meaning and discerning the difference between look-alike and sound-alike words through correct spelling and pronunciation. This course also includes the reading and comprehending of content of medical records and reports. Students will develop the ability to read and comprehend the content of medical records and reports. Through the review of body systems this course includes introductions to disease processes, basic anatomy and physiology and associated terminology. This course is required prerequisite for Medical Assistant and Clinical Laboratory Assistant students.

MA-112 Medical Office Practices

4 credits, Fall

This course focuses on administrative skills performed by the Medical Assistant in the ambulatory care setting. This course will provide a background in medical law and ethics. Students will learn concepts of professionalism, patient confidentiality, telephone etiquette, effective communication, care navigation, medical records maintenance and medical legal requirements pertaining to medical office procedures. Students will become familiar with the legal relationship between healthcare providers and patients. Students will create a professional healthcare resume. Prerequisites: MA-110 and WR-121. Corequisites: BI-120 and MA-145

MA-115 Phlebotomy for Medical Assistants

1 credit, Spring

The focus of this course is to understand appropriate blood specimen procurement techniques using vacutainer, syringe, 'winged infusion' / butterfly with syringe and capillary puncture methods and associated safety techniques. Other specifics of the blood specimen testing requirements, such as collection into the correct evacuated tube (additive), specimen handling procedures, collections of newborn screen and collection documentation are also covered; while assuring a safe, confidential and professional environment for the patient, and as the phlebotomy technician. Required: Student must be enrolled in current Medical Assistant cohort. Instructor consent. Prerequisite: Pass MA-116, MA-117, MA-117L, MA-118, MA-118L, MTH-054.

MA-115L Phlebotomy for Medical Assistants Lab

1 credit, Spring

The focus of this course is to demonstrate appropriate blood specimen procurement techniques using vacutainer, syringe, 'winged infusion' / butterfly with syringe and capillary puncture methods and associated safety techniques. Other specifics of the blood specimen testing requirements, such as collection into the correct evacuated tube (additive), specimen handling procedures, collections of newborn screen and collection documentation are also covered; while assuring a safe, confidential and professional environment for the patient, and as the phlebotomy technician. Required: Student must be enrolled in current Medical Assistant cohort. Instructor consent. Prerequisite: MA-116, MA-118, MA-118L, MA-117, MA-117L, MTH-054. Corequisites: MA-115, MA-119, MA-121, MA-121L.

MA-116 Introduction to Medications

4 credits, Winter

Introduces the medical assistant student to the foundational concepts and principles of pharmacology; including the classifications of common medications including: indications for use, desired effect, side effect, adverse effects, and patient education. Nutrition, the function of dietary supplements and special dietary needs are also discussed. Required: Student must be admitted to current Medical Assistant cohort. Instructor consent required. Prerequisites: BI-120, MA-110, MA-112, and MA-145. Corequisites: MTH-054, MA-117, MA-117L, MA-118 and MA-118L

MA-117 Clinical Laboratory Procedures I

1 credit, Winter

This theory course is designed to instill a basic understanding of common laboratory terminology and procedures used in a general medical office laboratory to aid the physician in the diagnosis and treatment of disease. Laboratory safety, the prevention of blood borne disease transmission and scope of practice will be emphasized. First course in the Clinical Laboratory Procedures series. Required: Student must be enrolled in a current Medical Assistant cohort. Prerequisites: BI-120, MA-112, and MA-145. Corequisites: MA-116, MA-117L, MA-118, MA-118L, and MTH-054

MA-117L Clinical Laboratory Procedure I Lab

1 credit, Winter

This laboratory course is designed to instill a basic understanding of common laboratory terminology and procedures used in a general medical office laboratory to aid the physician in the diagnosis and treatment of disease. Laboratory safety, the prevention of blood borne disease transmission and scope of practice will be emphasized. This is the first course in the Clinical Lab Procedures series. Required: Student must be enrolled in a current Medical Assistant cohort. Prerequisite: TAKE BI-120, MA-112, MA-145. Corequisites: MA-117, MA-118, MA-118L, MA-116, and MTH-054

MA-118 Examination Room Techniques

3 credits, Winter

Fundamental theory focusing on the clinical competencies involved in ambulatory care, exam room procedures and related techniques. Special emphasis will be placed on essential principles of diagnostic testing, patient care, documentation and general (trans disciplinary) competencies including the rationale for the equipment used in medication administration and the techniques for oral and parenteral medication administration (excluding IV). Required: Instructor consent. Student must be enrolled in current Medical Assistant cohort. Prerequisites: BI-120, MA-112 and MA-145. Corequisites: MA-116, MA-117, MA-117L, MA-118L, and MTH-054

MA-118L Examine Room Techniques Lab

1 credit, Winter

This lab course is designed to instill a basic understanding of common laboratory terminology and procedures used in a general medical office laboratory to aid the physician in the diagnosis and treatment of disease. Laboratory safety, the prevention of blood borne disease transmission and scope of practice will be emphasized. Required: Student must be enrolled in current Medical Assistant cohort. Instructor consent. Prerequisites: BI-120, MA-112 and MA-145. Corequisites: MA-116, MA-117, MA-117L, MA-118, and MTH-054

MA-119 Medical Assistant Practicum

9 credits, Spring

Under supervision within the ambulatory care setting, the student will apply both administrative and clinical knowledge and practices as attained within the Medical Assisting course curriculum. Prerequisites: MA-116, MA-117, MA-117L, MA-118, and MA-118L. Corequisites: MA-115, MA-115L, MA-121, and MA-121L. Required: Instructor consent.

MA-121 Clinical Lab Procedures II

1 credit, Spring

Designed to instill a basic understanding of simple, common laboratory terminology and procedures used in a general medical office laboratory to aid the physician in the diagnosis and treatment of disease. Laboratory safety, the prevention of blood born disease transmission and scope of practice will be emphasized. Continuation of the Clinical Laboratory Procedures series. Required: Student must be enrolled in current Medical Assistant cohort. Instructor consent. Prerequisite: Pass MA-116, MA-117, MA-117L, MA-118, MA-118L, MTH-054.

MA-121L Clinical Laboratory Procedures II Lab

1 credit, Spring

This theory course is designed to instill a basic understanding of common laboratory terminology and procedures used in a general medical office laboratory to aid the physician in the diagnosis and treatment of disease. Laboratory safety, the prevention of blood born disease transmission and scope of practice will be emphasized. Continuation of the Clinical Laboratory Procedures series. Required: Student must be enrolled in current Medical Assistant cohort. Instructor consent. Prerequisite: Pass MA-116, MA-117, MA-117L, MA-118, MA-118L, MTH-054.

MA-145 Insurance & Health Information Management

4 credits, Fall

This course introduces medical assisting students to practical applications for billing medical insurance both manually and electronically. The course is designed to instruct the student in all phases of billing and insurance procedures and entry level Electronic Health Record software for the management of medical records. It also teaches Front Office finance skills including bookkeeping, banking and collections. The students are also introduced to basic ICD-10 Diagnosis and Procedural coding skills. This course is required for medical assistant students. This course does not meet the requirements for Insurance Coder certification. Required: Medical Assistant students only. Prerequisites: MA-110 and WR-121 or WR-121. Corequisites: MA-112 and BI-120

MET

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business

Manufacturing Engineering Technology

For additional information contact the Manufacturing Department at 503-594-3318.

MET-112 Introduction to Engineering and Technology Careers

2 credits, Fall/Winter/Spring

This course is designed to provide an overview of five major engineering disciplines, their subsets and their respective career pathways. This course will also introduce students to the economic, environmental, social, political, ethical, as well as the health and safety realities of the engineering work environment. This course is intended to guide students in making appropriate career choices by exploring the following topics: engineering job demands, earning potential, marketability, licensure, and continuing education requirements.

MET-150 Principles of Engineering - Project Lead the Way

6 credits, Not Offered Every Term

Helps students understand the field of engineering/engineering technology. Explores various technology systems and manufacturing processes and how math, science and technology are used in the engineering problem solving process. Includes concerns about social and political consequences of technological change. This course is part of the national Project Lead the Way curriculum.

MET-151 Introduction to Engineering Design Project Lead the Way

6 credits, Not Offered Every Term

Emphasizes problem-solving skills by using a design development process. Models of product solutions are created, analyzed and communicated using solid modeling computer design software. This course is part of the national Project Lead the Way curriculum.

MET-152 Digital Electronics - Project Lead the Way

6 credits, Not Offered Every Term

Covers applied logic that encompasses the application of electronic circuits and devices, as well as AC and DC electrical fundamentals. Uses computer simulation software to design and test digital circuitry prior to the actual construction of circuits and devices. This course is part of the national Project Lead the Way curriculum.

MET-153 Computer-Integrated Manufacturing - Project Lead the Way

6 credits, Not Offered Every Term

Applies the principles of robotics and automation to engineering and manufacturing. Students use CNC equipment to produce actual models of their three-dimensional designs. This course is part of the national Project Lead the Way curriculum.

MET-170 Introduction to Manufacturing Processes

3 credits, Spring

This is a survey course to introduce students to the fundamental processes that are used to manufacture everyday products. Includes machining, casting, forming, welding, molding, composites and microelectronics fabrication.

MET-211 Statics

4 credits, Not Offered Every Term

Application of the fundamental principles of mechanics of rigid bodies to typical engineering problems involving force systems in static equilibrium: moments and couples, structures, vector algebra, distributed forces, friction, center of gravity, center of mass and area of moment inertia.

MET-213 Strength of Materials

4 credits, Not Offered Every Term

Introduces the mechanics of deformable bodies with an emphasis on principles of stress and strain, failure criteria and design concepts. Covers simple bending of beams and associated deflections; shear stresses in trusses, beams and frames; combined stresses due to bending, torsion, shear and axial loads. Additional topics include transformation of stress, principle stresses, Mohr's circle, stability and buckling.

MFG

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Manufacturing

The Manufacturing Department has a variety of programs and classes. For additional information contact the Manufacturing Department at 503-594-3318.

MFG-103 Machining for the Fabrication & Maintenance Trades

3 credits, Fall/Winter/Spring

This course is an introduction to metal working for welders, fabricators, maintenance personnel and others who need to understand simple machining principles. Students will be introduced to precision measurement with calipers and in preparation for machining. The elementary use of the drill press, band saw, milling machine and lathe, as well as measurement, tapping, chasing and repair. Recommended: MTH-050

MFG-104 Print Reading

2 credits, Fall/Winter/Spring/Summer

Introduction to basic print reading. Students will use the principles of orthographic projection and current ASME standards as they apply this knowledge to interpreting manufacturing prints.

MFG-105 Dimensional Inspection

2 credits, Summer/Winter

Covers precision measuring tools such as micrometers, dial indicators, gauge blocks, sine bars and other instruments used in quality control of manufactured products. Prerequisite: MFG-104

MFG-106 Advanced Applied Geometric Dimensioning and Tolerancing for Manufacturing

1-3 credits, Fall/Spring

Introduces participants to the application of gauging and inspection using Geometric Dimensioning and Tolerancing (GDT). Students will identify inspection equipment and inspect GDT characteristics while experiencing their manufacturing implications. Prerequisite: MFG-104

MFG-107 Industrial Safety & First Aid

3 credits, Fall/Winter/Spring/Summer

The Industrial Safety course is designed to provide the student with a basic understanding of safety hazards and first aid in the workplace. Includes eye safety, grinding wheel hazards, electrical/chemical hazards, slips, falls and back injuries. Instruction in Red Cross first aid, Automated External Defibrillator (AED) and CPR.

MFG-109 Computer Literacy for Technicians

4 credits, Fall/Winter/Spring/Summer

Presents the uses of computers in business and industry. Subjects covered include computer platforms, basic hardware, data communication, and operating systems. Reviews and uses word processing, spreadsheet, and database software for the PC.

MFG-110 Manufacturing Special Projects

1-9 credits, Fall/Winter/Spring/Summer

Allows students a great deal of latitude in project selection, design, and production utilizing manual machine tools, CNC machine tools, CAD/CAM and EDMs. A solid understanding of all basic machine tools is expected.

MFG-111 Machine Tool Fundamentals I

3-9 credits, Fall/Winter/Spring/Summer

This course is an introduction to machine tool operation, precision measurement and engineering drawings; covers machine tool operations including drill presses, lathes, and milling machines. Includes internal and external threading. May be repeated for up to 9 credit hours. Recommended: MFG-107. Corequisites: MTH-050 and MFG-104

MFG-112 Machine Tool Fundamentals II

3-9 credits, Fall/Winter/Spring/Summer

This course is a continuation of machine tool operations. Covers setup and operation of the vertical milling machine and boring techniques on the lathe. Includes surface grinding and selection of abrasive grinding wheels. May be repeated for up to 9 credit hours. Prerequisites: 6 credits of MFG-111. Recommended: Completion of MFG-111

MFG-113 Machine Tool Fundamentals III

3-9 credits, Fall/Winter/Spring/Summer

Topics include offset boring heads, rotary tables, indexing devices, and taper attachments. Also covers applied technical math, inspection techniques, optical comparators, coordinate measuring machines, and cylindrical grinding. May be repeated for up to 9 credit hours. Prerequisites: 6 credits of MFG-112. Recommended: Completion of MFG-111 and MFG-112

MFG-123 Instrumentation & Controls

3 credits, Winter

This course is intended to provide the industrial maintenance technician with knowledge and skills in the areas of process measurement, control and data acquisition. Students will become familiar with common sensors and actuator and their applications. Instruction will also be given on application development in NI LabView to create process control programs. Recommended: MFG-130 or EET-137

MFG-130 Basic Electricity I

3 credits, Fall

Explores fundamentals of AC and DC electricity. Includes: atomic structure, direct current, alternating current, Ohm's law, series, parallel, and combination circuits, DC circuit theorems, production of DC voltages, magnetic principles, transformers, motors and generators.

MFG-131 Basic Electricity II

3 credits, Winter

Covers application of several theories learned in previous term. Additional topics will include: motors, controls, alignment, pulleys and gears, troubleshooting theory, power distribution and lighting, electrical wiring and schematics. Recommended: MFG-130 or MTH-050

MFG-132 Basic Electricity III

3 credits, Spring

This course offers continued study in the control of industrial electric motors. Concepts in the application of relays, motor starters, switches and overload protection are explored from both a practical and theoretical viewpoint. Wiring techniques and electrical devices for residential, commercial and industrial facilities are presented along with hands-on activities. Additional topics include: electrical conductors, installation materials, and the scope of work performed by licensed electricians. Recommended: MFG-130 and MFG-131

MFG-133 Programmable Logic Controllers

3 credits, Spring

Study of basic skills necessary to program, install, and maintain industrial control systems utilizing programmable logic controllers. Course content lays a foundation of hardwired relay control systems and components, and then build on this for an understanding of programmable logic controllers (PLC) systems. Recommended: MFG-130

MFG-140 Principles of Fluid Power

3 credits, Winter

Course provides student with instruction in the use of hydraulics and pneumatics in industry covering the fundamentals of hydraulics, basic components (valves, cylinders, pumps, motors, piping, fluid, fluid conditions, and accessories). Recommended: MTH-050

MFG-200 Introduction to CNC

1 credit, Not Offered Every Term

Short course to prepare students to be entry-level CNC machine operators. Covers fundamentals of operation, setup principles and G & M code programming. Students will use hands-on activities on industrial milling and turning centers.

MFG-201 CNC I: Set-Up and Operation

4 credits, Fall/Spring

A hands-on class that will teach students how to set-up and operate CNC milling centers. Includes an introduction to basic G&M-code programming. Designed for persons with little or no previous experience. Prerequisites: 3 credits of MFG-112. Prerequisites: MTH-080 and MFG-109. Recommended: Completion of MFG-109, MFG-112 and MTH-050

MFG-202 CNC II: Programming & Operation

4 credits, Summer/Winter

Places a heavy emphasis on writing G&M-code. Students will be taught more advanced programming and operation of CNC milling centers and basic programming, set-up and operation of CNC turning centers. Prerequisite: MFG-201

MFG-203 CNC III: Applied Programming & Operation

3 credits, Fall/Spring

Students work individually or in small groups to design, program, manufacture and test advanced projects using: CNC mills, CNC lathes, Electrical Discharge Machines and various software applications. Introduction to principles and operation of EDM included. Prerequisite: MFG-202. Recommended: MFG-201 or MFG-204

MFG-204 Computer-Aided Manufacturing I

4 credits, Fall/Spring

This course is an introduction to computer-aided part programming. Students will use CAD/CAM software to generate NC code to produce machined products. Model creation, process verification, code generation, and CAD/CAM integration will be covered. Prerequisites: 3 credits of MFG-112. Prerequisites: MTH-080 and MFG-109. Prerequisite or Corequisite: MFG-201

MFG-205 Computer Aided Manufacturing II

4 credits, Summer/Winter

This course is the second in the series of three CAD/CAM courses: MFG-204, MFG-205, and MFG-206. The focus is hands-on CNC and manufacturing activities, including Mastercam solids, lathe, and multi-axis. Additional topics will include reverse engineering and post-processing. Class time will be devoted to demonstrations, and in-class projects. Prerequisite: MFG-204

MFG-206 Computer-Aided Manufacturing III

3 credits, Fall/Spring

This course exposes students to advanced cad/cam processes, including mill/turn, four and five axis machining, tombstone and work holding concepts. Prerequisites: MFG-205

MFG-209 Programming and Automation for Manufacturing

3 credits, Winter

A high-level computer literacy course for technologists. The focus of this course is on structured computer programming in the Visual Basic language and the application of programming industrial automation. Basic knowledge of the PC required. Recommended: MFG-109

MFG-210 CAM Special Projects

1-4 credits, Not Offered Every Term

Allows students to integrate and improve CNC and CAD/CAM manufacturing skills. Students are assigned a variety of hands-on projects based on their skill level and interest. Recommended: MFG-201 and MFG-204. (May be taken concurrently with MFG-204)

MFG-211 Machine Tool Fundamentals IV

3-6 credits, Fall/Winter/Spring/Summer

Concentrates on CNC setup and operation and on surface grinding. Students will develop and apply their machining skills while creating products in a team environment. Additional topics may include fixture design and cutting mechanics. Prerequisites: 3 credits of MFG-113. Recommended: MFG-104, MFG-105 and MFG-113

MFG-219 Robotics

3 credits, Spring

An introduction to robotics and industrial motion control. Students will be exposed to the operation, programming and applications of a typical FANUC, six-axis industrial robot. Hands-on activities will include manual tech programming, testing with simulation software and programming of advanced movements. Recommended: MTH-050 and MFG-209

MFG-221 Materials Science

3 credits, Fall/Winter/Spring

Introduces metallurgy and materials science. Extractive and physical metallurgy will be covered. Specific topics include heat treatment, materials analysis, the iron carbon phase diagram, composites, ceramics and industrial plastics. Recommended: MTH-050

MFG-271 Mastercam Mill I

4 credits, Fall

Covers the creation and manipulation of two and three dimensional wire frame models as well as the creating, editing, and verification of 2-1/2 axis toolpaths. A fundamental understanding of the CAD/CAM process will be gained.

MFG-272 Mastercam Mill II

4 credits, Winter

Students construct three-dimensional geometric models using solids and surface modeling techniques. Students program models using advanced multi-axis programming techniques utilizing all aspects of roughing and finishing. Projects verified with solids toolpath verification. Recommended: MFG-271 or prior experience

MFG-273 Mastercam, Lathe, Mill, Multi-Axis

4 credits, Spring

The fundamentals of Mastercam Lathe and mill/turn toolpaths and provides demonstrations and exercises on new and current programming techniques for advanced mill/turn machining centers. Additionally, the strategic use of multi-axis documentation and set-up sheets will be provided. Some student projects will be machined on state-of-the-art equipment in the advanced manufacturing lab. Recommended: MFG-272

MFG-275 Mastercam I: Streamingteacher™

3 credits, Not Offered Every Term

This course covers computer-aided parts creation and programming with the current version of Mastercam CAD/CAM software. Topics covered will include the creation and modification of two and three-dimensional wire frame models as well as the creation, verification, and editing of 2-1/2 axis toolpaths and an introduction to solid modeling.

MFG-280 Manufacturing Technology/CWE

1-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Practical experience in the manufacturing trades. Coordination of instruction will occur with industry and the manufacturing and cooperative work departments. May be repeated for up to 6 credits. Corequisites: CWE-281

MTH**Mathematics****MTH-010 Fundamentals of Arithmetic I**

4 credits, Fall/Winter/Spring/Summer

Reviews operations on whole numbers, elementary fraction concepts, operations on decimals, and measurement.

MTH-010B Fractions: Addition & Subtraction

1 credit, Fall/Winter/Spring/Summer

Reviews fractions concepts. Introduces and practices the algorithms needed to add and subtract fractions and mixed numbers, and solve applications. Prerequisite: Placement in MTH-010 and RD-080.

MTH-020 Fundamentals of Arithmetic II

4 credits, Fall/Winter/Spring/Summer

Topics include factors and multiples, operations on fractions, percents, ratios and proportions, powers and square roots, introduction to graphs, signed numbers, and effective study skills. Prerequisites: MTH-010 with a C or better or placement in MTH-020

MTH-050 Technical Mathematics I

3 credits, Fall/Winter/Spring/Summer

Designed for career-technical students. The topics focus on critical thinking, problem solving and mathematical communication using applications in applied arithmetic, measurement, geometry, and statistics and probability. Prerequisites: MTH-020 with a C or better, or placement in MTH-050 or MTH-060

MTH-052 Medication Calculations for Nurses

4 credits, Not Offered Every Year

Topics include problem solving, ratios and proportions, percents, accuracy and precision of metric, apothecary and household systems of measurement, and calculating oral and parenteral medication doses as well as intravenous and critical care calculations. Prerequisite: Pass MTH-020 with a C or better, or placement in MTH-060.

MTH-054 Medication Calculations for Medical Assistants

4 credits, Winter

Topics include problem solving, ratios and proportions, percents, accuracy and precision of metric, apothecary and household systems of measurement and calculating medication doses. Prerequisite: MTH-020 with a C or better, or placement in MTH-060

MTH-060 Algebra I

4 credits, Fall/Winter/Spring/Summer

Designed for review or for the beginner, this course is an introduction to topics in Algebra. Expressions, equations, inequalities and linear graphing are explored numerically, symbolically, graphically, and verbally. Prerequisites: MTH-020 with a C or better, or placement in MTH-060

MTH-065 Algebra II

4 credits, Fall/Winter/Spring/Summer

A second term of topics in Algebra. This course continues the exploration of expressions, equations, and inequalities numerically, symbolically, graphically, and verbally. Prerequisites: MTH-060 with a C or better, or placement in MTH-065

MTH-080 Technical Mathematics II

3 credits, Fall/Winter/Spring

Second in a sequence designed for career-technical students. The topics focus on critical thinking, problem solving, and mathematical communication using applications in arithmetic, algebra, geometry, and trigonometry. Prerequisites: MTH-050 with a C or better

MTH-082A Wastewater Math I

1 credit, Fall

Quantitative component to understanding wastewater operations. Simple unit conversions, fraction to decimal conversions and more complicated problem solving as applied to wastewater preliminary and primary treatment. Prerequisite: MTH-065 or placement in MTH-080 or MTH-095. Corequisite: WET-110

MTH-082B Waterworks Math I

1 credit, Fall

Problem solving for waterworks applications. Introduction to basic algebra and mathematical concepts, conversions and calculations encountered in the waterworks industry. Prerequisite: MTH-065 or placement in MTH-080 or MTH-095. Corequisite: WET-111

MTH-082C Wastewater Math II

1 credit, Winter

Quantitative component to understanding analysis and operations of secondary wastewater systems. Flow rate, chemical dosage, treatment plant loading, treatment process efficiency, unit conversion and process control. Prerequisites: MTH-082A and MTH-082B. Corequisites: WET-120

MTH-082D Waterworks Math II

1 credit, Winter

Problem solving for waterworks applications. Introduction to contact-time (CT) calculations, how to determine chemical concentrations, the pounds formula, and basic hydraulics. Prerequisite: MTH-082A and MTH-082B. Corequisite: WET-121

MTH-082E Math for High Purity Water

1 credit, Not Offered Every Year

Basic math for high purity water concepts. Measurements accuracy, rounding rules and errors, significant figures, scientific notation, metric prefixes, simple statistics, average and standard deviation of a population. Prerequisite: Pass MTH-065 with a C or better or placement in MTH-080 or MTH-095; or instructor consent.

MTH-095 Algebra III

4 credits, Fall/Winter/Spring/Summer

The third term of topics in algebra using the rule-of-four approach is designed to prepare students for transfer-level math courses. This course emphasizes problem-solving and graphical techniques with the use of a graphing utility. Prerequisites: MTH-065 with a C or better or placement in MTH-095

MTH-098 College Math Foundations

5 credits, Fall/Winter/Spring/Summer

Students in this course will solve realistic problems in order to improve their critical-thinking abilities, number sense, and estimation skills. The course covers such topics as proportional reasoning, creating and analyzing visual representations in mathematics and statistics, problem-solving strategies, properties of numerical operations, linear functions, and calculator computations. Emphasis will be placed on relevance, context, and technical communication, including written descriptions of concepts and procedures. Prerequisites: MTH-020 with a C or better or placement in MTH-050, MTH-060, or MTH-098

MTH-105 Introduction to Contemporary Mathematics

4 credits, Fall/Winter/Spring/Summer

A transfer-level mathematics course for non-science majors. The topics covered in this course focus students on critical thinking, problem solving, and mathematical communication. Prerequisites: MTH-095 or MTH-098 with a C or better or placement in MTH-105 or MTH-111. Recommended: WRD-098 or placement in WR-121

MTH-111 College Algebra

5 credits, Fall/Winter/Spring/Summer

A transfer course designed for students preparing for trigonometry, statistics, or calculus. The focus is on the analysis of piecewise, polynomial, rational, exponential, logarithmic, power functions and their properties. These functions will be explored symbolically, numerically and graphically in real life applications and mathematical results will be analyzed and interpreted in the given context. The course will also include transformations, symmetry, composition, inverse functions, regression, the binomial theorem and an introduction to sequences and series. Prerequisites: MTH-095 with a C or better or placement in MTH-111. Recommended: WRD-098 or placement in WR-121

MTH-112 Trigonometry and Pre-Calculus

5 credits, Fall/Winter/Spring/Summer

A transfer course designed to prepare students for calculus. AMATYC standards-based approach utilizing the rule of four to analyze elementary functions and applications is used for this course. The rule of four requires that each topic should be presented symbolically, graphically, numerically, and verbally. Topics include trigonometric functions, trigonometry developed from the unit circle, right triangle trigonometry, inverse trigonometric functions, the laws of sines and cosines, trigonometric identities, and conic sections. Students will also learn to use vectors, polar equations, and parametric equations. Particular attention will be paid to modeling applications and solving mathematical problems. Prerequisites: MTH-111 with a C or better or placement in MTH-112. Recommended: WRD-098 or placement in WR-121

MTH-205 A Bridge to University Mathematics

3 credits, Winter

MTH-205 is a “bridge course” designed to help students transition from computation-based mathematics to the more proof-based curriculum typical of junior-senior collegiate mathematics-level courses. Topics include: group theory, elementary set theory, proof, and argumentation. Prerequisites: MTH-112 or MTH-251 with a C or better or placement into MTH-251

MTH-211 Fundamentals of Elementary Math I

4 credits, Fall

This course is the first in a sequence of three courses designed to teach students to understand the basic concepts of mathematics and provide ideas for teaching these concepts to elementary school children. Prerequisites: MTH-095 with a C or better or placement in MTH-111. Recommended: WRD-098 or placement in WR-121

MTH-212 Fundamentals of Elementary Math II

4 credits, Winter

This course is the second in a sequence of three courses designed to teach students to understand the basic concepts of mathematics and provide ideas for teaching these concepts to elementary school children. Prerequisites: MTH-211 with a C or better. Recommended: WRD-098 or placement in WR-121

MTH-213 Fundamentals of Elementary Math III

4 credits, Spring

This course is the third in a sequence of three courses designed to teach students to understand the basic concepts of mathematics and provide ideas for teaching these concepts to elementary school children. Prerequisites: MTH-212 with a C or better. Recommended: WRD-098 or placement in WR-121

MTH-243 Statistics I

4 credits, Fall/Winter/Spring/Summer

This course introduces students to descriptive statistics, observational studies, experiments, elementary probability, random variables, and sampling distributions. Prerequisites: MTH-105, MTH-111, MTH-112, or MTH-251 with a C or better or placement in MTH-112 or MTH-251. Recommended: WRD-098 or placement in WR-121

MTH-244 Statistics II

4 credits, Fall/Winter/Spring

The tools learned in Statistics II are used for hypothesis tests and confidence intervals for one and two populations, linear regression, inference about regression, and chi-square tests. Prerequisites: MTH-243 with a C or better. Recommended: WRD-098 or placement in WR-121

MTH-251 Calculus I

5 credits, Fall/Winter/Spring/Summer

Topics and applications of differentiation. This course is the first in a four-term sequence designed for students in science, engineering, or mathematics. It will focus on differential calculus. Prerequisites: MTH-112 with a C or better or placement in MTH-251. Recommended: WRD-098 or placement in WR-121

MTH-252 Calculus II

5 credits, Fall/Winter/Spring/Summer

This course is the second in a four-term Calculus sequence designed for students in science, engineering, or mathematics. It will focus on integral calculus. Prerequisites: MTH-251 with a C or better. Recommended: WRD-098 or placement in WR-121

MTH-253 Calculus III

5 credits, Winter/Spring

Additional topics in calculus including sequences and series. Prerequisites: MTH-252 with a C or better. Recommended: WRD-098 or placement in WR-121

MTH-254 Vector Calculus

5 credits, Fall/Spring

An introduction to the study of curves and surfaces in space, partial derivatives, curve and surface integrals, and applications of these topics. Prerequisite: MTH-252 with a C or better

MTH-256 Differential Equations

4 credits, Summer/Winter

This course is an introduction to the study of first-order differential equations, first-order systems of differential equations, linear systems of differential equations, and applications of these topics. Prerequisite: MTH-252 with a C or better

MTH-261 Linear Algebra

4 credits, Spring/Summer

An introduction to linear equations in n-space: systems of linear equations, vectors, matrices, matrix operations, linear transformations, linear independence, span, bases, subspaces of n-space, determinants, eigenvalues, eigenvectors, inner products, diagonalization, and applications of these topics. Prerequisites: MTH-252 with a C or better. Recommended: WRD-098 or placement in WR-121

MTH-280 Mathematics/CWE

1-6 credits, Not Offered Every Year

Cooperative work experience. Practical experience in teaching, tutoring or applying mathematics while supervised by a teacher or mathematician. May be repeated for up to 12 credits. May be repeated for up to 12 credits. Corequisites: CWE-281

MUP**Music Performance****MUP-100 Individual Lessons: Non-Music Majors**

1 credit, Fall/Winter/Spring/Summer

Private lessons for beginners, non-music majors, and students who receive a low rating in MUP 171-191 auditions. Brass, woodwind, percussion, string and keyboard instruments, and voice. May be repeated for up to 6 credits.

MUP-102 Wind Ensemble

2 credits, Fall/Winter/Spring

For non-majors and music majors. Introduction and study of traditional and contemporary band literature. This is the first year of a two-year course of study that includes performance, study of common styles and practices of historically and culturally significant composers/arrangers, and study of historical issues related to the development and performance of band literature. Provides a thorough groundwork in the fundamental ideas, techniques, and practices of band music and ensemble performance. Required: Completion of high school or high school performance level. No audition required. Ability to read music and play a band instrument.

MUP-104 Pep Band/Combo-Improv

1 credit, Fall/Winter/Spring

Instrumental performing group concentrating on rock, pop, and contemporary styles in the small to medium-sized group setting. No audition required. May be repeated for up to 8 credits.

MUP-105 Jazz Ensemble

2 credits, Fall/Winter/Spring

For non-majors and music majors. Introduction and study of common "big-band" and small-group jazz styles. This is the first year of a two-year course of study that includes performance, improvisation, musical arranging and writing, study of common styles and practices of historically and culturally significant jazz artists, and study of historical issues related to the development and performance of jazz music.

MUP-121 Choral Ensemble: the Roots Project

1 credit, Not Offered Every Term

The Roots Project, formerly known as The Clackamas Chorale, will explore the roots of American music through the rehearsal and performance of spirituals, gospel, work songs, field hollers, Caribbean songs, slave songs and traditional European choral music.

MUP-122 Chamber Choir

2 credits, Fall/Winter/Spring

Select vocal ensemble which rehearses and performs choral music from the Renaissance to the 21st century. Provides preparation for entering professional fields of music and performance. Emphasis on a cappella singing applied to appropriate chamber music. May be repeated for up to 6 credits. Required: Enrollment by audition. Students wishing to register for chamber choir should have experience reading music OR have prior experience singing in choir. If not, the student will agree to take either MUS-117, Sightreading, MUS-101, 102 or 103, Music Fundamentals or MUS-127, 128 or 129 Keyboard Skills I while registering for Chamber choir. Recommended: A desire to sing in a large and fun ensemble. An interest in exploring the roots of American music.

MUP-125 Vocal Jazz Ensemble: Mainstream

2 credits, Fall/Winter/Spring
Performing ensemble that cultivates musical, professional, and personal growth through rehearsal and performance with rhythm section of jazz, rock, pop, funk, and fusion. Includes study of jazz as it applies to vocal ensemble combined with rhythm section. Emphasis on style, improvisation, and techniques. Enrollment by audition. May be repeated for up to 6 credits. Required: Students wishing to register for Mainstream should have experience reading music OR have prior experience singing in choir. If not, the student will agree to take concurrently either MUS-117, Sight-reading, MUS-101, 102 or 103, Music Fundamentals or MUS-127, 128 or 129 Keyboard Skills I.

MUP-141 College Orchestra

2 credits, Fall/Winter/Spring
Performance and study of orchestral literature. College students may earn credit for playing in one of several approved orchestral groups. Minimum of one performance per term. May be repeated for up to 8 credits.

MUP-150 Contemporary Music Ensemble

1 credit, Fall/Winter/Spring
Studies the development and performance of original compositions through intensive musical collaboration and creation. Required: Must pass proficiency audition.

MUP-158 Chamber Ensemble

1 credit, Fall/Winter/Spring
Rehearsal and performance of traditional vocal and instrumental chamber music (one musician per part). Includes concerts and coaching by area professionals. Highly recommended for music majors. May be repeated for up to 8 credits.

MUP-171 Individual Lessons: Piano

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-171J Individual Lessons: Jazz Piano

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-171R Individual Lessons: Rock, Blues, Pop Piano

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-174 Individual Lessons: Voice

2 credits, Fall/Winter/Spring/Summer
College-level required private lessons for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-174J Individual Lessons: Jazz Voice

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-175 Individual Lessons: Violin

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-176 Individual Lessons: Viola

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-177 Individual Lessons: Cello

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-178 Individual Lessons: Bass

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-178J Individual Lessons: Jazz Bass

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-179 Individual Lessons: Harp

2 credits, Fall/Winter/Spring/Summer
College-level private lessons for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Corequisite: MUS-189. Required: College-level performance ability. Corequisites: MUS-189

MUP-180 Individual Lessons: Guitar

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-180J Individual Lessons: Jazz Guitar

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-180R Individual Lessons: Rock, Blues, Pop Guitar

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits.

MUP-181 Individual Lessons: Flute

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-181J Individual Lessons: Jazz Flute

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-182 Individual Lessons: Oboe

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-183 Individual Lessons: Clarinet

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-183J Individual Lessons: Jazz Clarinet

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-184 Individual Lessons: Saxophone

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-184J Individual Lessons: Jazz Saxophone

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-185 Individual Lessons: Bassoon

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-186 Individual Lessons: Trumpet

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-186J Individual Lessons: Jazz Trumpet

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-187 Individual Lessons: French Horn

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: Pass MUP-187 (6 credits) Sophomore-level performance ability. Corequisites: MUS-189

MUP-188 Individual Lessons: Trombone

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-188J Individual Lessons: Jazz Trombone

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-189 Individual Lessons: Baritone

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-190 Individual Lessons: Tuba

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-191 Individual Lessons: Percussion

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability. Corequisites: MUS-189

MUP-191J Individual Lessons: Jazz Percussion

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: College-level performance ability.

MUP-202 Wind Ensemble

2 credits, Fall/Winter/Spring

For non-majors and music majors. Introduction and study of traditional and contemporary band literature. This is the second year of a two-year course of study that includes performance, study of common styles and practices of historically and culturally significant composers/arrangers, and study of historical issues related to the development and performance of band literature. Provides a thorough groundwork in the fundamental ideas, techniques, and practices of band music and ensemble performance. No audition required. Required: Completion of high school or high school performance level. Ability to read music and play a band instrument. No audition required.

MUP-204 Pep Band/Combo-Improv

1 credit, Fall/Winter/Spring

Instrumental performing group concentrating on rock, pop, and contemporary styles in the small to medium-sized group setting. No audition required. May be repeated for up to 8 credits.

MUP-205 Jazz Ensemble

2 credits, Fall/Winter/Spring

For non-majors and music majors. Introduction and study of common “big-band” and small-group jazz styles. This is the second year of a two-year course of study that includes performance, improvisation, musical arranging and writing, study of common styles and practices of historically and culturally significant jazz artists, and study of historical issues related to the development and performance of jazz music. Recommended: MUP-202 and MUP-104.

MUP-222 Chamber Choir

2 credits, Fall/Winter/Spring

Advanced vocal ensemble which rehearses and performs choral music from the Renaissance to the 21st century. Provides preparation for entering professional fields of music and performance. Emphasis on a cappella singing applied to appropriate chamber music. Enrollment by audition. May be repeated for up to 6 credits. Required: For vocal music majors. Recommended: Enrollment by audition. Students wishing to register for chamber choir should have experience reading music OR have prior experience singing in choir. If not, the student will agree to take either MUS-117 sight reading, MUS-101, 102 or 103 Music Fundamentals or MUS-127, 128, or 129 Keyboard Skills I.

MUP-225 Vocal Jazz Ensemble: Mainstream

2 credits, Fall/Winter/Spring

Advanced performing ensemble that cultivates musical, professional, and personal growth through rehearsal and performance with rhythm section of jazz, rock, pop, funk, and fusion. Includes study of jazz as it applies to vocal ensemble combined with rhythm section. Emphasis on style, improvisation, and techniques. Enrollment by audition. May be repeated for up to 6 credits. Required: Students wishing to register for Mainstream should have experience reading music OR have prior experience singing in choir. If not, the student will agree to concurrently take either MUS-117, Sight-reading, MUS-101, 102 or 103, Music Fundamentals or MUS-127, 128 or 129 Keyboard Skills I.

MUP-241 College Orchestra

1-2 credits, Fall/Winter/Spring

Performance and study of orchestral literature. College students may earn credit for playing in one of several approved orchestral groups. Minimum of one performance per term. May be repeated for up to 8 credits.

MUP-258 Chamber Ensemble

1 credit, Fall/Winter/Spring

Rehearsal and performance of traditional vocal and instrumental chamber music (one musician per part). Includes concerts and coaching by area professionals. Highly recommended for music majors. May be repeated for up to 8 credits.

MUP-271 Individual Lessons: Piano

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass MUP-171 (6 credits). Corequisite: MUS-189

MUP-271J Individual Lessons: Jazz Piano

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: College-level performance ability. Prerequisite: Pass: MUP-171 (6 credits).

MUP-271R Individual Lessons: Rock, Blues, Pop Piano

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Prerequisite: Pass MUP-171R (6 credits). Sophomore-level performance ability.

MUP-274 Individual Lessons: Voice

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-174 (6 credits). Corequisite: MUS-189

MUP-274J Individual Lessons: Jazz Voice

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-174J (6 credits).

MUP-275 Individual Lessons: Violin

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-175 (6 credits).

MUP-276 Individual Lessons: Viola

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-176 (6 credits). Corequisite: MUS-189

MUP-277 Individual Lessons: Cello

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-177 (6 credits). Corequisite: MUS-189

MUP-278 Individual Lessons: Bass

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-178 (6 credits). Corequisite: MUS-189

MUP-278J Individual Lessons: Jazz Bass

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-178J (6 credits). Corequisite: MUS-189

MUP-279 Individual Lessons: Harp

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Prerequisite: Pass MUP-179 (6 credits) Sophomore-level performance ability. Corequisites: MUS-189

MUP-280 Individual Lessons: Guitar

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-180 (6 credits). Corequisite: MUS-189

MUP-280J Individual Lessons: Jazz Guitar

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-180J (6 credits).

MUP-280R Individual Lessons: Rock, Blues, Pop Guitar

2 credits, Fall/Winter/Spring/Summer
College-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits.

MUP-281 Individual Lessons: Flute

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-181 (6 credits). Corequisite: MUS-189

MUP-281J Individual Lessons: Jazz Flute

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-181J (6 credits).

MUP-282 Individual Lessons: Oboe

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-182 (6 credits). Corequisite: MUS-189

MUP-283 Individual Lessons: Clarinet

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-183 (6 credits). Corequisite: MUS-189

MUP-283J Individual Lessons: Jazz Clarinet

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Required: Pass MUP-183J (6 credits) Sophomore-level performance ability. Recommended: Take MUP-104 or 204.

MUP-284 Individual Lessons: Saxophone

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-184 (6 credits). Corequisite: MUS-189

MUP-284J Individual Lessons: Jazz Saxophone

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-184J (6 credits).

MUP-285 Individual Lessons: Bassoon

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-185 (6 credits). Corequisite: MUS-189

MUP-286 Individual Lessons: Trumpet

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-186 (6 credits). Corequisite: MUS-189

MUP-286J Individual Lessons: Jazz Trumpet

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-186J (6 credits).

MUP-287 Individual Lessons: French Horn

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-187 (6 credits). Corequisite: MUS-189

MUP-288 Individual Lessons: Trombone

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-188 (6 credits). Corequisite: MUS-189

MUP-288J Individual Lessons: Jazz Trombone

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-188J (6 credits).

MUP-289 Individual Lessons: Baritone

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-189 (6 credits). Corequisite: MUS-189

MUP-290 Individual Lessons: Tuba

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-190 (6 credits). Corequisite: MUS-189

MUP-291 Individual Lessons: Percussion

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-191 (6 credits). Corequisite: MUS-189

MUP-291J Individual Lessons: Jazz Percussion

2 credits, Fall/Winter/Spring/Summer
Sophomore-level private lessons required for music majors and available to qualified non-majors. End-of-term juried performance mandatory. May be repeated for up to 10 credits. Requirement: Sophomore-level performance ability. Prerequisite: Pass: MUP-191J.

MUS**Music****MUS-090 Preparation for Music Theory**

2 credits, Summer

This course familiarizes students with terminology and building blocks used in Music Theory. Students who have played in ensembles or sung in choirs, but have not had a formal music theory program before, will find that this course prepares them to succeed in the Music Theory sequence (MUS-111-113).

MUS-101 Music Fundamentals

3 credits, Fall/Winter/Spring

Introduction to fundamentals of reading and writing music. Designed for non-majors or majors needing substantial preparation for Music Theory I.

MUS-102 Music Fundamentals

3 credits, Winter/Spring

Continues an introduction to fundamentals of reading and writing music. Designed for non-majors or majors needing substantial preparation for Music Theory I. Prerequisite: MUS-101

MUS-103 Music Fundamentals

3 credits, Spring

Continuance of an introduction to fundamentals of reading and writing music. Designed for non-majors or majors needing substantial preparation for Music Theory I. Prerequisite: MUS-102

MUS-105 Music Appreciation

3 credits, Fall/Winter/Spring

For non-majors and music majors. Emphasis on engaging in the study of instrumental and vocal musical genres from the ancient period through the contemporary music of our time. Includes critical analysis, study of elements, forms, styles, composers, performers, cultural, and historical issues and events. Recommended: WRD-098 or placement in WR-121

MUS-106 Audio Recording At Home

1 credit, Fall/Winter/Spring

An overview of the basic tools and techniques used in audio recording at home. Depending on participant needs, topics may include signal path, microphone applications, software, hardware, outboard gear, soldering techniques, tracking, mixing, and editing.

MUS-107 Introduction to Audio Recording I

3 credits, Fall/Winter/Spring/Summer
Introduction to the basic techniques and tools used in audio recording. Areas of study include signal path, microphone applications, software, hardware, outboard gear, tracking, mixing, and editing.

MUS-108 Introduction to Audio Recording II

3 credits, Fall/Winter/Spring
Exploration of techniques and tools used in audio recording. Analog, digital, and hard drive recording will be explored. Areas of study include multi-tracking, signal path, microphone applications, software, hardware, outboard gear, soldering techniques, tracking, mixing, and editing. Software/hardware includes ProTools, ADAT, Mackie, etc. Prerequisite: MUS-107

MUS-109 Introduction to Audio Recording III

3 credits, Fall/Winter/Spring
Exploration of digital recording/editing software and production of CD project. Advanced exploration of techniques and tools used in audio recording. Areas of study include signal path, microphone applications, software, hardware, outboard gear, tracking, mixing, and editing. Analog, digital, and hard drive recording will be explored. Software/hardware includes ProTools, ADAT, Mackie, etc. Prerequisite: MUS-108

MUS-111 Music Theory I

3 credits, Fall
For non-majors and music majors. Presents the diatonic material and structure of tonal music in theory and practice through written exercises, compositions, listening, and analysis. This is the first term of a three-term sequence that includes concepts of pitch and rhythm, intervals, two voice composition, triads, notation, scoring, and Renaissance practices. Provides a thorough groundwork in the melodic, harmonic, and rhythmic elements of music. Includes study of the practices and styles of Bach, Haydn, Mozart, Beethoven, and other 17th and 18th century composers. Required: First year music majors must take MUS-111 concurrently with MUS-111L, MUS-114, and MUS-127. This requirement does not affect non-music majors. Recommended: MTH-095 or placement in MTH-111; WRD-098 or placement in WR-121

MUS-111L Music Notation Software I

1 credit, Fall
Introduces students to Finale (music notation software) on Macintosh computers. Corequisites: MUS-111

MUS-112 Music Theory I

3 credits, Winter
For non-majors and music majors. Presents the diatonic material and structure of tonal music in theory and practice through written exercises, compositions, listening, and analysis. This is the second term of a three-term sequence that includes tonic/dominant voice leading phrase models, embellishing tones, chorale harmonization, figured bass and Renaissance and Baroque Practices. Provides a thorough groundwork in the melodic, harmonic, and rhythmic elements of music. Includes study of the practices and styles of Bach, Haydn, Mozart, Beethoven, and other 17th and 18th century composers. Required: First year music majors must take MUS-112 concurrently with MUS-112L, MUS-115, and MUS-128. This requirement does not affect non-music majors

MUS-112L Music Notation Software I

1 credit, Winter
Continues an introduction to Finale (music notation software) on Macintosh computers. Corequisites: MUS-112

MUS-113 Music Theory I

3 credits, Spring
For non-majors and music majors. Presents the diatonic material and structure of tonal music in theory and practice through written exercises, compositions, listening, and analysis. This is the third term of a three-term sequence that includes leading tone and six-four chords, interaction of melody and harmony, diatonic sequences, secondary dominants and leading tone chords, phrase rhythm and motivic analysis, and Renaissance and Baroque Practices. Provides a thorough groundwork in the melodic, harmonic, and rhythmic elements of music. Includes study of the practices and styles of Bach, Haydn, Mozart, Beethoven, and other 17th and 18th century composers. Required: First year music majors must take MUS-113 concurrently with MUS-113L, MUS-116, and MUS-129. This requirement does not affect non-music majors. Prerequisites: MUS-112

MUS-113L Music Notation Software I

1 credit, Spring
Continues an introduction to Finale (music notation software) on Macintosh computers. Corequisites: MUS-113

MUS-114 Aural Skills I

2 credits, Fall
Diatonic sight singing in major keys using sol feg syllables and moveable 'do.' Melodic dictation and aural recognition of intervals and triads. Corequisite: MUS-111

MUS-115 Aural Skills I

2 credits, Winter
Second of three courses in a year-long sequence. Diatonic sight singing in major keys using sol feg syllables and moveable "do." Melodic dictation and aural recognition of intervals, triads, and 7th chords. Prerequisite: MUS-114. Corequisite: MUS-112

MUS-116 Aural Skills I

2 credits, Spring
Third of three courses in a year-long sequence. Diatonic sight singing in major keys using sol feg syllables and moveable "do." Melodic dictation and aural recognition of intervals, triads, and 7th chords. Prerequisite: MUS-115. Corequisite: MUS-113

MUS-117 Sightreading

1 credit, Fall/Winter/Spring
Learning to read and sing music by sight. Students will spend time practicing sightsinging, starting with easy exercises and moving to more difficult exercises as the term progresses.

MUS-127 Keyboard Skills I

2 credits, Fall
Develops basic keyboard skills. Studies keyboard applications of the materials of tonal music. Corequisite: MUS-111

MUS-128 Keyboard Skills I

2 credits, Winter
Develops basic keyboard skills. Studies keyboard applications of the materials of tonal music. Prerequisite: MUS-127. Corequisite: MUS-112

MUS-129 Keyboard Skills I

2 credits, Spring
Develops basic keyboard skills. Studies keyboard applications of the materials of tonal music. Prerequisite: MUS-128. Corequisite: MUS-113

MUS-130 Music and Media: Sex, Drugs, Rock & Roll

1 credit, Not Offered Every Term
Explores the relationship of music to economic, political, cultural and artistic subjects. Examines how music serves and is served by pop culture and media, and how media impacts attitudes and behaviors.

MUS-131 Group Piano: Piano for Pleasure

1 credit, Fall
Beginning classroom piano instruction for non-music majors. Includes reading, theory, technique, exercises, and the opportunity to share your music with others. All levels welcome, beginners through advanced.

MUS-132 Group Piano: Piano for Pleasure

1 credit, Winter
Second of three courses in a year-long sequence. Beginning classroom piano instruction for non-music majors. Includes reading, theory, technique, exercises, and the opportunity to share your music with others. All levels welcome, beginners through advanced.

MUS-133 Group Piano: Piano for Pleasure

1 credit, Spring
Beginning classroom piano instruction for non-music majors. Includes reading, theory, technique, exercises, and the opportunity to share your music with others. All levels welcome, beginners through advanced.

MUS-134 Group Voice: Anyone Can Sing

1 credit, Fall
Basic vocal techniques for the solo and ensemble singer. For music and non-music majors, voice and music education majors, and/or students who received low rating on MUP-174 audition.

MUS-135 Group Voice: Anyone Can Sing

1 credit, Winter
Vocal techniques for the solo and ensemble singer. For music and non-music majors, voice and music education majors, and/or students who received a low rating on MUP-174 audition.

MUS-136 Group Voice: Anyone Can Sing

1 credit, Spring
Vocal techniques for the solo and ensemble singer. For music and non-music majors, voice and music education majors, and/or students who received a low rating on MUP-174 audition.

MUS-137 Group Guitar I: Guitar for Dummies

1 credit, Fall/Winter/Spring
For beginning to intermediate players. Covers finger picking, lead guitar, rock and popular styles, music reading, and music theory. Students provide own instrument.

MUS-138 Group Guitar II

1 credit, Winter/Spring
For intermediate to advanced players. Covers finger picking, lead guitar, rock and popular styles, music reading, and music theory. Students provide their own instrument. Prerequisite: MUS-137

MUS-140 Careers in Music

3 credits, Winter
An overview of the music industry career opportunities. Studies include recording studio management/engineering, music merchandising, promotion, music contracting, agent/personal manager, live performing, teaching, technical support, record business, video and film production/editing, retailing, and instrument repair.

MUS-141 Introduction to the Music Business

3 credits, Fall
Explores business basics, songwriting, demos, agents, managers, copyrights, gig and concert promotion, publishing, licensing, and music business structures.

MUS-142 Introduction to Electronic Music I: MIDI

3 credits, Fall/Winter/Spring
Introduction to synthesis, MIDI sequencing, basic musical elements, and the basics of production. Learn how to make beats, songs, etc. Uses common production software/hardware.

MUS-143 Introduction to Electronic Music II: Sequencing, Audio Looping, Sound EFX

3 credits, Fall/Winter/Spring
An introduction to digital audio in the MIDI environment. This course continues MIDI sequencing, and integrates audio into the MIDI environment with audio looping, and spotting sound effects. Uses common production software/hardware. Prerequisite: MUS-142

MUS-144 Introduction to Electronic Music III: Digital Audio

3 credits, Fall/Winter/Spring
Exploration of digital music recording and editing, synthesis, sampling, and sequencing. Presents CD/audio file production techniques integrating digital audio with the MIDI sequence. Uses Pro Tools, and other common production software/hardware. Prerequisite: MUS-143

MUS-145 Introduction to Digital Sound, Video & Animation

1-3 credits, Winter/Spring
An introduction to new media. Includes sound, video, animation, mp3, DVD, and compression technology.

MUS-147 Music, Sound & Moviemaking

1 credit, Fall/Winter/Spring
Presents the basic components of designing, shooting, recording audio, and post production of movies as well as the history and theory that has led to contemporary film production.

MUS-148 Live Sound Engineering

3 credits, Fall/Spring
Introduction to the basic techniques and tools used in live sound engineering and mixing. Areas of study include set up, signal path, microphone applications, hardware, and outboard gear.

MUS-149 Advanced Pro Tools Editing Techniques

1 credit, Not Offered Every Term
Additional advanced training in Pro Tools audio software techniques. The student will learn techniques in audio editing using warp audio, Beat Detective, and other plug-ins not covered in the MUS-107 through MUS-109 series. Prerequisite: MUS-107 or MUS-143 or equivalent

MUS-160 Songwriting I

2 credits, Winter/Spring
Studies the techniques of a working songwriter, including use of form, lyrics, harmonic progressions and symbolism in the creative aspect of songwriting. Solo writing as well as the concept of collaboration are introduced. Participants will work individually and in small groups.

MUS-161 Songwriting II

2 credits, Spring

Songwriting II is a continuation of MUS-160, Songwriting I. Further explores the elements of songwriting, focuses on creating a digital composition portfolio and public performance.

MUS-170 Introduction to Scoring Music for Media

2 credits, Spring

Introduction to the analysis and writing of basic film/video/game music score and spotting music cues. Prerequisites: MUS-102 or MUS-129. Recommended: Some music theory or keyboard background.

MUS-171 Sound Design

2 credits, Winter

This course introduces students to the fundamentals of sound design through a series of practical, hands-on activities. Students will gain an understanding of the skills, tools, and concepts used in the creation and synchronization of sound effects in modern visual media. Through a thorough introduction to sound recording, editing and mixing, audio manipulation, and electronic synthesis, this course will provide students with the knowledge and skills to create unique sound effects using industry standard software like Pro Tools, Propellerhead's Reason, Ableton Live, Native Instrument's Reaktor, and other sound design-specific software. Prerequisite: MUS-142

MUS-189 Performance & Repertoire

1 credit, Fall/Winter/Spring

A performance forum required for all students studying privately non-jazz sections at the MUP 171-191 and MUP 271-291 levels. Each student must perform as a soloist on his/her major instrument at least once a term and must be present for performances of classmates. Performers will be critiqued by the instructor. Students will be required to attend approved concerts. Can be repeated for up to 6 credits.

MUS-201 Music Fundamentals II

2 credits, Fall

The first in a three course sequence for students who wants to learn functional, contemporary theory from the keyboard. Course includes progression study, transcribing songs, writing charts and keyboard study. Prerequisites: MUS-103 and MUS-113L.

MUS-202 Music Fundamentals II

2 credits, Winter

The second in a three course sequence for students who wants to learn functional, contemporary theory from the keyboard. Course includes progression study, transcribing songs, writing charts and keyboard study. Prerequisites: MUS-201. Recommended: must be reasonably competent at the keyboard.

MUS-203 Music Fundamentals II

2 credits, Spring

The third course in a three course sequence for students who wants to learn functional, contemporary theory from the keyboard. Course includes progression study, transcribing songs, writing charts and keyboard study. Prerequisites: MUS-202. Recommended: must be reasonably competent at the keyboard.

MUS-205 Music Literature: History of Jazz

4 credits, Not Offered Every Term

For non-majors and music majors. Emphasis on engaging in the study of Jazz music and surrounding cultural/historical issues. Includes critical analysis, study of elements, forms, styles, composers, performers, cultural, and historical issues and events. Recommended: WRD-098 or placement in WR-121

MUS-206 Music Literature: History of Rock

4 credits, Fall/Winter/Spring

For non-majors and music majors. Emphasis on engaging in the study of Rock music and surrounding cultural/historical issues. Includes critical analysis, study of elements, forms, styles, composers, performers, cultural, and historical issues and events. An examination of Rock music as a contemporary social medium. Recommended: WRD-098 or placement in WR-121

MUS-211 Music Theory II

3 credits, Fall

For non-majors and music majors. Continuation of the study of harmony and of the material and structure of tonal music in theory and practice through written exercises, compositions, listening, and analysis. This is the first term of a three-term sequence that includes study of species counterpoint, melodic and rhythmic embellishment, notation and scoring, phrase model review, chord voicing in multiple parts, embellishing tones, and chorale harmonization. Also includes study of harmonic counterpoint and composition in small forms in various 18th, 19th, and 20th century idioms. This course is required for music majors. Prerequisites: MUS-113. Corequisites: MUS-211L, MUS-214, and MUS-224

MUS-211L Music Notation Software II

1 credit, Fall

Advanced use of Finale (music notation software). Prerequisite: MUS-113L. Corequisite: MUS-211

MUS-212 Music Theory II

3 credits, Winter

For non-majors and music majors. Continuation of the study of harmony and of the material and structure of tonal music in theory and practice through written exercises, compositions, listening, and analysis. This is the second term of a three-term sequence that includes the study of cadences, diatonic sequence, secondary dominants, tonicizing, modulation, and binary and ternary forms. Also includes study of harmonic counterpoint and composition in small forms in various 18th, 19th, and 20th century idioms. Prerequisites: MUS-211. Corequisites: MUS-212L, MUS-215, and MUS-225

MUS-212L Music Notation Software II

1 credit, Winter

Advanced use of Finale (music notation software). Prerequisite: MUS-211L. Corequisite: MUS-212

MUS-213 Music Theory II

3 credits, Spring

For non-majors and music majors. Continuation of the study of harmony and of the material and structure of tonal music in theory and practice through written exercises, compositions, listening, and analysis. This is the third term of a three-term sequence that includes study of modal mixture-color and drama in composition, neapolitan and augmented sixths, popular song and art song, rondo and variation, sonata form and chromaticism. Also includes study of harmonic counterpoint and composition in small forms in various 18th, 19th, and 20th century idioms. Prerequisites: MUS-212. Corequisites: MUS-213L, MUS-216, and MUS-226

MUS-213L Music Notation Software II

1 credit, Spring

Advanced use of Finale (music notation software) and basic use of InDesign (desktop publishing software) on Macintosh computers. Prerequisite: MUS-212L. Corequisite: MUS-213

MUS-214 Keyboard Skills II

2 credits, Fall

Advanced keyboard applications of the materials of diatonic and chromatic music. Prerequisite: MUS-129. Corequisite: MUS-211

MUS-215 Keyboard Skills II

2 credits, Winter

Second course in the sequential second year of advanced keyboard applications covering the materials of diatonic and chromatic music. Prerequisite: MUS-214. Corequisite: MUS-212

MUS-216 Keyboard Skills II

2 credits, Spring

Advanced keyboard applications of the materials of diatonic and chromatic music. Prerequisite: MUS-215. Corequisite: MUS-213

MUS-224 Aural Skills II

2 credits, Fall

Diatonic and chromatic sight singing with sol feg syllables and moveable 'do.' Four-part dictation including all chromatic devices studied in Theory II. Prerequisite: MUS-116. Corequisite: MUS-211

MUS-225 Aural Skills II

2 credits, Winter

Second of three courses in a year-long sequence. Diatonic and chromatic sight singing with sol feg syllables and moveable "do." Four-part dictation including all chromatic devices studied in Theory II. Prerequisite: MUS-224. Corequisite: MUS-212

MUS-226 Aural Skills II

2 credits, Spring

Third of three courses in a year-long sequence. Diatonic and chromatic sight singing with sol feg syllables and moveable "do." Four-part dictation including all chromatic devices studied in Theory II. Prerequisite: MUS-225. Corequisite: MUS-213

MUS-230 Music and Media: Sex, Drugs, Rock & Roll

4 credits, Not Offered Every Term

Explores history and development of the pop music, pop culture and media industries in America.

MUS-247 Sound for Media

3 credits, Fall

Introduction to sound as related to film making, animation, and video games. Students will have the opportunity to create and assemble sound for media into a finished product. Explores the basic components of commercial film/video production as they relate to sound.

MUS-280 Music/CWE

2-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Provides students with on-the-job work experience in the field of music. Prerequisites: MUS-107, MUS-140, and MUS-142. Corequisites: CWE-281

NRS**Nursing****NRS-110 Foundations of Nursing-Health Promotion**

5 credits, Fall

This course introduces the learner to the framework of the Oregon Consortium of Nursing Education (OCNE) curriculum. The emphasis is on health promotion across the life span including learning about self-health and client health practices. To support self and client health practices, students learn to access research evidence about health lifestyle patterns and risk factors for disease/illness, apply growth and development theory, interview clients in a culturally sensitive manner, work as members of a multidisciplinary team giving and receiving feedback about performance, and use reflective thinking about their practice as nursing students. Populations studied in the course include children, adults, older adults and the family experiencing a normal pregnancy. Includes classroom and clinical learning experiences. Required: Admission into the CCC Nursing Program. Corequisite: NRS-110C

NRS-110C Foundations of Nursing - Health Promotion Clinic

4 credits, Fall

This course introduces the learner to the framework of the OCNE curriculum. The emphasis on health promotion across the life span includes learning about self-health as well as client health practices. To support self and client health practices, students learn to access research evidence about healthy lifestyle patterns and risk factors for disease/illness, apply growth and development theory, interview clients in a culturally sensitive manner, work as members of a multidisciplinary team giving and receiving feedback about performance, and use reflective thinking about their practice as nursing students. Populations studied in the course include children, adults, older adults and the family experiencing a normal pregnancy. Include classroom and clinical learning experiences. Corequisite: NRS-110

NRS-111 Foundations of Nursing-Chronic Illness I

3 credits, Winter

This course introduces assessment and common interventions (including technical procedures) for clients with chronic illnesses common across the life span in major ethnic groups within Oregon. The client's and family's "lived experience" of the condition is explored. Clinical practice guidelines and research evidence are used to guide clinical judgments in care of individuals with chronic conditions. Multidisciplinary team roles and responsibilities are considered in the context of delivering safe, high quality health care to individuals with chronic conditions (includes practical and legal aspects of delegation). Cultural, ethical, legal and health care delivery issues are explored through case scenarios and clinical practice. Case exemplars include children with asthma, adolescents with a mood disorder, adults with type 2 diabetes, and older adults with dementia. The course includes classroom and clinical learning experiences. Prerequisite: NRS-110. Corequisite: NRS-230, NRS-232, and NRS-111C

NRS-111C Foundations of Nursing in Chronic Illness I Clinical

3 credits, Winter

This course introduces assessment and common interventions (including technical procedures) for clients with chronic illnesses common across the life span in major ethnic groups within Oregon. The client's and family's "lived experience" of the condition is explored. Clinical practice guidelines and research evidence are used to guide clinical judgments in care of individuals with chronic conditions. Multidisciplinary team roles and responsibilities are considered in the context of delivering safe, high quality health care to individuals with chronic conditions (includes practical and legal aspects of delegation). Cultural, ethical, legal and health care delivery issues are explored through case scenarios and clinical practice. Case exemplars include children with asthma, adolescents with a mood disorder, adults with type 2 diabetes, and older adults with dementia. The course includes classroom and clinical learning experiences with simulation experience as part of total clinical hours. Prerequisite: NRS-110. Corequisite: NRS-230, NRS-232, and NRS-111

NRS-112 Foundations of Nursing in Acute Care I

2 credits, Spring

This course introduces the learner to assessment and common interventions (including relevant technical procedures) for care of patients across the lifespan that requires acute care, including natural childbirth. Disease/illness trajectories and their translation into clinical practice guidelines and/or standard procedures are considered in relation to their impact on providing culturally sensitive, client-centered care. Includes classroom and clinical learning experiences. Prerequisites: NRS-111 and NRS-111C. Corequisites: NRS-112C, NRS-231, and NRS-233

NRS-112C Foundations of Nursing in Acute Care I Clinical

4 credits, Spring

This course introduces the learner to assessment and common interventions (including relevant technical procedures) for care of patients across the lifespan who require acute care, including natural childbirth. Disease/illness trajectories and their translation into clinical practice guidelines and/or standard procedures are considered in relation to their impact on providing culturally sensitive, client-centered care. Includes classroom and clinical learning experiences. Required: Admitted CCC Nursing students only. Prerequisites: NRS-111 and NRS-111C. Corequisites: NRS-112, NRS-231, and NRS-233

NRS-221 Chronic Illness II and End of Life

3 credits, Winter

This course builds on NRS-111 and expands the student's knowledge related to family care giving, symptom management and end-of-life concepts. These concepts are a major focus and basis for nursing interventions with patients and families. Ethical issues related to advocacy, self-determination, and autonomy are explored. Complex skills associated with the assessment and management of concurrent illnesses and conditions are developed within the context of client and family preferences and needs. Skills related to enhancing communication and collaboration as a member of an interdisciplinary team are further explored. Exemplars include patients with chronic mental illness and addictions as well as other chronic conditions and disabilities affecting functional status and family relationships. The course includes classroom and clinical learning experiences. Prerequisites: NRS-222, NRS-222C, NRS-232, and NRS-233. Corequisites: NRS-221C

NRS-221C Chronic Illness II and End of Life Clinical

6 credits, Winter

This course builds on NRS-111 and expands the student's knowledge related to family care giving, symptom management and end of life concepts. These concepts are a major focus and basis for nursing interventions with patients and families. Ethical issues related to advocacy, self-determination, and autonomy are explored. Complex skills associated with the assessment and management of concurrent illnesses and conditions are developed within the context of patient and family preferences and needs. Skills related to enhancing communication and collaboration as a member of an interdisciplinary team are further explored. Exemplars include patients with chronic mental illness and addictions as well as other chronic conditions and disabilities affecting functional status and family relationships. The course includes classroom and clinical learning experiences. Prerequisites: NRS-222, NRS-231, NRS-233. Corequisite: NRS-221

NRS-222 Nursing in Acute Care II & End of Life

3 credits, Fall

This course builds on NRS-112 and focuses on more complex and /or unstable patient care conditions, some of which may result in death. These patient care conditions require strong noticing and rapid decision-making skills. Evidence-based practice is used to support appropriate focused assessments, and effective, efficient nursing interventions. Life span and developmental factors, cultural variables, and legal aspects of care frame the ethical decision-making employed in patient choices for treatment or palliative care within the acute care setting. Case scenarios incorporate prioritizing care needs, delegation and supervision, and family and patient teaching for either discharge planning or end-of-life care. Exemplars include acute conditions affecting multiple body systems. Includes classroom and clinical learning experiences. Prerequisites: NRS-112, NRS-231, and NRS-233. Corequisites: NRS-222C

NRS-222C Nursing in Acute Care II and End of Life Clinical

6 credits, Fall

This course builds on NRS-112, and focuses on more complex and/or unstable patient care conditions, some of which may result in death. These patient care conditions require strong noticing and rapid decision making skills. Evidence-based practice is used to support appropriate focused assessments, and effective, efficient nursing interventions. Life span and developmental factors, cultural variable, and legal aspects of care frame the ethical decision-making employed in patient choices for treatment or palliative care within the acute care setting. Case scenarios incorporate prioritizing care needs, delegation and supervision, and family and patient teaching for either discharge planning or end-of-life care. Exemplars include acute conditions affecting multiple body systems. Includes classroom and clinical learning experiences. Prerequisites: NRS-112, NRS-231, and NRS-233. Corequisites: NRS-222

NRS-224 Integrative Practicum

2 credits, Spring

This course is designed to formalize the clinical judgments, knowledge and skills necessary in safe, registered nurse practice. Faculty/Clinical Teaching Associate/Student Triad Model provides a context that allows the student to experience the nursing work world in a selected setting, balancing demands of the job and lifelong learner. Analysis and reflection throughout the clinical experience provide the student with evaluative criteria against which they can judge their own performance and develop a practice framework. Includes seminar, self-directed study and clinical experience. Prerequisite: NRS-221. Corequisite: NRS-224C

NRS-224C Integrative Practicum Clinical

7 credits, Spring

This course is designed to formalize the clinical judgments, knowledge and skills necessary in safe, registered nurse practice. Faculty/Clinical Teaching Associate/Student Triad Model provides a context that allows the student to experience the nursing work world in a selected setting, balancing demands of job and lifelong learner. Analysis and reflection throughout the clinical experience provide the student with evaluative criteria against which they can judge their own performance and develop a practice framework. Includes seminar, self-directed study and clinical experience. Prerequisite: NRS-221. Corequisite: NRS-224

NRS-230 Clinical Pharmacology I

3 credits, Winter

This course introduces the theoretical background that enables students to provide safe and effective care related to drugs and natural products to persons throughout the lifespan. It includes the foundational concepts of principles of pharmacology, nonopioid analgesics, and antibiotics, as well as additional classes of drugs. Students will learn to make selected clinical decisions in the context of nursing regarding using current, reliable sources of information, understanding of pharmacokinetics and pharmacodynamics, developmental physiologic considerations, monitoring and evaluating the effectiveness of drug therapy, teaching persons from diverse populations regarding safe and effective use of drugs and natural products, intervening to increase therapeutic benefits and reduce potential negative side effects, and communicating appropriately with other health professionals regarding drug therapy. Drugs are studied by therapeutic or pharmacological class using an organized framework. Prerequisites: BI-231, BI-232, BI-233, BI-234, NRS-110, and NRS-110C. Corequisites: NRS-111, NRS-111C, and NRS-232

NRS-231 Clinical Pharmacology II

3 credits, Spring

This sequel to NRS-230, Clinical Pharmacology I, continues to provide the theoretical background that enables students to provide safe and effective care related to drugs and natural products to persons throughout the lifespan. Students will learn to make selected clinical decisions in the context of nursing regarding using current, reliable sources of information, monitoring and evaluating the effectiveness of drug therapy, teaching persons from diverse populations regarding safe and effective use of drug and natural products, intervening to increase therapeutic benefits and reduce potential negative effects, and communicating appropriately with other health professionals regarding drug therapy. The course addresses additional classes of drugs and related natural products not contained NRS-230, Clinical Pharmacology I. Prerequisites: NRS-111, NRS-111C, NRS-230, BI-231, BI-232, BI-233, and BI-234. Corequisites: NRS-112, NRS-112C, and NRS-232

NRS-232 Pathophysiological Processes I

3 credits, Winter

This course introduces pathophysiological processes that contribute to many different disease states across the lifespan and human responses to those processes. It includes the foundational concepts of cellular adaptation, injury, and death; inflammation and tissue healing; fluid and electrolyte imbalances; and physiologic response to stressors, as well as additional pathophysiological processes. Students will learn to make selective clinical decisions in the context of nursing regarding using current, reliable sources of pathophysiology information, selecting and interpreting focused nursing assessments based on knowledge of pathophysiological processes, teaching persons from diverse populations regarding pathophysiological processes, and communicating with other health professionals regarding pathophysiological processes. Prerequisites: NRS-110, NRS-110C, BI-231, BI-232, BI-233, and BI-234. Corequisites: NRS-111 and NRS-111C

NRS-233 Pathophysiological Processes II

3 credits, Spring

This sequel to NRS-232, Pathophysiological Processes I, continues to explore additional pathophysiological processes that contribute to disease states across the lifespan and human responses to those processes. Students will learn to make selected clinical decisions in the context of nursing regarding using current, reliable sources of pathophysiological information, selecting and interpreting focused nursing assessments based on knowledge of pathophysiological processes, teaching persons from diverse populations regarding pathophysiological processes, and communicating with other health professionals regarding pathophysiological processes. This course addresses additional pathophysiological processes not contained in NRS-232, Pathophysiological Processes I. Prerequisite: NRS-232. Corequisite: NRS-112, NRS-112C, and NRS-231

NUR

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Nursing**NUR-100 Nursing Assistant I**

7 credits, Fall/Winter/Spring/Summer

Prepares the student to perform routine nursing assistant tasks to clients in sub-acute care settings as well as in the community. Includes 80 hours of didactic and skills lab instruction. May not be challenged. Corequisite: NUR-100C

NUR-100C Nursing Assistant I Clinical

0 credits, Fall/Winter/Spring/Summer Prepares the student to perform routine nursing assistant tasks to clients in hospitals, long-term and skilled care facilities, as well as the community. Includes 75 hours of clinical practicum. May not be challenged. Corequisite: NUR-100

NUR-101 Certified Nursing Assistant 2**Acute Care**

3 credits, Not Offered Every Year

This course prepares the student to perform routine nursing assistant tasks that are needed in acute care setting. The Oregon State Board of Nursing requires a minimum of 42 hours of classroom and lab. This course will consist of 21 hours of lecture and 21 hours of lab. May not be challenged. Co-requisite: NUR-101C. Corequisite: NUR-101C

NUR-101C Certified Nursing Assistant 2**Acute Care Clinical**

0 credits, Fall/Winter/Spring/Summer

This course prepares the student to perform routine nursing assistant tasks to clients in the acute care setting. Includes 30 hours of clinical practicum. May not be challenged. Corequisite: NUR-101

NUR-160 Fluid and Electrolytes

2 credits, Winter

Focus of this course is to assist students in the understanding of fluid, electrolytes, acid-base balances and the interpretation of various diagnostic tests related to the client's clinical condition. Limited to healthcare professionals/healthcare students. Prerequisites: BI-233

NUR-217 Basic EKG Interpretation I

1 credit, Spring

Presents the student with an introductory overview related to the anatomy and physiology of the heart. It also explores normal electrical conduction as well as common variations as evidenced by changes in the waveform on the cardiac monitoring device. The course will also focus on the student's ability to perform cardiac monitoring via 3, 5 and 12 lead monitoring devices.

NUR-218 Basic EKG Interpretation II

1 credit, Spring

This course builds upon the knowledge gained in NUR-217. The course will focus on the student's ability to understand and recognize variations in the electrical conduction of the heart as evidenced by changes on the 12-lead EKG. The course will encompass the recognition and treatment modalities of sinus, atrial, junctional and ventricular rhythms as well as heart block. Recognition and treatment of electrical conduction problems related to ischemia, injury and drug/electrolyte imbalances will also be discussed.

OST

Courses with this prefix may not transfer to a four-year institution.

Occupational Skills Training**OST-180 Occupational Skills Training/CWE**

1-12 credits, Fall/Winter/Spring/Summer

Provides students hands-on training in a specific occupational area. The class and program are designed for students who need work-based training and classroom instruction to be competitively employable.

PE**Physical Education****PE-185 Physical Education**

1 credit, Fall/Winter/Spring/Summer

Various activity classes which may include aikido, aerobic dance, ballet, basketball, conditioning, cross training, golf, karate, racquetball, rock climbing, self-defense, soccer, softball, swimming, swing dance, tai chi, tennis, volleyball, weight training, yoga, and Zumba. Current physical examination before enrolling in a physical education course is recommended

PE-240 Strength & Conditioning Theory & Techniques

3 credits, Spring

Designed to provide students the knowledge to design and implement physical training programs and exercises for participants. The curriculum will also help students pass various personal training certification tests. Introductory exercise physiology, biomechanics, program design, and exercise techniques are covered.

PE-260 Care and Prevention of Athletic Injuries

2 credits, Winter/Spring

This course introduces the concepts of sports medicine. The course will benefit those students interested in improving their own knowledge as a recreational athlete, or in career areas such as physical and health education, coaching, sports medicine, nursing, physical and occupational therapy. Taping techniques and rehabilitation methods of injury will be discussed and practiced.

PE-270 Sport and Exercise Psychology

3 credits, Not Offered Every Term

The course is designed to provide students the basic understanding and knowledge of psychological skills used to improve physical performance in themselves and/or their peers/teammates. The course would be well suited for athletes, coaches or exercise leaders.

PE-280 Physical Education/CWE

2-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Provides students with on-the-job experience and training related to the Physical Education field. Covers job problems and procedures, evaluation of students' job performance by qualified college staff and site supervision. Corequisite: CWE-281

PE-294A Philosophy of Coaching

2 credits, Fall/Winter/Spring

This course is designed to enhance the leadership, teaching and management skills of coaches as they relate to interacting with athletes at all levels. Group discussions and seminar sessions relating to coaching philosophies, ethics, practice planning, motivation, and dealing with parents, peers and assistants.

PH**Physics****PH-121 General Astronomy**

4 credits, Fall/Winter/Spring

A lab course including the history of astronomy, the Earth and moon, all planets in our solar system, along with asteroids, meteors and comets. Recommended: WRD-090 or placement in RD-115 or WR-121; MTH-095 with a C or better or placement in MTH-105 or MTH-111

PH-122 General Astronomy

4 credits, Winter/Spring

A lab course including the properties of our sun, other stars and stellar evolution. Prerequisites: PH-121 or GS-107

PH-123 General Astronomy

4 credits, Spring

A lab course including star clusters, the properties of our own galaxy, the other galaxies and cosmology. Prerequisites: PH-122

PH-201 General Physics

5 credits, Fall

A lab course covering vectors, motion, kinematics, forces and Newton's laws, gravity, the conservation laws for momentum and energy, rotational motion, and oscillations. Prerequisites: MTH-112 with a C or better or placement in MTH-251; WRD-090 with a C or better or placement in RD-115 or WR-121

PH-202 General Physics

5 credits, Winter

A lab course covering electricity, magnetism, DC and AC circuits, and electromagnetic radiation. Prerequisites: PH-201

PH-203 General Physics

5 credits, Spring

A lab course covering thermodynamics, fluids, waves, geometrical optics, wave optics, and modern physics. Prerequisites: PH-202

PH-211 General Physics With Calculus

5 credits, Fall

A lab course covering vectors, motion, kinematics, forces and Newton's laws, gravity, the conservation laws for momentum and energy, rotational motion, and oscillations. Prerequisite: MTH-251 with a C or better or placement in MTH-252, and WRD-090 with a C or better or placement in WR-121. Recommended: MTH-254

PH-212 General Physics With Calculus

5 credits, Winter

A lab course covering electricity, magnetism, DC and AC circuits, and electromagnetic radiation. Prerequisites: PH-211 and MTH-252. Recommended: MTH-254

PH-213 General Physics With Calculus

5 credits, Spring

A lab course covering thermodynamics, fluids, waves, geometrical optics, wave optics, and modern physics. Prerequisites: PH-212

PHL**Philosophy****PHL-101 Philosophical Problems**

4 credits, Fall/Winter/Spring/Summer

Presents a variety of topics that may include: the nature of reality, knowledge and doubt; the human condition; truth; and the search for meaning. Recommended: WRD-090 or placement in RD-115

PHL-102 Ethics

4 credits, Fall/Winter/Spring

Introduces the study of morality: e.g., right and wrong, free will and determinism, morals and society. Recommended: WRD-090 or placement in RD-115

PHL-103 Critical Reasoning

4 credits, Fall/Winter/Spring

Focuses on improving reasoning and critical assessment ability. Emphasizes practical methods, involves study of editorials, essays, propaganda and advertisements. Recommended: WRD-090 or placement in RD-115

PHL-205 Moral Issues

4 credits, Not Offered Every Term

Philosophical examination of selected moral issues such as the environment, biomedical ethics, human experimentation, professional ethics, privacy and war. Recommended: WRD-090 or placement in RD-115

PHL-210 Philosophy of Religion

4 credits, Not Offered Every Term

Introduces philosophic basis of religious thought in world culture. Explores different points of view. Recommended: WRD-090 or placement in RD-115

PHL-215 History of Western Philosophy

4 credits, Not Offered Every Term

Overview course examines the roots and development of Western thought including ancient, medieval, modern and contemporary philosophy. Covers concepts of existence, knowledge, truth and morality. Recommended: WRD-090 or placement in RD-115

PIE

Courses with this prefix will not transfer to a four-year institution. Courses are intended for PIE students.

Program for Intensive English**PIE-010 Beginning Grammar**

0 credits, Fall/Winter/Spring/Summer

English language learners study and practice the simple present tense of the verb "to be," nouns, descriptive and possessive adjectives, prepositions of place and time, and simple sentence structures in written and spoken English.

PIE-012 Beginning ESL

0 credits, Not Offered Every Term

English language learners speak and listen to simple words, phrases, questions, statements and commands using common English vocabulary in simple, highly-structured tasks.

PIE-014 Beginning Reading & Writing

0 credits, Not Offered Every Term

English language learners read and write the alphabet, sight words, and simple sentences.

PIE-016 Integrated Beginning ESL

0 credits, Fall/Winter/Spring/Summer

English language learners are introduced to the basic language necessary to function in day-to-day American society; language functions are taught in the contexts of work, family and community.

PIE-020 Upper Beginning Grammar

0 credits, Fall/Winter/Spring/Summer

English language learners study and practice basic verb forms (simple present, and present progressive) and adverbs of frequency in written and spoken English.

PIE-024 Upper Beginning Reading & Writing

0 credits, Fall/Winter/Spring/Summer

English language learners read short texts to improve reading skills, write simple, compound, and complex sentences, and write related sentences in paragraph form for the contexts of school, work, family and community.

PIE-030 Intermediate Grammar A

0 credits, Fall/Spring

One of a two-part series. English language learners extend their understanding of basic verb forms (simple present, simple past, and present progressive), study and practice past progressive, used to, future time formations, and wh-questions in written and spoken English.

PIE-031 Intermediate Grammar B

0 credits, Summer/Winter

One of a two-part series. English language learners study and practice present perfect verb forms with time expressions and adverbs of frequency, modals of ability, permission, and advice, and comparative and superlative adjectives in written and spoken English.

PIE-032 Intermediate Conversation

0 credits, Fall/Winter/Spring/Summer

English language learners study and practice speaking and listening skills and strategies in structured tasks to improve fluency in the contexts of school, work, family and community.

PIE-034 Intermediate Reading & Writing

0 credits, Fall/Winter/Spring/Summer

English language learners read a variety of texts to improve reading skills, and write paragraphs focused on a single topic developed with logically organized facts and details for the contexts of school, work, family and community.

PIE-042 Upper Intermediate Conversation

0 credits, Fall/Winter/Spring/Summer

English language learners study and practice speaking and listening skills and strategies for independent communication to improve fluency in the contexts of school, work, family and community.

PIE-044 Upper Intermediate Reading & Writing

0 credits, Fall/Winter/Spring/Summer

English language learners read a variety of texts to improve reading skills, and produce basic multi-paragraph texts for the contexts of school, work, family and community.

PIE-046 Editing for Better Writing

0 credits, Fall/Winter/Spring/Summer

English language learners improve their writing through editing. They will also engage in extended reading to provide a context for writing.

PIE-050 Advanced Grammar A

0 credits, Not Offered Every Term

One of a three-part series. English language learners study and practice modals, adverb clauses, and discourse connectors in written and spoken English.

PIE-051 Advanced Grammar B

0 credits, Not Offered Every Term

One of a three-part series. English language learners study and practice count/non-count nouns, definite/indefinite articles, and noun clauses in written and spoken English.

PIE-052 Advanced Communication Skills 1

0 credits, Fall/Spring

English language learners practice speaking and listening strategies for effective communication in discussions, presentations, lectures, note-taking, and group projects. The course builds vocabulary, critical thinking skills, and an awareness of non-verbal communication. The focus of this course is to prepare students for college success.

PIE-053 Advanced Communication Skills 2

0 credits, Summer/Winter

English language learners practice speaking and listening strategies for effective communication for discussions, interviews, presentations, and note-taking to improve fluency in speaking and listening. Students will study the important effect intonation and body language have on meaning, build vocabulary and critical thinking skills, and develop confidence in speaking with purpose. The focus of this course is to prepare students for success in the workplace and community.

PIE-054 Advanced Reading & Writing

0 credits, Fall/Winter/Spring/Summer

English language learners develop writing skills including summarizing, response writing, and paraphrasing, and improve writing fluency. Develop reading skills and fluency through reading a range of texts on a variety of topics.

PIE-055 Advanced Grammar C

0 credits, Not Offered Every Term

One of a three-part series. English language learners study and practice gerunds, infinitives, passive voice, and adjective clauses in written and spoken English.

PIE-060 Vocabulary Building 1

0 credits, Not Offered Every Term

One of a two-part series. English language learners develop their passive and active vocabularies through numerous exposures to selected words from the General Service List and the Academic Word List, and develop their vocabulary acquisition skills.

PIE-061 Vocabulary Building 2

0 credits, Not Offered Every Term

One of a two-part series. English language learners develop their passive and active vocabularies through numerous exposures to selected words from the General Service List and the Academic Word List, and develop their vocabulary acquisition skills.

PIE-062 ESL Reading 1

0 credits, Not Offered Every Term

English language learners at all levels improve their reading fluency and expand and solidify their English vocabulary as needed for more advanced ESL and everyday life.

PIE-063 ESL Reading 2

0 credits, Not Offered Every Term

English language learners at all levels improve their reading fluency and expand and solidify their English vocabulary as needed for more advanced ESL and everyday life. The course can be repeated, as learners read texts of progressively greater challenge, up to the college reading level. Students who have completed ESL Reading 1 develop their reading skills at a higher level in ESL Reading 2.

PIE-065 Film, Internet, and Culture

0 credits, Not Offered Every Term

English language learners develop their English speaking and listening skills in the context of contemporary media and U.S. culture. Students use speaking and listening skills to recognize and explain different cultural situations.

PIE-066 Bridge to College and Career

0 credits, Fall/Winter/Spring/Summer

English Language Learners apply their developing English language skills to read, write, speak and listen in real world contexts provided by college and career-related materials, intensifying their language acquisition process while preparing to move beyond the ESL program.

PIE-067 Spelling

0 credits, Not Offered Every Term

English language learners learn about and practice English spelling patterns and rules and will individualize instruction to address spelling challenges.

PIE-068 Bridge to Computers

0 credits, Not Offered Every Term

English language learners beyond the beginning level are introduced to computer technology. The course includes an overview of computer components and terminology and an introduction to applications such as word processing, internet, e-mail, presentation, and other software. English reading, writing, speaking, and listening skills are developed through a variety of computer projects and interactive classroom work.

PIE-069 Pronunciation

0 credits, Not Offered Every Term

English language learners develop pronunciation skills and knowledge to improve speech clarity, listening effectiveness, and pronunciation of written words.

PIE-088 Beginning ESL Computer Skills Lab

0 credits, Fall/Winter/Spring/Summer

English language learners acquire basic computer skills.

PIE-090 International Student Success

0 credits, Fall/Winter/Spring/Summer

International students entering Clackamas Community College for the first time learn about college policies and procedures, students' rights and responsibilities, matriculation procedures, linguistic and cultural adjustment, and laws affecting students.

PIE-091A Program for Intensive English (PIE) Study Skills First-Year Fall

0 credits, Fall

This first year course is designed to intensify Program for Intensive English students' learning at each level of their program. Fall term, students build on the reading, writing, listening and speaking skills acquired during the previous and current terms.

PIE-091B Program for Intensive English (PIE) Study Skills First-Year Winter

0 credits, Winter

This first year is intended to intensify Program for Intensive English students' learning at each level of their program. Winter term, students build on the reading, writing, listening and speaking skills acquired during the previous and current terms. Required: Instructor consent.

PIE-091C Program for Intensive English (PIE) Study Skills First-Year Spring

0 credits, Spring

This first year course is intended to intensify Program for Intensive English students' learning at each level of their program. Spring term, students build on the reading, writing, listening and speaking skills acquired during the previous and current terms.

PIE-091D Program for Intensive English (PIE) Study Skills First-Year Summer

0 credits, Summer

This first year course is intended to intensify Program for Intensive English students' learning at each level of their program. Summer term, students build on the reading, writing, listening and speaking skills acquired during the previous and current terms.

PIE-091E Program for Intensive English (PIE) Study Skills Second-Year Fall

0 credits, Fall

This second year course is intended to intensify Program for Intensive English students' learning at each level of their program. Fall term, students build on the reading, writing, listening and speaking skills acquired during the previous and current term.

PIE-091F Program for Intensive English (PIE) Study Skills Second-Year Winter

0 credits, Winter

This second year course is intended to intensify Program for Intensive English students' learning at each level of their program. Winter term, students build on the reading, writing, listening and speaking skills acquired during the previous and current term.

PIE-091G Program for Intensive English (PIE) Study Skills Second-Year Spring

0 credits, Spring

This second year course is intended to intensify Program for Intensive English students' learning at each level of their program. Spring term, students build on the reading, writing, listening and speaking skills acquired during the previous and current term.

PIE-091H Program for Intensive (PIE) Study Skills Second-Year Summer

0 credits, Summer

This second year course is intended to intensify Program for Intensive English students' learning at each level of their program. During the intense summer term, students build on the reading, writing, listening and speaking skills acquired during the previous and current term.

PIE-092 International English Language Testing System (ielts) Preparation Reading & Speaking

0 credits, Not Offered Every Year

This course prepares students for the International English Language Testing System (IELTS) by improving reading and speaking skills. It includes familiarization with the test components, test-taking techniques, and strategies.

PIE-093 International English Language Testing System (IELTS) Preparation Listening & Writing

0 credit, not offered every year

International students prepare for the International English Language Testing System (IELTS) by improving listening and writing skills. It includes familiarization with the test components, test-taking techniques, and strategies. Required: Instructor consent

PIE-094 TOEFL/TOEIC Preparation

0 credits, Fall/Winter/Spring/Summer

Prepares students for the Test of English as a Foreign Language (TOEFL) and the Test of English for International Communication (TOEIC) by improving listening, grammar, reading and writing skills. It includes familiarization with the test components, test-taking techniques, strategies and computer skills.

PIE-095 PIE Tutoring

0 credits, Fall/Winter/Spring/Summer

English language learners in the Program for Intensive English receive one-on-one instruction in conversation, pronunciation, reading, grammar, writing, or GED preparation. The student meets with a tutor or instructor and work on the above skill areas.

PS**Political Science****PS-200 Introduction to Political Science**

4 credits, Fall/Winter/Spring

A general introduction to the field of political science. Introduces and expands on basic political concepts and themes, explores political theory and ideology, and considers the dynamics of political institutions and government and how both are integrated into political life. Recommended: WRD-098 or placement in WR-121

PS-201 American Government and Politics

4 credits, Not Offered Every Term

Examines the founding principles of the American government: the Constitution, the separation of powers, and the three branches of government. Explores political parties and elections, the growing power of the executive branch, the expansion and reach of the federal bureaucracy, governmental policies, the civil liberties and civil rights of American citizens, and the role of the media in American politics. Recommended: WRD-090 or placement in RD-115

PS-203 US Government: State & Local Institutions

4 credits, Not Offered Every Term

Introduces students to American state and local government, with an emphasis on Oregon politics at the state and local level. Recommended: WRD-090 or placement in RD-115

PS-204 Introduction to Comparative Politics

4 credits, Not Offered Every Term

Explores the various ideologies, institutions, and processes that constitute the nation-states that make up the world political system. Introduces students to the comparative method of political science. Introduces a wide-ranging assessment of the fundamental differences between presidential and parliamentary systems, and an exploration of various political systems and governments around the world within the context of current world politics. Recommended: WRD-090 or placement in RD-115

PS-205 International Relations

4 credits, Not Offered Every Term

Introduces the study of international relations by examining the institutions that constitute the international system. Special attention will be paid to the conflicts in the Iraq, Afghanistan, and other theatres of combat, as well as diplomacy and terrorism as instruments of foreign policy. Recommended: WRD-090 or placement in RD-115

PS-206 Introduction to Political Theory

4 credits, Not Offered Every Term

Introduces the fundamental political question: What is justice? Examines the writings of political philosophers such as Plato, Aristotle, Rousseau and Locke.

PS-225 Introduction to Political Ideologies

4 credits, Not Offered Every Term

Focuses primarily on the various political ideologies that make up the ideological universe and critically examines such distinct ideologies as liberalism, conservatism, socialism, libertarianism and fascism. Recommended: WRD-090 or placement in RD-115

PS-280 Political Science/CWE

2-6 credits, Not Offered Every Term

Cooperative work experience. Provides students with on-the-job work experience in the field of political science. Corequisite: CWE-281

PS-297 Introduction to Environmental Politics

4 credits, Not Offered Every Term

Explores the politics informing environmental policy; the tension between politics and scientific expertise; the role of the legislative, executive, and judicial branches of government in crafting and implementing environmental policy; and the critical impact non-governmental institutions and pressure groups have on environmental policy development and outcomes. Recommended: WRD-098 or placement in WR-121

PSY**Psychology****PSY-101 Human Relations**

3 credits, Fall/Winter/Spring/Summer

Introduction to interpersonal relationships and human relations in a social context. Includes lecture and discussions/activities with an emphasis on student participation. Recommended: WRD-090 or placement in RD-115

PSY-110 Psychology: An Overview

4 credits, Fall/Winter/Spring

A general introduction to the field of psychology. Explores a wide variety of topics. Recommended: WRD-090 or placement in RD-115

PSY-200 Psychology As A Natural Science

4 credits, Fall/Winter/Spring/Summer

Introduction to physiological psychology, the study of how the nervous system produces behavior and cognition. Further topics will include consciousness, sleep, memory, and language. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: WRD-090 or placement in RD-115

PSY-205 Psychology As a Social Science

4 credits, Fall/Winter/Spring/Summer

Principles of learning and social psychology, the study of how groups affect the individual. Further topics may include motivation, personality, human development, and stress. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: WRD-090 or placement in RD-115

PSY-214 Introduction to Personality

4 credits, Not Offered Every Year

Explores the major theoretical approaches toward personality as conceptualized throughout time, from ancient Greece to contemporary research, with the greatest emphasis on theories originating in the 20th century. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: WRD-090 or placement in RD-115

PSY-215 Introduction to Developmental Psychology

4 credits, Fall/Winter/Spring/Summer

Research and theories regarding the development of the individual from conception to death, including physical, social and cognitive changes. Prerequisite Or Corequisite: WRD-098 or placement into RD-115. Recommended: WRD-090 or placement in RD-115

PSY-219 Introduction to Abnormal Psychology

4 credits, Fall/Winter/Spring

Introduction to abnormal psychology including disorders and approaches to treatment. Prerequisite or Corequisite: WRD-098 or placement in RD-115. Recommended: WRD-090 or placement in RD-115

PSY-221 Introduction to Counseling

4 credits, Not Offered Every Term

Provides an overview of the theoretical background for different approaches to counseling. Practical skills development emphasized. Role playing, instructor demonstrations, and experiential exercises will be explored. Recommended: WRD-090 or placement in RD-115

PSY-231 Introduction to Human Sexuality

4 credits, Fall/Winter/Spring

Introduction to research and theories of human sexual behavior, including: sexual relationships, communication and intimacy, sex roles, the development of gender, social trends regarding sexuality, human sexual response, biology of sexuality, and conception. Prerequisite or Corequisite: WRD-098 or placement in RD-115

PSY-240 Interpersonal Awareness & Growth

4 credits, Fall/Winter/Spring

Examines the dynamics of personality and explores techniques for overcoming self-defeating behaviors. Develops methods for making personal changes. Recommended: WRD-090 or placement in RD-115

PSY-280 Psychology/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides students with on-the-job work experience in the field of psychology. Corequisite: CWE-281

QS**Quality Science****QS-122 LEAN Concepts and Tools**

3 credits, Not Offered Every Term

Provides an introduction to LEAN manufacturing and an overview of the LEAN manufacturing journey in the cultural transformation of an organization. It gives participants an overview of the Toyota Production System and the manufacturing conditions responsible for transferring the system worldwide. The course discusses the fundamental tools and methods of LEAN manufacturing, including Kaizen (continuous improvement culture), 5S System, Visual Management, Flow (Pull System versus Push), Standardized Work, Value Stream Mapping and Performance Measurements. Case examples and LEAN manufacturing simulations, as well as people issues are an intricate component of the course.

QS-123 Six Sigma Concepts & Tools (yellow Belt)

4 credits, Not Offered Every Term

Provides an introduction an overview of the Six-Sigma manufacturing journey in the cultural transformation of an organization. It provides participants an overview of the Six-Sigma process as used by Industry. The course discusses the fundamentals, concepts, and tools of Six-Sigma including: Process mapping, Pareto and scatter diagrams, root cause analysis, 5S, PDCA, COPQ, DPMO and SIPOC. Recommended: Take MTH-50 or higher

R**Religion****R-101 Comparative Religions**

4 credits, Not Offered Every Term

The nature of myth and story, ancient religions, ideas of God, Judaism and introduction to religious topics. Recommended: WRD-090 or placement in RD-115

R-102 Comparative Religions

4 credits, Not Offered Every Term

Covers written and oral sources, Christianity, Islam, and includes the history and philosophy of other Western religious developments. Recommended: WRD-090 or placement in RD-115

R-103 Comparative Religions

4 credits, Not Offered Every Term

The history, ideas, and philosophy of the Eastern religions including Buddhism, Hinduism and Taoism. Recommended: WRD-090 or placement in RD-115

R-204 History of Christianity

4 credits, Not Offered Every Term

Covers early Christianity, the Apostles, and the development of the New Testament. Examines post-apostolic Christianity, developments through the Middle Ages, Renaissance, Reformation and the Modern Age. Contemporary topics include Christianity in conflict, ethical and social religious issues and the face of contemporary Christianity. Recommended: WRD-090 or placement in RD-115

R-210 World Religions

4 credits, Not Offered Every Term

An overview course that examines Eastern/Western religions and philosophies through film, text, and/or online presentations. Introduces Hinduism, Buddhism, Chinese religions, Christianity, Judaism and Islam. Recommended: WRD-090 or placement in RD-115

R-211 History of the Old Testament

4 credits, Not Offered Every Term

Covers early influences on the Hebrew community, Patriarchs, Abraham, Moses and Sinai. Examines monarchy, prophets, and wisdom literature. Examines modern theories of biblical exegesis. Recommended: WRD-090 or placement in RD-115

R-212 History of the New Testament

4 credits, Not Offered Every Term

Covers the first century influences on the New Testament texts, the life of Jesus, and the Pauline letters. Other early writings will be discussed. Recommended: WRD-090 or placement in RD-115

R-214 The Historical Jesus

4 credits, Spring

An examination of the "Quest for the Historical Jesus" beginning with Albert Schweitzer through contemporary scholarship.

R-280 Religion/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides students with on-the-job work experience in the field of religion. Corequisite: CWE-281

RD**Reading**

See also Study Skills (EL).

RD-080 Fundamentals of College Reading

3 credits, Fall/Winter/Spring

Focuses on fundamental reading skills with an emphasis on non-fiction passages, including identifying main ideas, supporting details and following the development of ideas. Vocabulary improvement emphasizes dictionary skills. Core reading comprehension strategies and inferences are introduced. Prerequisite: Prerequisite: Placement in RD-080.

RD-090 Intermediate Reading Skills

3 credits, Fall/Winter/Spring

Introduces and reinforces skills for success in entry-level college classes. Emphasizes vocabulary building, comprehension, reading strategies, critical thinking. Prerequisite: Prerequisite: Pass RD-080 or placement in RD-090.

RD-115 College Reading

3 credits, Fall/Winter/Spring

This transfer elective course presents reading strategies for success in college-level classes. It emphasizes comprehension, critical reading and thinking, and application of reading strategies appropriate to a variety of materials. Vocabulary development is also addressed. Prerequisite: WRD-090 or placement in RD-115

RET

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Renewable Energy Technology

For additional information contact the Manufacturing Department at 503-594-3318.

RET-150 Home-Built Wind Turbine

2 credits, Not Offered Every Term

This course covers construction of home-built wind power generators using welding and cutting processes, drill press, and wood cutting tools. Students will participate in the construction of windmill power generators. Instruction will include discussions of windmill types, efficiencies, adequate versus sophisticated designs, and directions for the lab projects. The course will use a process published in 'Homebrew Wind Power' by Dan Bartmann & Dan Fink (recommended reading.)

RET-200 Renewable Energy Systems

4 credits, Fall

This course provides a survey of various renewable energy systems. Participants will learn about the benefits and limitations of each type of energy source as well as their functional principles. Students will participate in several field learning exercises related to energy systems. The intended audiences are technical students wishing to explore the Renewable Energy field and students from the humanities and social sciences wanting a better understanding of this socially important technology.

RET-209 Renewable Energy I: Energy Efficiency

3 credits, Winter

This course concentrates on the conservation of scarce energy resources in residential, commercial and industrial applications. The course will examine the common sources of energy loss in building systems and homes, industrial processes and transportation. Students will be introduced to residential energy audits and mitigation. Topics will also include regenerative transportation systems, LEED certification, test instruments, insulation values, heat exchangers and financial payback period. Includes hands-on lab exercises. Recommended: RET-200

RET-211 Renewable Energy II: System Fundamentals

3 credits, Spring

This course in renewable systems will provide in-depth understanding of the technology, economics and policies relevant to each type of energy source. Analysis techniques to evaluate renewable energy applications from a systems design and selection perspective will be presented. Topics include physical operating principles, theoretical vs. actual system output, energy storage, efficiency and cost analysis. Includes hands-on lab exercises. Recommended: RET-209

RET-213 Renewable Energy III: Installation and Maintenance

3 credits, Fall

Third in a series of technical courses, Renewable Energy III: Installation and Maintenance will provide an introduction to installation and maintenance of renewable energy systems for commercial and residential installations. Students will apply their knowledge of electro-mechanical systems to the application of these systems. Topics will include site survey, site preparation, building codes, measurement tools, preventative maintenance and worksite safety. Includes hands-on lab exercises. Recommended: RET-211

RET-215 Renewable Energy IV: Systems Design

3 credits, Winter

This fourth course in the series will concentrate on systems design for renewable energy applications. Students will work together and apply concepts to evaluate, design and select one or more renewable energy systems for solar, wind or micro-hydro installations. Topics will include site surveys, structural elements, electrical generators, energy storage and electrical inversion. Recommended: RET-213

RET-217 Renewable Energy Capstone Project

3 credits, Spring

This final class in the Renewable Energy series will concentrate on a capstone project. Students will evaluate a proposal for an alternative energy solution and then design an installation to meet the needs of the proposal. Students will be expected to perform a site survey, quantify energy requirements, select appropriate technologies, calculate the payback period and finally fabricate an actual or conceptual energy solution where appropriate. Recommended: RET-215

RET-240 Alternative Fuels

4 credits, Fall

Offers students familiarity and entry levels to work with alternative fuel systems. Explores (technically, economically and ecologically) the following alternative fuels: bio-diesel, vegetable oils, electricity, ethanol, hydrogen, propane, methanol, natural gas, heat engines, fuel cell and hybrid vehicles.

RET-280 Renewable Energy/CWE

1-12 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Major emphasis on work-based learning experience in the renewable energy field. Coordination of instruction and evaluation of student job performance will be provided by college faculty in conjunction with employer/supervisor. Corequisite: CWE-281

SBM

Courses with this prefix will not transfer to a four-year institution.

Small Business Management

For additional information contact the Small Business Development Center at 503-594-0738.

SBM-010 Real Estate Broker License

0 credits, Fall/Winter/Spring

Prepares students to qualify for the Oregon Real Estate Broker's License exam by studying statutes, rules and anti-discrimination laws pertaining to the licensing and professional real estate activity required by all licensees of the State of Oregon.

SBM-011 Property Management Pre-License

0 credits, Fall/Spring

Prepares students to qualify for the Oregon Real Estate Property Management License exam by studying laws and statutes pertaining to the licensing and professional property management activity required by all licensees of the State of Oregon.

SBM-020 Small Business Greenhouse

0 credits, Fall/Spring

This class supplies entrepreneurs with knowledge, tools, and resources to successfully start up and operate all types of new businesses. By learning the fundamentals of Leadership, Expertise, Marketing, Technology, and Finance, students will be better prepared to build a solid business foundation. This weekly, 16-session program includes lectures, guest speakers, discussion, peer networking, and individual business counseling.

SBM-021 Small Business Management I

0 credits, Fall/Winter/Spring

Part 1 of a multi-year program to help owners and managers of established businesses manage more effectively and achieve success. Course consists of class meetings, individual business counseling, peer networking, and work in/on the business. Class topics emphasize financial analysis, goals and communication.

SBM-022 Small Business Management II

0 credits, Fall/Winter/Spring

Part 2 of a multi-year program to help owners and managers of established businesses manage more effectively and achieve success. Course consists of class meetings, individual business counseling, peer networking, and work in/on the business. Class topics emphasize marketing concepts and strategy.

SM

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Microelectronics Systems Technology

Courses listed with the SM prefix and courses listed in the Electronics Systems Technology section with the EET prefix are the main core classes for the Microelectronics Systems Technology program. For additional information contact the Manufacturing Department at 503-594-3318.

SM-136 Photolithography

2 credits, Winter

Provides knowledge on the relationship between theoretical and practical aspects of current methods and equipment used in photolithography, as well as troubleshooting common process and equipment-related problems. Recommended: SM-150

SM-150 Semiconductor Processing I

2 credits, Fall

Provides general background knowledge on the processes required to manufacture integrated circuit devices, beginning with silicon material preparation and ending with testing of a completed device. Micro-contamination also covered.

SM-160 Semiconductor Processing II

2 credits, Winter

Provides an overview of basic processes involved in the fabrication of finished silicon wafers, oxidation and deposition processes. Troubleshooting of common equipment is emphasized. Recommended: SM-150

SM-170 Semiconductor Processing III

2 credits, Spring

Covers the essential process and equipment related to etching, diffusion and ion implantation. Troubleshooting of common equipment and process related problems are emphasized. Recommended: SM-150

SM-229 Vacuum Technology

2 credits, Spring

Focuses on elementary theory and practice of vacuum equipment for microelectronics processing. Students study vacuum fundamentals, pumps and equipment used in vacuum systems. Recommended: SM-150

SM-280 Electronics & Microelectronics/CWE

1-6 credits, Fall/Winter/Spring/Summer

Cooperative work experience. Practical experience in the high-tech industry. Coordination of instruction will occur with industry and the manufacturing and cooperative work departments. Corequisite: CWE-281

SOC**Sociology****SOC-204 Introduction to Sociology**

4 credits, Fall/Winter/Spring/Summer

Explores the social perspectives on the principles and processes of human social behavior. Examines concepts such as culture, socialization, social structure, roles, groups, organizations, and social stratification and introduces various sociological theories and research methodologies. Recommended: WRD-098 or placement in WR-121

SOC-205 Social Stratification & Social Systems

4 credits, Fall/Winter/Spring/Summer

Examines issues of social structure and social stratification. Explores the various social institutions (family, economy, education, health, religion and politics) and inequalities of race, class, gender, age, sexual orientation and disability, as well as various theoretical perspectives. Recommended: WRD-098 or placement in WR-121

SOC-206 Institutions & Social Change

4 credits, Fall/Winter/Spring/Summer

Explores various social institutions (family, economy, education, health, religion, and politics), stratification systems, social movements and other various elements of culture from a social change perspective. Various theories of social organization and sources social change will be examined. Recommended: WRD-098 or placement in WR-121

SOC-210 Marriage, Family, & Intimate Relations

4 credits, Fall/Winter/Spring

This course will introduce students to the study of marriage, intimate relations, and family systems from the sociological viewpoint. Students will examine the ways in which race, class, gender, sexuality, community, and society influence patterns of courtship, intimate relations, marriage, and family, and explore the various challenges facing families today. Recommended: WRD-098 or placement in WR-121

SOC-225 Social Problems

4 credits, Fall/Winter/Spring

Applies the sociological framework to the study of social problems, their identification, analysis of causes and possible solutions. Problems explored may include mental disorders, drug and alcohol addiction, crime and delinquency, group discrimination, inequality, poverty, alienation, domestic and international violence, environment, and energy. Recommended: WRD-098 or placement in WR-121

SOC-280 Sociology/CWE

2-6 credits, Fall/Winter/Spring

Cooperative work experience. Provides students with on-the-job work experience in the field of sociology. Corequisites: CWE-281

SPN**Spanish****SPN-101 First-Year Spanish I**

4 credits, Fall/Winter/Spring/Summer
 First of a three-term foundational, multimedia course for beginners. Initial emphasis is on speaking and listening comprehension, with secondary emphasis on reading and writing. Various cultural themes are presented. SPN-101/102/103 must be taken in sequence. Recommended: WRD-098 or placement in WR-121

SPN-102 First-Year Spanish II

4 credits, Fall/Winter/Spring/Summer
 Second of a three-term foundational, multimedia course for beginners. Initial emphasis is on speaking and listening comprehension, with secondary emphasis on reading and writing. Various cultural themes are presented. SPN-101/102/103 must be taken in sequence. Prerequisites: SPN-101.

SPN-103 First-Year Spanish III

4 credits, Spring/Summer
 Third of a three-term foundational, multimedia course for beginners. Initial emphasis is on speaking and listening comprehension, with secondary emphasis on reading and writing. Various cultural themes are presented. SPN-101/102/103 must be taken in sequence. Prerequisites: SPN-102.

SPN-201 Second-Year Spanish I

4 credits, Fall
 First of a three-term intermediate, multimedia course. Focus is on speaking, listening comprehension, reading and writing. Explores cultural differences among Spanish-speaking countries and between the latter and European-American culture. Prerequisites: SPN-103

SPN-202 Second-Year Spanish II

4 credits, Winter
 Second of a three-term intermediate, multimedia course. Focus is on speaking, listening comprehension, reading and writing. Explores cultural differences among Spanish-speaking countries and between the latter and European-American culture. Prerequisites: SPN-201

SPN-203 Second-Year Spanish III

4 credits, Spring
 Third of a three-term intermediate, multimedia course. Focus is on speaking, listening comprehension, reading and writing. Explores cultural differences among Spanish-speaking countries and between the latter and European-American culture. Prerequisites: SPN-202

SPN-211 Intermediate Spanish Conversation

3 credits, Not Offered Every Year
 Promotes intermediate-level Spanish conversation among students through shared reading of and commentary on Spanish-language novels of equivalent difficulty. Situational role plays are used to practice conversational strategies for use in real-life situations similar to those in the novels. Emphasis in SPN-211 is on crime and fantasy novels. Prerequisites: SPN-203

SPN-212 Intermediate Spanish Conversation

3 credits, Not Offered Every Year
 Promotes intermediate-level Spanish conversation among students through shared reading of and commentary on Spanish-language novels of equivalent difficulty. Situational role plays are used to practice conversational strategies for use in real-life situations similar to those in the novels. Emphasis in SPN-212 is on mystery and romance novels.

SPN-213 Intermediate Spanish Conversation

3 credits, Not Offered Every Year
 Promotes intermediate-level Spanish conversation among students through shared reading of and commentary on Spanish-language novels of equivalent difficulty. Situational role plays are used to practice conversational strategies for use in real-life situations similar to those in the novels. Emphasis in SPN-213 is on historical and adventure novels. Prerequisites: SPN-203

SSC**Social Science****SSC-160 Faith and Reason**

5 credits, Not Offered Every Term
 Introduction to classical philosophy, sacred texts, modern fiction, poetry, theology, evolutionary biology, and cosmology. Consideration of how personal concepts of faith and reason and institutions of science and religion, shape personal intellectual landscapes. Recommended: WRD-090 or placement in RD-115

SSC-170 Metamorphoses

5 credits, Not Offered Every Year
 Investigates the process of change within human cultures and individuals. By exploring myth, science, art, religion, and literature, we approach a better understanding of the ability of humans to change.

SSC-171 Metamorphoses

5 credits, Not Offered Every Year
 Investigates the process of change within human cultures and individuals. By exploring myth, science, art, religion, and literature, we approach a better understanding of the ability of humans to change.

SSC-172 Metamorphoses

5 credits, Not Offered Every Year
 Investigates the process of change within human cultures and individuals. By exploring myth, science, art, religion, and literature, we approach a better understanding of the ability of humans to change.

SSC-180 Pathway to Sustainability

5 credits, Fall
 Can we create a more sustainable and just world? We will question our assumptions regarding economic models, democracy, our relationships with the environment, as well as our social structures by examining the roots of the current ecological crisis. Recommended: WRD-090 or placement in RD-115

SSC-181 Pathway to Sustainability

5 credits, Winter

Can we create a more sustainable and just world? How do socially meaningful changes come about? What are the ecological and social repercussions of the choices we make? Are ecological and social justice concerns linked? This class will explore these questions and other pertaining to current issues in sustainability research and writing. Recommended: WRD-090 or placement in RD-115

SSC-182 Pathway to Sustainability

5 credits, Spring

Can we create a more sustainable and just world? What can our personal roles in change be? How can we stimulate local sustainable economies? What analysis is useful in assessing ecological impacts? This third class in the Pathways to Sustainability sequence will explore how personal choices affect larger global issues. Recommended: WRD-090 or placement in RD-115

SSC-231 Engendered Identities

4 credits, Spring

Examines the various perspectives on the development of gender identities and looks specifically at the ways in which concepts of femininity and masculinity have shaped cultural images, identities and experiences cross-culturally, globally and historically. Recommended: WRD-098 or placement in WR-121

SSC-233 Electronic Culture

4 credits, Not Offered Every Term

An introduction to the interdisciplinary field of electronic culture, focusing on the use of electronic computer technology by individuals and groups. Examines transformation of self, identity, communication, and development of electronic communities and subcultures. Recommended: WRD-098 or placement in WR-121

SSC-235 Perspectives on Terrorism

4 credits, Not Offered Every Term

Explores the ways in which different academic disciplines in the social sciences and humanities construct historical, psychological, cultural, theological, sociological, and philosophical arguments and themes around the topic of terrorism and terrorist-related issues. Identifies underlying assumptions upon which these arguments and themes are based and considers the cultural expressions they both engender and reflect.

SSC-240 American Military Conflict: Wars of National Identity

4 credits, Fall

Examines America's wars of national identity, principally the American Revolution and the Civil War. Explores characteristics of such wars, variations over time and space, and shaping influences and impacts on American society and culture, both military and civilian. Recommended: WRD-098 or placement in WR-121

SSC-241 American Military Conflict: Global War

4 credits, Winter

Examines America as a global power in 20th Century conflicts--World Wars I and II, the Cold War and possible future global conflicts. Explores characteristics of global war, variations over time and space, and shaping influences and impacts on American society and culture, both military and civilian. Recommended: WRD-098 or placement in WR-121

SSC-242 American Military Conflict: Asymmetric Warfare

4 credits, Spring

Examines America's military experience in asymmetric conflicts from colonial times to the present. Explores characteristics of asymmetric war, variations over time and space, and impacts on American society and culture, both military and civilian. Recommended: WRD-098 or placement in WR-121

TA**Theatre Arts****TA-101 Appreciation of Theatre Arts**

4 credits, Not Offered Every Year

Students will be introduced to the many aspects of theatre arts by attending multiple area productions. Plays will be reviewed and evaluated through writing assignments and discussions. Recommended: WRD-098 or placement in WR-121

TA-102 Appreciation of Theatre Arts

4 credits, Not Offered Every Year

Students will be introduced to the many aspects of theatre arts at an intermediate level by attending multiple area productions. Plays will be reviewed and evaluated through writing assignments and discussions. Recommended: TA-101 and WRD-098 or placement in WR-121

TA-103 Appreciation of Theatre Arts

4 credits, Not Offered Every Year

Students will analyze the many aspects of theatre arts at an advanced level by attending multiple area productions. Plays will be reviewed and evaluated through writing assignments and discussions.

TA-111 Fundamentals of Technical Theatre

4 credits, Fall

Basic study and practice in techniques of mounting various types of productions for presentation. Includes basic principles and techniques in stage design, construction and lighting. Flexible laboratory sessions available.

TA-112 Fundamentals of Technical Theatre

4 credits, Winter

Intermediate study and practice in techniques of mounting various types of productions for presentation. Includes basic principles and techniques in stage design, construction, and lighting. Flexible laboratory sessions available. Students must attend a performance as well as participate in the focus and strike (10 total hours) of a production. Students are required to maintain an independent journal/study (12 total hours) of outside class activity and observations of Technical Theatre applications.

TA-113 Fundamentals of Technical Theatre

4 credits, Spring

Advanced study and practice in techniques of mounting various types of productions for presentation. Includes basic principles and techniques in stage design, construction, and lighting. Flexible laboratory sessions available. Students must attend a performance as well as participate in the focus and strike (10 total hours) of a production. Students are required to maintain a journal/study (12 total hours) of outside class activity and observations of Technical Theatre applications.

TA-141 Acting I

4 credits, Fall

Studies the methods, techniques and theories of acting as an art form. Performance of lab exercises and monologues/scenes from published dramatic literature with written assignments to include response and analysis papers. Introduction to vocal, physical, and script analysis. Recommended: WRD-098 or placement in WR-121

TA-142 Acting II

4 credits, Winter

Further studies the methods, techniques and theories of acting as an art form. Performance of lab exercises and monologues/scenes from published dramatic literature with written assignments to include response and analysis papers are the basic teaching approaches. Special focus on script analysis and language skills. Recommended: TA-141 and WRD-098 or placement in WR-121

TA-143 Acting III

4 credits, Spring

An in-depth study of the methods, techniques, and theories of acting as an art form. Performance of lab exercises and monologues/scenes from published dramatic literature with written assignments to include response and analysis papers are the basic teaching approaches. Focus on movement and character creation. Recommended: WRD-098 and TA-141 or TA-142

TA-153 Theatre Rehearsal & Performance

1-3 credits, Fall/Winter/Spring

Training in theatre production through intensive study and rehearsal of scenes and plays for public performance. Required: Successful audition

TA-195 Student Performance Showcase

1-3 credits, Fall/Winter/Spring

Training in special forms of theatrical presentation through in-class intensive preparation, study, and program development for public presentation including comedy improvisation stand-up comedy, and student directed one-act plays.

TA-211 Technical Theatre Study

4 credits, Fall

Comprehensive study and practice in presentational graphics, scene design, lighting design, and chromatics. The full creative process of staging a production will be explored through aesthetic research and design projects. Includes hands-on participation in CCC's main-stage production. Prerequisites: TA-111, TA-112, and TA-113. Recommended: WRD-098 or placement in WR-121

TA-212 Technical Theatre Study

4 credits, Winter

Comprehensive study and practice in presentational graphics, scene design, lighting design and chromatics. The full creative process of staging a production will be explored through aesthetic research and design projects. Includes hands-on participation in CCC's main stage productions. Prerequisites: TA-111, TA-112, and TA-113. Recommended: WRD-098 or placement in WR-121

TA-213 Technical Theatre Study

4 credits, Spring

Comprehensive study and practice in presentational graphics, scene design, with specific focus in lighting designs and chromatics. The full creative process of staging a production will be explored through aesthetic research and design projects. Includes hands-on participation in CCC's main stage productions. Prerequisites: TA-111, TA-112, and TA-113. Recommended: WRD-098 or placement in WR-121

TA-253 Theatre Rehearsal & Performance

1-3 credits, Fall/Winter/Spring

Intermediate training in theatre production through intensive study and rehearsal of scenes and plays for public performance. Required: Successful audition

TA-280 Theatre/CWE

2-6 credits, Fall/Winter/Spring

Provides students with a learning experience related to course of study and career goal. Major emphasis will be given to on-the-job experience and training. Corequisites: CWE-281

TA-295 Student Performance Showcase

1-3 credits, Fall/Winter/Spring

Training in special forms of theatrical presentation through in-class intensive preparation, study and program development for public presentation including comedy improvisation, stand-up comedy, and student directed one-act plays.

TTL

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business

Transportation & Logistics**TTL-101 Introduction to Professional Truck Driving & Logistics**

4 credits, Fall/Winter/Spring/Summer

Introduction to logistics and commercial vehicle operation, covering control systems, coupling procedures, cargo handling and pre-trip inspections. Covers regulations and requirements for CAL, speed management, road conditions, and accident scene management.

TTL-121 Practical Applications in Professional Truck Driving & Logistics

6 credits, Fall/Winter/Spring/Summer

Demonstration of skill development related to safe commercial vehicle operation. In-depth coverage of logistics, business processes and communication skills development. Covers delivery basics, including backing, visual search, shifting, turning, space and speed management.

TTL-141 Transportation Customer Service Skills

3 credits, Spring

Focuses on building necessary skills for outstanding customer service, including effective listening, conflict resolution, and communication. Identify internal and external customers, learn how to handle potentially unproductive interactions, and create positive experiences for all customers.

TTL-180 Transportation & Logistics/CWE

6 credits, Fall/Winter/Spring/Summer

Work-based learning experience in the Transportation & Logistics field. Supervision and evaluation of the student's job performance will be provided by qualified staff of the college and employer.

WET

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Water & Environmental Technology

WET-010 Wastewater Operations I

3 credits, Fall

For professional upgrade only. Does not meet the requirements for the certificate or degree. Introduction to the fundamentals of wastewater treatment plant operation. Includes collections systems, preliminary and primary treatment, waste characteristics including organic removals, and solids profiles.

WET-011 Waterworks Operations I

3 credits, Fall

For professional upgrade only. Does not meet the requirements for the certificate or degree. Introduction to municipal drinking water treatment and distribution systems. Basic waterworks hydraulics, drinking water regulations, waterworks math, waterworks bacteriology, and introduction to water disinfection.

WET-020 Wastewater Operations II

3 credits, Winter

For professional upgrade only. Does not meet the requirements for the certificate or degree. Secondary wastewater treatment alternatives with municipal application. Fixed and suspended film systems and clarification process. Includes biological sludge treatment.

WET-021 Waterworks Operations II

3 credits, Winter

For professional upgrade only. Does not meet the requirements for the certificate or degree. Basic hydrology, ground water and surface water sources, well construction and operation, introduction to water chemistry, waterworks hydraulics, and fundamentals of pumps and pumping.

WET-030 Wastewater Operations III

3 credits, Spring

For professional upgrade only. Does not meet the requirements for the certificate or degree. Design, operation, process control, and maintenance of treatment facilities. Current treatment processes discussed in detail with particular attention given to biological sludge handling process. No lab requirement for this course.

WET-031 Water Treatment

3 credits, Spring

For professional upgrade only. Does not meet the requirements for the certificate or degree. Design, operation, and process control of water treatment plants. Includes water chemistry, related math, coagulation, sedimentation, filtration, and disinfection. Review for Oregon Operator certification exams. No lab requirement for this course.

WET-108 Cross-Connection Control Program Specialist

3 credits, Fall/Winter/Spring/Summer

Specialized training for those who want to be involved in administering cross-connection control programs. Elements of a cross-connection control program, basic hydraulics, state specific regulations, identifying possible cross-connections and site surveys in order to determine proper type of backflow protection, if needed.

WET-109 Backflow Assembly Operation and Testing

4 credits, Fall/Winter/Spring/Summer

Lecture course with lab component that focuses on backflow assembly hydraulics, operations, installation, and testing.

WET-110 Wastewater Operations I

3 credits, Fall

Introduction to the fundamentals of wastewater operations. Includes collections systems, preliminary and primary treatment, waste characteristics including organic removals, and solids profiles. Corequisite: MTH-082A

WET-111 Waterworks Operations I

3 credits, Fall

Provides an introduction to drinking water treatment and distribution systems. Students will obtain knowledge on basic waterworks hydraulics, drinking water regulations, waterworks microbiology, and introduction to how we can turn non-potable water into clean, safe potable water. Corequisite: MTH-082B

WET-112 Computer Applications for Water and Wastewater Operations

4 credits, Fall

Focuses on direct application of Microsoft Word, Powerpoint, and Excel for producing compliance reports, professional presentations, and data analysis. Emphasis will be put on the use of Excel for statistical analysis of water and wastewater plant data for state and federal compliance. Supervisory control and Data Acquisition (SCADA) will also be covered. Wastewater simulators will be explored and used to design and manipulate unit processes. Corequisites: WET-110 and WET-111

WET-120 Wastewater Operations II

3 credits, Winter

Secondary wastewater treatment alternatives with municipal application. Fixed and suspended film systems and clarification process. Prerequisite: WET-110. Corequisite: MTH-082C

WET-121 Waterworks Operations II

3 credits, Winter

Basic hydrology, ground water and surface water sources, well construction, introduction to water chemistry, waterworks hydraulics, and fundamentals of pumps and pumping. Prerequisite: WET-111. Corequisite: MTH-082D

WET-122 Water Distribution/Wastewater Collection

3 credits, Winter

Elementary engineering aspects of water distribution and wastewater collection systems. System components, construction materials, pump station design, and related topics. Prerequisite: WET-110. Corequisite: WET-120

WET-123 Environmental Chemistry I

3 credits, Winter

Theory and applied laboratory techniques for testing water and wastewater. Students will test wastewater for NPDES required tests.

WET-125 High Purity Water Production I

3 credits, Not Offered Every Year

Introduction to the production of high purity water for the semiconductor, pharmaceutical, and electric power generating industries. Fundamentals of high purity water chemistry, reverse osmosis treatment, ion exchange treatment, electro-deionization treatment, UV, ozonation, degasification, and microfiltration.

WET-130 Wastewater Operations III

4 credits, Spring

Design, operation, process control, and maintenance of treatment facilities. Current treatment processes discussed in detail with particular attention to biological sludge handling and processing. Lab includes field trips to local wastewater facilities. Prerequisite: WET-120. Corequisite: WET-130L

WET-131 Water Treatment

4 credits, Spring

Design, operation, and process control of water treatment plants. Includes water chemistry, related math, coagulation, sedimentation, filtration, and disinfection procedures. Review for Oregon Operator certification exams. No lab requirement for this course. Lab includes field trips to local water treatment facilities. Prerequisite: WET-121. Corequisite: WET-131L

WET-132 Collection & Distribution Lab

1 credit, Spring

Field exposure to water distribution systems and wastewater collection systems. Weekly field visits include inspection of cross-connection inspection, distribution valving, reservoirs, water metering/repair, pumping station operations, smoke testing, and CCTV.

WET-134 Environmental Chemistry II

3 credits, Spring

A lab course providing experience in test procedures required for wastewater treatment NPDES discharge permits and the drinking water industry. Prerequisites: WET-123

WET-135 High Purity Water Production II

4 credits, Winter

A lab course focusing on the operation of equipment and unit processes in the production of high purity water. Emphasis on process equipment sizing and design, process control and troubleshooting. Prerequisite: WET-125 and MTH-082E

WET-180 Water & Environmental Projects I

1-5 credits, Spring

Practical work experience in a municipal, industrial treatment, distribution, or collection system. Placement in consulting firms, federal and state regulatory agencies, BLM, BPA, and other regulated governmental organizations. Corequisite: CWE-281

WET-241 Aquatic Microbiology

4 credits, Fall

A lab course with topics in applied microbiology. Methods to detect coliform group in water and wastewater, identification of filamentous bacteria in activated sludge, and identification of indicator protozoa in activated sludge. A bacteriological stream survey project is included. Prerequisites: BI-204 or Instructor consent.

WET-242 Hydraulics/Water & Wastewater

3 credits, Fall

Introduction to closed conduit and open channel flow. Includes hydrostatics and dynamics, head-loss, pump characteristics, Bernoulli's and the energy equations, and basic characteristics of water. Prerequisites: WET-122

WET-245 Instrumentation and Control

4 credits, Fall

A lab course introducing methods used to monitor and control treatment processes in wastewater, water and high purity water facilities. Advanced water analysis to include typical monitoring of high purity water treatment. Fundamentals of control loops, control systems and data management.

WET-280 Water & Environmental Projects II

5 credits, Fall

Practical work experience in a municipal industrial treatment, distribution, or collection system. Placement in consulting firms, federal and state regulatory agencies, BLM, BPA, and other regulated governmental organizations. Practical experience in a municipal, public or private wastewater treatment facility of specific activated sludge design. Process loading criteria, data acquisition & trend charting, and relevant sanitary process strategies will be addressed. Corequisite: CWE-281

WLD

Courses with this prefix may not transfer to a four-year institution unless applied as part of the 12 allowable career technical credits for the AAOT or ASOT-Business.

Welding Technology**WLD-100 Welder's Print Reading I**

3 credits, Fall/Winter/Spring

Provides instruction in reading and interpretation of prints and symbols common in the welding industry. Participants will learn the interpretation and application of basic lines, dimensions, structural shapes, and specifications. Welding symbols and their application to different types of joint configurations will be covered, as well as how to develop basic shop drawings and prints.

WLD-102 Introduction to Welding

2 credits, Fall/Winter/Spring

Designed for the beginner and experimental welder. Includes: oxy-acetylene, stick, wire feed and TIG welding, oxy-acetylene and plasma arc cutting.

WLD-103 Blacksmithing & Traditional Iron Working

2 credits, Fall/Winter/Spring

Introduces the student to basic blacksmithing techniques and processes, as well as terminology, steel types, heat treating and tool making. Multiple projects allow the student to practice the varied methods of manual metal forming. No welding experience required.

WLD-104 Introduction to CNC Plasma Cutting

2 credits, Not Offered Every Term

Introduces the student to the basics of CNC plasma cutting. Participants will learn operation and set-up procedures for CNC plasma as well as geometry creation and programming. This course is recommended for anyone interested in CNC plasma cutting for industry applications or artwork.

WLD-110 Welder Certification

4 credits, Fall/Winter/Spring

Provides theory and practical instruction to become a certified welder. Students will choose which process of welding (flux core arc welding, shielded metal arc welding, or gas tungsten arc welding) they want to become certified in. Material needed for practice welding will be provided. You will take a welding certification at the end of the class.

WLD-111 Shielded Metal Arc Welding (Stick)

2-8 credits, Fall/Spring

Provides students with the opportunity to acquire knowledge and skills to perform fillet and groove welds in all positions with the SMAW process. Oxy-fuel cutting, air carbon arc cutting and gouging also covered.

WLD-111A Shielded Metal Arc Welding (Stick)

4 credits, Fall/Spring

Part one of WLD-111 which provides opportunity to acquire knowledge and skills to perform fillet and groove welds in flat and horizontal positions with the SMAW process.

WLD-111B Shielded Metal Arc Welding (Stick)

4 credits, Fall/Spring

Part two of WLD-111 with additional opportunity to perform various welds in vertical and overhead positions with the SMAW process. Prerequisite: WLD-111A

WLD-113 Gas Metal Arc Welding/Flux Core Arc Welding (Wirefeed)

1-8 credits, Summer/Fall/Winter

Acquire knowledge and skills to perform fillet and groove welds in all positions with GMAW and FCAW. Oxy-fuel and plasma cutting also covered.

WLD-113A Gas Metal Arc Welding/Flux-Cored Arc Welding (Wirefeed)

4 credits, Summer/Fall/Winter

Part one of WLD-113 which provides the opportunity to acquire knowledge and skills to perform fillet and groove welds in flat and horizontal positions with GMAW and FCAW processes. Oxy-fuel and plasma cutting also covered.

WLD-113B Gas Metal Arc Welding/Flux-Cored Arc Welding (Wirefeed)

4 credits, Summer/Fall/Winter

Part two of WLD-113 which provides additional knowledge and skills to perform fillet and groove welds in vertical and overhead positions with the GMAW and FCAW processes. Prerequisite: WLD-113A

WLD-115 Gas Tungsten Arc Welding (GTAW)

1-8 credits, Winter/Spring

Acquire knowledge and skills to perform fillet and groove welds in various positions on steel, stainless steel and aluminum with the GTAW process. Plasma cutting also covered.

WLD-115A Gas Tungsten Arc Welding (GTAW)

4 credits, Winter/Spring

Part one of WLD-115 which provides opportunity to acquire knowledge and skills to perform fillet and groove welds in flat and horizontal positions on steel, stainless steel and aluminum with the GTAW process.

WLD-115B Gas Tungsten Arc Welding (GTAW)

4 credits, Winter/Spring

Part two of WLD-115 which provides additional opportunity to perform various welds in vertical and overhead positions on steel, stainless steel and aluminum with the GTAW process. Prerequisite: WLD-115A

WLD-150 Welding Processes

4 credits, Fall/Winter/Spring/Summer

Covers oxy-acetylene welding, brazing, cutting, stick welding, wire feed, oxy-fuel and plasma cutting. Includes: safety, electrical fundamentals, routine maintenance, minor repairs, and terms and definitions.

WLD-200 Welders Print Reading II

3 credits, Spring

Provides instruction in reading and interpretation of sketches and prints common in the welding industry. Interpretation of basic shop drawing views and projections. Includes basic layout and math review. ISO and AWS symbols and weld joints are covered. Prerequisite: WLD-100

WLD-203 Blacksmithing & Traditional Iron Working II

2 credits, Fall/Winter/Spring

Course builds on the WLD-103 course and expands on the process of forged metal work. Instruction includes power hammer use, tooling design, traditional joinery and intermediate projects. Welding experience helpful, but not required.

WLD-210 Pipe Welding

4 credits, Fall/Winter/Spring

Provides beginning theory and practical instruction in the Shielded Metal Arc Welding (SMAW) process on steel plate and pipe. The specific projects include: stringer beads, fillet and groove welds on plate with root and cover proficiency, pipe cutting using the oxy-fuel process, and groove welds on pipes in all positions. Prerequisites: WLD-111; or WLD-111A and WLD-111B. Prerequisites: WLD-150 or prior experience in SMAW

WLD-211 Advanced Shielded Metal Arc Welding

4 credits, Fall/Spring

Acquire knowledge and skills to perform groove welds in all positions using the SMAW process. Cutting and gouging processes, advanced welding theory, and AWS welding procedures are included. Prerequisites: WLD-111; or WLD-111A and WLD-111B

WLD-212 Shielded Metal Arc Welding Pipe Welding

2-4 credits, Fall/Winter/Spring

Provides theory and practical instruction in open root V groove pipe welding using E6010 and E7018 electrodes. Oxy-fuel pipe cutting will be included. Prerequisite: WLD-211

WLD-213 Advanced Gas Metal Arc Welding/Flux-Cored Arc Welding

4 credits, Summer/Fall/Winter

Acquire knowledge and skills to perform groove welds in all positions using the GMAW and FCAW processes. Industrial-cutting processes, advanced welding theory and AWS welding procedures are included. Prerequisites: WLD-113; or WLD-113A and WLD-113B

WLD-215 Advanced Gas Tungsten Arc Welding

4 credits, Winter/Spring

Acquire knowledge and skills to perform welds in all positions on plain carbon steel, stainless steel and aluminum using the GTAW process. Industrial cutting processes, advanced welding theory and AWS welding procedures are included. Prerequisites: WLD-115; or WLD-115A and WLD-115B

WLD-230 CNC Press Brake

3 credits, Not Offered Every Term

This is a hands-on class where students will learn how to safely set-up and operate a Computerized Numerically Controlled (CNC) Press Brake. Subjects include: basic calculations related to metal forming, tooling fundamentals, flat pattern development concepts, and CNC forming techniques. Prerequisites: WLD-100 and MTH-050

WLD-250 Welding Fabrication I Beginning Project

4 credits, Fall/Winter/Spring

Instruction in fabrication techniques including blueprint reading, layout, sketching, bills of material, job cost calculations, measuring, fitting, cutting and welding. Beginning projects will be assigned. Prerequisites: MFG-103 or MFG-111; and WLD-111, WLD-113, or WLD-115

WLD-251 Welding Fabrication II Intermediate Project

4 credits, Fall/Winter/Spring

Students will be assigned intermediate fabrication projects based on skills learned in WLD-250 Welding Fabrication I Beginning Project. Prerequisite: WLD-250

WLD-252 Welding Fabrication III Advanced Project

4 credits, Fall/Winter/Spring

Students will use techniques from WLD-250 Welding Fabrication I Beginning Project and WLD-251 Welding Fabrication II Intermediate Project to build advanced projects. Students will be responsible for managing their projects to completion. Prerequisite: WLD-251

WLD-261 Welding Special Projects

1-2 credits, Fall/Winter/Spring/Summer

Allows students to improve their welding skills while working on instructor-approved projects. May be repeated for up to 12 credits.

WLD-270 Certified Welding Inspector (CWI) Study

4 credits, Not Offered Every Term

This course provides the instruction and guidance needed for students to apply, study for, and take the AWS CWI exam. A list of study materials, reading assignments, and quizzes will be covered for all three portions of the exam, along with the tools and weld samples used in the practical portion of the exam. Recommended: At least one year of welding experience

WLD-280 Welding Technology/CWE

1-6 credits, Fall/Winter/Spring/Summer

Work-based learning experience in the welding trades. Coordination of instruction will occur with industry and the CWE department. May be repeated up to 9 credits. Corequisites: CWE-281

WR**Writing****WR-080 Basic Writing Skills**

3 credits, Fall/Winter/Spring

Emphasizes paragraph development for native English speakers who wish to enhance basic writing skills. Grammar and punctuation are addressed in class and in a lab setting.

WR-101 Communication Skills: Occupational Writing

3 credits, Fall/Winter/Spring/Summer

Develops basic modes of technical writing, including summaries, process analysis, instructions, and reports. Prerequisites: WRD-098 or placement in WR-121. Recommended: WRD-090 or placement in RD-115

WR-121 English Composition

4 credits, Fall/Winter/Spring/Summer

Introduces the academic essay: analyzing and developing a topic, writing grammatically correct and organized essays, reading professional writing, and applying writing techniques to a range of academic essay styles. Covers MLA formatting, including the use of sources, paraphrase, summary, and the creation of Works Cited pages. Prerequisites: WRD-098 or placement in WR-121. Recommended: WRD-090 or placement in RD-115

WR-122 English Composition

4 credits, Fall/Winter/Spring/Summer

This class examines the major principles of argumentation and persuasion including analyzing and writing persuasive essays and visual texts in addition to finding, using, and documenting sources. Prerequisites: WR-121 with a C or better. Recommended: WRD-090 or placement in RD-115

WR-127 Scholarship Essay Writing

1 credit, Fall/Winter

Introduces scholarship resources and the application process. Examines and applies the concept of 'telling the story of me,' and drafting, revising, and editing a complete scholarship application essay.

WR-140 Introduction to Writing Creatively

4 credits, Not Offered Every Term

Guides students through the discussion and practice of writing creatively in many genres, primarily poetry, fiction, drama, and creative nonfiction in a workshop format. May also include screenwriting, film, and performance genres. Recommended: WRD-098 or placement in WR-121

WR-148 Self-Publishing: Design and Layout

1 credit, Not Offered Every Term

This course will offer a hands-on approach to using book design software. The goal of this class is to introduce students to design, layout, and marketing techniques that will enable them to publish their own material.

WR-149 Introduction to Blogging

1 credit, Not Offered Every Year

In this course students will create and manage blogs of various content and purpose, exploring a variety of platforms and writing for diverse audiences.

WR-220 Creative Writing: Comics

4 credits, Not Offered Every Term

Designed for students with previous writing experience who wish to learn the techniques of scriptwriting for comics, graphic novels and/or narrative sequential art. Prerequisites: WRD-098 or placement in WR-121. Recommended: ENG-116 and WRD-090 or placement in RD-115

WR-222 English Composition

4 credits, Spring

A course in writing university-level research papers and pursuing lifelong learning through advanced research. Students learn to conduct thorough and creative research using a variety of tools and emphasizing scholarly sources. Prerequisites: WR-122.

WR-227 Technical Report Writing

4 credits, Fall/Winter/Spring/Summer

Introduction to report and proposal writing, stressing organization, form and style. Emphasis on materials gathered from professional fields such as medicine, dentistry, government, criminal justice, business, engineering, technology, science and public relations. Prerequisites: WR-121 with a C or better. Recommended: WRD-090 or placement in RD-115

WR-240 Introduction to Creative Writing: Nonfiction

4 credits, Not Offered Every Term

Techniques of writing and analyzing types of creative nonfiction such as literary journalism, memoirs, nature or science writing and personal essays. Prerequisites: WRD-098 or placement in WR-121. Recommended: WRD-090 or placement in RD-115

WR-241 Introduction to Creative Writing: Fiction

4 credits, Not Offered Every Term

Introduction to the theory, art and creative practice of fiction writing, with specific emphasis on short prose forms. Prerequisites: WRD-098 or placement in WR-121. Recommended: WRD-090 or placement in RD-115

WR-242 Creative Writing: Poetry

4 credits, Not Offered Every Term

Techniques of poetry writing. Analysis of the craft of poetry in traditional and non-traditional forms. Prerequisites: WRD-098 or placement in WR-121. Recommended: WRD-090 or placement in RD-115

WR-243 Creative Writing: Playwriting

4 credits, Not Offered Every Term

Designed for students with previous writing experience who wish to learn the technique of playwriting, including the art of dialogue and the elements of dramatic structure. Prerequisites: WRD-098 or placement in WR-121. Recommended: WRD-090 or placement in RD-115

WR-244 Advanced Fiction Writing

4 credits, Not Offered Every Term

For students with previous writing experience who wish to learn advanced techniques of writing fiction. Prerequisites: WR-241. Recommended: WRD-090 or placement in RD-115

WR-245 Advanced Poetry Writing

4 credits, Not Offered Every Term

For students with writing experience who wish to learn advanced techniques of writing poetry, including developing voice and style and exploring publishing. Prerequisites: WR-242

WR-246 Editing and Publishing

4 credits, Winter/Spring

For students with an interest in creative writing and/or literary journal design, layout, and publication who wish to develop editing and publishing skills. Includes the production of a literary journal. Recommended: WRD-098 or placement in WR-121

WR-247 Advanced Playwriting

4 credits, Not Offered Every Year

This course will continue to cover the narrative and dramatic techniques begun in Introduction to Playwriting. Students will create and workshop a one-act play, and explore avenues for future production.

WR-248 Bookmaking: Design and Layout

4 credits, Fall/Winter

This course covers the design and layout process to produce and publish manuscripts in book form. It includes basic design theory and the step-by-step process for laying out a manuscript using professional design software. Students will also learn how to submit publishable files for print-on-demand. Prerequisites: Pass WR-121

WR-250 Book Promotion

4 credits, Spring

The purpose of this course is to understand the role of marketing in book publishing, and to develop the necessary skills to create promotional materials including marketing plans, tip sheets, press releases, and collateral. Recommended: Previously completion of or current enrollment in WR-121.

WR-262 Introduction to Screenwriting

4 credits, Fall

Explores the fundamentals of screenplay composition through the use of various writing exercises and workshop techniques. Discussion of dramatic structure and the elements of good storytelling. Prerequisites: WRD-098 or placement in WR-121

WR-263 Advanced Screenwriting

4 credits, Not Offered Every Year

An expansion of fundamental skills initiated in the introductory course. Students will construct a feature-length screenplay, further develop their critical response skills through peer editing and review, and seek out options for production of their work. Can be repeated for up to 4 credits. Prerequisites: WR-262. Recommended: WRD-090 or placement in WR-121

WR-265 Digital Storytelling

4 credits, Winter

Digital Storytelling is a contemporary expression of the ancient art of storytelling. In this class students will write and create unique digital first person narratives using cloud-based editing tools, photographic and film images, music, and voice. Students will further become active participants in both local and global communities of storytellers. Prerequisites: WR-121

WR-268 Nature Writing

4 credits, Not Offered Every Year

Explores topics having to do with nature and the environment. Using a workshop format, students will develop the technique of nature writing, focusing on literary journalism, memoir, personal essay, and poetry. Prerequisites: WRD-098 or placement in WR-121. Recommended: WRD-090 or placement in RD-115

WR-270 Food Writing

4 credits, Not Offered Every Year

Learn to write uniquely and powerfully about food, from reviews to memoir and personal narrative. Recommended: WRD-098 or placement in WR-121

WRD**Writing -Reading Skills****WRD-080 Reading/Writing Prep 2**

4 credits, Fall/Winter/Spring

This is the second foundational course for developing reading and writing skills. Students will develop secondary reading and writing skills by increasing habits of mind and building additional strategies to improve skills. Students will read from a broad range of texts, including introductory academic and popular literary texts, and write in an organized, structured manner that demonstrates attention to purpose, context and thought.

WRD-090 Introductory College Reading & Writing 1

5 credits, Fall/Winter/Spring/Summer

This course is the foundation for college-level reading and writing. Students will develop vocabulary skills and apply reading strategies to fiction and non-fiction texts to gain information for various purposes. Writing processes will be introduced and improved to create a simple academic text. Required: Placement in WRD-090

WRD-090A Supplementary Instruction for WRD-090 Students

1 credit, Fall/Winter/Spring/Summer

Provides individualized assistance to students in WRD-090. Students meet one-on-one with Writing Center tutors, who tailor tutoring and lab work to the students' individual needs and focus on fundamentals not directly taught in WRD-090. A WRD instructor oversees the tutoring and/or lab work to coordinate (and avoid duplication) with in-class instruction. Required: Tutoring dates and time arranged with instructor required. Corequisite: Take WRD-090

WRD-098 Introductory Reading & Writing 2: College Preparation

4 credits, Fall/Winter/Spring/Summer

This course builds on the basic reading and writing skills covered in WRD-090 and prepares students to be successful in WR-121, college-transfer-level composition. Students will read shorter college-level texts and create short essays responding to them. Topics include how to follow a writing process, perform basic research, work in a writing group, and reflect on one's own learning. Prerequisite: WRD-090 or WR-090, or placement in WRD-098

WRD-098A Supplementary Instruction for WRD-098 Students

1 credit, Fall/Winter/Spring/Summer

Provides individualized assistance to students in WRD098. Students meet one-on-one with Writing Center tutors, who tailor tutoring and lab work to the students' individual needs and focus on fundamentals not directly taught in WRD098. A WRD instructor oversees the tutoring and/or lab work to coordinate (and avoid duplication) with in-class instruction.

WS

Provides individualized assistance to students in WRD098. Students meet one-on-one with Writing Center tutors, who tailor tutoring and lab work to the students' individual needs and focus on fundamentals not directly taught in WRD098. A WRD instructor oversees the tutoring and/or lab work to coordinate (and avoid duplication) with in-class instruction.

Women's Studies**WS-101 Introduction to Women's Studies**

4 credits, Not Offered Every Term

Course will examine and analyze the position of women in society and critically explore social issues relevant to women's lives and feminism historically and in the present/future. Topics: family, education, work, healthcare, sexuality, and political/economic status. Recommended: WRD-090 or placement in RD-115

XCIV**Workshop: Citizen Preparation****XCIV-0001 Citizenship Preparation**

0 credits, Fall/Winter/Spring/Summer

Prepares students to pass the oral exam for U.S. citizenship. Students study U.S. history, government, citizens' rights and responsibilities, and U.S. symbols independently through a self-paced, online distance learning course, and periodic meetings with the Volunteer Tutor Coordinator, taking quizzes after completing separate modules.

XHPD**Workshop: Health Professional Development****XHPD-C001 CPR-Initial**

0.6 CEUS, Fall/Winter/Spring/Summer

This workshop meet the learning outcomes to earn an American Heart Association (AHA) BLS for the Healthcare Provider CPR card. This meets both initial certification or renewal of AHA Healthcare Provider CPR card requirements. Open registration.

XWLD**Workshop: Welding****XWLD-0001 American Welding Society (WLD) Certification 1 Plate Test**

0 credits, Fall/Winter/Spring/Summer

Welder certification in accordance with AWS D1.1 for one position for students enrolled in any CCC welding course.

XWLD-0002 American Welding Society Certification 2 Plate Or 1 Pipe Test

0 credits, Fall/Winter/Spring/Summer

Welder certification in any two positions, in accordance with AWS D1.1 for students enrolled in any CCC welding course.

XWLD-0003 American Welding Society Certification Retake Test

0 credits, Fall/Winter/Spring/Summer

Welder certification on retest in any position, in accordance with AWS D1.1 for students enrolled in any CCC welding course.

XWLD-0004 Welding Process Documentation and Training

0 credits, Fall/Winter/Spring/Summer

(1) Instructor will observe the current processes used by welders and write process documents, using recommendations from the American Welding Society (AWS.) Instructor will then work with welders to ensure compliance with processes. (2) Instructor will develop curriculum for and deliver custom Certified Welding Inspector training for Engineering staff.

Z

Zoology**Z-201 General Zoology**

4 credits, Fall

A lab course offering cellular and molecular basis of animal life including genetics, evolution, systematics, and protozoan diversity. Recommended: MTH-095 or MTH-098 with a C or better or placement in MTH-105 or MTH-111; WRD-090 or placement in RD-115; Placement in WR-121

Z-202 General Zoology

4 credits, Winter

A lab course covering the maintenance of the cellular environment, evolution of animal systems, and diversity of the less complex invertebrate animal phyla. Recommended: MTH-095 or MTH-098 with a C or better or placement in MTH-105 or MTH-111; WRD-090 or placement in RD-115; Placement in WR-121

Z-203 General Zoology

4 credits, Spring

A lab course covering diversity of the more complex invertebrate and vertebrate animal phyla. Includes animal behavior, distribution, ecology, and conservation. Recommended: MTH-095 or MTH-098 with a C or better or placement in MTH-105 or MTH-111; WRD-090 or placement in RD-115; Placement in WR-121

Z-280 Zoology/CWE

2-6 credits, Not Offered Every Term

Cooperative work experience. Provides students with on-the-job work experience in the field of Zoology. Corequisites: CWE-281



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Dr. Joanne Truesdell

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FACULTY & ADMINISTRATION

Akini, Pam (2007)*Business/Customized Training & Development*B.S. Eastern Oregon University
M.S. Eastern Oregon University**Albers, Richard L. (2008)***Computer Science*A.A.S. Parkland Community College
B.S. University of Arkansas
M.S. University of Arkansas**Andersen, David R. (1997)***Art*

M.F.A. Brigham Young University

Anderson, Craig J. (2007)*Manufacturing/Engineering Technology*A.S. Oregon Technical Institute
B.S. Oregon State University
M.S.M. Multnomah Seminary**Anderson, Debra A. (2010)***Nursing*

R.N. Good Samaritan School of Nursing

Anderson Wieck, Patricia C. (2014)*Dean, Human Resources*M.B.A. George Fox University
Senior Professional in Human Resources Certificate**Arguello, Adela (2014)***Economics*M.A. Indiana University
Ph.D. Indiana University**Baird, Dion (2014)***Dean, Information Technology Division***Baratto, Stefan (2000)***Mathematics*B.G.S. University of Michigan
M.S. University of Oregon**Bare, Dustin (2011)***Director, Student Academic Support Services*

M.A. Concordia University

Bates, Dustin (2014)*Welding*

A.A.S. Clackamas Community College

Bjerre, Irma C. (2000)*World Languages*B.A. University of Nevada
M.A. University of Nevada**Blackwell, Ernest "Tory" (2012)***Biology*B.S. University of Illinois at Chicago
Ph.D. University of Illinois at Chicago**Bostrom, Gregory A. (2010)***Physics*B.S. Northwest Missouri State University
M.S. University of Illinois at Chicago
M.S. Portland State University
Ph.D. Portland State University**Bown, Jennifer P. (2003)***Science*B.S. University of Nevada, Reno
M.S. University of Nevada, Reno**Bradley, David A. (1999)***Automotive Technology*

A.G.S. Clackamas Community College

Brennan, Kelly J. (1996)*Communication Studies*

A.A./A.S. Clackamas Community College

B.S. Portland State University

M.A. Washington State University

Ph.D. Capella University

Brodnicki, Nora E. (1999)*Art*B.A. Hartwick College
M.A. Syracuse University
M.F.A. State University of New York at New Paltz**Bryant-Trerise, James L. (1998)***English*B.A. University of California
M.A. Claremont Graduate School**Buel, Jessica (2014)***HPE/Head Softball Coach*B.S. Western Oregon University
M.A. Western Oregon University**Burgess, George (2015)***Chemistry*M.S. Western Washington University
M.S. Oregon State University**Burnell, Carol H. (2004)***English*B.A. San Francisco State University
M.A. Portland State University**Caldera, Sue J. (2004)***Welding Technology*AWS Certified Worker
AWS Certified Welding Inspector
AWC Certified Welding Educator
Welding Certificate, Mt. Hood Community College**Campbell, Lars E. (2013)***Music*M.M. Portland State University
B.M. Portland State University**Campbell, Robert D. (2012)***Director, Small Business Development Center*A.S. Clark Community College
B.S. Marylhurst University**Carino, Debra A. (2001)***Computer Science*B.A. Boston University
M.S. California State University**Carino, Enrique (2007)***Computer Science*

B.S. Portland State University

Carney, Elizabeth A. (2016)*Assessment Coordinator*

Ph.D. Arizona State University

Chastain, April (2015)*Horticulture*MURP Portland State University
B.S. North Carolina State University**Clarke, Jaime L. (2015)***Director, Office of Education**Partnerships*

M.A. Gonzaga University

- Cochran, Paul Robert (Bob), P.E. (2010)**
Dean, Campus Services
B.S. Portland State University
- Coffey, Amanda L. (1998)**
English
B.A. Virginia Commonwealth University
M.F.A. Arizona State University
- Corona, Francisco (2016)**
Business
M.S. Washing State University
- Corona, Maria J. (2006)**
Allied Health Sciences/Dental
A.S. Santa Barbara City College
B.A. Marylhurst University
Certified Dental Assistant
EFDA, EFODA and Radiology Certificate
- Davidson, Lisa (2016)**
Connections with Business and Industry
Ph.D. George Fox University
- Davis, Ryan M. (2006)**
English
B.S. Western Oregon State College
M.A. Mississippi State University
- DelGatto, Robert W. (2003)**
Manufacturing Technology
- DeSau, Carol M. (2001)**
Director, Bookstore
B.A. Portland State University
- Devendorf, Mark (2016)**
Art
M.A. San Diego State University
B.A. University of California
- Dickinson, James (1994)**
Astronomy
B.S. Oregon State University
M.S. Portland State University
M.S. Portland State University
- Dodge, Trevor P. (2004)**
English
B.A. University of Idaho
M.A. Illinois State University
- Dodson, Carol D. (2001)**
Nursing
B.S.N. Sonoma State University
M.S. Oregon Health & Science University
- Donnelly, Taylor E. (2012)**
English
Ph.D. University of Oregon
- Eikrem, James H. (2012)**
Theatre Arts
M.F.A. New York University
- Ellis, Amy (2016)**
World Languages
M.E. Lewis and Clark College
- Ennenga, Jeff. (2016)**
Wildland Fire & Forest Management
B.S. University of Alaska Anchorage
- Fisher William. (2017)**
Customized Training
Vocational Certification, Arizona
Automotive Institute
- Flippo, Ida F. (1997)**
Criminal Justice
B.S. Southern Oregon State College
M.A.T. Willamette University
- Flowers, Jackie W. (1997)**
History
B.A. Appalachian State University
B.A. University of Tennessee
M.A. University of South Carolina
Ph.D. University of South Carolina
- Forney, Beverly J. (2013)**
Business/Computer Science
M.Ed. Concordia University
M.A.T. Concordia University
- Fouhy, Abe (2014)**
Manufacturing
- Francis, Eden A. R. (2003)**
Chemistry
A.A. Cottey College
A.S. Cottey College
B.S. Linfield College
M.S. University of Oregon
- Freeman, Jil (2014)**
Instructional Designer
B.S. Portland State University
M.S. Portland State University
- Furno, Sharron (2015)**
Criminal Justice
M.S. Capella University
B.S. Siena Heights University
- Gates, David A. (2015)**
Director, IT Operations
M.S. University of Phoenix
- Geiger, Darlene J. (2012)**
Associate Dean, Academic Foundations & Connections
B.S. University of Wisconsin - LaCrosse
M.S. Portland State University
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